

## FINANCE COMMITTEE

June 27, 2013

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, June 27, 2013, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert  
Joanne Guden  
Jack Meyers  
Harley Reabe  
Margaret Whirry

Also Present: Marge Bostelmann, County Clerk Dan Hurst, Corporation Counsel  
Kathy Morris, Treasurer Sue Wendt, Supervisor  
Sarah Guenther, ROD Amy Brook, Highway Commissioner  
LeRoy Dissing, HHS Mike Starshak, Supervisor  
Phil Robinson, HHS Al Shute, LUPZ  
Sheriff Podoll

The Pledge of Allegiance was recited.

### **AGENDA**

*Motion/second (Whirry/Guden)* to approve the amended agenda. Motion carried.

### **MINUTES**

*Motion/second (Reabe/Meyers)* to approve the minutes of the May 30, 2013. Motion carried.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** – None

### **TREASURER'S MONTHLY REPORT**

Morris presented her report. The sales tax deposit is slightly below the average compared to other deposits of the same month. 30.05% of the total tax roll is left to be collected as compared to 31.18% in 2012. Second installment taxes are due on July 31<sup>st</sup>. She also reported on current interest rate, which are very low. Morris reported on her spring conference in Kenosha and how the City of Kenosha worked with the DNR to improve brownfield sites and revitalized the area.

*Motion/second (Guden/Meyers)* to accept the Treasurer's Report. Motion carried.

### **DEPARTMENT HEAD REPORT – SHERIFF PODOLL**

Mark Putzke explained the Sheriff is at the National Sheriff's Association meeting and will not be here today. Putzke reported that 38.42% of budget has been spent which is slightly below the estimated year to date total. Evans reviewed line items of the budget and explained why certain line items are high at this time. Evans reported on the donations received for defibrillators and that all squad cars now will have a defibrillator.

She thanked Bev Zick for her diligence in the tax intercept fund recovered.

**BUDGET ADJUSTMENTS**

The District Attorney requested a revenue and expense line be reactivated because of grant fund that will be received this year.

*Motion/second(Whirry/Meyers )* to approve the budget request from the DA to reactivate revenue and expenditure lines for a grant that will be received. Motion carried.

**BUDGET REVIEW**

The Committee reviewed the monthly expenditure and revenue printout. Discussion was held.

Memo from the Highway department was presented stating that at their June 11<sup>th</sup> meeting discussion was held on doing extra road repairs, and maintenance that is not currently in the 2013 budget. The extra projects were approved and there is a potential that the Highway Retained Earnings Reserved for Subsequent Years may be used in 2013.

**DISCUSS BUDGET DIRECTIVE FOR 2014**

The Committee discussed the 2014 budget directive for departments.

*Motion/second(Reabe/Guden )*to direct departments to develop a budget with a 0% increase for 2014 excluding personnel costs. Motion carried.

**RESOLUTIONS/ORDINANCES** – None

**SUPERVISOR’S MONTHLY CLAIMS**

Supervisors’ claims were presented in the amount of \$4,408.95 and lay persons’ of \$895.73.

**MONTHLY VOUCHERS**

Vouchers were presented for Finance in the amount of \$16,630.60 and IT in the amount of \$14,759.00.

*Motion/second (Whirry/Reabe )* to approve the supervisor’s claims, and the vouchers for Finance. Motion carried.

**CLERK’S REPORT** – None

**COMMITTEE DISCUSSION**

- **Future meeting dates:** Regular meeting: July 25, 2013 at 4:30
- **Future Agenda:**

**ADJOURNMENT**

*Motion/second (Guden/Whirry)* to adjourn at 5:00 PM. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk