



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

June 13, 2012

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on June 13, 2012 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

Sheriff Mark A. Podoll
Tammy Eisenga, Register in Probate
Mark Putzke, Chief Deputy GLSO
Jack Meyer, County Board Chairman

Tony Daley, Berlin Journal
Lori Evans, Admin. Asst. Sheriff
Kyle Sargent, DA

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

AGENDA

Motion/Second (Schubert/Wendt) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from the May 9, 2012 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes with the following changes. Page 5, under Announce Findings of Closed Session, second on the motion was Wendt and on page 5 under Filing Vacant Position

– Judicial Assistant, add a c to Shubert. Also on page 5 under separate motion for vouchers, Sue’s name should be listed as Florence Sue Wendt. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

A thank you from Sara Geisthardt from Princeton Schools was received thanking Josh and Nate for bringing Max to school and teaching the kids how a dog assists Police and Sheriff’s Departments.

PURCHASE REQUESTS

Sheriff’s Office - Lexipol – a web based policy database that incorporates Federal and State Employment Law, State Statues, and common Law Enforcement liability concerns into a policy and training format. Account Number 12-100-09-52100-307-000. Lexiopl – sole vendor \$6,850.00. There may be funding available from the Wisconsin County’s Insurance Company regarding this, it is yet unknown as to the amount. **Motion/Second (Starshak/Schubert)** to suspend action on the purchase of Lexipol until more information is received. All Ayes. Motion carried.

Sheriff’s Office – (7) Tactical Vests – a grant application has been made for these vests for our CTU team. Vests offer users better protection from violent threats when responding to CTU calls. Current vests are 10 to 25 years old. Manufacturer recommended replacement time is 5 years. Account number 12-100-09-52150-810-001. Streicher’s - \$1,400.00 each, Ray O’heron - \$1,800, Sheriff will be attending National Sheriff’s Convention next week and may be able to get an even better price. **Motion/Second (Schubert/Wendt)** to purchase the vests from Streicher’s unless the Sheriff can get a better price from the convention on comparable vests. All Ayes. Motion carried.

Sheriff’s Office – Video Recording System – there is no spare recorder for the jail’s video recording system when the recorder goes out. Two recorders have gone out

recently with no back-up recording system when the downed recorders had to be sent in for repair. This is not a good situation. It is essential that the County have uninterrupted recordings of inmate activity in the jail and on the perimeter of the building at all times. Account numbers 12-100-09-52700-810-000 (\$1,940.00) and 12-100-09-52700-999-007 (\$6,050.00) Com-Tec \$7,990.00 and Accurate Controls - \$8,203.93. There have been some service issues with Com-Tec in the past. **Motion/Second (Wendt/Starshak)** to purchase the recording system from Accurate Controls. Three Ayes, Schubert Naye. Motion carried.

FILING VACANT POSITION – JUDICIAL ASSISTANT

Judge Slate appeared to discuss filing the vacant Judicial Assistant recently vacated by Traci Welsch who took a job in Fond du Lac. Initially the Judge thought maybe the position should be filled part-time, but he has reviewed the duties and, without changing the job description, can add duties to the position and additionally reduce the Family Court Commissioner budget for 2013. He intends to have the person in this position assist the Family Court Commissioner in clerical type duties thus reducing the workload on the Family Court Commissioner. The Judge also intends to have this employee assist the Register in Probate and help the Clerk of Circuit by scanning documents at the Judicial Assistant workstation. **Motion/Second (Schubert/Starshak)** to approve filling the position and sending it on to Personnel. All ayes. Motion carried.

VOLUNTARY UNPAID LEAVE REQUESTS

None

RECIDIVISM REDUCTION PROGRAM AWARD – GARDEN PLOT

Lori Evans reported that the Sheriff's Office received an additional \$15,000 award from the State of Wisconsin via Becky Young Funds for the inmate Recidivism Reduction Program. These funds will be used in a variety of ways including purchasing books, additional therapy services, training, and a garden project. Word of the grant award was received on June 4, 2012. A requirement of the award is that items need to be purchased and funds expended by June 30, 2012. Therefore approval for the gardening project was made by Property and Insurance on June 5, 2012. This is a very good way for the inmates to learn how to construct plant and maintain a raised garden and learn about the nutritional values of the produce. We hope this is something that some of them will take forward and put to use when they leave the facility. Produce from the gardens will be sold to, or asked donations of County employees, and possibly farm/flea markets with the funds being put back into the Recidivism Reduction Project. Some will also be used to supplement inmate meals and some may be used towards the County Food Pantries. Flowers will also be grown in the garden. A volunteer will then take one inmate with them to distribute the flowers to residents at the local nursing homes. This will help the inmates to more fully understand the aging process, help in their socialization skills and help

them to develop a community spirit. It's good therapy for both the inmate and the resident's.

Another thing that the award will cover is inmate access to State and Federal Law. Discussion was held on various ways for the inmates to access this information. IT does not currently have the resources to enable this to be done web based. Paper copies are too expensive and cumbersome. *Motion/Second (Schubert/Wendt)* to approve purchasing a laptop and CD's or DVD's of State and Federal Laws. All ayes. Motion carried.

DEPARTMENT COMMENTS

Chief Deputy Putzke reported that the Boat Patrol is back out on the lakes and rivers for their seasonal patrol. We had a squad -vs- deer with moderate damage. There was a major heroin arrest. We had a sizeable manhunt which ended in an arrest with no major injuries. He also reported that an inmate had attempted suicide in the jail, was taken to the hospital and later died. Investigations showed that our staff did absolutely everything right in the situation and are to be commended for the job they did. There was a Click-it-Ticket special enforcement initiative held on the Friday of Memorial Day week-end. It lasted 3.5 hours and resulted in 60 stops. Several citations were issued and illegal drugs were found.

DA Kyle Sergant reported that his office has been very busy dealing with the aftermath of significant numbers and the seriousness of charges from arrests by Law Enforcement. He also reported that one of the Assistant DA's, Eric Hayward will be moving on to a new job at the end of July. His position is a grant position that goes through December 31, 2012. He is working with Waushara and Adams County to work out sharing of a full-time position between the 3 Counties using an existing staff member from one of the other counties. This would be an LTE position. *Motion/Second (Wendt/Schubert)* to approve hiring the LTE Assistant to the DA. All Ayes. Motion carried.

Supervisor Schubert advised that she would like to see Evaluations from the DA's Office similar to the ones they receive regularly from the Sheriff's Office.

POLICIES AND PROCEDURES

None

TRAINING

Motion/Second (Wendt/Schubert) for approval for Lori Evans to attend the State Spillman Conference in Vilas County in July. All Ayes. Motion carried.

An informational letter was distributed from Coroner Strey regarding the WCMEA fall conference. Details will follow. No action was taken.

SETTING DATE FOR 2013 BUDGET PROPOSALS

There will be a Special Meeting of the Judicial and Law Enforcement Committee on Wednesday, August 1, 2012 at 4:30 p.m. to discuss the 2013 budget. Budgets should be in to Sara by July 26th so they can be mailed to the Committee Members.

EXPENSE AND REVENUE REPORTS

Motion/Second (Schubert/Starshak) to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Schubert/Wendt) to approve the Monthly Sheriff Reports. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

Motion/Second (Schubert/Wendt) to approve the Ordinance amending Chapter 260 of the Code of Green Lake County regarding Speeding Violations on CTH F in the Towns of Berlin and Seneca and send it on to County Board. All Ayes. Motion Carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated June 13, 2012 for the following offices in the following amounts:

Child Support:	\$	829.01
Clerk of Courts:	\$	5,050.09
Coroner:	\$	3,202.37
District Attorney:	\$	2,835.06
Emergency Management	\$	0
Judge-Circuit Court:	\$	11,258.50
Sheriff's Office:	\$	89,516.14

Motion/Second (Schubert/Starshak) to approve all the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claims for payment dated June 13, 2012 for the following offices in the following amounts:

Clerk of Courts: \$ 50.00 (For Sue Wendt)

Motion/Second (Schubert/Starshak) to approve all the above claims. Roll call vote: Schubert-Aye; Wendt-Abstain, Starshak-Aye, Thom-Aye. Motion carried

COMMITTEE DISCUSSION

None.

NEXT MEETING DATE

Next regular meeting set for Wednesday July 11, 2012 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Mr. Starshak will be unable to attend and asks that the alternate be contacted.

CLOSED SESSION

Motion/second (Schubert/Wendt) to move into closed session per ss. 19.85(1) (g) Roll call vote: Schubert-Aye; Wendt-Aye, Starshak-Aye, Thom-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 6:10 p.m. Corp. Counsel Dan Sondalle was present via telephone for the closed session.

RECONVENE INTO OPEN SESSION

Motion/second (Wendt/Schubert/) to move into open session Roll call vote: Schubert-Aye; Wendt-Aye, Starshak-Aye, Thom-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 6:21 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Nothing to announce.

ADJOURN

Motion/Second (Starshak/Schubert) to adjourn. All Ayes. Motion carried. Meeting adjourned at 6:22 p.m.
Respectfully submitted,
Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff