



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 09/12/2019

Amended Post Date:

The following documents are included in the packet for the County Board meeting on September 17, 2019:

- 1) Agenda
- 2) Draft minutes from the August 20, 2019 meeting
- 3) Resolution 16-2019 Relating to Chairman Salary and Supervisor Per Diems for 2020-2022 Term
- 4) Ordinance 15-2019 Rezone in the Town of Berlin: MNJ Development, LLC
- 5) Ordinance 16-2019 Rezone in the Town of Green Lake: Town of Green Lake, Owner
- 6) Budget Adjustments (2)
 - Corporation Counsel – training revenue
 - HHS Public Health – Preparedness grant



GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK
 Elizabeth A. Otto
 County Clerk

Office: 920-294-4005
 FAX: 920-294-4009

Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will convene at the **Government Center** in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the **17th day of September, 2019 at 6:00 PM** for the regular meeting of the Board. Business to be transacted include:

Amended AGENDA*

County Board of Supervisors

- Dist. 1 Larry Jenkins*
- Dist. 2 Vicki Bernhagen*
- Dist. 3 Curtis Talma*
- Dist. 4 David Abendroth*
- Dist. 5 Peter Wallace*
- Dist. 6 Brian Floeter*
- Dist. 7 Charlie Wielgosh*
- Dist. 8 Patricia Garro*
- Dist. 9 Bill Boutwell*
- Dist. 10 Sue Wendt*
- Dist. 11 Harley Reabe*
- Dist. 12 Robert Schweder*
- Dist. 13 Kathleen Morris*
- Dist. 14 Dennis Mulder*
- Dist. 15 Katie Mehn*
- Dist. 16 Joe Gonyo*
- Dist. 17 Keith Hess*
- Dist. 18 Richard Trochinski*
- Dist. 19 Robert Lyon*

**GREEN LAKE COUNTY
MISSION:**

- 1) Fiscal Responsibility*
- 2) Quality Service*
- 3) Innovative Leadership*
- 4) Continual Improvement in County Government*

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of the Call**
- 4. Pledge of Allegiance**
- 5. Minutes of 08/20/19 meeting**
- 6. Announcements**
- 7. Public Comment (3 minute limit)**
- 8. Correspondence**
- 9. Appearances**
 - Paul Gunderson, County Conservationist – update on Land Conservation Department activities
- 10. Resolutions**
 - Res. 16-2019 Relating to Chairman Salary and Supervisor Per Diems for 2020-2022 Term
- 11. Ordinances**
 - Ord. 15-2019 Rezone in the Town of Berlin: MNJ Development, LLC
 - Ord. 16-2019 Rezone in the Town of Green Lake: Town of Green Lake, Owner
- 12. Discussion regarding Roles and Responsibilities of County Administrator**
- 13. *Recommendation from AdHoc Ambulance Committee regarding Ambulance Feasibility Study**
- 14. Budget Adjustments**
 - Corporation Counsel – training revenue
 - HHS Public Health – Preparedness grant
- 15. Committee Appointments**
- 16. Departments to Report on October 15, 2019**
- 17. Future Agenda Items for Action & Discussion**
- 18. Adjourn**

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 12th day of September, 2019.

Elizabeth A. Otto, Green Lake County Clerk

DRAFT

To be approved at the September 17, 2019 meeting

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR SESSION

August 20, 2019

The Green Lake County Board of Supervisors met in regular session, Tuesday, August 20, 2019, at 6:00 PM in the County Board Room, Green Lake, Wisconsin for the regular meeting.

The Board was called to order by Harley Reabe, Chairman. Roll call taken - Present – 16, Absent – 3 (Patti Garro-District 8, William Boutwell-District 9, Katie Mehn-District 15)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Curt Talma	3
David Abendroth	4
Peter Wallace	5
Brian Floeter	6
Charlie Wielgosh	7
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Kathy Morri	13
Dennis Mulder	14
Joe Gonyo	16
Keith Hess	17
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 20th day of August, 2019 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

- CALL TO ORDER
- ROLL CALL
- READING OF THE CALL
- PLEDGE OF ALLEGIANCE

DRAFT

To be approved at the September 17, 2019 meeting

MINUTES OF 06/18/19

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

RECOGNITION OF SARAH GUENTHER, REGISTER OF DEEDS – CERTIFIED PUBLIC MANAGER
COMPLETION

CORRESPONDENCE

- Child Support Awareness Month in Wisconsin

APPEARANCES

- Dale Knapp, Wisconsin Counties Association – county statistical information update

RESOLUTIONS

- Resolution 11-2019 Relating to Cancellation of Outstanding Checks
- Resolution 12-2019 Resolution for Short-Term Borrowing on Promissory Notes per WI Stat §67.12(12) for Repair and Reconstruction of County Trunk Highways
- Resolution 13-2019 Resolution Relating to Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area
- Resolution 14-2019 Resolution Relating to Eliminating the Teacher Position and Creating a Community Integration Planner Position in Fox River Industries (FRI)
- Resolution 15-2019 Relating to Creating a Part-Time Alternate Care Coordinator Position in the Health and Human Services Children and Families (C&F) Unit

ORDINANCES

- Ordinance 14-2019 Rezone in the Town of Brooklyn: Green Lake Flooring, LLC – John Voigt

BUDGET ADJUSTMENTS

- Sheriff's Office – Staff Development transfer

COMMITTEE APPOINTMENTS

DISCUSSION AND INFORMATION REGARDING JOB CREATION PROCESS

DISCUSSION ON INFORMATION REGARDING BUDGET EXPENDITURES

DISCUSSION ON SUPERVISOR INFORMATION ACCESS

DEPARTMENTS TO REPORT ON September 17, 2019

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 15 day of August, 2019.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 06/18/2019

2. *Motion/second (Trochinski/Wendt)* to approve the minutes of June 18, 2019 with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

DRAFT
To be approved at the September 17, 2019 meeting

The next County Board meeting will take place on September 17, 2019 at 6:00 PM.

PUBLIC COMMENT (3 Minute Limit)

5. None

RECOGNITION OF SARAH GUENTHER, REGISTER OF DEEDS – CERTIFIED PUBLIC MANAGER COMPLETION

6. Chairman Reabe recognized Sarah Guenther, Register of Deeds, for her completion of the Certified Public Manager course in May of 2019.

CORRESPONDENCE

7. County Clerk Liz Otto read a press release from Deb Barnes, President of the Wisconsin Child Support Enforcement Association, stating that Governor Evers has proclaimed August 2019 as Child Support Awareness Month in Wisconsin.

APPEARANCES

8. Dale Knapp of the Wisconsin Counties Association gave a presentation on county statistical information and projected changes within the 7 counties making up the ICC (Intercounty Coordinating Committee) which include Green Lake, Marquette, Jefferson, Dodge, Sauk, and Waushara counties.

RESOLUTIONS

9. Resolution 11-2019 Relating to Cancellation of Outstanding Checks. ***Motion/second (Hess/Abendroth)*** to adopt Resolution No. 11-2019. No discussion. Roll call vote on motion to adopt Resolution 11-2019 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Garro, Boutwell, Mehn). Motion carried.
10. Resolution 12-2019 Resolution for Short Term Borrowing on Promissory Notes per WI Stat §67.12(12) for Repair and Reconstruction of County Trunk Highways. ***Motion/second (Wielgosh/Schweder)*** to adopt Resolution No. 12-2019. County Administrator Cathy Schmit explained the process. Discussion held. Roll Call vote on Motion to adopt Resolution 12-2019 – Ayes – 16, Nays – 0, Absent – 3 (Garro, Boutwell, Mehn), Abstain – 0. Motion carried.
11. Resolution 13-2019 Resolution Relating to Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area. ***Motion/second (Mulder/Jenkins)*** to adopt Resolution No. 13-2019. No discussion. Roll Call vote on Motion to adopt Resolution 12-2019 – Ayes – 16, Nays – 0, Absent – 3 (Garro, Boutwell, Mehn), Abstain – 0. Motion carried.

DRAFT

To be approved at the September 17, 2019 meeting

12. Resolution 14-2019 Resolution Relating to Eliminating the Teacher Position and Creating a Community Integration Planner Position in Fox River Industries (FRI). **Motion/second (Wendt/Gonyo)** to adopt Resolution No. 14-2019. No discussion. Roll Call vote on Motion to adopt Resolution 14-2019 – Ayes – 16, Nays – 0, Absent – 3 (Garro, Boutwell, Mehn), Abstain – 0. Motion carried.
13. Resolution 15-2019 Resolution Relating to Creating a Part-Time Alternate Care Coordinator Position in the Health and Human Services Children and Families (C&F) Unit. **Motion/second (Gonyo/Trochinski)** to adopt Resolution No. 15-2019. Discussion held. Roll Call vote on Motion to adopt Resolution 15-2019 – Ayes – 16, Nays – 0, Absent – 3 (Garro, Boutwell, Mehn), Abstain – 0. Motion carried.

ORDINANCES

14. Ordinance 14-2019 Rezone in the Town of Brooklyn: Green Lake Flooring, LLC-John Voigt. **Motion/second (Abendroth/Wallace)** to enact Ord. No. 14-2019. No discussion. Roll Call vote on Motion to enact Ordinance 14-2019– Ayes – 16, Nays - 0, Absent – 3 (Garro, Boutwell, Mehn), Abstain – 0. Motion carried. Ordinance No. 14-2019 passed as enacted.

BUDGET ADJUSTMENTS

15. Sheriff's Office – request to transfer \$994.99 from Carryover Sheriff's Office and \$2,525.01 from Contingency to cover the cost of required CPR/FIT/Hearing testing in the Staff Development budget.
- Motion/second (Wallace/Hess)** to approve budget adjustment as presented. Roll call vote – Ayes - 16, Nays - 0, Absent – 3 (Garro, Boutwell, Mehn), Abstain - 0. Motion carried.

COMMITTEE APPOINTMENTS

16. Chair Harley Reabe made the following appointment:
- Charlie Wielgosh to the Health and Human Services Board with a term ending 02/21/2021.
- Motion/second (Schweder/Gonyo)** to approve the appointment. Motion carried with no negative vote.

DISCUSSION AND INFORMATION REGARDING JOB CREATION PROCESS

17. Supervisor Abendroth initiated a discussion on the job creation process. County Administrator Cathy Schmit handed out a process graph and stated she is working with Corporation Counsel to develop a form which would document each step in the process.

DISCUSSION ON INFORMATION REGARDING BUDGET EXPENDITURES

18. Supervisor Abendroth initiated a discussion of how funds are transferred and the approval process involved. County Administrator Cathy Schmit explained the process along with an explanation of the merit pay policy.

DRAFT

To be approved at the September 17, 2019 meeting

DISCUSSION ON SUPERVISOR INFORMATION ACCESS

19. Supervisor Abendroth requested that more information be available in the County Board packets including the committee votes on each resolution. County Administrator Cathy Schmit stated she is available as is each member of the governing committees if there are questions regarding any resolutions and/or ordinances.

DEPARTMENTS TO REPORT ON September 17, 2019

20. Chair Reabe stated that Paul Gunderson, County Conservationist, will give a report on the activities of the Land Conservation department.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

21. None

ADJOURN

22. Chairman Reabe adjourned the meeting at 7:15 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk

RESOLUTION NUMBER 16-2019

Resolution Relating to Chairman Salary and Supervisor Per Diems for 2020-2022 Term

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 17 day of September 2019, does resolve as follows:

- 1 **WHEREAS**, the Green Lake County Administrative Committee has determined that it is
- 2 appropriate to adjust the amount payable for per diem payments for meeting
- 3 attendance, since the last increase was approved in November 2009; and,
- 4 **WHEREAS**, the Green Lake County Administrative Committee has determined that the
- 5 County Board Chair salary should be increased due to the increased time and
- 6 responsibility of the position of County Board Chair requires.
- 7 **WHEREAS**, the current per diem for committee meetings is \$45.00, the current per
- 8 diem for County Board meetings is \$50.00 and the Chair’s annual salary is currently
- 9 \$5,763.68.
- 10 Fiscal note is attached.
- 11 Majority vote is needed to pass

Approved by Finance Committee

Roll Call on Resolution No. 16-2019

Submitted by Administrative Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 17th day of September, 2019.

/s/ Larry Jenkins

Larry Jenkins

County Board Chairman

/s/ Dennis Mulder

Dennis Mulder

ATTEST: County Clerk
Approve as to Form:

/s/ Katie Mehn

Katie Mehn

Corporation Counsel

Brian Floeter

12 **WHEREAS**, any change to an elected position's compensation must be completed prior
13 to the time to take out nomination papers, and the next election for County Board will
14 take place in April 2020.

15 ~~**NOW THEREFORE BE IT RESOLVED**, that per diem payments per Supervisor shall~~
16 ~~be increased as of April 21, 2020 as follows:~~

- 17 1. ~~For a committee meeting \$ _____~~
18 2. ~~For a County Board meeting \$ _____~~

19 **NOW THEREFORE BE IT RESOLVED**, the annual salary of the County Board Chair
20 shall be increased as of April 21, 2020 to \$6,000.

21 **BE IT FURTHER RESOLVED**, that supervisors shall be paid mileage as permitted by
22 the IRS rate in effect when mileage is claimed.

23 **FISCAL NOTE:** increase of \$236.32

ORDINANCE NO. 15-2019

Relating to: Rezone in the Town of Berlin
Owner: MNJ Development, LLC
Applicant: Michael Monohan, Member/Manager

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of September, 2019, does ordain as follows:

- 1 **NOW, THEREFORE, BE IT ORDAINED** that the Green Lake County Zoning Ordinance,
2 Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to
3 the Town of Berlin, shall be amended as follows:
- 4 Eastridge Drive, Parcel #002-00851-0000 (±1.67 acres); Lot 5 Eastridge Subdivision, Part of the
5 SW¼ of Section 2, T17N, R13E, Town of Berlin. Request to rezone from C-2 Extensive
6 Commercial District to R-3 Multiple-Family Residence District.
- 7 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage and
8 publication.

Roll Call on Resolution No. 15-2019

Submitted by Land Use Planning &
Zoning Committee:

Ayes , Nays , Absent , Abstain

/s/ Robert Lyon

Passed and Enacted/Rejected this 17th day of
September, 2019.

Robert Lyon, Chair

/s/ Harley Reabe

Harley Reabe, Vice Chair

County Board Chairman

William Boutwell

ATTEST: County Clerk
Approve as to Form:

/s/ Curt Talma

Curt Talma

/s/ Dawn N. Klockow

Dawn N. Klockow, Corporation Counsel

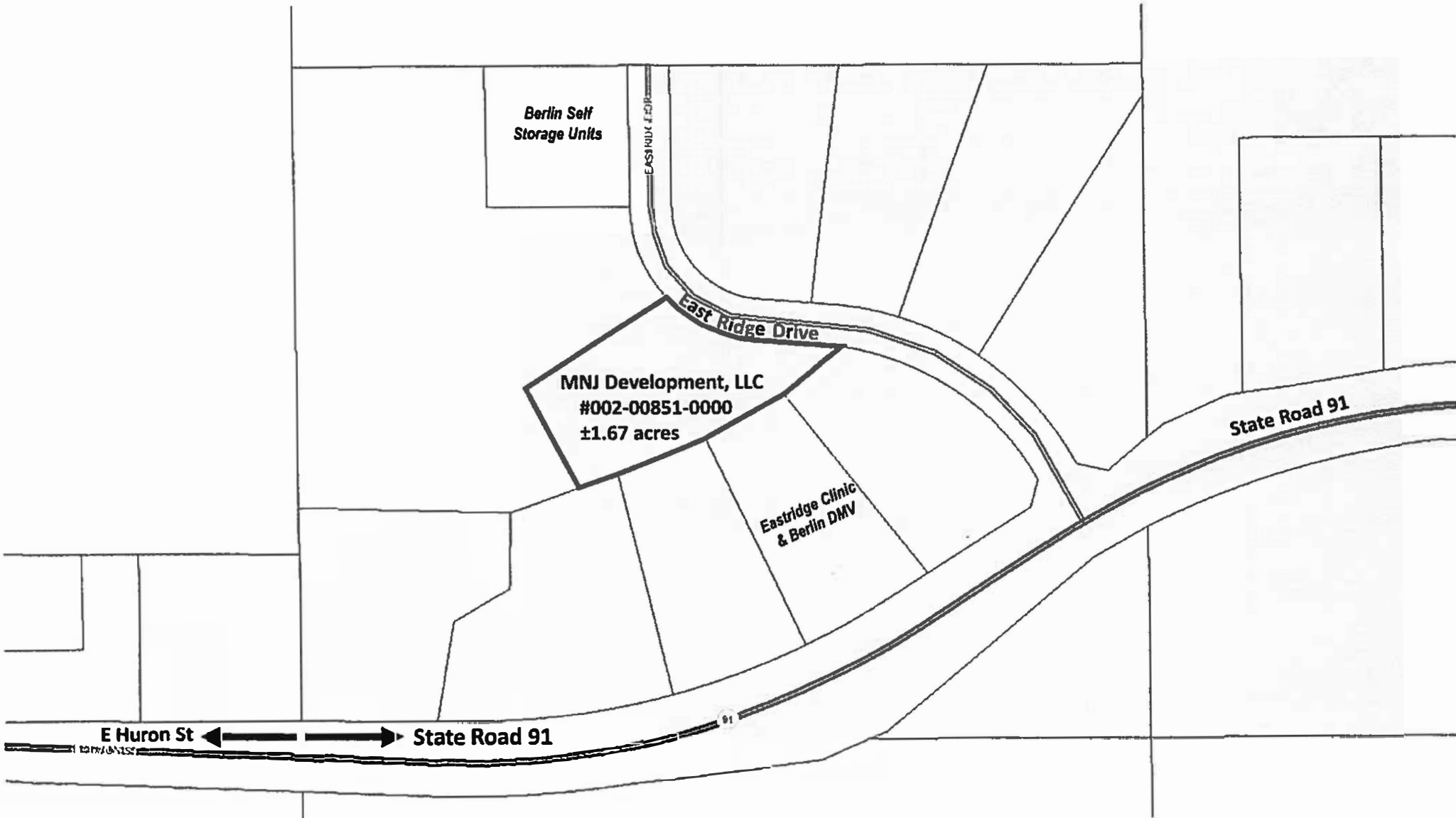
/s/ Peter Wallace

Peter Wallace

Owner/Applicant: MNJ Development, LLC – Michael Monohan

Parcel #002-00851-0000, Lot 5 Eastridge Subdivision, Part of the SW¼ of Section 2, T17N, R13E, (±1.67 acres); Town of Berlin

Rezone request from C-2 Extensive Commercial District to R-3 Multiple-Family Residence District



ORDINANCE NO. 16-2019

**Relating to: Rezone in the Town of Green Lake
Owner: Town of Green Lake – Ben Moderow, Town Board Chairman**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of September, 2019, does ordain as follows:

1 **NOW, THEREFORE, BE IT ORDAINED** that the Green Lake County Zoning Ordinance,
2 Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to
3 the Town of Green Lake, shall be amended as follows:

4 N4454 Horner Road, Parcel #006-00152-0000 (±1.84 acres); Lot 1 Certified Survey Map 158, Lot
5 1 Certified Survey Map 215, Lot 1 Certified Survey Map 215A & Outlot 1 Certified Survey Map
6 1901; Part of the NE¼ of Section 9, T15N, R13E, Town of Green Lake. Request to rezone from
7 A-1 Farmland Preservation District to R-1 Single-Family Residence District.

8 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage and
9 publication.

Roll Call on Resolution No. 16-2019

Submitted by Land Use Planning &
Zoning Committee:

/s/ Robert Lyon

Ayes , Nays , Absent , Abstain

Robert Lyon, Chair

Passed and Enacted/Rejected this 17th day of
September, 2019.

/s/ Harley Reabe

Harley Reabe, Vice Chair

County Board Chairman

William Boutwell

ATTEST: County Clerk
Approve as to Form:

/s/ Curt Talma

Curt Talma

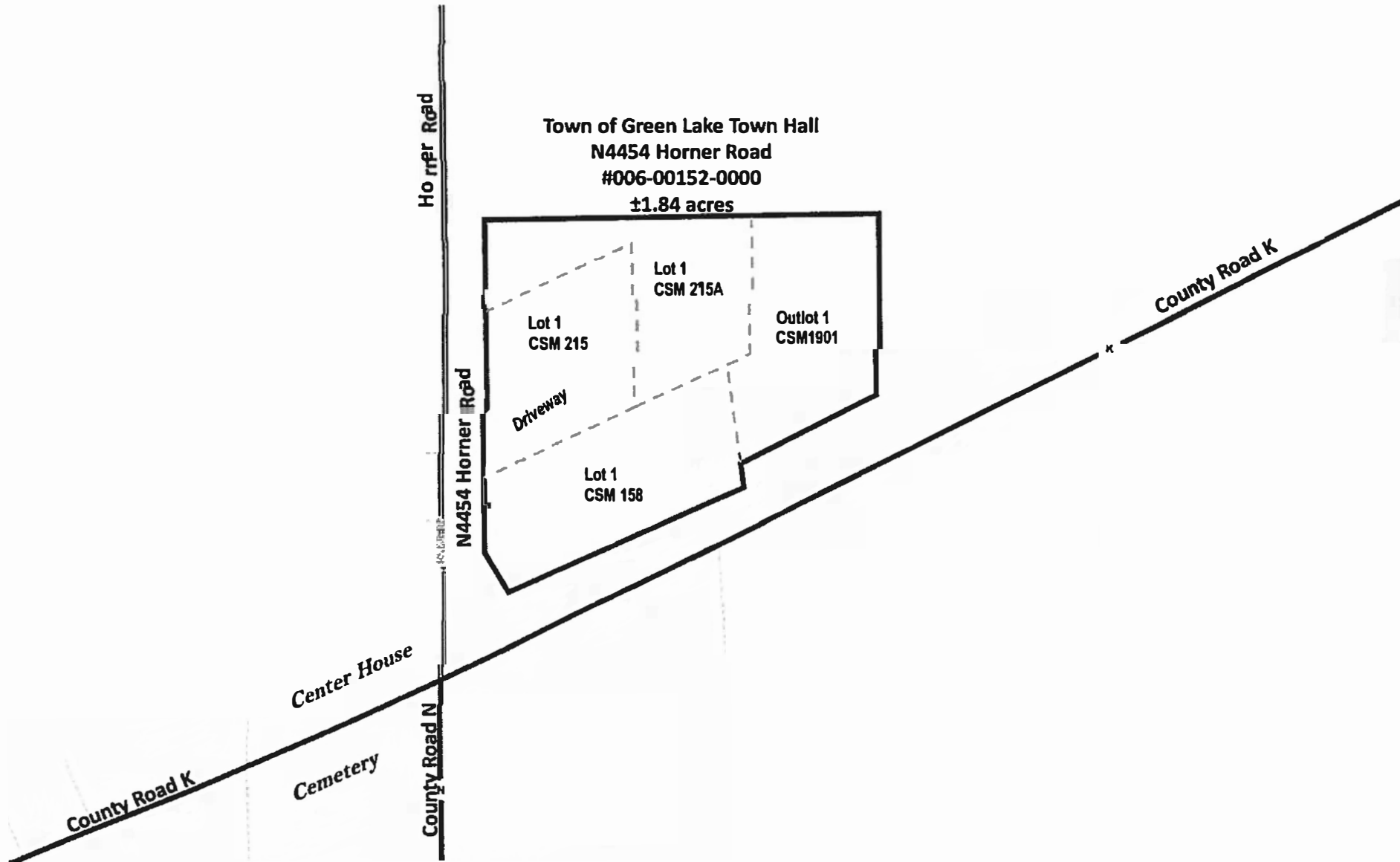
/s/ Dawn N. Klockow

Dawn N. Klockow, Corporation Counsel

/s/ Peter Wallace

Peter Wallace

Owner/Applicant: Town of Green Lake – Ben Moderow, Town Board Chairman
Parcel #006-00152-0000, N4454 Horner Road (± 1.84 acres); Town of Green Lake
Rezone request from A-1 Farmland Preservation District to R-1 Single-family Residence District.



GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 20, 2019
 Department: Public Health/ HHS
 Amount: \$5,000.00
 Budget Year Amended: _____

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)


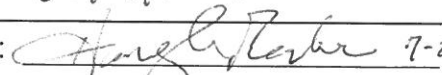
Preparedness Grant funds awarded to Green Lake County Public Health Unit

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
19-207-31-48101-000-000	Misc Revenues	\$ 100.00	\$ 5,000.00	\$ 5,100.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
19-207-31-54102-390-000	Misc Expenditures	\$ -	\$ 5,000.00	\$ 5,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,000.00	

Department Head Approval:  05/21/2019
 Date Approved by Committee of Jurisdiction:  7-29-19
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 8/28/19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 3, 2019
 Department: Corporation Counsel
 Amount: \$191.40
 Budget Year Amended: \$2,200.00

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

UW-GB Behavioral Training Partnership added one additional training seminar for Corporation Counsel to co-train at \$1,100.00 per seminar. This is additional revenue that also requires an adjustment for travel to compensate the County for use of Corporation Counsel's personal vehicle. See attached mileage calculation for explanation of mileage costs

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
19-100-03-48181-000-000	Training Revenue	\$ 3,834.00	\$ 1,100.00	\$ 4,934.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,100.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
19-100-03-51320-330-000	Travel	\$ 804.27	\$ 191.40	\$ 995.67
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 191.40	

Department Head Approval: Dawn N. Khochew 6/30/19

Date Approved by Committee of Jurisdiction: 8/5/19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 8/28/19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Mileage Calculation for
Budget Adjustment mileage

Date	Origin point	Destination point	Mileage	IRS rate	Cost of Mileage
6/11/2019	571 County Road A, Green La	610 Gibson Street, Eau Claire	165	0.58	\$ 95.70
6/12/2019	610 Gibson Street, Eau Claire	571 County Road A, Green Lake	165	0.58	\$ 95.70

Total mileage cost

\$ 191.40