### FINANCE COMMITTEE September 20, 2018

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:30 PM on Thursday, September 20, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Harley Reabe Larry Jenkins Robert Lyon Dennis Mulder Brian Floeter	Absent:
Also Present:	Liz Otto, County Clerk Becky Pence, Hwy Adm Asst Angie Petruske, Acct Budget Coord Sheriff Mark Podoll Kayla Yonke, HHS Financial Manag	Lori Evans, SO Admin Asst Jason Jerome, HHS Director Dawn Klockow, Corp Counsel Tyrone Johnson, Hwy Comm. er

#### **MINUTES**

*Motion/second (Jenkins/Mulder)* to approve the minutes of the August 21, 2018 and August 22, 2018 meetings with no additions or corrections. All ayes. Motion carried.

### **PUBLIC COMMENTS**

Bob Schweder of Princeton spoke in support of the Green Lake County libraries and against reduced funding for 2019. He cited the 5 year agreement which is in effect from 2017-2021.

# **<u>CORRESPONDENCE</u>** – none

# APPEARANCES

• Green Lake County Librarians – 2019 Funding

Linda DeNell, Director of the Green Lake Caestecker Library, spoke in regard to the services offered to all Green Lake County residents through the 5 libraries in the Winnefox Library System within the county. She stated that there is currently a signed agreement with Green Lake County in force for 2017-2021 which provides for library funding. The request for 2019 funding is based on actual numbers from 2017, not an estimate. DeNell stated that costs are below what they were in 2015 and that the library funding is exempt from the tax levy limit.

#### CREDIT CARD REQUEST APPROVALS

A credit card request was submitted by Highway Commissioner Tyrone Johnson with a \$10,000 credit limit. *Motion/second (Mulder/Floeter)* to approve the credit card request. All ayes. Motion carried.

# TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney was not present due to attending a conference. Her submitted report was reviewed. County Administrator Cathy Schmit asked that Toney review the sales tax figure to make sure it is correct.

#### TAX DEED UPDATE

There are currently 9 owners with 10 parcels with delinquent 2014 taxes.

#### **RESOLUTIONS/ORDINANCES** - none

Finance Committee September 20, 2018

# **BUDGET REVIEW**

Expenditures and revenues through August were reviewed and discussed.

### **BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS**

- Maintenance Budget adjustment in the amount of \$2,800 from Capital Outlay Maintenance to Repair & Maintenance to account for it correctly.
  *Motion/second (Jenkins/Mulder)* to approve the budget adjustment. All ayes. Motion carried.
- Circuit Court Budget adjustment in the amount of \$701.25 from Attorney Fees and GAL to Consultants due to unforeseen expenses in a juvenile matter.
   *Motion/second (Mulder/Jenkins)* to approve the budget adjustment. All ayes. Motion carried.

# **CORPORATION COUNSEL E-DEBIT ACCOUNT**

Corporation Counsel Dawn Klockow requested approval to set up an e-debit account in the amount of \$300 to allow for electronic filing of cases that require payment upon filing. The Administrative committee has previously approved the account.

Motion/second (Floeter/Lyon) to approve the e-debit account. All ayes. Motion carried.

### ADMINISTRATOR UPDATE ON 2019 ANNUAL BUDGET

County Administrator Cathy Schmit gave an update on the budget process as well as the 2019 health insurance options. She requested a special Finance meeting to approve the budget for publication. This will take place on October 11, 2018 at 5:00 PM.

# SUPERVISOR'S MONTHLY CLAIMS

Supervisor's claims: \$4,143.65 Lay people: \$0 *Motion/second (Lyon/Mulder)* to approve supervisor's and lay people monthly claims. All ayes. Motion carried.

#### **COMMITTEE DISCUSSION**

• Future meeting dates:

Special meeting – October 11, 2018 at 5:00 PM Regular meeting – October 24, 2018 at 5:30 PM

• Future agenda items for action & discussion:

#### **ADJOURNMENT**

Chairman Reabe adjourned the meeting at 6:15 PM.

Submitted by,

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Liz Otto County Clerk