FINANCE COMMITTEE September 25, 2019

The meeting of the Finance Committee was called to order by Vice Chair Larry Jenkins at 5:30 PM on Wednesday, September 25, 2019, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Larry Jenkins Absent: Harley Reabe

Robert Lyon Brian Floeter

Dennis Mulder

Other County

Employees Present: Liz Otto, County Clerk Cathy Schmit, County Administrator

Becky Pence, Hwy Admin. Assst

Kayla Yonke, HHS Financial Manager

Dawn Klockow, Corporation Counsel
Barry Mashuda, Hwy Commissioner

Sheriff Mark Podoll Jason Jerome, HHS Director

Gary Podoll, Emer Mgmt Director

MINUTES

Motion/second (Lyon/Mulder) to approve the minutes of the August 28, 2019 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENTS – none

RESOLUTIONS

• Cooperation Agreement for CDBG Program

County Clerk Liz Otto explained the resolution is required to continue participating in the Community Development Block Grant program which is a region of 9 counties joined in a cooperative agreement to provide housing funds.

Motion/second (Mulder/Lyon) to approve the resolution and forward to County Board. Discussion held. Motion carried with no negative vote.

TREASURER'S MONTHLY REPORT

- Tax Collection Update
- August Financial Reports
- Sales Tax Update

The committee discussed the written report submitted by Treasurer Amanda Toney.

IN REM UPDATE

Corporation Counsel Dawn Klockow explained where the county is currently at in the in rem process which is replacing the tax deed process.

DISCUSSION AND UPDATE ON 2020 BUDGET

County Administrator Cathy Schmit stated the 2020 budget numbers are all entered but she is waiting on confirmation of the health insurance figures. A special Finance meeting is scheduled for October 10, 2019 to approve the preliminary budget for publication.

BUDGET REVIEW

Revenues and expenses for August 2019 were reviewed and discussed.

CREDIT CARD REQUESTS

• Coroner

Motion/second (Lyon/Mulder) to approve the credit card request for Coroner John Willett with a limit of \$1,000. Motion carried with no negative vote.

BUDGET ADJUSTMENTS

• UW-Extension - Carryover

Request to transfer \$92.27 out of the carryover donation account and move to Fair Promotions to purchase a crown and sash.

Motion/second (Lyon/Jenkins) to approve budget adjustment. Motion carried with no negative vote.

• Emergency Management – Hazmat Equipment Grant

Adjust revenue and expense accounts by \$7,476.00 for a new state Hazmat Equipment grant.

Motion/second (Lyon/Mulder) to approve budget adjustment. Motion carried with no negative vote.

LINE ITEM TRANSFERS - none

SUPERVISOR'S/LAY PEOPLE MONTHLY CLAIMS

Supervisor's claims: \$3,700.21

Lay people: \$1,775.72

Motion/second (Mulder/Lyon) to approve supervisor and lay people claims. All ayes. Motion carried.

COMMITTEE DISCUSSION

- Future meeting dates: Special Meeting October 10, 2019 @ 5:00 PM, Regular meeting October 23, 2019 @ 5:30 PM
- Future agenda items for action & discussion:

ADJOURNMENT

Motion/second (Mulder/Jenkins) to adjourn the meeting at 5:57 pm.

Submitted by,

Liz Otto

County Clerk