

FINANCE COMMITTEE
October 24, 2018

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:00 PM on Wednesday, October 24, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Robert Lyon
Dennis Mulder

Absent: Brian Floeter

Also Present: Liz Otto, County Clerk
Becky Pence, Hwy Adm Asst
Angie Petruske, Acct Budget Coord
Sheriff Mark Podoll
Kayla Yonke, HHS Financial Manager

Lori Evans, SO Admin Asst
Jason Jerome, HHS Director
Dawn Klockow, Corp Counsel
Andrew Christianson, DA

MINUTES

Motion/second (Lyon/Mulder) to approve the minutes of the September 20, 2018 and October 11, 2018 meetings with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS - none

CORRESPONDENCE - none

APPEARANCES - none

CREDIT CARD REQUEST APPROVALS - none

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney summarized her submitted report and explained the CDARS account with Farmers & Merchants Bank.

TAX DEED UPDATE

Treasurer Amanda Toney stated that there are currently 8 owners with 9 parcels with a 2014 balance. Several are currently making payments. Two of the property owners are deceased so Corporation Counsel Dawn Klockow recommends special administrators be appointed to receive notices, etc.

DISCUSSION AND POSSIBLE ACTION ON PROPOSED AMENDMENTS TO 2019 BUDGET

County Administrator Cathy Schmit distributed a budget addendum in the amount of \$884.00. *Motion/second (Lyon/Mulder)* to approve the addendum. All ayes. Motion carried. Discussion held on the proposed 2019 budget.

RESOLUTIONS

- **Relating to 2019 Budget and 2018 Property Tax Levy**

Motion/second (Jenkins/Lyon) to approve the resolution and send to County Board for final approval. All ayes. Motion carried.

ORDINANCES

- **Ordinance Electing to Proceed under §75.521 Wis. Stats. In Relation to the Enforcement of Collection of Tax Liens**

Corporation Counsel Dawn Klockow explained the in rem process to the committee. Klockow recommends the change to provide a cleaner title.

Motion/second (Mulder/Lyon) to approve the ordinance and send to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

Expenditures and revenues through September 2018 were reviewed and discussed.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

- Sheriff's Office – Budget adjustment in the amount of \$1,300 to increase both Safekeeper revenue and expenses for Jail Repair and Maintenance.
- Sheriff's Office – Budget adjustment in the amount of \$1,500 to increase both Huber revenue and expenses for blood draw.
- Sheriff's Office – Budget adjustment to increase General OT in the amount of \$21,000 and decrease Jail Salaries by that amount due to staffing changes.
- Sheriff's Office – Budget adjustment to increase Canine revenue and Canine expenses in the amount of \$14,000 each due to a donation from Shoot 'n for a Reason.
- UW-Extension – Budget adjustment to increase UWEX revenue and Educational Programs expenses in the amount of \$1,318.13 each due to 4-H Horse Council expenses.
- HHS Aging – Budget adjustment to increase various revenue accounts in the amount of \$12,066 due to grant money received.
- HHS Aging – Budget adjustment to increase Nutrition Services Incentive Program revenue and expense accounts in the amount of \$548.00 due to additional grant money received.
- HHS Behavioral Health – Budget adjustment to increase CLTS revenue and expense accounts in the amount of \$920.00 due to additional state funding.
- HHS Fox River Industries – Budget adjustment to increase Supported Employment revenue and Operating Supplies expenses for \$300 to purchase a new shredder.

Motion/second (Mulder/Jenkins) to approve budget adjustments as presented. All ayes. Motion carried.

- HHS Behavioral Health – Line item transfer to transfer travel funds from one program to another in the amount of \$2,000.
- HHS Fox River Industries – Line item transfer to transfer \$600.00 from Training-Supported Employment to Training-Production for production supervisor travel expenses.
- HHS Fox River Industries – Line item transfer to transfer \$1,500 from 5300 Travel Grant to Travel-Rep Payee and Travel-Production for unanticipated travel.
- HHS Child Support – Line item transfer to transfer \$1,500 from Travel/Training-Child Support to Laserfiche to cover fees.

Motion/second (Jenkins/Mulder) to approve line item transfers as presented. All ayes. Motion carried.

SUPERVISOR'S MONTHLY CLAIMS

Supervisor's claims: \$4,594.37

Lay people: \$374.95

Motion/second (Lyon/Mulder) to approve supervisor's and lay people monthly claims. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular meeting – November 28, 2018 at 5:30 PM**
- **Future agenda items for action & discussion: Jon Trautman of Schenck, SC – 2017 audit**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 5:56 PM.

Submitted by,



Liz Otto
County Clerk