



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

FEBRUARY 12, 2020

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Larry Jenkins at 10:30 a.m. on February 12, 2020 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Larry Jenkins - Chairman  
Keith Hess  
Kathy Morris  
Peter Wallace

Absent: Sue Wendt-Vice-Chairman

**Others Present:**

Dawn Klockow – Corporation Counsel  
Lori Evans, Admin. Ass't to Sheriff  
Gary Podoll – Emergency Management  
Harley Reabe – County Board Chairman  
John Willett– Coroner  
Casandra Ewerdt – Register in Probate and Judicial Assistant  
Chief Deputy Matt Vande Kolk  
Amy Thoma – Clerk of Circuit Court

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

**Motion/Second (Wallace/Hess)** to approve the minutes of the January 15, 2020 meeting as presented. No negative votes. Motion carried.

## PUBLIC COMMENTS

None

## CORRESPONDENCE

Thank you to Detective Chad Holdorf from the Green Lake School District, Green Lake County HHS and Terrace Shores Church for his presentations to them on self-defense.

## CREDIT CARD AUTHORIZATION FOR DEPUTY TAYLOR WALLACE

The Judge presented a Credit Card Authorization request for newly hired Register in Probate and Judicial Assistant Casandra Ewerdt with a limit of \$1,000.

**Motion/Second (Hess/Morris)** to approve the Credit Card Authorization Request for Ms. Ewerdt. No negative votes. Motion carried. The request will be forwarded on to Finance for approval.

## SET CASH DEPOSIT AMOUNTS ON ORDINANCE VIOLATIONS

Corporation Counsel Dawn Klockow discussed the memo and Ordinance Fee Schedule regarding Law Enforcement that was included in the packet. Lori Evans distributed an updated Ordinance Fee Schedule.

**Motion/Second (Hess/Wallace)** to approve the base fees for the ordinances listed on the February 11, 2020 Ordinance Fee Schedule. No negative votes. Motion carried.

## **DEPARTMENT RELATED REPORTS**

Written reports were included in the packet from the Sheriff, Judge Slate, Clerk of Circuit Court and Emergency Management. They were reviewed and filed.

The following added additional information regarding what happened in their offices since the last meeting.

Amy Thoma – Clerk of Circuit Court

Gary Podoll – Emergency Government

John Willet – Coroner

Chief Deputy Matt Vande Kolk

Sheriff Podoll is at Executive National Sheriff's Conference in Washington D.C.

## **ANNUAL REPORTS**

The 2019 Annual Report for the Circuit Court/Family Court Commissioner/Register in Probate was reviewed and should be forwarded on to the County Board.

## **MONTHLY SHERIFF REPORTS**

The January 2020 monthly Sheriff's reports were reviewed and filed.

## **EXPENSE AND REVENUE MONTHLY REPORTS**

The January 2020 monthly expense and revenue reports were discussed and filed.

## **BUDGET ADJUSTMENTS**

None

## **LEXIPOL**

Policies and procedures are created by the Sheriff and given to the Committee for input and review. No motions are required to approve them. The Chief Deputy presented the following Lexipol policies:

344 – Public Alerts

336 - Victim and Witness Assistance

**FUTURE MEETING DATE AND AGENDA ITEMS**

The next regular meeting is set for March 19, 2020 at 10:30 a.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

**ADJOURN**

Meeting adjourned at 11:05 a.m.

Respectfully submitted,

Lori Evans, Administrative Assistant, Green Lake County Sheriff's Office.