

PERSONNEL COMMITTEE MEETING
February 23, 2012

The meeting of the Personnel Committee was called to order by Chairman Joanne Guden at 4:00 PM on Thursday, February 23, 2012 in the County Board Room, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Henke
Joanne Guden
Maureen Schweder
Dan Priske
John Zelenski

Also Present: Marge Bostelmann, County Clerk Dan Sondalle, Corporation Counsel
Leroy Dissing, HHS Director Chuck Buss, Acting Highway Commissioner
Sheriff Mark Podoll Al Shute, LUPZ
Bob Jahn, Highway Employee Tony Daley, Berlin Journal

AGENDA

Motion/second (Priske/Schweder) to approve the agenda with a typo correction. Motion carried.

MINUTES

Motion/second (Zelenski/Henke) to approve the minutes of January 19, 2012, Motion carried.

PUBLIC COMMENT (3 MIN LIMIT) – None

CORRESPONDENCE – None

APPEARANCES: None

FILLING VACANT POSITIONS – None

DISCUSSION ON HIGHWAY COMMISSIONER POSITION

The Highway Committee is reviewing the Commissioner position for possible consolidation with Marquette County and looking at the need for 2 superintendents. After the review a recommendation will be made to the Personnel Committee.

COUNTY PERSONNEL POLICIES

Bostelmann reported that part of the service provided by County Mutual with respect to the Budget Repair bill involves salary comparisons for union employees between counties. Bostelmann talked with Brenda Keller about helping with a wage survey for union employees, Keller suggested that the county take advantage of what County Mutual has to offer. If needed she is willing to work with the county to fill in any gaps..

RESOLUTIONS/ORDINANCES

Res. 03-2012 Creation of a half-Time Limited Term Employee Information & Assistant Specialist – HHS

Dissing explained that this is the resolution for the one year LTE which is fully funded by the ADRC fund grant. This will be reviewed in a year to determine if it will continue or be modified in the future.

Motion/Second(Priske/Henke) to approve the resolution and send on to the County Board. Motion carried.

CLOSED SESSION

Motion/Second(Priske/Zelenski) to Move into closed session per ss19.85 (1)(b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person; (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. This closed session relates to possible disciplinary action of an AFCME Employee, Personnel Evaluations. Motion carried. Roll call vote, 5 ayes, no nays, 0 absent, motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/Second(Priske/Henke) to reconvene in open session. Roll call vote, 5 ayes, no nays, Motion carried.

Motion/Second(Schweder/Zelenski) to accept the evaluations for Al Shute, Jim Hebbe, Kathy Doro, Mike Timm, Steve Wienecki, and Ron Severson. Motion carried.

CLERK'S REPORT

Management Letter – Payroll timing: Bostelmann presented the audit management letter regarding the payroll timing. The county pays up to the day of the check and has no processing time. Schenck in their management letter stated that payroll should be held back 1 to 2 weeks and that 2 weeks is common in most counties.

Motion/Second(Priske/Zelenski) to pursue withholding one half day of pay over 20 pays. Motion carried.

COMMITTEE DISCUSSION

- Future meeting date: March 22, 2012 at 4:00 pm.
- Future Agenda items for action & discussion: Highway Commissioner Proposal and Costs.

ADJOURNMENT

Motion/second (Priske/Henke) to adjourn at 3:45 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk