

## PROPERTY AND INSURANCE COMMITTEE

September 4, 2018

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen on Tuesday, September 4, 2018 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen  
Richard Trochinski  
David Abendroth  
Patti Garro  
Keith Hess

Absent:

Also Present: Liz Otto, County Clerk  
Scott Weir, Maintenance Supervisor  
Tony Daley, Berlin Journal

Dawn Klockow, Corporation Counsel  
Tyron Johnson, Hwy Commissioner

### MINUTES

*Motion/second (Abendroth/Hess)* to approve the minutes of August 7, 2018 with no additions or corrections. All ayes. Motion carried.

CORRESPONDENCE – none

PUBLIC COMMENTS – none

### USE OF COUNTY PROPERTY

- MS Challenge Walk - The National MS Society is requesting the use of Sunset Park and Dodge Memorial Park for the weekend of September 28 – 30<sup>th</sup> for their annual Challenge Walk. Everything will be done the same as last year which involved a tent setup and portable toilets brought in for a rest stop and lunch.

*Motion/second (Garro/Trochinski)* to approve the use of county property for the MS Challenge Walk. All ayes. Motion carried.

- Ripon College Cross Country Meet – Ripon College is requesting permission to use the parking lot at the maintenance building/food pantry for spectators at a cross country meet on October 13.

*Motion/second (Garro/Hess)* to approve the use of county property for the Ripon College cross country meet pending a check of the date by Maintenance Supervisor Scott Weir to make sure there are no conflicts. All ayes. Motion carried.

### BUDGET ADJUSTMENTS

- Maintenance – transfer \$2,800 out of Capital Outlay – Maintenance into a new Repair & Maintenance account.

*Motion/second (Hess/Garro)* to approve budget adjustment and forward to Finance and County Board.  
All ayes. Motion carried.

**PURCHASE REQUESTS** - none

**HEALTH INSURANCE FOR 2019**

County Clerk Liz Otto stated that Kim Hurtz of GHT emailed earlier in the day with several options to decrease the 16% increase for 2019. Supervisor Abendroth requested further updates after the options are considered.

**RESOLUTIONS/ORDINANCES**

- **Resolution Relating to Offering Dental and Vision Insurance to Green Lake County Employees through Cottingham & Butler**

Proposals were handed out to the committee members regarding employee paid dental and vision insurance for 2019. Discussion held.

*Motion/second (Abendroth/Trochinski)* to approve the resolution and forward to Personnel and County Board for final approval. All ayes. Motion carried.

**WEST WING SECURITY UPDATE**

A meeting is scheduled for October 1, 2018 with the vendors for more information. An update will be provided at the October meeting.

**ACCESS ABILITY WISCONSIN, INC. – ALL TERRAIN WHEELCHAIR**

Corporation Counsel Dawn Klockow has discussed the memo of understanding with our insurance carrier, Aegis Corporation. The MOU requires a volunteer liability policy and Aegis has denied that request due to coverage issues with a non-county related program. Klockow recommends not taking on the liability of being a host site without the insurance coverage. Discussion held on other options including the possibility of a service organization sponsoring the program. Chair Bernhagen stated that Green Lake County will have to regretfully decline and hope that the program can be sponsored elsewhere.

**PROPOSED ZONING CHANGES TO COUNTY OWNED PARCELS**

County Clerk Liz Otto informed the committee that Land Use Planning & Zoning Director Matt Kirkman couldn't attend due to illness. All of these proposed changes are due to the City of Berlin's Extra-Territorial Zoning Authority (ETZA) being dissolved as of January 1, 2019 so therefore those parcels will be included in county zoning. Each parcel will be placed in the Natural Resource Conservancy (NRC) district.

*Motion/second (Abendroth/Garro)* to approve all zoning changes as outlined by the Land Use Planning & Zoning department. All ayes. Motion carried.

**UPDATE ON DECORATION SUBMISSIONS**

County Clerk Liz Otto stated that letters were sent out to all area public and private schools, historical societies, and all county libraries on August 28. The Boys and Girls Club in Berlin was also notified. Otto will provide updates on any submissions in the coming months.

**MAINTENANCE REPORT**

- The report was reviewed. Discussion held on the landscaping and shrubbery surrounding the Government Center.

### **CLOSED SESSION**

County Clerk Liz Otto stated that the Closed Session is not required at this time. More information and options need to be reviewed before a decision can be made.

### **COMMITTEE DISCUSSION**

**Future Meeting Date:** Next meeting date: October 2, 2018 at 5:00 PM.

**Future Agenda items for action & discussion:** Closed Session regarding sale of county property, West Wing security update, health insurance update

### **ADJOURNMENT**

Chair Bernhagen adjourned the meeting at 5:31 PM.

Submitted by,



Liz Otto

County Clerk