



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

August 10, 2011

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on August 10, 2011 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI.

Roll Call:

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
John Zelenski

Absent: John Gende

Others Present:

Mark Podoll, Sheriff	Judge Slate
Jeff Haase, Asst. Corp. Counsel	Lori Evans, Admin. Asst. Sheriff
Mark Putzke, Chief Deputy GLSO	Winn Collins, DA
Atty. Henry Conti, FCC	Susan Krueger, Clerk of Circuit Court
Terry Stellmacher, CSA	Tami Eisenga, Judicial Assistant
Gary Podoll, Emergency Management Director	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Zelenski/Schubert) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from the July 13, 2011 and July 19, 2011 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Schubert/Zelinski)* to approve the minutes. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

CORRESPONDENCE

All correspondence is from the District Attorney's Office and will be covered under Departmental Comments.

DEPARTMENT COMMENTS

The Sheriff reported that on Friday, August 12, 2011, STH 23 will be reopening and that the no parking signs on CTH K will be removed. He also reported that two of our detectives assisted Berlin Police Department recently on a juvenile runaway case. Our Department also assisted Berlin Police Department and Green Lake Police Department last week on a couple of burglaries.

Last Saturday we recovered a stolen vehicle at Dodge Memorial Park and took two juveniles into custody regarding the case. They were from Pepin and Ashland County's. This was reportedly the second vehicle they stole during this episode. The Sheriff reported that our booth at the Fair went well.

Chief Deputy Putzke reported that there have been many complaints regarding the parking tickets issued by Dodge Memorial Park associated with the detour. He is forwarding them on to P&I. Most people feel that because they bought a permit they expect a place to park. This is a misconception; however avenues to address this, should it ever come to the forefront again, need to be explored.

Chief Deputy Putzke also reported that during a K-9 assist at Oxford Prison today our dog was bit in the face by another drug dog. He was taken to the vet, but there will be no vet bills and there should be no permanent damage. He also reported that there was a shooting range related incident yesterday where a Deputy was cut in the finger by flying debris. Though it was minor he is taking preventative measures in an attempt to prevent issues such as this in the future.

Chief Deputy Putzke also reported that the Ripon Triathlon went well. He asked if there were any questions regarding the Wrecker letter that went out. There were none.

EXPENSE AND REVENUE MONTHLY REPORTS

Committee reviewed the reports. *Motion/Second (Schubert/Zelenski)* to approve the reports. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

An Outagamie County resolution regarding illegal aliens was included in the packet. No action was taken regarding their resolution.

REVIEW DANGEROUS WEAPONS ORDINANCE

Information was included in the packet regarding the new Carrying Concealed Weapon law. DA Collins explained the new legislation in further detail. He stated that even with the change a person still can not carry concealed in the Courts/Sheriff's Office. He recommends that a notice banning carrying concealed weapons be posted in all County buildings. This topic needs to be addressed regarding other County property such as parking lots and parks as well. *Motion/Second (Schubert/Zelenski)* to send this on to P&I for their review and input to see if they want to revise Ordinance Number 918-2008 regarding posting and broadening the prohibited area. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Zelinski/Schubert) to approve the monthly Sheriff's Office reports as presented. All Ayes. Motion carried.

JOB DESCRIPTION UPDATE

Job Descriptions for a Child Support Specialist and Child Support Specialist II were included in the packet. Terry Stellmacher explained that she will not be hiring a part-time person to replace a vacancy; instead those duties will be incorporated into these job descriptions. These job descriptions have already been approved by the Personnel Committee. The Committee approved the job descriptions as presented.

REQUEST FOR A LEGAL OPINION

A letter from the District Attorney regarding a request for a legal opinion concerning lay-offs and furloughs County-wide that was in the packet was discussed. *Motion/Second (Schubert/Zelenski)* to request that the Personnel Committee obtain a legal opinion that would address lay-offs and furloughs for all Departments County-wide. All Ayes. Motion carried.

2012 BUDGETS

District Attorney – the Committee tabled the District Attorney’s budget until an answer can be obtained from Personnel regarding lay-offs and furloughs.

Circuit Court and Family Court Commissioner – Attorney Conti, Family Court Commissioner and Judge Slate were present to discuss their budgets. Judge Slate presented a joint Circuit Court and Family Court Commissioner budget which Attorney Conti supported. *Motion/Second (Schubert/Zelenski)* to approve the budget as presented and pass it on to Finance. All Ayes. Motion carried.

Lori Evans, Administrative Assistant to the Sheriff presented a revised copy of the face sheet for the 2012 Budget. Changes since the last meeting include updates in personnel costs, a 3% across the board reduction in all non salary/benefit expenditure accounts and applied funds of an additional \$25,000 from the Juvenile Board Carry-over account. The Administrative Assistant also explained that according to the Auditors draft figures, the Sheriff’s Office had unspent funds left in excess of \$263,000 from the 2010 budget. The biggest portion of these funds was in the jail salaries and benefits line items. It was recommended that the Committee make a request of Finance to carry-over the excess in those accounts amounting to \$207,616.34 and apply them to the Sheriff’s 2012 budget. *Motion/Second (Schubert/Zelenski)* to approve the Sheriff’s Office budget as presented with a request to Finance that \$207,616.34 be carried over from the 2010 Sheriff’s Office jail salaries and benefits account and be applied to the 2012 Sheriff’s Office budget. All Ayes. Motion carried.

RECOVERY OF BLOOD DRAW COSTS

Winn Collins explained the changes that new legislation has made allowing us to collect reimbursement for blood draw fees from those convicted of OWI offenses after July 1, 2011.

DISCUSSION OF POTENTIAL CONFLICTS OF INTEREST

The packet contained a letter from DA Collins to Judge Slate regarding clarifying whether a conflict of interest occurs when an attorney representing Green Lake County also engages in the private practice of law representing parties with actions against the County. The DA feels that currently our Corporation Counsel is not in compliance with this. Attorney Hayes believes that there has to be an actual conflict, not the potential for a conflict. Judge Slate said that he will rule on a case to case basis. No action was taken by the Committee.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated August 10, 2011 for the following offices in the following budgets:

Child Support:	\$ 601.70
Clerk of Courts:	\$ 4,823.99
Coroner:	\$ 3,085.31
District Attorney:	\$ 1,596.95
Emergency Management	\$ 33,015.19
Judge-Circuit Court:	\$ 6,597.97
Sheriff's Office:	\$ 52,905.72

Motion/Second (Schubert/Zelenski) to approve all the above claims. All Ayes. Motion carried.

PURCHASE REQUESTS

Emergency Management - Mutual Aid Box Alarm System to link our MABAS Base Station to the State Fire Box Alarm System. The majority of the costs will be covered by a grant with the balance from all of the fire departments in the County. State Bid – Bay Com \$19,997.94. Account Number 01-100-18-52810-000.

Emergency Management – VHF/Trunking mobile and portable radio. To replace those that are not compatible with the new state trunking system and narrow banding. The majority of the costs are covered by a grant, with the balance out of the Emergency Management budget and the City of Berlin. State Bid – Baycom for \$7,146.00. Account Number 01-100-18-52810-000.

Motion/Second (Schubert/Zelinski) to approve both purchases. All Ayes. Motion carried.

COMMITTEE DISCUSSION

DA Collins is leaving to take a job as State of Wisconsin Assistant Attorney General in the Criminal Litigation unit. The Committee thanked him for everything he has done for Green Lake County. They very much appreciate his services and wish him the best of luck in the future.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

2012 Budgets

NEXT MEETING DATE

Next regular meeting set for Wednesday, September 14, 2011 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

CLOSED SESSION

Motion/second (Schubert/Zelenski) to move into closed session per ss. 19.85(1) (c) Personnel matters, Discipline Employee (d) Crime prevention (g) Confer with legal counsel. Roll call vote: Thom-Aye; Schubert-Aye; Zelenski-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:45 p.m.

RESUME OPEN SESSION

Motion/second (Schubert/Zelenski) to move into open session Roll call vote: Thom-Aye; Schubert-Aye; Zelenski-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 6:10 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Zelinski) to accept the evaluations for Jason Preuss, Lori Evans, Sarah Guenther, Chad Holdorf, and Ryan Stobbe as presented and have them placed in their personnel files and to accept the request for unpaid leave for Amy Sobieski for September 9, 2011. All Ayes. Motion Carried.

ADJOURN

Motion/Second (Schubert/Zelenski) to adjourn. All Ayes. Motion carried. Meeting adjourned at 6:12 p.m.
Respectfully submitted,
Lori Evans, Administrative Assistant to the Sheriff