

FINANCE COMMITTEE

February 27, 2019

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:30 PM on Wednesday, February 27, 2019, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Robert Lyon
Brian Floeter

Absent: Dennis Mulder

Other County

Employees Present: Liz Otto, County Clerk
Jason Jerome, HHS Director
Amanda Toney, Treasurer
Angie Petruske, Acct Budget Coordinator

Gary Podoll, Emergency Mgmt Director
Chief Deputy Mark Putzke
Kayla Yonke, HHS Financial Manager

MINUTES

Motion/second (Lyon/Jenkins) to approve the minutes of the January 23, 2019 meeting with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS - none

CORRESPONDENCE - none

CREDIT CARD REQUEST APPROVALS

Motion/second (Lyon/Jenkins) to approve credit card requests for 7 highway employees. All ayes. Motion carried.

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney answered questions regarding interest income, credit card points, and sales tax figures for February.

TAX DEED UPDATE

Treasurer Amanda Toney updated the Committee on current delinquent tax parcels. Discussion held.

BUDGET REVIEW

Expenditures and revenues from 2018 and January 2019 were reviewed. Discussion held.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

- Personnel/County Administration – budget adjustment to transfer 2018 funds of \$1,970.99 into the Employee Incentive account to gain credit card reward points.
- Corporation Counsel – budget adjustment to increase 2018 Training Revenue budget by \$3,834 due to a contract with UW-Green Bay and increase Travel by \$333.27 for that training.
- Clerk of Circuit Court – budget adjustment to transfer \$23,174.61 from 2018 GAL Reimbursements to GAL Expenses and Medical due to unforeseen circumstances.
- Emergency Management – budget adjustment to create 2019 Hazardous Mitigation Plan revenue in the amount of \$20,533 and adjust expenditure accounts accordingly due to a new grant.

- Personnel – line item transfer in the amount of \$583 from 2018 Background Checks to Pre-Employment Physicals due to high number of new employees.
- County Clerk – line item transfer in the amount of \$9,783 from various 2018 accounts to cover several 2018 election, telephone and general code expense accounts.
- Treasurer – line item transfer in the amount of \$1,014 from 2018 Forest Cropland and Office Supplies to Capital Equipment to cover the cost of a new folding machine.
- Clerk of Circuit Court – line item transfer from various 2018 expense accounts to cover unforeseen overages in Interpreter, Court Commissioner, Law Books and Court Appointed Attorney.

Motion/second (Jenkins/Floeter) to approve budget adjustments and line item transfers as presented. All ayes. Motion carried.

SUPERVISOR’S MONTHLY CLAIMS

Supervisor’s claims: \$3,303.61

Lay people: \$260.96

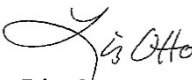
Motion/second (Floeter/Lyon) to approve supervisor’s and lay people monthly claims. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular meeting – March 27, 2019 at 5:30 PM**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 6:01 pm.

Submitted by,

 Liz Otto
 County Clerk