



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 05/24/19

Amended* Post Date: 05/29/19

The following documents are included in the packet for the Property and Insurance on April 2, 2019:

- 1) Agenda
- 2) Minutes from 04/28/19
- 3) Berlin Emergency Medical Services Annual Report
- 4) Information from Southern Green Lake County on the 2018 Year
- 5) ***Request for Proposals- GREEN LAKE COUNTY AMBULANCE FEASIBILITY ANALYSIS**



**GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK**

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

AdHoc Ambulance Meeting

***Date: Tuesday, May 28, 2019 Time: 6:00 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI***

Agenda

**Committee
Members**

*Doug Vrechek, Chair
Allan Weckwerth, Vice-
Chair
Lenny Langkau
Amy Newton
Jodie Olson
Joel Strahota
Kyle VanBuren*

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 04/30/19
5. Public Comments (3 Min. Limit)
6. Correspondence
7. Discussion of Annual Reports and Operational Plans from Current Providers
8. Update on Paramedic Program Contributions
9. Review and Discussion of Consultant Study Outcomes
10. Develop an RFP
11. Committee Discussion
 - Future Meeting Dates:
 - Future Agenda items for action & discussion
12. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

AdHOC AMBULANCE COMMITTEE MEETING
April 30, 2019

The meeting of the AdHoc Ambulance Committee was called to order by Chair Doug Vrechek at 6:00 PM on Tuesday, April 30, 2019 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Lenny Langkau, Amy Newton, Jodie Olson, Joel Strahota, Kyle VanBuren (6:05PM), Doug Vrechek, Allan Weckwerth

Other County Employees Present: Samantha Stobbe, Deputy County Clerk; Cathy Schmit, County Administrator; Harley Reabe, County Board Chair, Charlie Wielgosh, County Board Supervisor

MINUTES

Motion/Second (Olson/Langkau) to approve the meeting minutes from April 16, 2019 with no corrections or additions. All ayes. Motion carried.

PUBLIC COMMENTS (3 MINUTE LIMIT) - None

CORRESPONDENCE - None

DEVELOP COMMITTEE OBJECTIVES

Chair Vrechek asked about objectives for the AdHoc Ambulance Committee. Chair Vrechek noted that the primary concern for the committee at this time is to create an RFP for consulting services. Olson also commented on her goals for the committee. Discussion held.

REVIEW AND DISCUSSION OF CONSULTANT STUDY OUTCOMES

Discussion held. It was determined that the committee needs more time to review the information sent by County Administrator Cathy Schmit.

DISCUSSION OF ANNUAL REPORTS AND OPERATIONAL PLANS FROM CURRENT PROVIDERS

Berlin Ambulance Service handed out their 2018 Annual Report. Discussion held.

REVIEW AMBULANCE SERVICES IN OTHER COUNTIES

Discussion held on studies submitted.

Motion/second (Vrechek/VanBuren) to suspend the rules and allow public comment at this point in the meeting. All ayes. Motion carried.

Mary Lou Neubauer from Princeton spoke regarding the materials that County Administrator Schmit sent out.

Naomi Pulvermacher of Princeton spoke regarding the aging population and importance of paramedics as part of the ambulance system.

COMMITTEE DISCUSSION

Future meeting date: May 28, 2019 @ 6:00 PM

Future agenda items: Discussion of Annual Reports and Operational Plans from Current Providers, Review and Discussion of Consultant Study Outcomes, Develop RFP for Consultant

ADJOURNMENT

Chair Doug Vrechek adjourned the meeting at 6:50PM.

Submitted by,

Samantha Stobbe
Deputy County Clerk

DRAFT



2018 Annual Report

OUR STAFF
2018

City Administrator

Jodie Olson

Director

Lenny Langkau

Assistant Director

Evan Vandenlangenberg

Managers

Adam Roehl

Josh Schmidt

Heather Smith

Issac Schowch

Bethany Trantor

Training Officer

Patti Langkau

BEMS Volunteer Staff

We have a total volunteer staff of 28

2018

<u>Employee Name</u>	<u>Number of Hours</u>
Medic EV	2821
Medic JS	3264.5
Medic LL	953
Medic AN	2827
Medic BT	788.5
Jordyn Berger B	1123.5
Medic DM	4600.25
Brooke Dollevoet B	1309.75
Ann Egbert A	188.5
Rebecca Frey P	1938.5
Virginia Fritz A	3697
Kathy Grahn B	1240
Medic HS	3076.5
Christina Hilscher P	22.75
Medic IS	1209
Jacob Johansen B (deleted)	450
Kamie Jorgensen B	113.5
Bonnie Kallas A	2066
Kasey Koch P	145.5
Laura Krueger P	187.5
Patti Langkau P	20.5
Ryan Legler A (deleted)	196
Andrew Lord P	72
Verna Metcalf A	1102.75
Naomi Pulvermacher A	98.5
Iris Quinlan B (deleted)	30
Adam Roehl A	1489.25
Medic SD	2723.5
Ernie Schmidt A	1087
Amanda Stibb B	904
Max Stolberg B (deleted)	206.5
Hailey Stoll	288
Matthew Stoppenbach B	91
Jordan Trevisan B	892.25
Rachel Van Den Hout A	838
Mariah Vanderleest B	229.5
Aaron Wegner B	1910
Amanda Wheeler RN	21
Kay Williams B	381.75
Emma Zeratsky A	2301

Red= Full time employees

BY THE NUMBERS

2018	Berlin	1308
	Princeton	316
	Total for Year	1624
2017	Berlin	1596
	Princeton	(now included with Berlin calls)
	Total for Year	1596
2016	Berlin	1247
	Princeton	202 (GL 108/Princeton Primary 94)
	Total for Year	1449
2015	Berlin	1373
	Princeton	107
	Total for year	1480
2014	Berlin	1413
	Princeton	156
	Total for Year	1569
2013	Berlin	1454
	Princeton	223
	Total for Year	1677
2012	Berlin	1633
	Princeton	245
	Total for Year	1878

2018 CVIKOTA YEAR END REPORT

Clint Johnson Supplied the following information for accounts billed in 2018 for Berlin and Princeton EMS. He states he billed out 987,966.25 and brought in 462,438.03 for Berlin and Princeton combined.



Berlin Emergency Medical Service

BEMS Calls By Complaint

Number of Runs	Percent of Total Runs
Incident Complaint Reported By Dispatch (eDispatch.01): Well Person Check	
14	0.27%
	Total: 0.27%
Incident Complaint Reported By Dispatch (eDispatch.01): Unknown Problem/Person Down	
79	1.55%
	Total: 1.55%
Incident Complaint Reported By Dispatch (eDispatch.01): Unconscious/Fainting/Near-Fainting	
113	2.22%
	Total: 2.22%
Incident Complaint Reported By Dispatch (eDispatch.01): Traumatic Injury	
100	1.96%
	Total: 1.96%
Incident Complaint Reported By Dispatch (eDispatch.01): Transfer/Interfacility/Palliative Care	
474	9.29%
	Total: 9.29%
Incident Complaint Reported By Dispatch (eDispatch.01): Traffic/Transportation Incident	
328	6.43%
	Total: 6.43%
Incident Complaint Reported By Dispatch (eDispatch.01): Stroke/CVA	
118	2.31%
	Total: 2.31%
Incident Complaint Reported By Dispatch (eDispatch.01): Standby	
133	2.61%
	Total: 2.61%
Incident Complaint Reported By Dispatch (eDispatch.01): Stab/Gunshot Wound/Penetrating Trauma	
8	0.16%
	Total: 0.16%
Incident Complaint Reported By Dispatch (eDispatch.01): Sick Person	
455	8.92%
	Total: 8.92%
Incident Complaint Reported By Dispatch (eDispatch.01): Psychiatric Problem/Abnormal Behavior/Suicide Attempt	
33	0.65%
	Total: 0.65%
Incident Complaint Reported By Dispatch (eDispatch.01): Pregnancy/Childbirth/Miscarriage	
22	0.43%
	Total: 0.43%
Incident Complaint Reported By Dispatch (eDispatch.01): Overdose/Poisoning/Ingestion	
73	1.43%
	Total: 1.43%
Incident Complaint Reported By Dispatch (eDispatch.01): No Other Appropriate Choice	
503	9.86%
	Total: 9.86%
Incident Complaint Reported By Dispatch (eDispatch.01): Medical Alarm	
79	1.55%
	Total: 1.55%
Incident Complaint Reported By Dispatch (eDispatch.01): Invalid Assist/Lifting Assist	
19	0.37%
	Total: 0.37%
Incident Complaint Reported By Dispatch (eDispatch.01): Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	
5	0.10%

Number of Runs	Percent of Total Runs
	Total: 0.10%
Incident Complaint Reported By Dispatch (eDispatch.01): Hemorrhage/Laceration	
38	0.74%
	Total: 0.74%
Incident Complaint Reported By Dispatch (eDispatch.01): Heat/Cold Exposure	
13	0.25%
	Total: 0.25%
Incident Complaint Reported By Dispatch (eDispatch.01): Heart Problems/AICD	
29	0.57%
	Total: 0.57%
Incident Complaint Reported By Dispatch (eDispatch.01): Healthcare Professional/Admission	
2	0.04%
	Total: 0.04%
Incident Complaint Reported By Dispatch (eDispatch.01): Headache	
29	0.57%
	Total: 0.57%
Incident Complaint Reported By Dispatch (eDispatch.01): Fire	
30	0.59%
	Total: 0.59%
Incident Complaint Reported By Dispatch (eDispatch.01): Falls	
620	12.15%
	Total: 12.15%
Incident Complaint Reported By Dispatch (eDispatch.01): Eye Problem/Injury	
1	0.02%
	Total: 0.02%
Incident Complaint Reported By Dispatch (eDispatch.01): Drowning/Diving/SCUBA Accident	
5	0.10%
	Total: 0.10%
Incident Complaint Reported By Dispatch (eDispatch.01): Diabetic Problem	
93	1.82%
	Total: 1.82%
Incident Complaint Reported By Dispatch (eDispatch.01): Convulsions/Seizure	
158	3.10%
	Total: 3.10%
Incident Complaint Reported By Dispatch (eDispatch.01): Choking	
17	0.33%
	Total: 0.33%
Incident Complaint Reported By Dispatch (eDispatch.01): Chest Pain (Non-Traumatic)	
293	5.74%
	Total: 5.74%
Incident Complaint Reported By Dispatch (eDispatch.01): Cardiac Arrest/Death	
90	1.76%
	Total: 1.76%
Incident Complaint Reported By Dispatch (eDispatch.01): Carbon Monoxide/Hazmat/Inhalation/CBRN	
13	0.25%
	Total: 0.25%
Incident Complaint Reported By Dispatch (eDispatch.01): Burns/Explosion	
4	0.08%
	Total: 0.08%
Incident Complaint Reported By Dispatch (eDispatch.01): Breathing Problem	
364	7.14%
	Total: 7.14%
Incident Complaint Reported By Dispatch (eDispatch.01): Back Pain (Non-Traumatic)	
72	1.41%
	Total: 1.41%
Incident Complaint Reported By Dispatch (eDispatch.01): Automated Crash Notification	

Number of Runs	Percent of Total Runs
1	0.02%
Total: 0.02%	
Incident Complaint Reported By Dispatch (eDispatch.01): Assault	
18	0.35%
Total: 0.35%	
Incident Complaint Reported By Dispatch (eDispatch.01): Animal Bite	
1	0.02%
Total: 0.02%	
Incident Complaint Reported By Dispatch (eDispatch.01): Altered Mental Status	
151	2.96%
Total: 2.96%	
Incident Complaint Reported By Dispatch (eDispatch.01): Allergic Reaction/Stings	
31	0.61%
Total: 0.61%	
Incident Complaint Reported By Dispatch (eDispatch.01): Alcohol intoxication	
96	1.88%
Total: 1.88%	
Incident Complaint Reported By Dispatch (eDispatch.01): Abdominal Pain/Problems	
173	3.39%
Total: 3.39%	
Incident Complaint Reported By Dispatch (eDispatch.01): (None)	
203	3.98%
Total: 3.98%	
Total: 100.00%	

Description

Med 1 Calls by Type of Complaint



Berlin Emergency Medical Service

BEMS LBD Report Total

Scene Other EMS Or Public Safety Agency Name At Scene (eScene.02)	Number Of Calls
	1
Other Law Enforcement	1
Wisconsin State Patrol	1
Green Lake Police Department	3
Berlin Police Department	5
Markesan Police Department	6
Princeton Police Department	34
Green Lake County Sheriff Dept	67
	Total: 118

Report Filters

Incident Date: is between '1/1/2018' and '12/31/2018'

Report Criteria

Incident Number (Eresponse.03): Contains LBD

Description

Pulls all LBD based on LBD incident number.

Employee Name	Number of Shifts	Number of Hours
Tim Beier	115	345
Chuck Daye	333	999
Chris Deaver	871	2611.5
Melanie Grahn	47	141
Collin Harke	80	240
Debbie Harke	1466	4398
Christina Hilscher	1	3
Ken Kiefer	91	273.5
Cody McLean	8	24
Jeff Mildebrandt	306	918
Dick Moldenhauer	591	1773
Linda Moldenhauer	1137	3411
Damian Moreland	19	56.5
Manny Ortiz	444	1332
Tim Panten	1176	3526.5
Theresa Roberts	120	360
Carrissa Schmuhl	57	171
Cory Strahota	774	2322
Emily Strahota	104	313
Joel Strahota	1210	3626

**SOUTHERN GREEN LAKE COUNTY AMBULANCE SERVICE
2018 INCIDENT REPORT**

TOTAL CALLS BY INCIDENT COMPLAINT		
Complaint	Calls	Percentage
Abdominal Pain/Problems	19	3.97%
Alcohol Intoxication	2	0.04%
Allergic Reaction/Stings	12	2.51%
Altered Mental Status	27	5.64%
Animal Bite	1	0.21%
Assault	1	0.21%
Automated Crash Notification	4	0.84%
Back Pain (Non-Traumatic)	9	1.88%
Breathing Problem	48	10.02%
Carbon Monoxide/Hazmat/Inhalation/CBRN	3	0.63%
Cardiac Arrest/Death	5	1.04%
Chest Pain (Non-Traumatic)	36	7.52%
Choking	2	0.42%
Convulsions/Seizure	6	1.25%
Diabetic Problem	8	1.67%
Eye Problem/Injury	1	0.21%
Falls	86	17.95%
Fire	29	6.05%
Headache	2	0.42%
Healthcare Professional/Admission	1	0.21%
Heart Problems/AICD	1	0.21%
Heat/Cold Exposure	3	0.63%
Hemorrhage/Laceration	8	1.67%
Industrial Accident/Inaccessible Incident/Other Entrapment (Non-Vehicle)	2	0.42%
Invalid Assist/Lifting Assist	1	0.21%
Medical Alarm	20	4.18%
No Other Appropriate Choice	4	0.84%
Overdose/Poisoning/Ingestion	6	1.25%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	2	0.42%
Sick Person	44	9.19%
Standby	16	3.34%
Stroke/CVA	19	3.97%
Traffic/Transportation Accident	17	3.54%
Traumatic Injury	20	4.18%
Unconscious/Fainting/Near-Fainting	5	1.04%
Unknown Problem/Person Down	6	1.25%
Well Person Check	3	0.63%

Billed Calls: 325
Unbilled Calls: 154
Total Calls: 479

Total Charges: \$366,458.70
Total Payments: \$252,439.71



REQUEST FOR PROPOSALS

GREEN LAKE COUNTY AMBULANCE FEASIBILITY ANALYSIS

PROJECT GOAL: The goal is to have a qualified professional research, study, analyze and develop potential recommendations for the future of EMS in Green Lake County. A professional would review the various EMS systems currently running in the county and make overall structural, financial, and staffing recommendations of options to consider for the future of sustaining EMS in Green Lake County. This could include combining or separating services or some form of a county-wide or county-involved system.

SCOPE OF PROJECT: Analysis of the three services to include: assets, staffing, wage rates, collection rates and methods, billing rates, station locations-proximity to medical facilities, call volume, call response times, paramedic intercept, service levels and any other analysis that would be deemed appropriate. This data would be analyzed and recommendations for potential EMS system options within the county could be developed.

SPECIFIC DELIVERABLES: Recommendations for model options should include service level(s), staffing, wages, station locations, financial models and proposed funding methods. The following specific recommendations are to be made:

1. What EMS model(s) with county involvement would most likely assure both the long term effectiveness and financial feasibility of the EMS Service in Green Lake County? Provide a financial model for service options recommended including county and municipal forecasted financial burden.
2. For any county involved service recommendations, what would the most appropriate and effective role for the Hospitals to play in operating or overseeing local EMS services?
3. What formula should be used to charge contracted municipalities for EMS services?
4. What specific efficiencies or benefits to the county could be gained through a county-wide or county involved service?
5. If a county-wide EMS service were to be recommended, would EMS be better suited to be a department on its own or under another department such as Department of Health and Human Services?

6. Other recommendations deemed appropriate.

During the development of all recommendations, consideration of changes or future trends in public safety industry standards related to EMS operation requirements should be considered and applied as a basis for recommendations, including:

- National Highway Safety Traffic Administration (NHSTA)
- Center for Public Safety Excellence (CPSE)
- Journal of American Medical Association (JAMA)
- Commission on Accreditation of Ambulance Services (CAAS)
- American Ambulance Association (AAA)
- Federal Emergency Management Association (FEMA)
- Occupational Safety and Health Administration (OSHA)
- State of Wisconsin Statutes and Administrative Code
- Commission on Accreditation of Medical Transport System (CAMTS)
- Wisconsin Ambulance Inspection Administrative Rule (Trans 309)

PROPOSAL REQUIREMENTS:

- Qualifications
- Assigned Staff
- Proposed Method of Evaluation and Analysis
- Detailed Work Plan & Narrative
- Proposed Project Timeline
- Itemized Not to Exceed Cost Proposal
- Recent Related Engagements
- Previous Client Work

SUBMITTING A PROPOSAL:

- Proposal Deadline: **July 19, 2019**
- Submit Proposals to:

Cathy Schmit, Green Lake County Administrator
571 County Road A
Green Lake, WI 54941
E-mail: cschmit@co.green-lake.wi.us
Phone: 920-294-4147
Fax: 920-294-4135



OVERVIEW OF AMBULANCE SERVICE CURRENTLY IN GREEN LAKE COUNTY

Green Lake County is currently serviced by the following:

- Southern Green Lake County Ambulance Service (SGLC) - Advanced EMT
- Berlin EMS – Paramedic
- Princeton EMS - Advanced EMT (Managed by Berlin EMS)
- Green Lake Area TEMS Unit
- Green Lake/Brooklyn First Responders

SGLC services the City of Markesan, Towns of Kingston, Green Lake, Manchester, Mackford and Marquette, and the Villages of Kingston and Marquette. The service consists of two (2) ambulances and maintains one (1) ambulance station located in Markesan.

Together, Berlin and Princeton EMS serve the areas of the Cities of Berlin, Princeton and Green Lake, Towns of Berlin, Princeton, Seneca, Ste. Marie, Brooklyn (Green Lake County); Town of Nepeuskun (Winnebago County), Towns of Aurora and Warren (Waushara County). The service consists of five (5) ambulances and maintains three (3) stations located in the Town of Brooklyn, City of Berlin, and City of Princeton.

Princeton EMS is contractually managed by Berlin EMS and ultimately serves as one entity via paramedic intercept, yet separate Operational Plans are maintained with the State. Berlin EMS also provides paramedic intercept for SGLC. Princeton and SGLC services are strictly Volunteer based at this time. Berlin EMS is a mix of six (6) full-time paramedics and volunteers.

Berlin & Princeton EMS has been financially supplemented by ThedaCare since 2012 via a shortfall agreement. It is unsure if or how long this financial arrangement will continue. The 2018 shortfall was \$226k, of which ThedaCare will provide \$120k towards.

Dr. Dan Perrault serves as Medical Director currently for all three EMS services.