



GREEN LAKE COUNTY

AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032

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Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, October 9, 2018 Time: 9:00 a.m.
Green Lake County Government Center, Training Room
571 County Rd A, Green Lake WI

AGENDA

Committee Members

Patti Garro, Chair
Keith Hess
Katie Mehn, Vice Chair
Kathy Morris
Peter Wallace

Kathy Ninneman,
Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 09/11/18
5. Public Comments – 3 Minute Limit
6. County Library Services Report (submitted monthly report) – Clairellyn Sommersmith, Princeton Public Library Director
7. Winnefox Library Report – Kathy Morris
8. Correspondence
9. **FAIR**
10. 2018 Track Event Alcohol Sales
11. 2019 Contracts
12. **UW-EXTENSION**
13. Educators' Summary of Monthly Reports & Relevant Trainings, Meetings & Programs
14. 2019 Budget update
15. Budgetary adjustment – Discussion/Approval
16. Staffing update
17. Area Extension Director Report
18. Approval of Educator Out of County Days – Discussion/Approval
19. Committee Discussion
 - Future Meeting Dates: November 13, 2018
 - Future Agenda items for action & discussion
20. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the UW-Extension Office, 294-4032, not later than 3 days before date Of the meeting.



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chair Patti Garro, at 9:00 a.m., on Tuesday, September 11, 2018 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Patti Garro, Chair
Keith Hess
Katie Mehn, Vice Chair
Kathy Morris
Peter Wallace

Staff Present: Jay Dampier
Katie Gellings
Ben Jenkins
Kathy Ninneman
Kim Zills

Also Present: Linda DeNell, Caestecker Public Library Director, Green Lake

MINUTES

Motion/second (Hess/Wallace) to approve the August 14, 2018 minutes with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS

Nothing.

COUNTY LIBRARY SERVICES REPORT – LUCY HAZELWOOD, MARKESAN PUBLIC LIBRARY

Submitted monthly reports on file. DeNell highlighted areas in each of the library reports. The Mill Pond Public Library in Kingston was robbed on August 31. They have started a GoFundMe page to help gather funds for a security system, since this was not budgeted. Several miscellaneous donors have also stepped up to help at this unfortunate time.

CORRESPONDENCE

Kip's Fun Show
Larry & Gina Loeffler and \$100 check
Evelyn MacGowan – for the Cloverbud Measuring Up Award

2018 FAIR RECAP

Zills reported all state reports have been submitted to DATCP and now reconciling the books. The 2019 budget has been submitted as well.

EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS

Written monthly report on file for Gellings and Jenkins. Gellings and Jenkins gave verbal reports.

2019 BUDGET UPDATE

Dampier reported that everything looks to be fine.

STAFFING UPDATE

Dampier said the position description has been approved for the 4-H Coordinator and should be posted by Friday. He said there may be a 3-4 week recruitment and interviews will follow.

AREA EXTENSION DIRECTOR REPORT

Dampier gave the Committee a copy of his report and also gave a verbal explanation.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Mehn/Hess). All ayes. Approved.

COMMITTEE DISCUSSION –

None.

FUTURE AGENDA ITEMS

- If anyone has an agenda item, please contact Garro, Dampier or Ninneman.
- Next regular meeting date: October 9, 2018 in the Training Room at 9:00 a.m.

ADJOURNMENT

Motion/second (Hess/Morris) to adjourn at 9:18 a.m. Motion carried.

*Respectfully submitted,
Kathy Ninneman, Committee Secretary*

DRAFT

Green Lake County Libraries Activity Report for October 2018

Berlin - Collectively with the other Green Lake Libraries, we are excited to host our first Green Lake County Read event on Saturday, October 6. Working together has been an exciting way to offer a variety of programs and a literary, entertaining event to Green Lake County citizens.

As October rolls around, we are busy planning programs for all ages. Kids can be creative at our Messy Monday Art program on October 8. On October 18 we are bringing summer back to the library with Starry Night Stories with fun forts, campfires and cozy stories. All are welcome to attend one of our Wednesday story times where Ms. Nicole offers weekly stories, games and crafts. And Yoga at the Library returns for adults on October 16 at 6pm.

Library staff and members of the Friends of the Library will be joining the fun of Trunk or Treat at the Berlin Boys & Girls Club on October 29 where we plan to hand out non-sugar treats. The library's participation is being sponsored by the Berlin Friends of the Library.

We are planning our first Escape Room where we will celebrate the 200th anniversary of Frankenstein! Working against the clock, teams become part of the secret society dedicated to Victor Frankenstein's research to solve find clues and solve puzzles before time is up. Are you ready to take on the challenge of the Escape Room? The event will take place October 26, 27, and 29.

Check out our Facebook page or our website for more exciting events at the Berlin Library.

Green Lake – October is jam packed at the Caestecker Library. We have author visits (Sara DeLuca on October 6 for the county-wide read, and Victoria Houston in Green Lake on October 20), a Craft Beer Week, a celebration of one hundred seasons of Packers football (complete with tailgating), Kids in the Kitchen, a two week celebration of mystery novels, movies, math tutoring, and more. Look for a display by the Three Hilltoppers 4-H Club in honor of National 4-H Week in the case across from the checkout desk. And all kinds of new books as the publishers are ramping up for the holiday book buying season. Whew! Details on all the goings-on are available at www.greenlakelibrary.org

Kingston – We have had an abundance of support, both monetary and vocal, after the break-in at our library. To that end, our back door will be replaced by the end of the month, and we hope to install a security system before the end of the year. Life goes on, and so does library business. This month we will be working on budgets. My library board members will be making appearances at all of the surrounding municipalities to talk about our library's budget. Also in Oct. we are starting to ask/look for basket items for our next fundraiser. We will be holding our Fall Basket Silent Auction from Nov. 5-17, and this year's theme is "We Will Leaf It Up To You."

Markesan – We have been busy completing the last of the outdoor maintenance projects for the year. We still have some outdoor projects for next year and we will continue to plan for them over the winter. The Library has a community survey ready to distribute in paper copy and on line. We hope to reach as many "pockets" of the library service area as we can. We will use the survey to plan for events, services, and collection development. I will be going the Wisconsin Library Association Annual conference at the end of the month in La Crosse. Recently, I attended a technology workshop. The main speaker talked about the future of technology and its capabilities. *(Frankly, I couldn't decide if we should be happy and excited, or scared!)* We look forward to planning our Christmas make and take workshops and events. We will restart our book discussion this month after a short break over the summer. And, of course our author

visit, Sara DeLuca on October 6 at 2:00 at the Markesan Historical Barn. If you have not read the book, there will be copies available at each library.

Princeton - We have been busy planning two different farm theme events at the Princeton Library. One, of course, is our author event with Sara DeLuca and the conclusion of the Green County Reads. The other is our October 20 fundraiser with Jerry Apps. In addition to Apps reading and speaking about his book *Simple Things: Lessons from a Family Farm*, attendees will have a chance to bid on silent auction items, and enjoy a wonderful catered dinner by Crossroads Market.

But the busyness doesn't stop there, we have pumpkin carving programs, a button making class, two afternoons of crafts, trick or treating and a Halloween Scavenger Hunt all this month. And that is just for the kids. The Princeton Library is just coming off our September Checkout Challenge, competition to see who checked out more books, kids or adults. Total Princeton patrons checked out over 1100 books, with the adults pulling ahead by about 100 titles. Storytime continues to delight and we have certainly enjoyed seeing new families attending. Our Brown Bag Book Club is gaining a core membership, and this month we are treating ourselves to a special book club at Once in a Blue Moon. All are welcome.

The fundraising and building committees are still hard at work coming up with new fundraisers, speaking with donors, and getting a redesign in before we submit a new building project in January. We hope that with this timing our building design will be within our budget.

This report briefly describes the work that was completed within the Family Living Program in September of 2018. During the reporting period, the educator made 106 direct educational and professional contacts.

Educational Programming, Networking and Outreach in the Local Community

Financial Wellness Coalition

In mid-September, our second Financial Wellness Coalition meeting was held at the Waushara County Courthouse in Wautoma. The Financial Wellness Coalition is a jointed effort between Green Lake County and Waushara County to increase financial literacy awareness and educational efforts. Mary Ann Schilling (Waushara County FLE) and I lead the coalition. We meet quarterly and rotate the meeting locations to accommodate for travel for everyone involved. We also offer one agency sharing opportunity per meeting, which allows one agency representative to present on their organization and financial literacy initiatives. In September, a representative from Hometown Bank talked about their organization and their health and wealth programs. Our next meeting will be held at Horicon Bank in Green Lake in December, and a representative from there will share. The Green Lake County entities of the coalition will be having a separate meeting in October to plan some events for Money Smart Week. It is our hope that these events will increase the financial security of individuals living in Green Lake County.

Community Health Needs Assessment with ThedaCare, Appleton

I was invited to join the ThedaCare Community Health Needs Assessment Advisory Team, which met on September 17 in Appleton. I am working with public health on this team, as ThedaCare make decisions on the focus of their community health efforts in the communities they serve. The Community Health Needs Assessment is ThedaCare's assessment of health problems throughout the 9 county area. It feeds their community health plans for the next 3 years. We have another meeting scheduled in October that I will be attending.



Safe & Healthy Freezer Meals, Caestecker Public Library, Green Lake

At the request of a patron at Caestecker Public Library, I provided an educational presentation on making healthy freezer meals. I had 13 individuals attend. The presentation mainly focused on food safety with freezer meals. Following the presentation, participants had the opportunity to make a small freezer meal to take home. The Wellness Works (Green Lake County employee wellness program) offered a wellness point to any employees who attended the program. There were 2 employees who participated.

Basics of Canning, Berlin Public Library, Berlin

The Green Lake County Libraries are sponsoring a county-wide reading of Sara DeLuca's book, *The Crops Look Good*. Each library held book discussions and agriculture related programs to support the county read. As part of the county-wide read programming, I was asked to teach a canning basics class at the Berlin Public Library. I had 14 participants at the evening program. We discussed the process of canning, the safety concerns of food preservation, and the proper storage of canned items. I demonstrated the process of making jam using fresh berries, and then how I would go about completing the canning process for that jam. I received 2 calls from individuals who attended the program who were looking for more food preservation information and recipes, and had a few more questions on the process.



Networking within UW Extension and Professional Development Opportunities

I made 16 contacts within the UW Extension system during the month of September. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

Out of County Days

- 2 ½ Out of county days for September (Financial Wellness Coalition Meeting, Wautoma – ½; Community Health Needs Assessment meeting, Appleton – 1; Fermentation presentation at State Home and Community Education (HCE) Conference – 1*)
- 2 Out of county days planned for October (WI Summit on Financial Literacy Conference, Green Bay – 1; Community Health Needs Assessment meeting, Appleton – 1)

* Travel expenses are covered by UW Extension



Berlin Park and Recreation Department
108 N. Capron Street
Berlin, WI 54923
920-361-5437

September 13, 2018

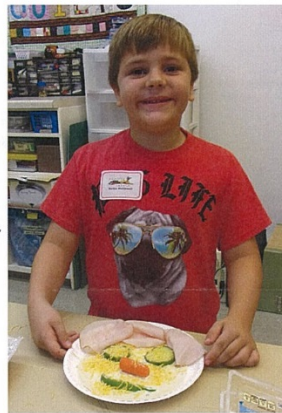
Katie Gellings
Green Lake County UW-
Extension
571 County Road A
Green Lake, WI 54941



Dear Katie,

What a great summer! Thanks for making it extra special. The sacrifice and hard work that you put into the Summer Rec Program is appreciated. The kids loved your programs. The things you taught them will stay with them forever. Thank-you for investing in the lives of youth in our community.

You did a wonderful job and we really enjoy working with you! We deeply appreciate the time and effort you put into running your programs! You certainly kept it fun and interesting and very educational. Best wishes and thanks again!



Sincerely - Debbie, Karen and Sara
Berlin Parks & Recreation

This report briefly describes the work that was completed within the Agricultural Program in August of 2018. During the reporting period, the educator made 120 direct educational and professional contacts.

Educational Programming, Networking and Outreach in the Local Community

Farm Visits Galore

This was a very busy month for farm visits. Two of the more exciting prospects from these visits included two couples looking to start new ventures into farming here in the county. Other farm visits included cold calling and raising awareness that UWEX is here and ready to provide help to improve agricultural enterprises within Green Lake County. This was met with warm reception by all parties approached. I will hopefully be getting out and contacting more individuals involved with Agriculture within Green Lake County to assess their needs.

Meeting with the Green Lake Assoc.

Green Lake Association recently had a board planning meeting. I was invited to facilitate discussion on the current plight of our farmers who operate within the Green Lake watershed so that they might be able to better understand the mindset of this key group of producers. It was a great way for UWEX to gauge the agricultural knowledge of those folks in our county who are not actively engaged in production agriculture. The discussion was very thoughtful and thought provoking. Even though I was limited to an hour the conversation went for an hour and thirty minutes. That amount of time still did not feel like enough when the moderator finally drew my portion of the meeting to a close.

Networking within UW Extension and Professional Development Opportunities

Hemp Field Day Michael Fields Institute

I started out the month by attending the Michael Fields Institute Hemp Field Day. It was a great opportunity to see what sort of progress has been made in the research of growing and handling industrial hemp. Currently there are three emerging markets in Wisconsin for industrial hemp; oil as bio-fuel, CBD oil, and grain hearts. CBD oil is the one that so far has the highest potential value as a crop. I will hopefully have more opportunity to gain knowledge in this area as there seems to be a lot of interest in this emerging crop.



SCORE FSA Partnership

Attended a presentation by SCORE with FSA on how the volunteer organization plans to partner with FSA directly and with UWEX indirectly. I foresee more opportunity to work with SCORE as UW Extension since our aging farming population will be exiting in the near future and there is interest amongst the millennial generation to get back to the land. SCORE will be a great resource for the next generation to learn how to make a successful Ag enterprise by avoiding many of the business pitfalls common to a startup.

Face to face orientation at UW-Madison

Met with new colleagues and networked with academic professionals within extension. Gained more knowledge about how extension works and gained some ideas on programming that I will be able to use in the coming years to help our county residents gain greater knowledge of agriculture in general.



Out of County Days

- 4 Out of county days for September (Hemp Field Day, SCORE FSA meeting, New Hires Orientation)
- 3 Out of county days planned for October (Dairy Expo, Horticulture Meeting, CWAS meeting)

September 2018

Report by Kathy Ninneman



Green Lake County 4-H Leaders' Association Meeting, September 6—7:00 pm. I compile the agenda and email it to the president for approval. I also attend the meeting and dispense information from the UW-EX office. I am working with the Zoning Department as there is one of the 4-H Welcome signs that needs state approval before being placed. 4-H Charters are due November 1. I updated the 2018-19 4-H Program Guide, printed and dispensed to the clubs. 2018-19 4HOnline Enrollments are open—re-enrollments due November 1st and new enrollments anytime. WI State 4-H License plates are also now available: <https://wisconsin.gov/Pages/dmv/vehicles/title-plates/4hf.aspx>. Election of officers was also held. *This is a chartered 4-H club and is usually attended by the 4-H educator.*



4-H Ambassador Meeting, September 9—1:00 pm. I met with the 4-H Ambassadors and their advisor, Emily Strahota. They discussed the calendar for the new 4-H year and made plans for events and activities that they would like to do. They also decided to meet monthly instead of bi-monthly as they previously have done. *This is a chartered 4-H club and is usually attended by the 4-H educator.*

4-H Horse Council Meeting, September 10—7:00 pm. I attended this meeting as the 4-H representative. The president compiles the agenda. They discussed their plans for the new 4-H year, held election of officers and discussed upcoming horse shows. *This is a chartered 4-H club and is usually attended by the 4-H educator.*

Livestock Council Board Meeting—September 18—6:00 pm. I attended this meeting as the 4-H representative. They updated their constitution, livestock scholarship and their 2018-19 Livestock Handbook. Lastly they discussed options for tagging in 2019. They will be presenting the options at the Livestock Council meeting on October 16. *This is a chartered 4-H club and is usually attended by the 4-H educator.*

County 4-H Record Books—Those record books that came to the county for county level awards were due on Friday, September 14. They have been judged and will receive their awards at the Youth Awards Program on November 11.

County 4-H Trip & Award Scholarship Applications—The deadline for these was Friday, September 21. I have contacted three individuals to be judges for the October 4 interviews and have mailed their packets. I worked with the applicants for any time conflicts and have everyone scheduled for their interview times.