

## PROPERTY AND INSURANCE COMMITTEE

August 6, 2019

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen on Tuesday, August 6, 2019 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen  
Richard Trochinski  
David Abendroth  
Patti Garro

Absent: Keith Hess

Other County employees present:

Liz Otto, County Clerk  
Scott Weir, Maintenance Supervisor  
Dawn Klockow, Corporation Counsel

Sheriff Mark Podoll (5:07)  
Harley Reabe, Cty Board Chair

### MINUTES

*Motion/second (Garro/Trochinski)* to approve the minutes of July 2, 2019 with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENTS - none

### USE OF COUNTY PROPERTY

- County Clerk Liz Otto read a request from Julie Jankowski for the annual CRAW Regatta at Sunset Park which was scheduled to take place on August 2, 2019. Verbal approval from the chairs of both the Parks Commission and Property & Insurance was given. Due to the weather, most of the participants did not come so the launch passes were not required. Jankowski was advised to submit her request earlier next year if possible so that both committees can give their approval prior to the event.
- County Clerk Liz Otto read an email from Green Lake High School requesting use of the Highway grounds for a bonfire during their homecoming festivities on September 25, 2019 at 7:30 PM.  
*Motion/second (Garro/Abendroth)* to approve the request pending approval from the Highway Committee. Motion carried with no negative vote.

### GOVERNMENT CENTER LANDSCAPING OPTIONS

Maintenance Supervisor Scott Weir outlined several options for landscaping services including:

- Contracting with Fox River Industries – there are currently no clients available to fill the request
- Hire a landscaping vendor at a cost ranging from \$28.00 - \$45.00 per hour for approximately 192 hours per year.
- Hire an additional Limited Term Employee (LTE) at a cost of approximately \$2,496 based on the current wage to work an estimated 8 hours per week for 6 months out of the year.

Discussion held. This will be placed on the September agenda for further discussion.

### **2020 BUDGET DISCUSSION**

County Clerk Liz Otto presented the budgets for the various insurance accounts and the purchasing accounts. Discussion held. Chair Bernhagen advised Scott Weir to present his budget to the committee in September.

### **HEALTH INSURANCE UPDATE**

County Clerk Liz Otto stated that there have been several meetings with various insurance providers and quotes should be submitted by September 1, 2019 with firm numbers. More information will be available at the September meeting.

### **SECURITY SYSTEMS UPDATE**

County Board Chair Harley Reabe stated that there were no bids received on the RFP for the entryway so the architect is now soliciting bids. The walk through for the electrical portion of the update was done a couple of weeks ago.

### **MAINTENANCE REPORT**

- Building and Grounds Report – Parks & Rec report was submitted to the committee for informational purposes. Discussion held regarding damage and garbage at County parks.
- Monthly Activities - The report was reviewed.

### **COMMITTEE DISCUSSION**

**Future Meeting Date:** September 3, 2019 at 5:00 PM.

**Future Agenda items for action & discussion:** clarification of service animal policy, landscaping and LTE options, health insurance update

### **ADJOURNMENT**

Chair Bernhagen adjourned the meeting at 5:31PM.

Submitted by,

  
Liz Otto  
County Clerk