



# **GREEN LAKE COUNTY**

571 County Road A, Green Lake, WI 54941

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**Original Post Date: 03/06/19**

**Amended\* Post Date:**

**The following documents are included in the packet for the  
Judicial Law Enforcement and Emergency Management  
Committee on March 13, 2019:**

- 1) Agenda
- 2) Minutes from 02/13/2019
- 3) Correspondence
- 4) Credit Card Approval
- 5) Department Reports
  - a. Emergency Management
  - b. Sheriff
- 6) Monthly Sheriff Reports
- 7) Annual Reports



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

## Judicial/Law Enforcement and Emergency Management Committee

### Meeting Notice

**Date: March 13, 2019 Time: 10:30 AM**  
**Green Lake County Government Center,**  
**County Board Room, 571 County Rd A, Green Lake WI**

### AGENDA

#### **Committee Members**

*Larry Jenkins, Chair*  
*Sue Wendt, Vice-Chair*  
*Peter Wallace*  
*Kathy Morris*  
*Keith Hess*

*Lori Evans, Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes: 02/13/2019
6. Public Comments 3 Min Limit
7. Correspondence
8. Purchase Requests
9. Credit Card Approval
10. Resolutions/Ordinances
11. Department Related Reports
  - Clerk of Courts
  - Circuit Court/Register in Probate
  - District Attorney
  - Coroner
  - Emergency Management
  - Sheriff's Office
12. Budget Adjustments/Line Item Transfers
13. Monthly Sheriff Reports
14. Expense & Revenue Monthly Reports
15. Annual Reports
16. Lexipol Law Enforcement Policy and Procedure
17. Future Meeting Dates: Regular Meeting April 10, 2019, at 10:30 am
18. Future Agenda items for action & discussion:
19. Adjourn

Kindly arrange to be present, if unable to do so or if there are any changes, please notify Samantha at 4005.

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**February 13, 2019**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Larry Jenkins at 10:30 a.m. on February 13, 2019 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Larry Jenkins – Chairman  
Sue Wendt-Vice-Chairman  
Peter Wallace  
Keith Hess  
Kathy Morris

Others Present:

Harley Reabe – County Board Chairman  
Lori Evans, Admin. Ass't to Sheriff  
Gary Podoll – Emergency Management  
Dawn Klockow – Corp. Counsel  
Mark Putzke, Chief Deputy  
Sheriff Mark Podoll – Absent – Attending National Sheriff's Conference in D.C.  
Amy Thoma – Clerk of Circuit Court  
Amanda Thoma - Coroner

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

*Motion/Second (Hess/Wendt)* to approve the minutes of the January 16, 2019 meeting as written. All Ayes. Motion carried.

## **PUBLIC COMMENTS**

None

## **CORRESPONDENCE**

Thank you to the Sheriff's Office from Bill Kinas regarding assistance Deputies gave to the driver of one of his trucks when it caught on fire on January 17, 2019. Not only were they able to put out the fire, they stayed to provide traffic control until the truck could be safely removed from the highway. He is very glad that we live in a smaller county where people look out and help each other.

E-mail thank you from Adams Columbia Electric to Deputy Matt Vande Kolk for making the correct decision to leave an uninjured person in the car after they hit a power pole until the power company arrived. He did the right thing and the power company appreciated that.

A second letter from the Grace Reiter-Rudolph Family was in the packet, thanking Lynn Moen for all of her kindness, support and guidance. In their recent dealings with her in the DA's Office. They felt that Lynn went above and beyond their expectations. Her compassion, knowledge and professionalism were second to none. They really appreciated having an advocate supporting them.

## **PURCHASE REQUESTS**

None

## **CREDIT CARD APPROVAL**

None

## **RESOLUTIONS/ORDINANCES**

Gary Podoll presented a resolution for the Adoption of the Green Lake County All Hazards Mitigation Plan.

*Motion/Second (Wallace/Hess)* to approve the resolution as presented. All Ayes. Motion carried.

## DEPARTMENT RELATED REPORTS

Written reports were included in the packet from the Sheriff's Office, Clerk of Circuit Court, Coroner, and Emergency Management.

In addition to their written reports, the following added additional information. The Clerk of Circuit Court also informed the committee that the Jury for today was settled after the Jurors appeared.

Coroner Thoma announced her resignation as she has accepted a position as full time Medical Examiner in Waushara County. She will be starting there on March 4, 2019.

Emergency Management – Gary Podoll added that he received more revenue in 2018 than expected.

Chief Deputy Putzke stated that with the recent snow storm we had the normal amount of slide-offs and property damage accidents. He said that our trucks performed well in the adverse road conditions. He also reported that we had a fatality in a fire on Tuleta Hills Road recently, no criminal activity is believed to be associated with the fire.

## BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

### Line Item transfers:

Clerk of Circuit Court presented a Line Item Transfer request to transfer money between line items due to unforeseen overages. The transfer requests were as follows:

From Account:	Bailiff's	159.72
	Office Supplies	\$705.49
	Jury	\$6,237.04
To Account:	Interpreter	\$129.72
	Court Commissioner	\$ 30.00
	Law Books	\$2,000.00
	Court Appointed Atty.	\$6,237.04

### Budget Adjustments:

Clerk of Circuit Court presented a Budget Adjustment request as due to unforeseen circumstances, Guardian ad Litem expenses and Medical have increased in 2018. To accommodate the overage, she is requesting to transfer the amount from additional Guardian ad litem reimbursements.

Revenue budget line increased by \$23,174.61

Expenditure budget line amended – GAL Expenses \$18,514.86 increase and Medical \$4,659.75 increase.

Emergency Management presented a Budget Adjustment request due to the receipt of a new grant. The request is to establish an account for the Hazardous Mitigation plan and place \$20,533.00 in it and increase the following expenditure budget lines by the following:

Contract – Hazmat Team	\$18,375.00
Office Supplies	\$ 1,294.00
Travel	\$ 864.00

*Motion/Second (Hess/Wendt)* to approve the Line Item Transfer and Budget Adjustments as presented. All Ayes. Motion carried.

### **MONTHLY SHERIFF REPORTS**

The monthly Sheriff's reports were reviewed and accepted as presented.

### **EXPENSE AND REVENUE MONTHLY REPORTS**

The monthly expense and revenue reports were reviewed and accepted as presented.

### **LEXIPOL**

Policies and procedures are created by the Sheriff and given to the Committee for input and review. No motions are required to approve them. The Chief Deputy presented the following Lexipol policies:

318 - Canines

### **FUTURE MEETING DATE AND AGENDA ITEMS**

The next regular meeting is set for March 13, 2019 at 10:30 a.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

### **ADJOURN**

*Motion/Second (Wallace/Wendt)* to adjourn. All Ayes. Motion carried.

Meeting adjourned at 10:49 a.m.

Respectfully submitted,

Lori Evans, Administrative Assistant to the Sheriff

**Radloff, Sara**

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**From:** Oft, Denice  
**Sent:** Friday, March 1, 2019 4:47 PM  
**To:** Sheriff Office  
**Subject:** Appreciation Treats

All,

The Cheese 4 Heroes organization brought in "Hero Survival Kits", cookies, Rice Krispie bars, a cheese & sausage platter and spreadable cheese (in the refrigerator), crackers, cheesy popcorn, water bottles, and flavoring for water bottles as treats to show their appreciation to Law Enforcement for all you do for the community. All the treats are in the break room by the mailboxes. There are also a lot of cards taped up on the walls and laying on the tables in the break room that the Markesan Grade School kids made as Thank You's for all you do.

Take a few minutes to enjoy the treats and check out the cards!

*Denice*



Thank You  
from M. Johnson



Thank you  
Police!



Thank you!



Thank you.



Thank you!

Thank you!



Police

Thank you!

Thank you!



Thank you!

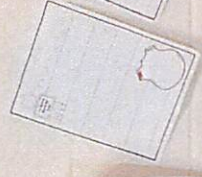
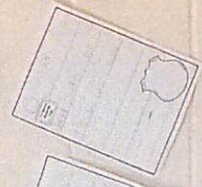
Thank you!

Thank You  
Police  
By [blank]

Thank You



Thank you!



1249  
Sheriff Communications





**We ♥ Police Officers**



**We're sending a HIGH FIVE your**

**Way to say THANKS!** RYK E!

## Request for Credit Card Approval

**Department:** District Attorney's Office  
**Committee:** Judicial Law

<u>Name of Card Holder</u>	<u>Title of Position</u>	<u>Credit Card Limit</u>
Mitzi S. Putzke	Office Manager/Paralegal	2500.00

**Justification for Credit Card(s):**

For purchasing of office supplies, trial supplies and certified records from various agencies.

**Department Head Approval:** *Andrew Christensen*

**Date Approved by Committee of Jurisdiction:** \_\_\_\_\_

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_



**GREEN LAKE COUNTY**  
**OFFICE OF EMERGENCY MANAGEMENT**

*Gary V. Podoll*  
*Director*

*Office: 920-361-5416*  
*FAX: 920-361-5405*

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**DATE:** March 4, 2019

**TO:** Green Lake County Judicial/Law Enforcement and Emergency Management Committee

**FROM:** Gary V. Podoll, Emergency Management Director

**SUBJECT:** Monthly Report

1. I received 80% of the resolutions from the County, Cities, Villages and Towns for the updated Green Lake County Mitigation plan.
2. I am working on 2019 Plan of Work items for the state, such as updating the Green Lake County Emergency Response Plan, Green Lake County Strategic Plan and updating the Local Emergency Planning Committee (LEPC)

Please, if you have any questions you can contact me at 920-290-2275.

Sincerely,

A handwritten signature in cursive script that reads "Gary".

Gary V. Podoll  
Emergency Management Director  
Green Lake County



571 County Road A · Green Lake, WI 54941-0586  
Ph. 920-294-4000 · Fax. 920-294-3850

March 4, 2019

To Judicial and Law Enforcement Committee Members,

GLSO Events for February

- Feb. 13, 8:15pm, a Deputy fell on the ice west of Berlin and sustained an injury.
- In early February, a non-resident, out of County, juvenile was reported as missing. The non-resident portion of this presented challenges.
- Feb. 24, a major blizzard type event occurred in the mid-west. Green Lake County incurred 5 injury crashes, 17 property damage crashes, 17 slide-off and other calls for service. Including the Sheriff and Chief Deputy, about 10 County law enforcement officials worked window of time from approximately 11am until 8pm. Additionally, the Communications Center took 39 #911 calls and 336 land-line calls.
- Feb. 27, Sheriff's Office ICAC (International Crimes Against Children) task force members and the Division of Criminal Investigation served a search warrant for a male resident of Green Lake County. Over 100 illegal images were found, one arrest was made.

See you at the meeting,

*Mark A. Podoll, Sheriff*

**Sheriff Mark A. Podoll**



**Accidents and Complaints for Patrol**

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan	22	17	24	12	30	9	7	21	13	33	19	11	16	234	18
Feb	23	23	22	16	29	21	18	28	21	25	24	3	25	278	21
March														0	0
April														0	0
May														0	0
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	45	40	46	28	59	30	25	49	34	58	43	14	41	512	39
Avg/Month	23	20	23	14	30	15	13	25	17	29	22	7	41	256	20

**Paper Service for Patrol**

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan	9	7	0	5	8	7	0	12	21	13	11	3	14	110	8
Feb	3	1	4	1	0	2	4	4	0	7	6	0	1	33	3
March														0	0
April														0	0
May														0	0
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	12	8	4	6	8	9	4	16	21	20	17	3	15	143	11
Avg/Month	6	4	2	3	4	5	2	8	11	10	9	2	8	72	6

**Citations for Patrol**

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan	6	2	10	0	9	10	1	7	3	5	5	5	11	74	6
Feb	4	6	0	2	6	17	3	8	7	7	9	2	3	74	6
March														0	0
April														0	0
May														0	0
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	10	8	10	2	15	27	4	15	10	12	14	7	14	148	11
Avg/Month	5	4	5	1	8	14	2	8	5	6	7	4	7	74	6

**Warnings for Patrol**

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan	13	27	9	0	7	25	4	23	6	13	8	5	8	148	11
Feb	2	11	2	2	14	20	11	15	9	4	9	1	10	110	8
March														0	0
April														0	0
May														0	0
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	15	38	11	2	21	45	15	38	15	17	17	6	18	258	20
Avg/Month	8	19	6	1	11	23	8	19	8	9	9	3	9	129	10

**Year to Date Totals - Accidents, Complaints, Paper Service, Citations and Warnings for Patrol**

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Total Annual Contacts	82	94	71	38	103	111	48	118	80	107	91	30	88	1061	82
Avg. per Month	41	47	36	19	52	56	24	59	40	54	46	15	44	531	41

**BOAT LAUNCH/MUNICIPAL ORDINANCE CITATIONS**

2019	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Vande Kolk	Weiner	Young	Total	Avg/Officer
Jan														0	0
Feb														0	0
March														0	0
April														0	0
May														0	0
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Avg/Month	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Accidents and Complaints for Detectives**

2019	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	3	2	2	4	12	0
Feb	3	1	1	11	6	1
March						
April						
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
Total	6	3	3	15	18	1
Average	3	2	2	8	9	1

**Arrests for Detectives**

2019	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	0	0	1	0	5	0
Feb	2	0	0	2	2	0
March						
April						
May						
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
Total	2	0	1	2	7	0
Average	1	0	1	1	4	0





Green Lake County

**Sheriff**

571 County Road A ·

Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee  
Report for the Month of February 2019**

Deputy contacts for this month	497
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Types of Contacts this month	Number of Contacts
Traffic Misc	45
Traffic Accident w/Damage	31
Adult Transport	26
Agency Assistance, Mutual Aid	23
Medical Emergency	17
911 Follow up	14
K-9 Assist	13
Citizen Assist	12
Animal Problem	9
Car/Deer Accident	9
Fire	8
Welfare Check	8
Alarm	7
OWI Alcohol	7
Traffic Acciden w/Injuries	6
Agency Assist Person Charged	5
Information Report	5
Lockout	5
Drugs - Agency Assist	4
K-9 Person Charged	4
Records Check	4
Suspicious Person/Circumstance	4
Citizen Dispute	3
Disturbance	3
House Check	3
Check on Huber Inmate	3
Open Door	3

Sheriff Mark A. Podoll



571 County Road A · Green Lake, WI 54941-0586  
 Ph. 920-294-4000 · Fax. 920-294-3850

**Types of Contacts this month continued**

Traffic Violation	3
Drugged Driving	3
Controlled Substance Problem	2
Juvenile Transport	2
Wanted Person	2
Bail Jumping	1
Cancel Call	1
Computer Agency Assist	1
Computer Forensics	1
Unmanned Aircraft System	1
EDI	1
Family Fight	1
Fraud	1
Int Crimes Against Children	1
Jail Incident	1
K-9 School Search	1
Noise Complaint	1
Officer Errand	1
Probation/Parole Violation	1
Property Damage	1
Scam	1
Snowmobile Complaint	1
Theft	1
Threatening	1
Traffic Hazard	1
Trespassing	1

**Sheriff Mark A. Podoll**

**GREEN LAKE COUNTY JAIL MONTHLY STATISTICS**

MONTH/ YEAR	ADP	HUBER	HUBER/EMP INCOME	FEMALE	LOCK DOWN	MEALS	EMP	GL INMATES TRANSFERRED	Brown Co. Days SAFEKEEPERS	Billed for Brown Co. Safekeepers	Calumet Co Days Safekeepers	Billed for Calumet Safekeepers
Jan-19	64	11	\$5,174.51	13	45	5336	1	3	0		6	
Feb-19	69	10	\$5,590.76	16	24	5127	1	3	0		10	
Mar-19												
Apr-19												
May-19												
Jun-19												
Jul-19												
Aug-19												
Sep-19												
Oct-19												
Nov-19												
Dec-19												
Totals												
Average	67	10	\$5,382.64	15	34	5232	1	3	0	\$ -	16	\$ -

ADP- Average daily population

Huber- Sentenced inmate, work release + Sent/Huber from other county

Huber Income- Amount paid by Huber and CAM inmates for the month

Female- Average number of females held that month

Lockdown- Number of inmates held that month that are not working Huber's

Meals- Number of meals + bag lunches served that month

EMP- Number of inmates on electronic monitoring

GL Inmates Transferred- Inmate serving in other county + Sent/Huber serv. out of county

Safekeepers - Holding for another county

Safekeeper days - the number of cumulative days that month for all Safekeepers for that county



Green Lake County

**Sheriff**

571 County Road A ·

· Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee  
Report for the Month of February 2019  
Correctional Facility**

Average Daily Population in the Jail for this month	69
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**Inmates in custody for (some inmates have more than one charge)**

Charge	Number of Charges
Probation/Parole	20
Warrants	13
Obstructing	9
ES Sanction Hold	6
Traffic Offense	6
DUI	4
Assault	3
Destruct/Damage/Vandalize	2
Disorderly Conduct	2
Arson	1
Drug related	1
Homicide	1
Pornography/Obscene Material	1
Resisting/Interfering w/Police	1
Theft	1
Trespass of Real Property	1

Sheriff Mark A. Podoll



# *Green Lake County Clerk of Circuit Court*

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571 County Road A, Green Lake, WI 54941 920-294-4142

**AMY S. THOMA**  
*Clerk of Circuit Court*

## 2018 ANNUAL REPORT - CLERK OF CIRCUIT COURT

TO: The Honorable Chairman and Board of Supervisors for Green Lake County.

Please accept this letter as the annual report for the Clerk of Circuit Court's Office.

### STAFF

Clerk of Circuit Court - Amy S. Thoma  
Chief Deputy Court Records Clerk - Cindy Werch  
Deputy Court Records Clerk - Joy Schwark  
Deputy Court Records Clerk - Brandi Schreiber  
Deputy Court Records Clerk (part-time) - Allison Kavanaugh

The office of Clerk of Circuit Court is the custodian of record. Record keeping for the courts is governed by state statute and Wisconsin Supreme Court rule. These require that clerks maintain records of all documents filed with the courts, keep a record of court proceedings and collect various fees, fines and forfeitures ordered by the court or specified by statute. A sampling of the responsibilities, but not inclusive, include:

File circuit court cases and provide proper case maintenance of said cases through the Wisconsin Consolidated Courts Automation Program (CCAP). This includes preparation of court notices and distribution; review files as to the status of each case; preparation of court orders/judgments at the direction of the Circuit Court Judge; receipt filing fees, fines/forfeitures, court costs, and various surcharges.

Clerk hearings - swear in all witnesses called to testify; follow through on any court orders/directives given by the Circuit Court Judge; mark all exhibits offered and received into evidence and maintain said exhibits through the appropriate appeal time period.

Jury - annual change in juror lists; summons jurors; prepare vouchers for payment of jurors, bailiffs, and misc. expenses; submit an annual jury analysis pursuant to Wisconsin Supreme Court Rule 73.01.

Miscellaneous responsibilities - file various tax warrants, liens, and satisfactions; monitor for collection reimbursements for Guardians ad Litem and Court Appointed Counsel, prepare monthly disbursements to the county and municipalities, prepare quarterly interpreter and juvenile reimbursement report, and prepare annual report of costs.

## JURY TRIALS

There were 9 jury trials in 2018 in which all were one day trials. This is an increase from 5 jury trials in 2017. One case settled the morning of the trial and one was adjourned the morning of the trial.

The charges for these trials consisted of: neglecting a child; disorderly conduct, resisting and officer and bail jumping; OWI 1st (two trials); OWI 5<sup>th</sup> (two trials); theft; obstructing and officer and bail jumping; operate while revoked, elude and officer, failure to install ignition interlock device, possession of THC and possession of paraphernalia.

The costs associated with these trials were approximately \$10,400.00.

## eFILE

More case types were added to the eFile system in 2018. In March of 2019 all case types filed within our office will be mandatory eFiled cases. This includes all counties in the State of Wisconsin. Currently, there are just a couple of case types which are not eFiled in our office.

Pro se litigants have the option to opt into eFiling, but it is not mandatory. There are a few pro se litigants who have chosen to opt in to eFiling in cases filed in our office.

## COLLECTION OF UNPAID DEBT

Our office began our contractual service with State Debt Collection (SDC) in March of 2017. Any debt over \$50.00, and at least 90 days old, can be submitted to SDC.

An interface between SDC and CCAP was put in place in August of 2018. This interface makes the process of referring unpaid debts to SDC much more efficient.

To date, SDC has collected approximately \$80,700.00 in unpaid debt on the County's behalf.

## PAYMENT PLAN FEE

Effective July 1, 2018 our office began to collect a \$15.00 payment plan fee for defendant's who are unable to pay their fine/forfeiture in pay in full by the due date. This will be additional revenue to the County and in the first 6 months of implementation, \$1,230.00 was collected.

## CASE COMPARISON & FINANCIAL INFORMATION

I have attached a 10 year case filing comparison.

I have also attached financial information for 2018 which outlines costs and fees our office receives, expenditures, payment received by the State of Wisconsin, payments collected for, and submitted to the State of Wisconsin, and also to county municipalities.

The end of 2018 brought to close my first term as Clerk of Circuit Court. My staff and I look forward to continuing to provide excellent customer service to the general public as well as our internal Green Lake County Departments and outside agencies.

Respectfully submitted,



Amy S. Thoma  
Clerk of Circuit Court

## 2018 FINANCIAL INFORMATION

### COSTS AND FEES RECEIVED

Circuit Court Filing Fees	\$ 23,383.05
Mailing Fees	\$ 714.00
Other Clerk Fees	\$ 4,250.75
Copy Fees	\$ 4,095.50
Interest	\$ 1,810.33
Municipal Service Fee	\$ 80.00
Search Fees	\$ 30.00
Transmittal Fees	\$ 90.00
Non-Sufficient Funds Fees	\$ 40.00
Witness Fees	\$ 179.79
Family Court Commissioner	\$ 1,620.00
Child Support Fee	\$ 390.00
Jury Fees	\$ 1,224.00
Driver Improvement Surcharge	\$ 19,216.74
Forfeitures - State	\$ 20,919.51
Forfeitures/Fines - State	\$ 1,553.05
Forfeitures - County	\$ 54,621.24
Jail Surcharge	\$ 12,840.63
Ignition Interlock Surcharge	\$ 2,576.53
Costs for Extradition	\$ 129.71
District Attorney Assessment	\$ 2,262.87
Mediation Fee Reimbursement	\$ 1,993.77
Court Apptd Atty Reimbursement	\$ 12,470.56
GAL Reimbursement	\$ 51,130.31
Interpreter Reimbursement	\$ 4,293.47
Bail Forfeiture	\$ 250.00
Blood Test Cost Reimbursement	\$ 2,200.83
Child Support - Fed. Reimbursement	\$ 370.00
Payment Plan Fee	\$ 1,230.00
<b>TOTAL</b>	<b>\$ 225,966.64</b>

**Fines, Costs & Fees collected  
and paid to the State of Wisconsin** \$ 496,900.55

### Forfeitures collected and paid to:

City of Berlin	\$ 2,073.73
City of Green Lake	\$ 47.77
City of Markesan	\$ 395.30
City of Princeton	\$ 554.59

### EXPENDITURE VOUCHERS ISSUED

Guardian ad Litem	\$ 54,287.67
Court Appointed Counsel	\$ 17,737.54
Bailiffs	\$ 1,378.84
Dues	\$ 125.00
Interpreters	\$ 2,746.42
Jury Expense	\$ 9,160.99
Law Library	\$ 2,604.51
Psychological Evaluations	\$ 6,959.75
Office Supplies	\$ 1,677.25
Registration/Conferences	\$ 662.00
Transcripts	\$ 423.00
Mileage	\$ 275.77
Witness Expense	\$ 609.75
<b>TOTAL</b>	<b>\$ 98,648.49</b>

### GRANTS/PAYMENTS RECEIVED FROM THE STATE

Guardian ad Litem	\$ 7,906.50
Court Support Payment	\$ 14,725.00
Interpreter (additional payment)	\$ 3,035.49
<b>TOTAL</b>	<b>\$ 25,666.99</b>

## CASE FILING COMPARISON

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Misdemeanor	274	232	234	287	218	252	281	332	369	308
Felony	111	141	98	138	121	144	130	151	185	205
Criminal Traffic	121	114	95	95	96	121	119	113	129	124
Traffic	1729	1547	2103	1485	1640	1788	1902	1932	1576	1582
Forfeiture	456	280	202	215	191	140	143	146	95	147
Juvenile Ordinance	130	47	14	13	10	1	7	4	6	6
Civil	299	286	237	184	160	138	124	187	159	125
Small Claims	443	392	376	394	405	382	357	338	354	416
Complex Forfeiture			1	10	14	5	2	6	4	5
Family	97	106	104	105	122	114	96	102	101	101
Paternity	43	32	32	42	37	65	18	33	45	29





## Green Lake County Circuit Court

571 County Road A, Green Lake, WI 54941 (920) 294-4044

**MARK T. SLATE**  
*Circuit Court Judge*

February 1, 2019

Catherine Schmit  
County Administrator  
571 County Rd A.  
Green Lake, WI 54941

RE: Annual Report

Dear County Administrator Schmit:

Attached is the annual report which encompasses the Circuit Court, Family Court Commissioner and Register in Probate's Annual Reports. Should you have any questions or concerns please do not hesitate to contact me. If you need any additional information, or believe the county board would find it helpful, please let me know.

As always, it has been a pleasure to serve the citizens of Green Lake County and I look forward to doing so in this next year.

Very truly yours,

Mark T. Slate  
Circuit Court Judge

MTS/scg



# Green Lake County Circuit Court

571 County Road A, Green Lake, WI 54941 (920) 294-4044

**MARK T. SLATE**

*Circuit Court Judge*

## **CIRCUIT COURT | FAMILY COURT COMMISSIONER | REGISTER IN PROBATE 2018 ANNUAL REPORT**

At the end of this report there is a list of the cases that have been handled by the Register in Probate and Juvenile Clerk (That position is occupied by Samantha Gerth). As you can see, the case load is slightly up. However, these numbers fluctuate over the years and it is hard to see any consistent trend other than probate cases have been down over the past few years. I believe this may be due to alternates to probates such as: living trusts, paid-on-death beneficiaries, and other similar attempts to avoid probate.

There have been a few changes with regards to the court system in 2018. For the last few years a Deputy Clerk of Court, located in the Clerk of Court's Office, has also been a Deputy Register in Probate. They would fill in when the Register in Probate was gone due to illness or seminars. However, with the change in staff at the Clerk of Court's office they are no longer providing a Deputy Register in Probate. The current Register in Probate has been singlehandedly handling this position and we look forward to hiring a new Deputy Register in Probate to assist her in 2019.

An additional change is the Family Court Commissioner, currently Henry Conti, who has been in that position for several years has said that he is starting to look at retirement. Because of this, the Court has appointed John Blazel, an attorney from Berlin, to start learning what is needed of the position. He was appointed in 2018 and will start taking over more duties in 2019.

The Family Court Commissioner covers not only family law cases (divorce) but also restraining orders, mediation for family law and small claims, and covers all bond hearings, temporary physical custody requests, and other emergency hearing when the Judge is not available.

Should you have any questions or concerns please do not hesitate to contact me, the Family Court Commissioner, or the Register in Probate. We would be happy to assist you in any way we can.

Honorable Mark T. Slate  
Circuit Court Judge

Honorable Henry H. Conti  
Family Court Commissioner

Samantha C. Gerth  
Register in Probate

## **Register in Probate's Annual Report 2018**

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Below are the case numbers for 2017 and 2018 that the Register in Probate oversees.

<i>Case Type</i>	<b>2017</b>	<b>2018</b>
Probate	10	17
Informal	37	35
Mental Commitments	44	53
Termination of Parental Rights	5	5
Adoptions	5	6
Juvenile Children in Need of Protection and Services	27	21
Juvenile Delinquents	14	19
Guardianships	8	7
Juvenile Guardianships	7	2

The Register in Probate is also in the process of getting all the records scanned and entered electronically. So far the Register in Probate has completed the following case types; JC, JV, ME, JM, GN (annual accountings), IN (only electronic) and some PR cases.

It is the goal of the Register in Probate to get the remaining records scanned and entered electronically by the end of 2019. On March 4, 2019 all cases the Register in Probate oversees will be e-filed, therefore becoming a paperless system.



# GREEN LAKE COUNTY OFFICE OF THE CORONER

Amanda Thoma, Coroner

Office: 920-294-4040 ext. 1229

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## 2018 ANNUAL REPORT OFFICE OF THE CORONER

TO: THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS  
OF GREEN LAKE COUNTY

Deaths for Green Lake County	220
Death Investigated	163
Autopsies Performed	4
Total Number of Deaths signed by Green Lake County Coroner's Office	163

There has been a decline in deaths overall for Green Lake County since 2017 (244 deaths). However, the number of deaths investigated remained the same at 2017 (163 investigated). Currently there are no outstanding cases for 2018.

Below is the revenues for signing death certificates and issuing cremation permits. Both revenues were down this year compared to 2017.

Death Certificate Revenue	\$5,431.40 (2017-\$6,950.00)
Cremation Permit Revenue	\$16,570.50 (2017-\$21,150.00)

Thank you very much for the support you have provided the Coroner's Office this past year. It has been a pleasure working with you.

Respectfully submitted,

Amanda M. Thoma  
Coroner



# GREEN LAKE COUNTY

## OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll  
Director

Office: 920-361-5416  
FAX: 920-361-5405

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### 2018 EMERGENCY MANAGEMENT ANNUAL REPORT

Director received from the Federal Emergency Management Agency, the Emergency Management Planning Grant (EMPG) for director salary of \$21,643.82.

Director received an \$8,754.37 Emergency Planning & Community Right to know Act (EPCRA) Hazardous Material Grant.

Director attended Wisconsin Disaster Response and Recovery Operations Workshop. Director is implementing WI-CAMS (Credentialing), with most of Green Lake County responders already in the system. Director attended Damage Assessment Training and is working with the newly formed Green Lake County Damage Assessment Team. Director updated hazardous material plans for 10 facilities in the county, recorded updates of 38 reporting facilities and 14 Planning facilities.

Director has completed all state and federal requirements and has completed the planning calendar for next year.

Director worked with the Sheriff and CenturyLink on the installation of the new Next Gen 9-1-1 system. Director worked with the DNR, Sheriff and County GIS Specialist on Emergency Map Books for agencies throughout Green Lake County. It was completed in December.

Director setup and attended National Weather Service (NWS) Tornado Spotters class on March 29, 2018 at the Green Lake County Emergency Operations Center (EOC). Director also attend the WEMA Conference and Wisconsin Emergency Management all County meeting, both held in Green Lake County.

Director held Local Emergency Planning Committee (LEPC) meetings to go over hazardous material updates required by EPCRA and grants, which was completed and approved, by the state. Director is working with LEPC on local hazardous material issues, which pertain to Green Lake County. Director and LEPC have been working on county disaster exercise planning and also working with the public health on public health planning and exercises conducted with state throughout the year.

Director and Sheriff attended the 2018 Governor's Conference on Homeland Security and Emergency Management held on March 7-8, 2018 in Appleton and attended a number of breakout sessions relating to disaster preparedness and damage assessment.

A Table Top Exercise was conducted on August 15, 2018, which involved a Tornado and Hazardous Materials Incident in the City of Berlin and surrounding area. It also involved the City of Berlin Officials relocating to the County Emergency Operations Center (EOC). There were over 40 people that participated in the exercise.

Director updated the Green Lake County Emergency Response Plan with Emergency Support functions. Director received state approval for the updated Green Lake County Mitigation Plan.

Director was notified of 66 Severe Weather statements, 2 Tornado Warnings, 6 Severe Thunderstorm Warnings and a number of Flood Warnings that affected Green Lake County. Director was very busy working with the Towns and Municipalities that sustained damage from the August/September Tornadoes / High Winds and Flooding. Director worked with the County Zoning /GIS departments on damage assessment information for the state and FEMA. Director was notified of a number of small Hazardous Materials spills, through the state reporting system, which occurred in Green Lake County and also responded to a Green Lake County Tactical Unit call with the Mobile Command Post.



Director participated in a Table Top Exercise on August 15, 2018, held in the County Emergency Operations Center, which involved Green Lake County, City of Berlin and State Responders and Officials. It was well received.



Picture of one of the Tornadoes that hit Green Lake County on August 28, 2018.



Green Lake County Sheriff's Office Drone took this picture of the August, 2018 tornado that touch down in the Town of Marquette.



Green Lake County Sheriff's Office Drone picture September 2018 of flooding on Kuharski Road in the Town of Princeton



September 2018 flooding in the City of Princeton.



Berlin Fire Department helped fill sandbags in the City of Berlin, for September Fox River Flooding, that affected part of the City of Berlin.

Director is on call 24 hours a day 7 days a week.

Gary V. Podoll, Director  
Green Lake County Emergency Management