



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 11/7/19

Amended* Post Date:

**The following documents are included in the packet for the
Judicial Law Committee on November 13, 2019:**

- 1) Amended Agenda
- 2) Minutes from 10/9/19
- 3) Correspondence-Special Olympics Fundraiser Run
- 4) Department Related Reports
 - a. Clerk of Courts
 - b. Emergency Management
 - c. Sheriff's Office
- 5) Monthly Sheriff Reports
- 6) Line Item Transfer-Coroner
- 7) Budget Adjustment-Officer Wellness Program



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Judicial/Law Enforcement and Emergency Management Committee

Meeting Notice

***Date: November 13, 2019 Time: 10:30 AM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI***

Amended AGENDA*

Committee Members

*Larry Jenkins, Chair
Sue Wendt, Vice-Chair
Peter Wallace
Kathy Morris
Keith Hess*

Lori Evans, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 10/9/2019
5. Public Comments 3 Min Limit
6. Correspondence
 - *Special Olympics Fundraiser Run
7. ~~*Memorial Presentation to K-9 Max and Detective Ward~~
8. Department Related Reports
 - Clerk of Courts
 - Circuit Court/Register in Probate
 - District Attorney
 - Coroner
 - Emergency Management
 - Sheriff's Office
9. Monthly Sheriff Reports
10. Expense & Revenue Monthly Reports
11. *Line Item Transfer
 - Coroner
12. *Budget Adjustments
 - *Officer Wellness Program
13. Lexipol Policies and Procedures
14. Future Meeting Dates:
 - Regular Meeting December 11, 2019, at 10:30AM
15. Future Agenda items for action & discussion:
16. Adjourn

*Stricken from the agenda

Kindly arrange to be present, if unable to do so or if there are any changes, please notify Samantha at 4005.

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

OCTOBER 9, 2019

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Larry Jenkins at 10:30 a.m. on October 9, 2019 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Larry Jenkins – Chairman
Sue Wendt-Vice-Chairman
Keith Hess
Kathy Morris
Peter Wallace – Absent

Others Present:

Sheriff Mark Podoll
Lori Evans, Admin. Ass't to Sheriff
Gary Podoll – Emergency Management
Andrew Christenson -DA

Coroner John Willett
Dawn Klockow – Corp. Counsel
Chief Deputy Mark Putzke
Deputy Matt Vande Kolk

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Motion/Second (Hess/Wendt) to approve the minutes of the September 11, 2019 meeting as presented. No negative votes. Motion carried.

PUBLIC COMMENTS

None.

CORRESPONDENCE

Thank you to Sheriff's Office from the Berlin Boat Club for their support of the 2019 Corn Roast Fund Raiser.

Thank you to Deputy Jason Preuss from a relative of a person involved in a welfare check. Deputy Press's professionalism and kindness in the conversation with the individual helped the individual to make the right decisions.

REGISTER IN PROBATE JOB POSITION

Judge Slate explained the letter that was in the packet regarding the resignation of current Register in Probate, Samantha Gerth. The letter also included further information as to his recommendations as to how to handle the job duties in the interim until the position is filled. A copy of the slightly amended job description as also included in the packet.

Motion/Second (Wendt/Hess) that Amy Thoma, Clerk of Courts, assume the responsibilities of Register in Probate until someone is hired and that she receive a weekly stipend which would be the difference between the Register in Probate and Judicial Assistant payment. No negative votes. Motion carried.

Judge Slate also explained that in the future, filling of the Judicial Assistant position may need to be discussed.

RESOLUTION RELATING TO CREATING A FULL TIME COMMUNICATIONS OFFICER POSITION IN THE SHERIFF'S OFFICE

A Resolution Relating to Creating a full-time Communications Officer Position in the Sheriff's Office was included in the packet. Sheriff Podoll explained the need for the position.

Motion/Second (Hess/Morris) to approve the resolution and fiscal note and forward them on to the Personnel Committee. No negative votes. Motion carried.

2020 BUDGET

Nothing new to discuss. This may be removed from future agendas.

DEPARTMENT RELATED REPORTS

Written reports were included in the packet from the Sheriff, Clerk of Circuit Court and Emergency Management. They were reviewed and filed.

The following added additional information regarding what happened in their offices since the last meeting.

Coroner Willett
Andrew Christenson – DA's Office
Gary Podoll – Emergency Government
Sheriff Mark Podoll

MONTHLY SHERIFF REPORTS

The September 2019 monthly Sheriff's reports were reviewed and filed.

EXPENSE AND REVENUE MONTHLY REPORTS

The September 2019 monthly expense and revenue reports were reviewed and filed.

LEXIPOL

None

FUTURE MEETING DATE AND AGENDA ITEMS

The next regular meeting is set for November 13, 2019 at 10:30 a.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Meeting adjourned at 11:04 a.m.
Respectfully submitted,
Lori Evans, Administrative Assistant to the Sheriff



State of Wisconsin

For Your Support!

Green Lake County Sheriff's Office,

We wanted to send out a quick thank you for your continued support and participation at Run With the Cops. Without your help we wouldn't be able to make this event a success. It takes a lot of law enforcement personnel to pull an event like this off and because of your agency our event is a success every year. Thank you for helping build stronger community relationships & for making a positive impact on SOVT.

Chir Jaramila Police
Captain of UW Oshkosh







Green Lake County Clerk of Circuit Court

571 County Road A, Green Lake, WI 54941 920-294-4142

AMY S. THOMA
Clerk of Circuit Court

November 7, 2019

Judicial/Law Enforcement Committee
571 County Road A
Green Lake, WI 54941

RE: Department Update

Dear Committee Members:

I attended Clerk of Circuit Court Conference on October 9 - 11. As always, conference is very informative, especially hearing updates from Court Operations and CCAP staff. Our office has been a pilot county over the past year for a few new projects, which is beneficial to us.

We currently have a jury trial scheduled on November 20th. If this trial proceeds, this will be the eighth jury trial this year. Of the other seven trials from this year, three settled the morning of the trial and four went to verdict.

NUMBER OF CASES FILED SINCE OCTOBER 9, 2019

Case Type	
Criminal Felony	13
Criminal Misdemeanor	13
Criminal Traffic	8
Traffic	118
Forfeiture	7
Juvenile Ordinance	0
Civil	10
Complex Forfeiture	0
Small Claims	33
Family	9
Paternity	3

If you should have any questions, please do not hesitate to contact me.

Very truly yours,

Amy S. Thoma

Amy S. Thoma
Clerk of Circuit Court

AST



GREEN LAKE COUNTY
OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll
Director

Office: 920-361-5416
FAX: 920-361-5405

DATE: November 1, 2019

TO: Green Lake County Judicial/Law Enforcement and Emergency Management Committee

FROM: Gary V. Podoll, Emergency Management Director

SUBJECT: Monthly Report

1. I have submitted my fiscal 2019 Plan of Work Grant program, for the Grant Closeout.
2. I am working on requesting state training to be held in Green Lake County. Emergency Operations Center and Incident Command 300 training.
3. I am working on WI-Cams Id's for people that have requested them in non-emergency response agencies. There was an upgrade to the program that we are working through.

Please, if you have any questions you can contact me at 920-290-2275.

Sincerely,

Gary V. Podoll
Emergency Management Director
Green Lake County



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Ph. 920-294-4000 · Fax. 920-294-3850

November 6, 2019

To Judicial and Law Enforcement Committee Members,

- Hunter broken tree stand and rescue 10/18/2019 UAS/Drone called
- Sgt. Kevin Manning ran with the kids at the Juniors Special Olympics fundraiser in Oshkosh WI
- Sheriff Mark Podoll and Dep. Matthew Vande Kolk attending the IACP in Chicago where the President of the United States addressed the attendees

See you at the meeting,

Mark A Podoll

Sheriff Mark A. Podoll

GREEN LAKE COUNTY SHERIFF'S OFFICE SQUAD CAR MILEAGE 2019

Officer	Badge No.	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Putzke	40	54,236	54,731	55,204	55,962	56,513	56,929	57,495	58,292	58,974	59,427		
Hoerig	41	12,780	14,680	17,594	20,823	23,480	25,378	27,450	30,526	32,679	35,688		
Kuklinski	43	117,800	120,200	121,850	124,910	127,100	128,384	132,400	134,280	136,600	139,350		
Colhouer	45	9,525	11,870	14,444	16,503	17,260	21,333	23,900	26,675	28,450	28,955		
Hanson	46	7,548	9,219	12,462	14,952	17,916	19,187	21,261	23,865	25,503	27,603		
Ward	47	24,307	25,855	26,609	27,061	27,969	28,204	29,846	30,296	31,549	32,194		
Young	49	185,492	187,397	189,006	190,252	190,962	191,025	192,246	out of service	out of service	2,652		
Cody	51	18,054	19,364	21,041	21,849	23,923	24,648	25,423	26,853	28,132	29,695		
Holdorf	52	16,556	16,895	17,430	18,000	18,660	19,769	19,975	20,417	20,818	21,460		
Klener	53	46,960	48,108	49,341	51,182	53,600	55,914	58,399	61,820	64,571	65,421		
Manning	54	17,725	18,830	19,975	21,322	24,125	24,750	27,400	30,050	31,915	33,150		
Schroeder	56									1,135	3,051		
Majeskie	57	154,000	156,971	156,950	158,751	159,000	159,000	159,000	out of service	out of service	3,450		
Weiner	58	137,880	140,421	140,942	141,254	143,430	144,935	145,947	147,366	150,586	152,249		
Podoll	60	15,925	17,254	19,193	21,039	23,133	24,019	26,894	29,134	30,605	33,303		
Preuss	61	9,125	12,332	14,780	18,180	20,301	21,132	24,448	26,788	29,498	31,904		
Vande Kolk	62	12,460	15,383	18,391	20,140	23,263	25,845	27,128	29,429	31,007	32,507		
Prachel	64	162,882	164,951	166,632	168,660	171,080	173,130	175,470	177,810	179,985	181,083		
Dodge Trans Van	96	85,651	87,929	90,558	91,941	92,707	95,407	97,154	98,475	100,379	102,826		
CTU Ford Transit		1,589	1,607	1,641	1,682	1,782	1,816	1,833	1,955	1,955	2,110		
Spare Squad		209,628	211,212	211,212	211,843	211,843	211,863	211,901	212,607	212,940	212,985		
Chevy Impala		157,901	157,901	157,901	157,901	157,901	157,969	157,989	158,011	158,354	158		
Spare Ford Taurus	15	170,981	173,113	175,301	177,839	180,851	183,055	185,575	186,902	187,366	187,433		

Accidents and Complaints for Patrol

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan	22	17	24	12	30	9	7	21	13	33	19	11	16	234	18
Feb	23	23	22	16	29	21	18	28	21	25	24	3	25	278	21
March	31	12	21	18	14	20	14	20	15	15	23	0	10	213	16
April	16	14	48	0	28	15	20	34	23	34	19	1	27	279	21
May	40	33	35	3	21	28	12	39	22	31	27	30	15	336	26
June	28	29	23	1	34	35	32	31	21	24	41	11	35	345	27
July	35	40	19	1	32	9	43	37	31	32	26	28	31	364	28
Aug	56	30	36	0	19	40	17	36	14	19	12	31	28	338	26
Sept	23	30	19	1	23	13	23	23	22	11	12	42	26	268	21
Oct	17	26	29		38	26	22	19	16	30	9	20	13	265	20
Nov														0	0
Dec														0	0
Total	291	254	276	52	268	216	208	288	198	254	212	177	226	2920	225
Avg/Month	29	25	28	5	27	22	21	29	20	25	21	18	23	292	22

Paper Service for Patrol

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan	9	7	0	5	8	7	0	12	21	13	11	3	14	110	8
Feb	3	1	4	1	0	2	4	4	0	7	6	0	1	33	3
March	6	4	0	2	4	2	0	1	3	2	1	0	4	29	2
April	1	2	1	0	6	3	0	7	5	4	0	0	0	29	2
May	6	1	0	0	3	1	0	1	0	1	2	3	0	18	1
June	1	1	1	2	2	2	1	0	2	0	1	5	3	21	2
July	2	3	1	0	2	0	0	1	6	5	0	2	1	23	2
Aug	5	4	2	0	0	5	1	5	0	3	1	2	2	30	2
Sept	3	4	0	0	0	1	2	2	6	2	2	3	2	27	2
Oct	3	4	1	0	4	3	0	1	4	3	2	3	5	33	3
Nov														0	0
Dec														0	0
Total	39	31	10	10	29	26	8	34	47	40	26	21	32	353	27
Avg/Month	4	3	1	1	3	3	1	3	5	4	3	2	3	35	3

BOAT LAUNCH/MUNICIPAL ORDINANCE CITATIONS

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan														0	0
Feb														0	0
March														0	0
April														0	0
May														0	0
June					4	3			1	2				10	1
July					6				4	3			1	14	1
Aug	2				2					2				6	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	2	0	0	0	12	3	0	0	0	5	7	0	1	30	2
Avg/Month	1	0	0	0	3	1	0	0	1	2	2	0	0	8	1

Accidents and Complaints for Detectives

2019	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	3	2	2	4	12	0
Feb	3	1	1	11	6	1
March	5	1	8	7	8	0
April	3	3	1	21	17	4
May	2	2	1	10	15	7
June	4	4	1	6	6	2
July	3	3	7	9	8	2
Aug	3	2	2	4	11	3
Sept	0	2	2	4	8	2
Oct	8	2	3	12	7	2
Nov						
Dec						
Total	34	22	28	86	98	23
Average	3	2	3	9	10	2

Arrests for Detectives

2019	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	0	0	1	0	5	0
Feb	2	0	0	2	2	0
March	0	0	3	0	3	0
April	3	4	0	0	2	1
May	0	0	0	0	4	0
June	0	1	0	0	4	0
July	0	1	1	0	5	1
Aug	1	0	0	1	2	0
Sept	1	0	0	1	1	0
Oct	1	0	1	0	1	0
Nov						
Dec						
Total	8	6	6	4	29	2
Average	1	1	1	0	3	0



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**Sheriff's Office Judicial/Law Enforcement Committee
Report for the Month of October 2019**

Deputy contacts for this month	533
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Types of Contacts this month	Number of Contacts
Car/Deer Accident	27
Adult Transport	24
Agency Assistance, Mutual Aid	22
911 Follow up	19
K9 Assist	17
Lockout	17
Citizen Assist	16
Medical Emergency	16
Traffic Accident w/Damage	14
Suspicious Person/Circumstance	12
Animal Problem	11
Alarm	10
Welfare Check	8
Agency Assist Person Charged	7
Fire	7
Records Check	7
Information Report	6
Traffic Misc	6
Traffic Violation	5
Trespassing	5
Traffic Hazard	4
Controlled Substance Problem	3
Fraud	3
K9 Presentation	3
Litter/Pollution/Public Health	3
OWI Alcohol	3
Traffic Patrol Requested	3

Sheriff Mark A. Podoll



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Types of Contacts this month continued

Bail Jumping	2
Child Abuse or Neglect	2
Dead Body	2
Domestic Situation	2
Unmanned Aircraft System	2
EMP Check	2
Harassment	2
Jail Incident	2
Miscellaneous	2
Traffic Accident w/Injuries	2
Theft	2
Theft-Automobile	2
Vandalism	2
Wanted Person	2
Computer Agency Assist	1
Disturbance	1
Emergency Detention Involuntary	1
Found Property	1
Failure to Report to Jail	1
House Check	1
Int Crimes Against Children	1
Juvenile Transport	1
Juvenile Problem	1
K9 Person Charged	1
Drugged Driving	1
Parking Problem	1
Probation/Parole Violation	1
Resisting/Interfering/Officer	1
Scam	1
Stalking	1
Time System Entry	1
Temporary Restraining Order	1

Sheriff Mark A. Podoll

GREEN LAKE COUNTY JAIL MONTHLY STATISTICS

MONTH/ YEAR	ADP	HUBER	HUBER/EMP INCOME	FEMALE	LOCK DOWN	MEALS	EMP	GL INMATES TRANSFERRED	Calumet Co Days Safekeepers	Billed for Calumet Safekeepers	Brown Co. Days Safekeepers	Billed for Brown Co Safekeepers
Jan-19	64	11	\$5,174.51	13	45	5336	1	3	119	\$ 5,117.00		
Feb-19	69	10	\$5,590.76	16	24	5127	1	3	160	\$ 6,880.00		
Mar-19	65	8	\$5,919.72	15	46	5088	3	2	153	\$ 6,579.00		
Apr-19	62	9	\$5,582.22	15	42	5034	1	4	215	\$ 9,245.00		
May-19	62	11	\$6,199.71	12	39	5266	2	2	259	\$ 11,137.00		
Jun-19	62	13	\$8,347.97	10	35	4971	2	3	275	\$ 11,825.00		
Jul-19	73	10	\$8,310.00	18	43	5996	2	1	429	\$ 18,447.00	70	3010
Aug-19	80	9	\$6,086.00	22	51	6901	1	1	400	\$ 17,200.00	155	6665
Sep-19	77	7	\$4,271.50	23	52	6592	1	0	387	\$ 16,641.00	138	5934
Oct-19												
Nov-19												
Dec-19												
Totals												
Average	68	10	\$6,164.71	16	42	5590	2	2	2397	\$ 103,071.00	363	\$ 15,609.00
									266	\$ 11,452.33	121	\$ 5,203.00

ADP- Average daily population
Huber- Sentenced inmate, work release + Sent/Huber from other county
Huber Income- Amount paid by Huber and CAM inmates for the month
Female- Average number of females held that month
Lockdown- Number of inmates held that month that are not working Huber's
Meals- Number of meals + bag lunches served that month
EMP- Number of inmates on electronic monitoring
GL Inmates Transferred- Inmate serving in other county + Sent/Huber serv. out of county
Safekeepers - Holding for another county
Safekeeper days - the number of cumulative days that month for all Safekeepers for that county



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**Sheriff's Office Judicial/Law Enforcement Committee
Report for the Month of October 2019
Correctional Facility**

Average Daily Population in the Jail for this month	63
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Inmates in custody for (some inmates have more than one charge)

Charge	Number of Charges
Probation/Parole	19
Warrants	7
Drug related	3
DUI	3
Obstructing	3
Traffic Offense	3
ES Sanction Hold	2
Assault	1
Disorderly Conduct	1
Pornography/Obscene Material	1
Sex Offense	1
Theft	1

Sheriff Mark A. Podoll

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Coroner
 Budget Year Amended: 2019

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
19-100-19-51250-115-000	Compensation	\$ 8,000.00	\$ 455.00	\$ 1,903.00	\$ 7,545.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 455.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
19-100-19-51250-330-000	Travel	\$ 400.00	\$ 455.00	\$ 665.21	\$ 855.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 455.00		

Explanation for Transfer:

Transfer funds to cover travel costs reimbursed to Waushara County for their Medical Examiner to provide coverage to Green Lake County during vacancy in the Coroner position.

Department Head Approval

Catherine J. Schmit at request of Coroner J. Willett

Governing Committee Approval

 If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

Revised 02/2017

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: November 6, 2019

Department: Sheriff

Amount: Not to Exceed \$20,000

Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:

(If needed attached separate brief explanation.)

See attached for a description of this most valuable program.

This program will be offered to all of the Police Departments in the County as well as the Sheriff's Office.

The overall cost is \$20,000, however depending on how many agencies join us in the program, our costs could decrease.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
19-100-09-57100-009-000	Capital Outlay	\$ 848,733.10	\$ (20,000.00)	\$ 828,733.10
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ (20,000.00)	

Department Head Approval: Sheriff Mark A. Podoll

Date Approved by Committee of Jurisdiction: November 13, 2019

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Attachment to the Sheriff's Office Budget Adjustment Request

To Purchase the Cordico Officer Wellness Program

November, 2019

Cordico Officer Wellness program is designed to facilitate a comprehensive effort to establish and maintain officer wellness across all facets of the Sheriff's Office. The program will provide resources for the employees, their spouses or significant others, as well as retirees with the use of an app that can be utilized at any time of the day or night. Very importantly the program is completely anonymous, and the employee can seek the help that they need without fear of any involvement by the employer. This program will be the centerpiece of a comprehensive officer wellness focus in an effort to provide for the physical, mental, and spiritual wellness.