



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**May 9, 2012**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on May 9, 2012 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI.

Present: Gene Thom, Chairman  
Debra Schubert, Vice-Chairman  
Sue Wendt  
Michael Starshak

**Others Present:**

Tammy Eisenga, Register in Probate	Lori Evans, Admin. Asst. Sheriff
Mark Putzke, Chief Deputy GLSO	Amanda Thoma, Deputy Coroner
Kyle Sargent, DA	Darlene Strey, Coroner
Sue Krueger, Clerk of Circuit Court	Jack Meyer, County Board Chairman
Dan Sondalle, Acting Corp. Counsel	

Due to the fact that the Chairman for the meeting needed to be voted upon, Lori Evans, Committee Secretary called the meeting to order. The requirements of the open meeting law were met.

## **AGENDA**

*Motion/Second (Schubert/Starshak)* to approve the agenda. All Ayes. Motion carried.

## **ELECTION OF CHAIRMAN**

*Motion/Second (Schubert/Starshak)* to nominate Gene Thom as Chairman of the Judicial and Law Enforcement Committee. All Ayes. Motion carried. Nominations were closed. *Motion/Second (Schubert/Starshak)* to elect Gene Thom as Chairman

of the Judicial and Law Enforcement Committee. All Ayes. Motion carried.  
Chairman Thom now took over the meeting.

## **ELECTION OF VICE-CHAIRMAN**

*Motion/Second (Wendt/Starshak)* to nominate Deb Schubert as Vice-Chairman of the Judicial and Law Enforcement Committee. All Ayes. Motion carried.  
Nominations closed. *Motion/Second (Wendt/Starshak)* to elect Deb Schubert as Vice-Chairman of the Judicial and Law Enforcement Committee. All Ayes. Motion carried.

## **MINUTES**

Minutes from the April 11, 2012 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes as submitted. All Ayes. Motion carried.

## **PUBLIC COMMENTS**

None

## **APPEARANCES**

None

## **APPEARANCES – PUBLIC COLLECTIONS**

None

## **CORRESPONDENCE**

Thank you e-mail from Greg Foster for the courteous and professional way Deputy Scott Cody treated him on a recent traffic stop. Greg stated that Deputy Cody is a credit to our Department.

Letter from Secretary of DOC, Gary Hamblin to Deputy Coroner Bill Smith congratulating Bill for receiving the 2012 DOC Life Saving Award.

Thank you from Kristen Carlson –ASTOP thanking Chief Deputy Putzke for his assistance in making Denim Day a Huge success.

## **ELECTION OF ONE MEMBER OF JUDICIAL/LAW COMMITTEE TO ADMINISTRATIVE COMMITTEE**

*Motion/Second (Wendt/Thom)* to nominate Deb Schubert as the Judicial and Law Enforcement Committee Representative on the Administrative Committee. All Ayes. Motion carried. *Motion/Second (Wendt/Thom)* to close nominations. All Ayes. Motion carried. *Motion/Second (Wendt/Thom)* to appoint Deb Schubert as the Judicial and Law Enforcement Committee Representative on the Administrative Committee. All Ayes. Motion carried.

## **PURCHASE REQUESTS**

DA – Project-A-Phone ICD-5200 – a device that allows Law Enforcement to capture cell phone images and transfer them to a computer for improved photo quality for investigations. Account Number 12-101-03-51310-003. Project-A-Phone - \$495.00, Teeltech.com \$490.00 This price for this unit has increased since the last meeting as there has been a model change. *Motion/Second (Schubert/Starshak)* to purchase the Project-A-Phone from Teeltech.com. All Ayes. Motion carried.

## **FILING VACANT POSITION – JUDICIAL ASSISTANT**

The Judge is at a hearing in Dodge County and is trying to get back for this meeting. Tami Eisenga asked that this topic be moved further down in the agenda to afford the Judge the opportunity to appear.

## **VOLUNTARY UNPAID LEAVE REQUESTS**

None

## **DEPARTMENT COMMENTS**

Chief Deputy Putzke explained that Sheriff Podoll was at a Badger State Sheriff's meeting and was unable to appear. Chief Deputy Putzke reported that the Sheriff's Office is seeing the normal seasonal increase in calls for service, crashes, drug activity and flooding. The Boat Patrol will be out on patrol before the next meeting.

Coroner Strey reported that her office is updating their disaster plan.

DA Kyle Sargent reported that he had two jury trials this month that went very smoothly. He stated that both the new technology and having a jury in the new facility went very well.

## **POLICIES AND PROCEDURES**

None

## TRAINING

*Motion/Second (Thom/Starshak)* for approval that Deputy Coroner Amanda Thoma attend the Evidence Technician Training through Fox Valley Tech. All Ayes. Motion carried.

*Motion/Second (Starshak/Wendt)* approving the Sheriff's Office request for Taser training that was in the packet. All Ayes. Motion carried.

## EXPENSE AND REVENUE REPORTS

*Motion/Second (Schubert/Wendt)* to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

## MONTHLY SHERIFF REPORTS

*Motion/Second (Schubert/Wendt)* to approve the Monthly Sheriff Reports. All Ayes. Motion carried.

## RESOLUTIONS/ORDINANCES

None

## MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated May 9, 2012 for the following offices in the following amounts:

Child Support:	\$	741.00
Clerk of Courts:	\$	4,079.53
Coroner:	\$	662.63
District Attorney:	\$	12,176.66
Emergency Management	\$	0
Judge-Circuit Court:	\$	2,795.24
Sheriff's Office:	\$	44,263.24

*Motion/Second (Schubert/Starshak)* to approve all the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claims for payment dated May 9, 2012 for the following offices in the following amounts:

Clerk of Courts:                 \$     118.91 (For Sue Florence Wendt)

*Motion/Second (Schubert/Starshak)* to approve all the above claims. Roll call vote: Schubert-Aye; Wendt-Abstain, Starshak-Aye, Thom-Aye. Motion carried

## COMMITTEE DISCUSSION

None.

## NEXT MEETING DATE

Next regular meeting set for Wednesday June 13, 2012 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

## CLOSED SESSION

*Motion/second (Schubert/)* to move into closed session per ss. 19.85(1) (c) (f) (g). Roll call vote: Schubert-Aye; Wendt-Aye, Starshak-Aye, Thom-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:10 p.m.

## RESUME OPEN SESSION

*Motion/second (Schubert/)* to move into open session Roll call vote: Schubert-Aye; Wendt-Aye, Starshak-Aye, Thom-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:26 p.m.

## ANNOUNCE FINDINGS OF CLOSED SESSION

*Motion/second (Schubert/)* to approve the evaluations of Corrections Officer Adam Quade and Sgt. Liz Pflum and place them in their personnel files All Ayes. Motion carried.

## FILING VACANT POSITION – JUDICIAL ASSISTANT

The Judge will be unable to attend tonight's meeting. *Motion/Second (Starshak/Shubert)* to table any action on filing the vacant position of Judicial Assistant to next month's meeting. All Ayes. Motion carried.

## ADJOURN

*Motion/Second (Starshak/Wendt)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:28 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff