



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 10/18/18

Amended* Post Date:

The following documents are included in the packet for the Finance Committee on October 24, 2018:

- 1) Amended Agenda
- 2) Minutes from 09/20/18 and 10/11/18
- 3) Treasurer's Monthly Report
- 4) Resolution Relating to 2019 Budget and 2018 Property Tax Levy
- 5) Ordinance Election to Proceed under §75.521 Wis.Stats. in Relation to the Enforcement of Collection of Tax Liens
- 6) Budget Adjustments/Line Item Transfers



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: October 24, 2018 Time: *5:00PM

The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI

Amended AGENDA*

Committee Members

Harley Reabe, Chair
Larry Jenkins, Vice-Chair
Robert Lyon
Dennis Mulder
Brian Floeter
Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 09/20/18 and 10/11/18
5. Public Comments (3 Min. Limit)
6. Correspondence
7. Appearances:
 - ~~*Jon Trautman, Schenk S.C.~~ 2017 Audit Report
8. Credit Card Request Approvals
9. Treasurer's Monthly Report
10. Tax Deed Update
11. Discussion and possible action on proposed budget amendments to 2019 Budget
12. Resolutions
 - Relating to 2019 Budget and 2018 Property Tax Levy
13. Ordinances
 - Ordinance Electing to Proceed under §75.521 Wis. Stats. in Relation to the Enforcement of Collection of Tax Liens
14. Budget Review
15. Budget Adjustments/Line Item Transfers
16. Supervisor's Monthly Claims
17. Committee Discussion
18. Future Meeting Dates: Regular Meeting 11/28/18
19. Future Agenda items for action & discussion:
20. Adjourn

*Stricken from the agenda

Kindly arrange to be present, if unable to do so, please notify our office.
Sincerely,
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.

FINANCE COMMITTEE
September 20, 2018

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:30 PM on Thursday, September 20, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Harley Reabe Larry Jenkins Robert Lyon Dennis Mulder Brian Floeter	Absent:
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Also Present:	Liz Otto, County Clerk Becky Pence, Hwy Adm Asst Angie Petruske, Acct Budget Coord Sheriff Mark Podoll Kayla Yonke, HHS Financial Manager	Lori Evans, SO Admin Asst Jason Jerome, HHS Director Dawn Klockow, Corp Counsel Tyrone Johnson, Hwy Comm.
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MINUTES

Motion/second (Jenkins/Mulder) to approve the minutes of the August 21, 2018 and August 22, 2018 meetings with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS

Bob Schweder of Princeton spoke in support of the Green Lake County libraries and against reduced funding for 2019. He cited the 5 year agreement which is in effect from 2017-2021.

CORRESPONDENCE – none

APPEARANCES

- Green Lake County Librarians – 2019 Funding

Linda DeNell, Director of the Green Lake Caestecker Library, spoke in regard to the services offered to all Green Lake County residents through the 5 libraries in the Winnefox Library System within the county. She stated that there is currently a signed agreement with Green Lake County in force for 2017-2021 which provides for library funding. The request for 2019 funding is based on actual numbers from 2017, not an estimate. DeNell stated that costs are below what they were in 2015 and that the library funding is exempt from the tax levy limit.

CREDIT CARD REQUEST APPROVALS

A credit card request was submitted by Highway Commissioner Tyrone Johnson with a \$10,000 credit limit. *Motion/second (Mulder/Floeter)* to approve the credit card request. All ayes. Motion carried.

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney was not present due to attending a conference. Her submitted report was reviewed. County Administrator Cathy Schmit asked that Toney review the sales tax figure to make sure it is correct.

TAX DEED UPDATE

There are currently 9 owners with 10 parcels with delinquent 2014 taxes.

RESOLUTIONS/ORDINANCES – none

BUDGET REVIEW

Expenditures and revenues through August were reviewed and discussed.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

- Maintenance – Budget adjustment in the amount of \$2,800 from Capital Outlay – Maintenance to Repair & Maintenance to account for it correctly.
Motion/second (Jenkins/Mulder) to approve the budget adjustment. All ayes. Motion carried.
- Circuit Court – Budget adjustment in the amount of \$701.25 from Attorney Fees and GAL to Consultants due to unforeseen expenses in a juvenile matter.
Motion/second (Mulder/Jenkins) to approve the budget adjustment. All ayes. Motion carried.

CORPORATION COUNSEL E-DEBIT ACCOUNT

Corporation Counsel Dawn Klockow requested approval to set up an e-debit account in the amount of \$300 to allow for electronic filing of cases that require payment upon filing. The Administrative committee has previously approved the account.

Motion/second (Floeter/Lyon) to approve the e-debit account. All ayes. Motion carried.

ADMINISTRATOR UPDATE ON 2019 ANNUAL BUDGET

County Administrator Cathy Schmit gave an update on the budget process as well as the 2019 health insurance options. She requested a special Finance meeting to approve the budget for publication. This will take place on October 11, 2018 at 5:00 PM.

SUPERVISOR'S MONTHLY CLAIMS

Supervisor's claims: \$4,143.65

Lay people: \$0

Motion/second (Lyon/Mulder) to approve supervisor's and lay people monthly claims. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates:** **Special meeting – October 11, 2018 at 5:00 PM**
 Regular meeting – October 24, 2018 at 5:30 PM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 6:15 PM.

Submitted by,



Liz Otto
County Clerk

**FINANCE COMMITTEE
OCTOBER 11, 2018**

The special meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:00 PM on Thursday, October 11, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Dennis Mulder (5:05)
Robert Lyon

Absent: Brian Floeter

Also Present: Liz Otto, County Clerk
Mark Podoll, Sheriff
Lori Evans, SO Adm Asst
Cathy Schmit, County Admin
Dawn Klockow, Corporation Counsel

Jason Jerome, HHS Director
Tony Daley, Berlin Journal
Kayla Yonke, HHS Account Specialist
Angie Petruske, Acct Budget Coord

2019 BUDGET DISCUSSION


County Administrator Cathy Schmit handed out the preliminary 2019 budget, comparison sheet, and proposed publication notice. Schmit summarized each department's budget along with any changes from 2018. Discussion held.

APPROVAL OF 2019 BUDGET AND PUBLICATION NOTICE

Motion/second (Mulder/Lyon) to approve the publication notice of the proposed 2019 budget. All ayes. Motion carried.

ADJOURNMENT

Chairman Reabe adjourned the meeting at 5:42 PM.

Submitted by,

Liz Otto
County Clerk



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Amanda R. Toney
Treasurer and Real Property Lister

Office: 920-294-4018
FAX: 920-294-4009

10-15-2018

Memo to Finance Committee:

The September sales tax figure was \$126,122.19.

The boat launch deposits are starting to slow down for the year. Total boat launch fees collected as of September 30, 2018 are \$39,361.88. Even with the increase in the budget figure for 2018, we have collected \$9,361.88 more than projected.

TAX COLLECTION UPDATE:

There is nothing new to report on the 2017 tax collection since we issued all of the certificates in September and now it is simply a waiting game for these taxes to be paid.

I have the annual Treasurer-Clerk Fall Meeting scheduled for November 15, 2018 at 9:30a.m. in the UW-Extension Training Room. This meeting will be slightly different than our usual meeting. We are going to start the training with Kristy Wurzer from Transcendent. She is going to train those municipalities who are using Transcendent for tax collection how to receipt payments. While this is meant specifically for those municipalities collecting first installments we are going to open it up to everyone so they can see the process.

Then we will continue with the usual review of the assessment process and current tax collection timeline with all municipal clerks and treasurers that are able to attend. We do a hybrid approach to this training since some of the Treasurer's still collect the first installment on their own. This year we have three new municipalities signing contracts with us to have our office collect the first installment for them. We now collect for a total of 10 municipalities. If any finance committee member would like to attend, you are more than welcome.

TAX DEED UPDATE:

As of today, we still have nine parcels, eight owners, with unpaid 2014 property taxes. At this meeting we can decide what properties the county would like to take tax deed to. I will email the committee separately with the specification sheets for each property prior to the meeting.

Respectfully submitted,

Amanda R. Toney

GREEN LAKE COUNTY TREASURER'S REPORT

SEPTEMBER 2018

CASH BALANCE: 08-31-2018 **1,797,686.51**

RECEIPTS:

General:	603,592.86
Redemption Tax - Principle:	112,296.95
Redemption Tax - Interest	25,482.02
Redemption Tax - Penalty	12,741.07
Postponed & Delinquent Tax - Principle:	8,726.88
Postponed & Delinquent Tax - Interest:	630.43
Postponed & Delinquent Tax - Penalty	315.23
Sales Tax Deposit from State	126,122.19

TOTAL RECEIPTS: 889,907.63 **2,687,594.14**

DISBURSEMENTS:

General Maintenance:	1,016,909.18
Direct Deposit Payroll	517,523.37
DHHS Deposit to LGIP	65,727.37
Payroll deductions and taxes	405,074.37
Sales Tax Money Transfer to LGIP	184,463.92
Bank fees (Security Token)	8.00
Real Estate Transfer Fees	19,280.16
Transfer to Flex/HRA account	3,653.07

TOTAL DISBURSEMENTS: 2,212,639.44

TREASURER'S CASH BALANCE: **474,954.70**

BANK RECONCILIATION

Green Lake Horicon Bank-Checking:	690195	331,049.50
Green Lake Horicon Bank - Money Market:	690224	<u>474,944.22</u>

TOTAL 805,993.72

Less Outstanding Checks 331,039.02

Available Bank Balance 474,954.70

Cash in Office 09/30/18 0.00

CASH BALANCE	474,954.70
TREASURER'S CASH	474,954.70
DIFFERENCE	0.00

GREEN LAKE COUNTY TREASURER'S REPORT

SEPTEMBER 2018

RECONCILIATION OF RECEIPTS & DEPOSITS

Cash in Office	August 31, 2018	0.00
Total Receipts	SEPTEMBER 2018	<u>889,907.63</u>
SUB TOTAL		<u>889,907.63</u>
Less Deposits for Month:		<u>889,907.63</u>
Cash in Office	9/30/2018	0.00

PROOF OF OUTSTANDING CHECKS

Outstanding Checks	August 31, 2018	362,200.40
Total Disbursements	SEPTEMBER 2018	2,212,639.44
SUB TOTAL		<u>2,574,839.84</u>
Less Checks Cashed by Bank		1,834,959.04
DHHS Deposit to LGIP		65,727.37
Payroll deductions and taxes		154,989.42
Sales Tax transfer to LGIP		184,463.92
Bank fees (Security Token)		8.00
Transfer to Flex/HRA account		3,653.07

Outstanding Checks **9/30/2018** **331,039.02**

2018 INTEREST REVENUE

(PROJECTED BUDGET: \$70,000.00)

1/31/18 Money Markets	January Interest	\$5,358.91
1/31/18 Certificate of Deposits	January Interest	\$3,205.48
2/28/18 Money Markets	February Interest	\$5,789.97
2/28/18 Certificate of Deposits	February Interest	\$0.00
3/31/18 Money Markets	March Interest	\$10,162.86
3/31/18 Certificate of Deposits	March Interest	\$0.00
4/30/18 Money Markets	April Interest	\$10,956.02
4/30/18 Certificate of Deposits	April Interest	\$3,145.68
5/31/18 Money Markets	May Interest	\$10,683.44
5/31/18 Certificate of Deposits	May Interest	\$9,325.22
6/30/18 Money Markets	June Interest	\$10,031.36
6/30/18 Certificate of Deposits	June Interest	\$0.00
7/31/18 Money Markets	July Interest	\$12,110.76
7/31/18 Certificate of Deposits	July Interest	\$4,988.90
8/31/18 Money Markets	August Interest	\$19,793.86
8/31/18 Certificate of Deposits	August Interest	\$6,321.14
9/30/18 Money Markets	September Interest	\$17,970.12
9/30/18 Certificate of Deposits	September Interest	\$13,870.91
Money Markets	October Interest	
Certificate of Deposits	October Interest	
Money Markets	November Interest	
Certificate of Deposits	November Interest	
Money Markets	December Interest	
Certificate of Deposits	December Interest	

TOTAL **\$143,714.63**

HORICON BANK ACCOUNTS

Balance as of 09/30/18

Flex/HRA Checking Account #2395	\$5,185.50
Flex/HRA Money Market Account #2366	\$443,682.83
Gelhar Escrow Account #8674	\$34,740.33

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS SEPTEMBER 2018

LOCAL GOVERNMENT INVESTMENT POOL

#824000

<u>Date</u>		<u>Account #01</u>
08/31/18	Balance L.G.I.P.	2,939,904.63
09/05/18	HFS Comm Aids	17,831.00
09/05/18	DCF Spare Pmt	33,866.37
09/28/18	DCF Spare Pmt	14,030.00
09/30/18	Interest	5,036.23
09/30/18	Balance L.G.I.P.	\$3,010,668.23

Date Started INSTITUTIONS

			<u>PRINCIPLE</u>	<u>YIELD RATE</u>	<u>DUE DATE</u>
12/09/17	Farmers & Merchants Bank CD**	12 month	#703152	1,000,000.00	1.35% 12/09/18
04/14/11	Fortifi Bank** (f/k/a First National Bank)	12 month	#8631292	1,004,988.90	2.00% 04/14/19
09/27/18	Farmers & Merchants Bank CD** (CDARS)	12 month	#708494/#1021831219	1,000,000.00	2.22514% 10/20/19
12/01/17	Farmers & Merchants Bank CD**	25 month	#704462	2,000,000.00	1.75% 01/01/20
10/30/13	Citizens Community Federal	Money Market	20033645	163,363.63	0.25%
04/20/11	Farmers & Merchants Bank**	Money Market	310818	1,034,476.03	1.75%
09/26/18	Farmers & Merchants Bank (ICS)	Money Market	310818	5,403,677.29	4.97%
03/18/15	First Business Bank	Money Market	7017-03210	2,741.85	0.45%
11/01/15	Horicon Retirement	Money Market	1424497	14.32	0.50%
08/05/13	Ripon Horicon Bank	Money Market	831744	5,211.54	0.15%
TOTAL				\$11,614,473.56	

SALES TAX

	<u>2018 PRINCIPLE</u>	<u>2018 INTEREST</u>	<u>TOTAL SALES TAX</u>	<u>Retailer Collection Period</u>
BALANCE 12/31/17			1,611,670.78	
01/01/18	113,333.47	1,587.62	114,921.09	October, 2017
02/01/18	89,933.78	1,531.20	91,464.98	November, 2017
03/01/18	126,251.39	802.09	127,053.48	December, 2017
04/01/18	75,898.03	974.52	76,872.55	January, 2018
05/01/18	72,655.36	1,165.20	73,820.56	February, 2018
06/01/18	125,227.50	1,367.30	126,594.80	March, 2018
07/01/18	126,711.01	1,671.52	128,382.53	April, 2018
08/01/18	116,127.56	1,902.08	118,029.64	May, 2018
09/01/18	184,463.92	1,929.90	186,393.82	June, 2018
TOTAL COLLECTED IN 2018	1,030,602.02	12,931.43	\$2,655,204.23	
TOTAL 2018 LOAN PAYMENTS			990,540.00	
BALANCE OF SALES TAX FUNDS			\$1,664,664.23	

SALES TAX INVESTMENTS

<u>Institution</u>	<u>C.D. #</u>	<u>Term</u>	<u>Principle Invested</u>	<u>Int. Rate</u>	<u>Due Date</u>
8/31/2018 LGIP Sales Tax Account #09			1,164,664.23		
Bank Mutual	7072041052	12 months	500,000.00	1.92%	1/11/2019
Total Funds Held in Trust			\$1,664,664.23		

		2018 LOAN PAYMENT HISTORY			
<u>PAYMENT DATE</u>	<u>LOAN PAYMENT AMOUNT</u>			<u>TOTAL</u>	
03/01/18	834,907.50	Paid on 03/01/18		834,907.50	Justice Center Loan Payment-DTC
09/01/18	155,632.50	Paid on 08/31/18		155,632.50	Justice Center Loan Payment-DTC
				\$990,540.00	Total Paid on Loan in 2018

** Collateralized Investment

SEPTEMBER 2018

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>RATE</u>
L.G.I.P.	4,180,642.33		2.00%
Farmers & Merchants Bank CD**	1,000,000.00	#703152	1.35%
Fortifi Bank** (f/k/a First National Bank)	1,004,988.90	#8631292	2.00%
Farmers & Merchants Bank CD**(CDARS)	1,000,000.00	#708494/#1021831219	2.23%
Farmers & Merchants Bank CD**	2,000,000.00	#704462	1.75%
Citizens Community Federal	163,363.63	20033645	0.25%
Farmers & Merchants Bank	1,034,476.03	310818	1.75%
Farmers & Merchants Bank (ICS)	5,403,677.29	310818	4.97%
First Business Bank	2,741.85	7017-03210	0.45%
GL Cty Retirement-Horicon	14.32	1424497	0.50%
Ripon Horicon Bank	5,211.54	831744	0.15%
Horicon Bank	<u>474,944.22</u>	690224	<u>0.05%</u>
	16,270,060.11	Average APY	1.45%
<u>TOTAL INVESTED</u>	<u>15,789,890.03</u>	Average Investment APY	<u>1.86%</u>

<u>MONTHLY</u>	<u>AVERAGE</u>
January 2018	0.82%
February 2018	0.95%
March 2018	1.00%
April 2018	1.05%
May 2018	1.07%
June 2018	1.08%
July 2018	1.08%
August 2018	1.05%
September 2018	1.45%
October 2018	
November 2018	
December 2018	

Date	Institution	Account #	Amount
1/31/2018	MM Horicon	1000002366	73.52
1/31/2018	MM LGIP	Account #1	1,888.16
1/31/2018	MM Citizens Community	20033645	36.86
1/31/2018	MM Farmers & Merchants	310818	3,206.81
1/31/2018	MM First Business Bank	7017-03210	0.27
1/31/2018	MM Horicon Retirement	1424497	0.85
1/31/2018	MM Ripon Horicon Bank	831744	0.66
1/31/2018	MM Horicon	690195	22.08
1/31/2018	MM Horicon	690224	129.70
TOTAL MONEY MARKET INTEREST			\$5,358.91
1/12/2018	CD Fortifi CD	8631292	3,205.48

TOTAL CERTIFICATE OF DEPOSIT INTEREST \$3,205.48

2/28/2018	MM Horicon (Flex MM)	1000002366	66.42
2/28/2018	MM LGIP	Account #1	1,872.65
2/28/2018	MM Citizens Community	20033645	31.28
2/28/2018	MM Farmers & Merchants	310818	3,669.16
2/28/2018	MM First Business Bank	7017-03210	0.35
2/28/2018	MM Horicon Retirement	1424497	0.15
2/28/2018	MM Ripon Horicon Bank	831744	0.60
2/28/2018	MM Horicon	690195	6.97
2/28/2018	MM Horicon	690224	142.39
TOTAL MONEY MARKET INTEREST			\$5,789.97

3/31/2018	MM Horicon (Flex MM)	1000002366	71.48
3/31/2018	MM LGIP	Account #1	2,424.61
3/31/2018	MM Citizens Community	20033645	33.52
3/31/2018	MM Farmers & Merchants	310818	7,564.96
3/31/2018	MM First Business Bank	7017-03210	0.38
3/31/2018	MM Horicon Retirement	1424497	0.14
3/31/2018	MM Ripon Horicon Bank	831744	0.66
3/31/2018	MM Horicon	690195	10.36
3/31/2018	MM Horicon	690224	56.75
TOTAL MONEY MARKET INTEREST			\$10,162.86

Date	Institution	Account #	Amount
4/30/2018	MM Horicon	1000002366	64.96
4/30/2018	MM LGIP	Account #1	2,767.09
4/30/2018	MM Citizens Community	20033645	34.64
4/30/2018	MM Farmers & Merchants	310818	8,040.70
4/30/2018	MM First Business Bank	7017-03210	0.40
4/30/2018	MM Horicon Retirement	1424497	0.62
4/30/2018	MM Ripon Horicon Bank	831744	0.65
4/30/2018	MM Horicon	690195	11.77
4/30/2018	MM Horicon	690224	35.19
TOTAL MONEY MARKET INTEREST			\$10,956.02
4/30/2018	CD Fortifi CD	8631292	3,145.68

TOTAL CERTIFICATE OF DEPOSIT INTEREST \$3,145.68

Date	Institution	Account #	Amount
5/31/2018	MM Horicon	1000002366	64.46
5/31/2018	MM LGIP	Account #1	3,108.26
5/31/2018	MM Citizens Community	20033645	34.65
5/31/2018	MM Farmers & Merchants	310818	7,443.28
5/31/2018	MM First Business Bank	7017-03210	0.40
5/31/2018	MM Horicon Retirement	1424497	0.30
5/31/2018	MM Ripon Horicon Bank	831744	0.66
5/31/2018	MM Horicon	690195	12.30
5/31/2018	MM Horicon	690224	19.13
TOTAL MONEY MARKET INTEREST			\$10,683.44

5/31/2018	CD Horicon Bank	77035	3,229.33
5/31/2018	CD Fortifi Bank	9676645	6,095.89
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$9,325.22

Date	Institution	Account #	Amount
6/30/2018	MM Horicon	1000002366	60.68
6/30/2018	MM LGIP	Account #1	3,220.55
6/30/2018	MM Citizens Community	20033645	32.42
6/30/2018	MM Farmers & Merchants	310818	6,694.46
6/30/2018	MM First Business Bank	7017-03210	0.38
6/30/2018	MM Horicon Retirement	1424497	0.15
6/30/2018	MM Ripon Horicon Bank	831744	0.64
6/30/2018	MM Horicon	690195	9.88
6/30/2018	MM Horicon	690224	12.20
TOTAL MONEY MARKET INTEREST			\$10,031.36

Date	Institution	Account #	Amount
7/31/2018	MM Horicon	1000002366	60.57
7/31/2018	MM LGIP	Account #1	4,255.17
7/31/2018	MM Citizens Community	20033645	35.78
7/31/2018	MM Farmers & Merchants	310818	7,653.91
7/31/2018	MM First Business Bank	7017-03210	0.53
7/31/2018	MM Horicon Retirement	1424497	0.14
7/31/2018	MM Ripon Horicon Bank	831744	0.67
7/31/2018	MM Horicon	690195	10.77
7/31/2018	MM Horicon	690224	93.22
TOTAL MONEY MARKET INTEREST			\$12,110.76
7/31/2018	CD Fortifi	8631292-1	4,988.90

TOTAL CERTIFICATE OF DEPOSIT INTEREST \$4,988.90

8/31/2018	MM Horicon	1000002366	59.08
8/31/2018	MM LGIP	Account #1	4,636.33
8/31/2018	MM Citizens Community	20033645	34.67
8/31/2018	MM Farmers & Merchants	310818	14,958.97
8/31/2018	MM First Business Bank	7017-03210	0.51
8/31/2018	MM Horicon Retirement	1424497	0.14
8/31/2018	MM Ripon Horicon Bank	831744	0.66
8/31/2018	MM Horicon	690195	9.16
8/31/2018	MM Horicon	690224	94.34
TOTAL MONEY MARKET INTEREST			\$19,793.86

8/31/2018	CD Fortifi Bank	9676645	6,320.58
8/31/2018	CD Correcting Temp. Inv. Acct.		0.56
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$6,321.14

9/30/2018	MM Horicon	1000002366	55.13
9/30/2018	MM LGIP	Account #1	5,036.23
9/30/2018	MM Citizens Community	20033645	31.32
9/30/2018	MM Farmers & Merchants	310818	9,110.38
9/30/2018	MM Farmers & Merchants (ICS)	310818	3,677.29
9/30/2018	MM First Business Bank	7017-03210	0.87
9/30/2018	MM Horicon Retirement	1424497	0.22
9/30/2018	MM Ripon Horicon Bank	831744	0.64
9/30/2018	MM Horicon	690195	10.48
9/30/2018	MM Horicon	690224	47.56
TOTAL MONEY MARKET INTEREST			\$17,970.12

9/30/2018	CD Farmers & Merchants	708494	\$13,870.91
TOTAL CERTIFICATE OF DEPOSIT INTEREST			\$13,870.91

RESOLUTION NUMBER ____-2018

Relating to 2019 Budget and 2018 Property Tax Levy

1 The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly
2 assembled at its annual meeting begun on the 13th day of November 2018, does resolve
3 as follows:

4
5 **WHEREAS**, the several departments of Green Lake County Government have prepared
6 estimates of revenues and expenditures for their respective departments for 2019 in
7 coordination with their governing committees; and

8
9 **WHEREAS**, the County Administrator has reviewed each of these estimates in detail and
10 made such adjustments as deemed necessary and appropriate.

11
12 **WHEREAS**, the County Administrator along with the Finance Committee of the County
13 Board of Supervisors has reviewed each of these estimates in detail and made such
14 additional adjustments as deemed necessary and appropriate.

15
16 **NOW, THEREFORE, BE IT RESOLVED**, that the attached budget for Green Lake County
17 for 2019 be adopted; and

18
19 **BE IT FURTHER RESOLVED**, that the allowable unused levy from previous years in the
20 amount of \$0 be included in the full property tax levy below; and

21
22 **BE IT FURTHER RESOLVED**, that a property tax of \$14,266,169 be apportioned among
23 the sixteen (16) municipalities in accordance with ratios provided by the Wisconsin
24 Department of Revenue.

Majority vote is needed to pass.

Roll Call on Resolution No. ____-2018

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

Harley Reabe, Chair

Passed and Adopted/Rejected this 13th
day of November 2018.

Larry Jenkins

County Board Chairman

Robert Lyon

ATTEST: County Clerk

Dennis Mulder

Approve as to Form: Corporation Counsel

Brian Floeter

ORDINANCE NO. -2018

Ordinance Electing to Proceed under §75.521 Wis. Stats. in Relation to the Enforcement of Collection of Tax Liens.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 13th day of November 2018, does ordain as follows:

- 1 **NOW, THEREFORE, BE IT ORDAINED**, that Chapter 242: Taxation shall be amended
- 2 as follows:

Majority vote needed to pass

Roll Call on Resolution No. -2018

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 13th day of November 2018.

Harley Reabe, Chair

Larry Jenkins, Vice-chair

County Board Chairman

Robert Lyon

ATTEST: County Clerk
Approve as to Form:

Dennis Mulder

Corporation Counsel

Brian Floeter

4 Section 1. Article II, §242-5 Property taken on tax deed, shall be amended as follows:

5 ~~§242-5 Property taken on tax deed.~~ **Property taken by in rem.** Should the property
6 concerned be taken by the County ~~on tax deed~~ under § ~~75.14~~ **75.521**, Wis. Stats., the
7 County shall, insofar as possible, include the amount due for special charges, special
8 assessments and special taxes, together with interest and penalties thereon, in the
9 amount due for delinquent general property taxes, including interest and penalty and
10 administrative costs, in determining the minimum price acceptable when the property is
11 offered for sale.

12 Section 2. Article IV, §242-11, In Rem Tax Foreclosure, is created as follows:

13 **§242-11. From and after January 1, 2019, the County of Green Lake, Wisconsin**
14 **elects to adopt the provisions of section 75.521 Wis. Stats. for the purpose of**
15 **enforcing tax liens in such county in the cases where the procedure provided by**
16 **such section is applicable.**

17 **The election to adopt s.75.521 shall not affect any action or proceeding for**
18 **foreclosure of the tax lien commenced prior to the election and such action or**
19 **proceeding may be continued in the same manner as such election had not been**
20 **made.**

21 Section 3. Any ordinance inconsistent with this ordinance is hereby repealed.

22 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective on January 1,
23 2019 and upon passage and publication.

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 20, 2018
 Department: UW-Extension
 Amount: \$1,318.13
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)


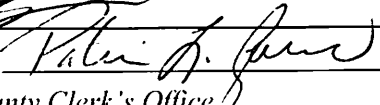
The following two purchases were required for the 4-H Horse Council (a horse timer in the amount of \$805) and the 4-H Livestock Council (livestock fair tags in the amount of \$513.13). These two groups respectively reimbursed the UW-Extension office for the expenses, hence the budgetary adjustments below.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
18-100-13-46770-000-000	UW Extension Revenue	\$ 400.00	\$ 1,318.13	\$ 1,718.13
				\$ -
				\$ -
Total Adjustment			\$ 1,318.13	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
18-100-13-55620-348-000	Educational Programs	\$ 4,080.00	\$ 1,318.13	\$ 5,398.13
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,318.13	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: 
Following this approval please forward to the County Clerk's Office.

Oct 9 2018

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 22, 2018
 Department: Green Lake County DHHS/Aging
 Amount: \$1,957.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

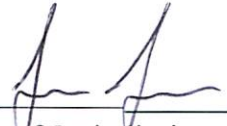
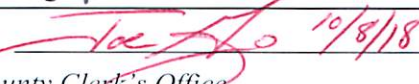
Received additional grant funds for Nutrition Services Incentive Program (NSIP) 2017-2018.
To be used before end of grant period, September 30, 2018. This is for our nutrition program
so funds will be expended through that program.

Revenue Budget Lines Amended:

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
18-209-32-43562-711-000	GWAAR NSIP Home Delivered	\$ 3,926.00	\$ 548.00	\$ 4,474.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 548.00	

Expenditure Budget Lines Amended:

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
18-209-32-54622-209-671	Contracted Serv - NSIP IIIC	\$3,962.00	\$ 548.00	\$ 4,510.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 548.00	

Department Head Approval:  09-25-2018
 Date Approved by Committee of Jurisdiction:  10/8/18
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 1, 2018
 Department: Aging/DHHS
 Amount: \$12,066.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)


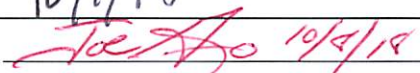
Additional 2018 Grant Money Awarded.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-209-32-43562-703-000	GWAAR-IIIB	\$ 24,996.00	\$ 2,682.00	\$ 27,678.00
18-209-32-43562-701-000	GWAAR III-C1	\$ 67,318.00	\$ 5,047.00	\$ 72,365.00
18-209-32-43562-702-000	GWAAR III-C2	\$ 14,729.00	\$ 1,772.00	\$ 16,501.00
18-209-32-43562-705-000	GWAAR IIID	\$ 1,957.00	\$ 469.00	\$ 2,426.00
18-209-32-43562-714-000	GWAAR IIIE	\$ 8,683.00	\$ 2,096.00	\$ 10,779.00
Total Adjustment			\$ 12,066.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval:  10/1/18
 Date Approved by Committee of Jurisdiction:  10/4/18

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 20, 2018
 Department: BHU/DHHS
 Amount: \$920.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

CLTS money that was authorized from the state to receive reimbursement for a client training, money that was expensed will be reimbursed through the CLTS Program.

Revenue Budget Lines Amended:

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
18-207-36-46606-801-000	CLTS	\$ 14,000.00	\$ 920.00	\$ 14,920.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 920.00	

Expenditure Budget Lines Amended:

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
18-207-36-54306-290-000	Other Special Needs- CLTS	\$ 1,500.00	\$ 920.00	\$ 2,420.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 920.00	

Department Head Approval:  09-20-18

Date Approved by Committee of Jurisdiction:  10/1/18

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 20, 2018
 Department: FRI/DHHS
 Amount: \$300.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

DVR Needed a New Shredder. Green Lake County Pays for the Shredder and Invoices DVR. DVR then Reimburses Green Lake County for the fill amount

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-207-35-46614-806-561	DVR- Supported Employment	\$ 90,000.00	\$ 300.00	\$ 90,300.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 300.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-207-35-54807-340-561	Operating Supplies - SE	\$ 300.00	\$ 300.00	\$ 600.00
		\$ -		\$ -
		\$ -		\$ -
		\$ -		\$ -
		\$ -		\$ -
		\$ -		\$ -
Total Adjustment			\$ 300.00	

Department Head Approval:  09-20-18
 Date Approved by Committee of Jurisdiction:  10/8/18

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 2, 2018
 Department: Sheriff
 Amount: \$1,300.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Kitchen equipment in the jail had more repairs than anticipated this year.
Revenues for Safekeepers were also more than anticipated this year.
It is being requested to increase both line items.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-09-46213-288-000	Safekeeper revenue	\$ -	\$ 1,300.00	\$ 1,300.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,300.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-09-52700-240-000	Jail Repair and Maintenance	\$ 9,644.00	\$ 1,300.00	\$ 10,944.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,300.00	

Department Head Approval: Mark A Pedrol
 Date Approved by Committee of Jurisdiction: _____ October 10, 2018

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 2, 2018
 Department: Sheriff
 Amount: \$1,500.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

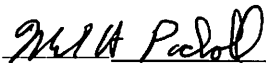
An increase in OWI arrests has resulted in the need for more funds in the blood draw account.
Our revenues are higher than expected in the Huber revenue funds. This will be used to offset the
increase in the blood draw expenditure funds.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-09-46240-000-000	Huber Revenue	\$ 54,364.00	\$ 1,500.00	\$ 55,864.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,500.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-09-52700-304-000	Blood Draw	\$ 3,052.00	\$ 1,500.00	\$ 4,552.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,500.00	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: October 10, 2018

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.9015(a) must be authorized by a vote of two-thirds of the entire membership of the governing body

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 2, 2018
 Department: Sheriff
 Amount: \$21,000.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

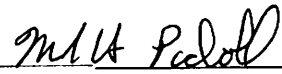
Shift extensions, transcription and Court increased due to more complex arrest cases and in custody cases.
Increased K-9 and Drone use, and an increase in hospital security.
The jail is not fully staffed therefore there are jail salary funds that can be used to offset the general OT
account.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-09-52700-110-000	Jail Salaries	\$ 843,809.00	\$ (21,000.00)	\$ 822,809.00
18-100-09-52100-125-000	General OT	\$ 135,457.94	\$ 21,000.00	\$ 156,457.94
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: 10-10-18

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 17, 2018
 Department: Sheriff's Office
 Amount: \$14,000.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This summer the Shoot 'n for a Reason group donated \$22,000 to our K-9 fund. We would like to purchase a K-9 for \$13,000 with related costs such as food, check up, leashes, dishes, etc. for a \$1,000, for a total of \$14,000.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-09-48500-000-000	Canine	\$ 5,100.00	\$ 14,000.00	\$ 19,100.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 14,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-09-52720-369-000	Canine	\$ 5,100.00	\$ 14,000.00	\$ 19,100.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 14,000.00	

Department Head Approval: Mark A Padell 9/18/2018
 Date Approved by Committee of Jurisdiction: 9-10-18

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

or WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: _____ DHHS/BHU
 Budget Year Amended: _____ 2018

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-36-54309-330-561	Travel-Crisis	\$ 6,000.00	\$ 1,000.00	\$ 2,122.54	\$ 5,000.00
18-207-36-54302-330-561	Travel BHU	\$ 3,300.00	\$ 1,000.00	\$ 1,022.97	\$ 2,300.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 2,000.00		

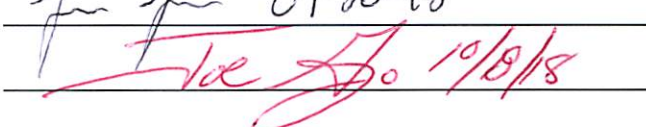
To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-36-54307-330-674	Travel - CCS	\$ 3,000.00	\$ 2,000.00	\$ 3,266.67	\$ 5,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 2,000.00		

Explanation for Transfer:

Moving travel dollars from one program to another.

Department Head Approval

for for 09-20-18


Governing Committee Approval

 If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: _____ DHHS/Child Support
 Budget Year Amended: _____ 2018

No. _____
Date: _____

From Account

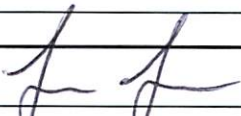
Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-38-51330-330-461	Travel-Child Support	\$ 1,411.00	\$ 1,100.00	\$ 110.64	\$ 311.00
18-207-38-51330-307-461	Training-Child Support	\$ 1,000.00	\$ 400.00	\$ 525.00	\$ 600.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,500.00		

To Account

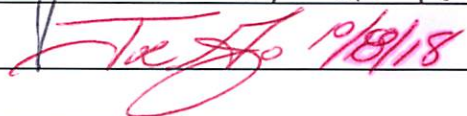
Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-38-51330-214-461	Laserfiche	\$ 2,895.00	\$ 1,500.00	\$ 2,412.50	\$ 4,395.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,500.00		

Explanation for Transfer:
 Adding LaserFiche Import Agent which will cost an upfront fee of \$1,495 and an annual fee of \$390.00. Taking it out of Training and Travel as most of the training for this program is online and free.

Department Head Approval

 09-20-18

Governing Committee Approval

 9/20/18

 If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: _____ FRI/DHHS
 Budget Year Amended: _____ 2018

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-35-54807-307-561	Training- Supported Employment	\$ 1,000.00	\$ 600.00	\$ 287.97	\$ 400.00
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 600.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-35-54809-307-561	Training- Production	\$ 100.00	\$ 600.00	\$ -	\$ 700.00
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 600.00		

Explanation for Transfer:

To accommodate training registration and hotel stay cost for the production supervisor.

Department Head Approval

[Signature] 09/19/2018
[Signature] 10/8/18

Governing Committee Approval

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

_____ Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

No. _____
Date: _____

Department: _____ DHHS/FRI
 Budget Year Amended: _____ 2018

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-35-54805-330-310	Travel - 5310 Grant	\$ 3,750.00	\$ 1,500.00		\$ 2,250.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,500.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-35-54808-330-561	Travel - Rep Payee	\$ 1,000.00	\$ 1,000.00	\$ 1,113.46	\$ 2,000.00
18-207-35-54809-330-561	Travel - Production	\$ 300.00	\$ 500.00	\$ 478.88	\$ 800.00
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,500.00		

Explanation for Transfer:
 Moving Travel from one program to another program as there was unanticipated travel in the year.

Department Head Approval _____ *[Signature]* 09-20-18
 Governing Committee Approval _____ *[Signature]* 10/8/18

If < \$500:
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
 Date _____

Revised 02/2017