PROPERTY AND INSURANCE COMMITTEE

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, April 2, 2013 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Gene Thom Present:

> Mike Stoddard Joanne Guden Dave Richter Don Peters

Also Present:

Dan Hurst, Corporation Counsel Marge Bostelmann, County Clerk

Maureen Schweder, Supervisor Scott Weir, Maintenance

Jim Hebbe, LCD LeRoy Dissing, HHS Director

Derek Kavanaugh, LCD Phil Robinson, HHS Deputy Director Amy Brooks, Hgihway Sheriff Mark Podoll Tony Daley, Newspaper Zack Walker, Maintenance

The pledge of allegiance was recited

AGENDA

Motion/second (Stoddard/Richter) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Stoddard) to approve the minutes of March 5, 2012. Motion carried.

CORRESPONDENCE

Bostelmann presented a letter from Chris Halbur stating that the Mascoutin Valley State Trail is complete.

PUBLIC COMMENT – None

APPEARANCES - None

USE OF COUNTY PROPERTY – None

PURCHASE REQUESTS:

LCD:

Jon Boat and Trailer

16 ft. jon boat:	Galles Marine	\$1,995
	MNM Marine	\$1,995
	Don's Marine	\$2,099
16 ft. boat trailer:	Johnson's Boats & Motors	\$ 905

Mark's Quality Marine \$1,100 \$1,295 Great Lakes Skipper

16 ft. jon boat and trailer: Don's Marine \$3,036 – Recommended

IT:

Server Silicon Mechanics \$10,909.90 – Recommended

AMBX \$13,658.95

Motion/Second (Stoddard/Richter) to approve the purchases as recommended by the Governing Committees. 4 ayes, 1 nay (Peters) Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$16,264.86 Purchasing – \$9,797.37 Parks – \$6,677.29

Motion/second (Richter/Guden) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES - None

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities Discussion on the repairs listed on the Maintenance Report.
- Highway Door Hardware and Door Replacement Bids: Omni Glass is sending a representative to look at the hardware and provide a quote. Weir contacted Block Iron but has had no response.

PARKS & RECREATION

Weir gave a report on the condition of the Mascoutin Trail.

CLERKS REPORT - None

MOVED INTO CLOSED SESSION

Motion/Second(Guden/Richter) to move into closed session per Wis. Stat. §19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Evaluations. Roll call vote, 5 ayes and 0 nays, motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion/second(Guden/Richter) to reconvene into open session. Roll call vote, 5 ayes and 0 nays, motion carried.

Motion/second(Guden/Richter) to accept the evaluations for Ron Severson, Steve Wianecki, Mike Timm, Deb Davey and Kathy Doro. Motion carried.

ARCHITECTS INTERVIEWS ON THE OLD HHS BUILDING

Four Architectural firms provided proposals to the County for the Architectural Services to renovate the old

HHS Building for a resale store.

Wesenberg Architect

Chet Wesenberg and Michael Noffke appeared to explain their proposal and qualifications. Total proposal is \$16,500.

OMNI Associates

Clark Meyers and Erin Kesow appeared to explain their proposal and qualifications. Total proposal is \$17.940.

Martenson & Eisele, Inc.

Dan Krause appeared to explain their proposal and qualifications. Total proposal is \$25,785

Thomas Design, Inc

Thomas Sugar, appeared to explain their proposal and qualifications. Total proposal is \$27,500.

The Committee discussed the qualification and the proposals from the firms.

Motion/second(Guden/Richter) to accept the proposal from Wesenberg Architect and direct Robinson and Dissing to request the bid cost be separated into the 3 parts of the proposal and verify any additional costs; for Hurst to approve the form of the contract; and give Gene Thom the authority to sign the contract. Roll call vote, 4 ayes, 1 nay (Peters) motion carried.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting May 7, 2013 at 4:30 pm.

Future Agenda items for action & discussion: Highway Door Hardware and Door Replacement Bids

ADJOURNMENT

Motion/second (Guden/Richter) to adjourn at 7:00 pm. Motion carried.

Submitted by,

Marge Bostelmann

Mayent & Best Hern

County Clerk