

**GREEN LAKE COUNTY
LAND INFORMATION COUNCIL
June 4, 2013**

The meeting of the Land Information Council was called to order by Chair Jack Meyers at 12:30 p.m. on Tuesday, June 4, 2013 in the County Board Conference Room, Green Lake County Government Center.

Present:	Al Shute	Jack Meyers	Sarah Guenther
	Marge Bostelmann	Jim Hebbe	Laura Polcyn
	Kathy Morris (12:45)	Henry Conti	

Also Present: Dan Hurst, Mike Starshak, Jerry Stanuch, Tony Daley

The Pledge of Allegiance was recited

CERTIFICATION OF OPEN MEETING LAW

The requirements of the open meeting law were certified as being met.

APPROVAL OF AGENDA

Motion/second(Hebbe/Shute) to approve the agenda. Motion Carried.

APPROVAL OF MINUTES

Motion/second(Polcyn/Guenther) to approve the minutes of May 2, 2013 minutes. Motion carried.

APPEARANCE None

PUBLIC COMMENTS

Mike Starshak stated that the Council keeps historical foundations and have gone beyond the responsibilities and need to focus on where we should be now and not what has always been done in the past.

CORRESPONDENCE – None

CLAIMS – None

GIS SPECIALIST REPORT

Parcel mapping update: Stauch presented the updated parcel map since the last meeting. Mapping is 90% complete at this time. Stauch estimates he will be completed in about a year. Meyers requested that the next report indicate how much was completed from the previous meeting to the current meeting. Discussion was held on split parcels which increase the parcel number. Stauch will also include the number of splits between meetings.

LAND INFORMATION OFFICE REPORT

WLIP Grant 2013: Shute reviewed the projects and the status of the projects. All other issues are listed on the agenda. Guenther asked if the target date and the status of the projects have been updated.

Motion/second(Polcyn/Conti) to take a short recess at 12:40 to get copies of the Modernization Plan for all

members. Motion carried.
Meeting restarted at 12:46

Shute explained the status of the projects.

RESOLUTION/ORDINANCES

Res. 13-2013 Privacy for Land Information Internet Access:

Hurst stated that this is an advisory council and cannot send a resolution to the County Board, they can only advise. Bostelmann questioned why a resolution is not advising the County Board. Shute advised that the legislature changed the structure of the Committee to a Council. Hurst stated that a proposed resolution could be sent to the County Board and then it be referred to Committee. Discussion was held on the appropriate process, responsibilities and authority of this Council. Meyers requested Hurst to research this and report to this committee next meeting.

Motion/second(Shute/Morris) to take no action on this resolution as it stand at this time. Motion carried.

REVIEW LAND INFORMATION MODERNIZATION PLAN PROPOSED PROJECTS

Shute provided the following information:

Access to oblique photo imagery – complete

Resolve sanitary district (*and lake*) boundary issue to match the tax roll issues – resolved project complete.

Create a county hydrology layer. – No work has been done. The DNR has a layer that is available to access and use. Hebbe will find out if this layer is needed for the County or if the DNR layer is ok. Meyers questioned if this should remain on the project list. Discussion held. Hebbe will report back next month.

Acquire orthophotography in 2015 – Preplanning has started, the Committee agreed to have this photography done every 5 years.

Redaction of social security numbers on ROD documents – Guenther stated that her office still has over 65,000 documents to redact. She is concerned with the project being completed because State funding ends next year. If grant funding is available it will help with the project.

Ongoing back-scanning of ROD documents – Guenther stated there is a need for grant funding to complete this project.

Create an E-POWTS maintenance reporting system – This is done and functioning.

Create a digital parcel based zoning map – will be completed before the end of the year.

Create an NR 151 performance tracking system – Land Conservation has a hard copy system and they are waiting for the rules to be rewritten which should be completed by mid-2014.

Jack requested on going completion updates. He also requested a page of the authority be added as page 1 of the modernization plan.

LAND INFORMATION BUDGET LINE ITEMS

2013 Expense & Revenue

Bostelmann presented copies of the 2013 budget line item revenues and expenditures for Land Information Council budget and Land Use Planning and Zoning budget. Discussion was held. Bostelmann explained that the Land Information Council budget indicates the income from the ROD fees and Grant that are then transferred to the Land Use Planning and Zoning budget to expend. Bostelmann stated that the expenditure of the funds is incorporated into the LUPZ expenditures and is not clear as to where the funds are spent. Discussion was held that funds should be under the Land Information Council and the Council “shall review

the priorities, needs, policies and expenditures of the land information office established by the board” Morris and Guenther stated that the budget should stand alone and the office should stand alone. This Council should develop a budget for 2014.

Motion/second(Guenther/Conti) that the revenue and expense of the Land Information Council be identified as its own entity in the budget of 2014.

Discussion: Shute stated that the Land information Council budget is under department 20 of the County account system. Starshak does not want additional government and bureaucracy.

Motion carried.

DISCUSSION ON GOVERNOR’S BUDGET PROPOSAL REGARDING THE ADDITIONAL \$5.00 RECORDING FEE

Guenther presented information on Governors budget relating to the current additional \$5.00 recording fee. If the budget is passes in its current form it will be advantageous for Green Lake County. It would increase the base grant amount.

2013 LAND INFORMATION GRANT

Guenther provided information to filled out the grant request for a scanning project which includes social security redaction and upload into the current computer system.

Guenther was excused at 2:30.

Shute presented the 2013 grant application splitting between the PLSS corners and Guenther’s scanning project. Discussion was held and a special meeting will be scheduled to approve the grant.

FUTURE COUNCIL ACTIVITIES

Jack would like to see by- laws developed for this Council such as election of officers and terms selection of Land information officer and office location.

Future meeting dates and agenda items:

June 26th at 2 pm for grant application only.

July 15th at 1 pm regular meeting by-laws, land information officer and land information office, glossary of acronyms, 2014 budget, hydrology layer,

Meyers thanked everyone for their time and participation during the meeting.

ADJOURNMENT

Motion/second(Hebbe/Polcyn) to adjourn 2:45 pm. Motion carried.

Submitted by:

Margaret Bostelmann
Secretary