

PERSONNEL COMMITTEE MEETING

June 21, 2012

The meeting of the Personnel Committee was called to order by Chair Joanne Guden at 5:00 PM on Thursday, June 21, 2012 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden
Maureen Schweder
Gene Henke
Richard Trochinski
Sue Wendt

Also Present: Marge Bostelmann, County Clerk Dan Sondalle, Corporation Counsel
Leroy Dissing, HHS Director Phil Robinson, HHS Deputy Director
Judge Slate Mark Putzke, Chief Deputy.
Lori Evans, Admin Assist LE Al Shute, LUPZ
Leone Seaman, ROD Dawn Brantley, AFSCME
Tony Daley, Berlin Journal

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

AGENDA

Motion/second (Henke/Wendt) to approve the agenda. Motion carried.

MINUTES

Motion/second (Schweder/Trochinski) to approve the minutes of May 17, and May 24, 2012.
Motion carried.

PUBLIC COMMENT (3 MIN LIMIT) – None

CORRESPONDENCE – None

APPEARANCES

WCA Services - Mike Blaska: Blaska was unable to attend. He will be rescheduled for next meeting.

FILLING VACANT POSITIONS

Financial Employment/Social Services Planner - HHS

Dissing explained this position and that a few changes were made to the job description. He explained why this position needs to be filled and that the current salary was appropriate.

Motion/Second (Wendt/Schweder) to approve filling the position. Motion carried.

Judicial Assistant/Assistant Register in Probate – Judge Slate

Judge Slate explained that the employee who had this position has left. He has not changed the job description, however he plans to have this position help the RIP, help in the Clerk of Courts office, help the Family Court Commissioner and plans to reduce the salary of the Family Court Commissioner. He is requesting that the position be filled with additional duties as discussed at the

current pay scale.

Motion/Second (Henke/Trochinski) to approve filling the position. Motion carried.

Part-time Secretary 1/Float Secretary – County

Bostelmann explained that this position was created in December of 2010. She has kept it vacant because of budget concerns. She is requesting that the position be filled to help with HR functions in her office and to help as a float position for departments who are short staffed.

Motion/Second (Wendt/Schweder) to approve filling the position. Motion carried.

RESOLUTIONS/ORDINANCES – None

CLOSED SESSION

Motion/Second (Trochinski/Schweder) to move into closed session per ss19.85 (1) (c)

Considering compensation or performance evaluation and exit interview and preparation for Law Enforcement Union Negotiations. Roll call vote, 5 ayes, no nays, 0 absent, motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON

Motion/Second (Henke/Schweder) to resume open session. Roll call vote, 5 ayes, no nays, 0 absent, motion carried.

MATTERS DISCUSSED IN CLOSED SESSION

The Committee reviewed an exit interview.

Motion/Second (Henke/Wendt) to approve the Clinical Service Unit manager start at Step 3 and be given 2 weeks of vacation. Motion carried.

Motion/Second (Wendt/Schweder) to request Legal Loss Prevention Services from the County Mutual for negotiations with WPPA. Motion carried.

Motion/Second (Henke/Trochinski) to accept the 6 month evaluation of Robert Stellmacher. Motion carried.

CLERK'S REPORT

Wage Study: Bostelmann will be meeting with Waushara, Marquette and Adams counties to discuss the wage study and how classification can be grouped between the counties. The meeting will be scheduled the week of July 9th.

COMMITTEE DISCUSSION

- Future meeting date: June 28, 2012 at 1:00 PM and July 17, 2012 at 4:00 pm.
- Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Wendt/Trochinski) to adjourn at 5:50 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk