

**Green Lake County  
Criminal Justice Collaborating Council  
By-Laws**

**Article I: Name**

The name of this Council shall be the Green Lake County Criminal Justice Collaborating Council. It will be referred to as the Council throughout these By-laws.

**Article II: Creation**

The Council is created by Resolution Number 19-2018 adopted by the Green Lake County Board of Supervisors on May 15, 2018.

**Article III: Mission**

The principal mission of the Council is to improve the administration of justice and promote public safety through planning, research, education, and system-wide coordination of criminal justice initiatives. The initial mission of the Council shall be to assist and guide the Green Lake County Treatment Court program. The Council shall review the Treatment Alternatives Diversion (TAD) grant, review its expenditures, and assist with the development of its programs to help enable the Green Lake County Treatment Court program to meet its mission.

**Article IV: Membership**

Section 1. Number of Members. Membership is determined by the County Board of Supervisors' initial resolution and any subsequent resolutions.

Section 2. Membership class. There shall be two classes of membership, voting and non-voting members. Voting members may designate another competent person from their department or jurisdiction to represent them and vote at Council meetings.

- a. The voting members of the Council are: the Green Lake County Circuit Court Judge, the Green Lake County Board Chair, the Green Lake County Public Health Nurse, the Green Lake County Administrator, the Green Lake County Sheriff, the Green Lake County Jail Administrator, the Green Lake County District Attorney, the Green Lake County Department of Health and Human Services Director, the representative of the State Public Defender, the Department of Corrections-Division of Community Corrections Field Supervisor for Green Lake County, a Mayor or City Manager, a Lay Citizen, and a member of the local law enforcement community.
- b. The non-voting members of the Council are the Green Lake County Corporation Counsel and the Treatment Court Coordinator.

Section 3. Resignation, removal and vacancies.

1. Removal
  - ~~a. Green Lake County Appointed Officers and Employees.~~
  - ~~b. State of Wisconsin Appointed Officers and Employees.~~
  - ~~c. Municipal Appointed Officers and Employees.~~
  - ~~d.~~
    - a. Law Citizen. The lay citizen member may be removed at the pleasure of the County Board Chair.
    - b. Elected Officials, appointed officers and employees are subject to removal under Wisconsin Chapter 17.
    - ~~c.~~
2. Resignation shall be delivered to the Chair who shall inform the County Clerk of the resignation. Resignation shall be subject to Wisconsin Ch. 17.
3. Vacancies and the filling are subject to Wisconsin Ch. 17 and the County Board Rules of Order.

#### **Article V: Officers**

Section 1. Officers. The Council shall elect a chair, vice chair, and secretary. The Council shall elect at the first meeting of the year a chair, vice-chair, and secretary for a one year term. The chair, vice chair, and secretary shall serve until the next election is held. Officers must be voting members of the Council.

Section 2: Duties of Officers. The chair shall preside at all meetings. The vice-chair shall preside in the absence of the chair. The secretary shall be responsible for preparation of minutes of meetings or the Council may designate a recording secretary to carry out those duties.

#### **Article VI: Meetings**

Section 1. Meetings will be held in the Green Lake County Government Center.

Section 2. Meeting of the Council shall be set by the Council, the chair, or upon petition by three voting members of the Council. Notice of Council, Subcommittees, and Ad Hoc Committee meeting times and locations shall be provided to all members and duly posted in compliance with open meetings statutes. The program supervisor of the Green Lake County Treatment Court Program shall be responsible for assuring compliance with the Open Meetings Law.

Section 3. Minutes of the Council meetings shall be recorded and distributed to all members of the Council. The Secretary or recording secretary shall ensure that the minutes are filed with the County Clerk within three days of each meeting.

Section 4. Quorum. Seven (7) voting members of the Committee shall constitute a quorum.

#### **Article VII: Committees**

Section 1. The Council may authorize the formation of Subcommittees and Ad Hoc Committees to deal with specific problems or issues. Standing Committees, Subcommittees and Ad Hoc Committees shall report their information and recommendations to the Council.

### **Article VIII: Parliamentary Authority.**

The rules contained in the current edition of *Robert's Rule of Order Newly Revised* shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent by these bylaws and the Rules of the Green Lake County Board of Supervisors. In the case of an inconsistency, the Rules of the Green Lake County Board of Supervisors shall prevail.

### **Article IX. Change in By-Laws**

These bylaws may be amended at any regular meeting of the Council by 2/3rds vote of the authorized voting members if the amendment(s) has been submitted in writing at the previous regular meeting.

### Article X. Dissolution

The authorizing resolution states that the "Council shall continue in existence until abolished by a Resolution of the County Board, or when the State discontinues grant funding for the Treatment Court, whichever occurs first." A Criminal Justice Collaborating Council is not solely for the oversight of a Treatment Court program, but can be beneficial to the County for community safety and quality of life by studying other aspects of criminal behavior and potential programs for rehabilitation and alternatives to incarceration. With this dual purpose in mind, if the State discontinues funding for the Treatment Court, the Council may approach the County Board of Supervisors and request that the council continue with its mission to improve the administration of justice and promote public safety by continuing to plan, research, educate and coordinate criminal justice initiatives on a system-wide basis.

# Green Lake County Correctional Facility

## FY 2018-2019 PROGRAM OFFERINGS

- Recidivism Reduction Program
- Mental Health Services
- Huber Program
- Electronic Monitoring Program (EMP)
- Community Service (CS)
- Inmate Trustee (IT)

# Recidivism Reduction Program

- ▶ Grant Funded - Department of Corrections (DOC) Becky Young Appropriations
- ▶ Program Eligibility = Inmates on Probation with Medium to High Risk level according to COMPAS assessment
- ▶ Education provided by MPTC instructor
  - ▶ GED/HSED, Employment, Supplementary Education
    - ▶ GED/HSED Certificates Earned = 46 (Since 2010)
    - ▶ Graduates = 41
  - ▶ Current number of students = 17
  - ▶ 12 Hours per week

# Recidivism Reduction Program - Continued

- ▶ Mental Health Services provided by Correct Care Solutions (CCS) - jail medical provider
  - ▶ Cognitive Behavior Treatment (CBT)
  - ▶ Dialectical Behavior Therapy (DBT)
  - ▶ Other cognitive-based programs (Schema Therapy, Creative Arts)
  - ▶ Current number of participants = 9
  - ▶ Assessments: Mental Health, AODA (SUDDS-5), COMPAS
  - ▶ 24 Hours per week

# Recidivism Reduction Program - Continued

## ▶ Program Descriptions

- ▶ **Cognitive-Behavioral Therapy (CBT)** is a psychosocial intervention that aims to improve mental health. CBT focuses on challenging and changing unhelpful cognitive distortions (e.g. thoughts, beliefs, and attitudes) and behaviors, improving emotional regulation, and the development of personal coping strategies that target solving current problems. Originally, it was designed to treat depression, but its use has been expanded to include treatment of a number of mental health conditions, including anxiety and AODA.
- ▶ **Dialectical Behavior Therapy (DBT)** provides clients with new skills to manage painful emotions and decrease conflict in relationships. DBT specifically focuses on providing therapeutic skills in four key areas. First, mindfulness focuses on improving an individual's ability to accept and be present in the current moment. Second, distress tolerance is geared toward increasing a person's tolerance of negative emotion, rather than trying to escape from it. Third, emotion regulation covers strategies to manage and change intense emotions that are causing problems in a person's life. Fourth, interpersonal effectiveness consists of techniques that allow a person to communicate with others in a way that is assertive, maintains self-respect, and strengthens relationships.

# Recidivism Reduction Program - Continued

## ▶ Program Descriptions- continued

- ▶ **Schema Therapy** is primarily aimed at treating those who have entrenched interpersonal and self-identity difficulties associated with a diagnosis of personality disorder. The belief in this theory is that personality pathology develops from unmet core emotional needs in childhood leading to the development of maladaptive schemas (self-defeating emotional and cognitive patterns). Maladaptive behaviors are thought to be driven by schemas.



# Mental Health Services

- ▶ Funded by Green Lake County Sheriff
  - ▶ Mental Health Services provided by Correct Care Solutions (CCS) - jail medical provider
    - ▶ Individual Counseling
    - ▶ MH Activity Group - Males
    - ▶ Women's Support Group - Females
    - ▶ 8 Hours per week

# Huber Program

- ▶ Available to inmates sentenced with Huber privileges and with approval of the Corrections Administrator
- ▶ Requirements/program rules:
  - ▶ Employed in Green Lake County (or City of Ripon)
  - ▶ Administration approval needed, if previously employed by company outside Green Lake County
  - ▶ Daily Huber Fee \$20 (1 week fees pre-paid)
  - ▶ Transportation, work schedule
  - ▶ Paystubs & timesheets submitted as documentation
  - ▶ No contact with family/friends while out on Huber
  - ▶ No unauthorized stops, (i.e. bank stop) need pre-approval
- ▶ Current working Huber inmates = 15
- ▶ Current non-working Huber inmates = 8

# Electronic Monitoring Program (EMP)

- ▶ Available to inmates sentenced with EMP privileges and with approval of the Corrections Administrator
- ▶ Requirements/program rules:
  - ▶ Daily Fee \$23 GPS only, \$28 GPS & Alcohol Monitor
    - ▶ Out of county transfers \$25 and \$30 respectively
  - ▶ Daily schedule (i.e. work, medical appointments)
  - ▶ EMP is monitored via computer
  - ▶ No unauthorized stops, need pre-approval
- ▶ Current number of inmates on EMP = 3

# Community Service

- ▶ Eligibility = Sentenced Inmate with no violent record
- ▶ Application process - approval of Corrections Administrator
- ▶ Examples:
  - ▶ Recycling Center
  - ▶ Community Events (Town Square, Thrasher Opera House)
  - ▶ Campground
  - ▶ County Grounds Maintenance
- ▶ 24 Hours worked = 1 day off sentence (with court approval)
- ▶ Current number of inmates in CS = 2

# Inmate Trustee (IT)

- ▶ Eligibility = Inmate classification Min or Med
- ▶ Application process - approval of Corrections Administrator
- ▶ Positive attitude, respectful, self motivated
- ▶ Examples:
  - ▶ Jail Cleaning
  - ▶ Laundry (late evening)
  - ▶ Kitchen- prepare/cleanup (breakfast, lunch, dinner)
- ▶ Rewards/incentives - Saturday pizza
- ▶ Current number of IT workers = 6