



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

September 14, 2011

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Vice-Chair Deb Schubert at 4:30 PM on September 14, 2011 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI.

Roll Call:

Present: Debra Schubert, Vice-Chairman
John Zelenski
John Gende

Absent Gene Thom, Chairman

Others Present:

Mark Podoll, Sheriff	Judge Slate
Jeff Haase, Asst. Corp. Counsel	Lori Evans, Admin. Asst. Sheriff
Mark Putzke, Chief Deputy GLSO	Linda Jesko, Office Manager – DA
Bill Smith, Deputy Coroner	Susan Krueger, Clerk of Circuit Court
Dan Priske, County Board Chairman	

Schubert stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Zelenski/Gende) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from the August 10, 2011 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Gende/Zelinski)* to approve the minutes. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

CORRESPONDENCE

E-mail from Lori Kannenberg regarding having garbage cans at the County Parks would be a huge improvement.

Thank you to Sgt. Kiener from Christopher Streekstra, for his guidance and supervision this summer during his internship with the Sheriff's Office.

E-mail from Chief Deputy Putzke regarding some of the ramifications of making proposed legislation for first offense OWI's in Wisconsin.

Thank you from the Staff at Terrace Shores Evangelical Free Church for doing building checks. They expressed sincere gratitude for our services.

Copy of the 2010-2011 Snowmobile Enforcement Patrol Audit Report stating we do a good job responding to complaints and accidents and in providing a presence on and off the trails.

All correspondence is from the District Attorney's Office and will be covered under Departmental Comments.

DEPARTMENT COMMENTS

The Sheriff reported that the Boat Patrol has completed the season. He also reported on the eluding case involving a motorcycle which occurred recently.

There was a Click it or Ticket and Drug Interdiction session since the last meeting. Max hit on a couple of cars. It was a worthwhile endeavor.

The Judge reported that he allowed Attorney Conti to move into the Court Reports Office for the second Judge, for better security of the Family Court Commissioner files. Before doing so he contacted visiting Court Reports who gave positive feedback to the change. He also contacted P&I about this and about adding another door between the conference room and Judges Chambers to promote efficiency. He is monitoring the Court's carry-over account that pays for such changes. There are funds to cover the project. The Judge invited Committee members for a tour of his chambers and the Court area at anytime that they are in the building. He asked them to feel free to stop in.

SEMINAR – CORONER’S OFFICE

Deputy Coroner Bill Smith appeared on behalf of the Coroner’s Office with a request that he and Coroner Strey be allowed to attend the Annual Coroner’s Convention in Door County in early October. Discussion was held. Coroner Strey had no information included in the packet and Deputy Coroner Smith had only general verbal information available, no agenda nor costs. *Motion/Second (Zelenski/no second)* to approve the sending of Coroner Strey and Deputy Coroner Smith to the annual Coroner’s Convention. Motion failed - no second. The Committee instructed Mr. Smith to advise the Coroner that in the future if she has a request of the Committee she should include detailed information including costs, available funds, and agenda items on letterhead and be sent in the packet prior to the meeting if she wants it addressed at the meeting.

NOTICE TO EMPLOYEES IN THE DISTRICT ATTORNEY’S OFFICE

Information was included in the packet from former District Attorney Winn Collins regarding employees earning no flex, compensator or overtime during the interim period of a new District Attorney being appointed. A letter from Assistant District Attorney Lisa Vanden Branden was dispersed asking for one exception to Atty. Collins request, that being allowing her to authorize overtime when absolutely necessary mainly due to after hours law enforcement needs such as search warrants. *Motion/Second (Gende/Zelinski)* to approve Atty. Vanden Branden’s request and send both letters to Personnel. All Ayes. Motion carried.

STOP VAWA PROGRAM 3 CCR GRANT

Ms. Jesko reported that the Stop VAWA Program Grant information was in the packet. A double payment for lodging had been inadvertently put into the grant and has been corrected. The District Attorney’s Office just wanted the Committee to be aware of this. No action was taken by the Committee.

POLICIES AND PROCEDURES

The Sheriff’s Office policy on Body Armor, number 200.09.0 was included in the packet. *Motion/Second (Zelenski/Gende)* to approve the policy. All Ayes. Motion carried.

EXPENSE AND REVENUE MONTHLY REPORTS

Committee reviewed and approved the reports.

RESOLUTIONS/ORDINANCES

None other than the one listed below.

REVIEW DANGEROUS WEAPONS ORDINANCE

Ordinance Relating to Amending the Code of Green Lake County, Chapter 192, Peace and Good Order, Article IX Dangerous Weapons was in the packet. *Motion/Second (Zelinski/Gende)* to approve the Ordinance and send it on to P&I and then the County Board. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

The monthly Sheriff's Office reports were approved as presented.

2012 BUDGETS

Motion/Second (Zelinski/Gende) to approve the District Attorney's Office 2012 budget as submitted at the August meeting. All Ayes. Motion carried.

Motion/Second (Zelinski/Gende) to approve the Sheriff's Office 2012 budget as presented in the packet. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated September 14, 2011 for the following offices in the following budgets:

Child Support:	\$ 675.85
Clerk of Courts:	\$ 4,664.20
Coroner:	\$ 3,205.35
District Attorney:	\$ 15,323.35
Emergency Management	\$ 4,019.88
Judge-Circuit Court:	\$ 5,534.34
Sheriff's Office:	\$ 51,107.01

Motion/Second (Gende/Zelenski) to approve all the above claims. All Ayes. Motion carried.

PURCHASE REQUESTS

Sheriff's Office – 30 Glock Handguns – normal replacement cycle. Ray O'Herron at \$144.00 each with trade-in for 28 of them, \$409.00 without trade-in for 2 of them.

Cheaper than Dirt was \$558.22 without trade-in for 30 of them. Account Number 01-100-09-52150-999-003. *Motion/Second (Gende/Zelinski)* to approve the purchase from Ray O'Herron. All Ayes. Motion carried.

COMMITTEE DISCUSSION

The Committee asked that the Sheriff's Office request reimbursement for expenses to pick-up the "run-away" juvenile in Tennessee.

The Judge asked for the Committee's input on purchasing a lap-top for his use. The Committee suggested he talk to Bill Hutchison, IT Director, first.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

None.

NEXT MEETING DATE

Next regular meeting set for Wednesday, October 12, 2011 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

CLOSED SESSION

Motion/second (Gende/Zelenski) to move into closed session per ss. 19.85(1) (c) Personnel matters, Discipline Employee (d) Crime prevention (g) Confer with legal counsel. Roll call vote: Schubert-Aye; Zelenski-Aye; Gende-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:24 p.m.

RESUME OPEN SESSION

Motion/second (Gende/Zelenski) to move into open session Roll call vote: Schubert-Aye; Zelenski-Aye; Gende-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:44 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Zelinski/Gende) to accept the evaluation for Lind Krause as presented and have it placed in his personnel file and to accept Lynn Ryan's one year evaluation and send it on to the Personnel Committee. All Ayes. Motion Carried.

ADJOURN

Motion/Second (Zelenski/Gende) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Lori Evans, Administrative Assistant to the Sheriff