

FINANCE COMMITTEE
January 23, 2019

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:30 PM on Wednesday, January 23, 2019, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Robert Lyon
Brian Floeter

Absent: Dennis Mulder

Other County
Employees Present: Liz Otto, County Clerk
Jason Jerome, HHS Director
Amanda Toney, Treasurer

Dawn Klockow, Corp Counsel
Chief Deputy Mark Putzke
Kayla Yonke, HHS Financial Manager

MINUTES

Motion/second (Jenkins/Lyon) to approve the minutes of the December 26, 2018 meeting with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS - none

CORRESPONDENCE - none

CREDIT CARD REQUEST APPROVALS - none

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney went over her December report. Interest income has increased for 2018. Discussion held.

TAX DEED UPDATE

Treasurer Amanda Toney stated there are no updates to report.

BUDGET REVIEW

Expenditures and revenues through December 2018 were reviewed and discussed.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

- Emergency Management – budget adjustment to transfer increase the Disaster revenue and expense funds by \$800 for the sandbags in August/September.
- SO – budget adjustment in the amount of \$1,339.65 due to more Safekeepers revenue and an increase in Jail Janitorial supplies.
- SO – budget adjustment for \$10,150 to adjust both the Inmate Phone expense and revenue accounts due to higher phone volume.
- SO – budget adjustment for \$620.83 to both the expense and revenue accounts for Commissary due to higher inmate usage.
- Emergency Management – line item transfer in the amount of \$597.10 from Capital Equipment to Disaster and Travel to cover the cost of August/September tornado and flooding costs.

- SO – line item transfer in the amount of \$1,700 from the Office Supply account to Uniforms to cover higher costs in the Uniform account.
- SO – line item transfer in the amount of \$89 from Small Items of Equipment to Capital Equipment to cover the cost of a chair.
- County Administrator – budget adjustment to transfer \$30 from Contingency to the Green Lake Greenways carryover.
- HHS – budget adjustment for additional grants received in the amount of \$9,085 for Basic Needs and Community Impact funds in Children & Families unit.
- HHS – line item transfers in the amount of \$6,259 from various AODA accounts to better report expenses in the Behavioral Health unit.
- HHS – line item transfer in the amount of \$302,900 to combine several revenue accounts for the Income Maintenance grant in the Economic Support unit.

Motion/second (Floeter/Lyon) to approve budget adjustment and line item transfers as presented. All ayes. Motion carried.

SUPERVISOR’S MONTHLY CLAIMS

Supervisor’s claims: \$486.84

Lay people: \$189.00

Motion/second (Jenkins/Lyon) to approve supervisor’s and lay people monthly claims. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular meeting – February 27, 2019 at 5:30 PM**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 5:59 pm.

Submitted by,

Liz Otto
County Clerk