

PROPERTY AND INSURANCE COMMITTEE
December 6, 2011

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, December 6, 2011 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Don Peters

Absent: Dave Richter

Also Present:

Vicki Bernhagen, Deputy Cty Clerk
Scott Weir, Maintenance Supervisor
Linda Van Ness, HHS
Dan Priske, Cty Bd Chairman

Jeff Haase, Assistant Corporation Counsel
Sheriff Mark Podoll
Judge Slate
Fran Hill, Center for Arts & Innovation
Robin Wallenfang

Tony Daley, Berlin Journal

AGENDA

Motion/second (Stoddard/Guden) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Stoddard) to approve the minutes of November 1, 2011. All ayes. Motion carried.

CORRESPONDENCE

Green Lake County Government Center received a plaque from The Associated General Contractors of America for 2011 BUILD Wisconsin Award

PUBLIC COMMENT – (3 minute limit)

OPEN BIDS FOR CONSTRUCTION OF SNOWMOBILE BRIDGE

1. McMullen & Pitz Construction Co., 17 Maritime Dr., PO Box 8, Manitowoc WI 54220
Bid \$43,970.00
2. M.P.B. Builders, Inc., 654 E Oshkosh St., Ripon WI 54971
Bid \$26,500.00
3. SBS Structures, 1053 Mitscher Ave., Hillsboro WI 54634
Bid \$10,430.00 plus \$4,200.00 for removal of old bridge for a total bid of \$14,630.00

Motion/second (Guden/Stoddard) to award the bid to SBS Structures in the amount of \$14,630.00 for the snowmobile bridge and removal of old bridge located west of Princeton in the Town of Princeton after all the necessary paperwork and insurance has been completed. All ayes. Motion carried.

APPEARANCES - None

HANGING OF THE JUDGES PICTURES – JUDGE SLATE

Judge Slate stated that he sent a letter out to the municipalities in the community looking for historical items that could be loaned or donated to help decorate the commons area. He is also willing to work on the biographies of the past Judges of the County so they could be hung next to the pictures. The location of the pictures has not been decided but will bring back to the Committee for final approval.

Robin Wallenfang, The Long Loft Gallery presented the pictures of the Judges that were completed and also the history of a past Judge and explained the procedure in the restoration of them. Also presented two options for frames with the Property & Insurance Committee agreeing that the larger of the two frames would look best. The cost of each would be \$263.00 and the Judge said he has money in his budget to cover it.

COURTHOUSE REDEVELOPEMENT LETTER – BILL WHEELER

Bill Wheeler stated that they have a public meeting tentatively scheduled for January 11, 2012 at 6:30 PM. Our interest is to seek public feedback on our findings and the range of possible outcomes for the site. After that meeting we will be meeting with the Committee one last time to finalize the plan document and then will submit to the City and County for official consideration.

CORNERSTONE/ART & INNOVATION PROJECT PROPOSAL

Fran Hill thanked the committee for not turning off the heat and water at the old Courthouse & Safety Building. They will be coming to the December 20, 2011 County Board Meeting with an update.

TOP SOIL DISCUSSION

Kurt Berner will be at the next Property & Insurance Committee in January to discuss the top soil issue.

STREET LIGHT INSTALLATION BY TOWN OF BROOKLYN ENTRANCE – HIGHWAY

The Highway Committee voted 3 ayes, 1 nay (Hedberg) to not put a light up for the Town of Brooklyn driveway entrance. The P&I committee agrees with the Highway Committee decision not to install a light.

P&I RESPONSIBILITY FOR MAINTENANCE AND REMODELING AT THE FRI BUILDING

- Painting and Door Replacements at FRI:

Linda Van Ness will have the Health & Human Service Committee review what responsibility they should have in the maintenance and remodeling of the FRI Building and their next meeting on December 13, 2011.

The P&I Committee would like to have Scott Weir, Maintenance Supervisor and Marge Bostelmann, County Clerk be present at this meeting.

USE OF COUNTY PROPERTY – None

RESOLUTIONS/ORDINANCES – None

PURCHASE REQUESTS:

Land Conservation

Boat Motor	Wolf River Marine - Fremont - Evinrude	\$3,394
	Anchor Marine – Appleton - Yamaha	\$3,443
	Shoreline Boat Center – Green lake – Mercury	\$3,700
	Mercury Marine – direct (not installed)	\$4,321

IT Department

HP 8200 Elite USDT – replacement computers (10), PDS – State contract	\$6,390.00
Lenovo Think-Pad T520 Laptop – Sheriff's office (2) - CDW – State contract	\$1,605.40
Lenovo Think Pad T520 Laptop – HHS use (3) - CDW – State contract	\$2,408.10
SNC-RZ30N - Network camera – jail (1) – 123 securityproducts.com	\$1,225.00
- TWAcComm.com	\$1,359.97

Motion/Second (Stoddard/Guden) to approve IT Department purchase requests using the lowest bid. The Land Conservation boat motor should be rebid and brought back next month. 3 ayes, 1 nay (Peters). Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$3,043.55
Parks – \$2,326.43
Purchasing – \$18,740.71

Motion/second (Stoddard/Guden) to approve the vouchers as presented but would like an explanation of Baycom invoice #63716 to be given at the next meeting. All ayes. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was sent to the Committee.
- Disposal of maintenance truck

Motion/second (Guden/Stoddard) to approve Ron Severson being sent to the Building Operator Certification Level 1 course offered by Focus on Energy on December 7, 2011 and ends May 09, 2012 All ayes. Motion carried.

Motion/second (Peters/Stoddard) to send 2003 Chevy truck to auction. All ayes. Motion carried.

PARKS & RECREATION

The report was submitted to the Committee.

The Green Lake County Park Recreational Fund now has approval to submit plans for grants that are available. One of the first plans would be for handicap bathrooms at Zobel Park.

CLERKS REPORT

The Report was submitted to the Committee.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – Maintenance Supervisor Evaluation

Motion/second (Guden/Stoddard) to go into closed session per ss 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility – Maintenance Supervisor Evaluation. Roll call vote, 4 ayes, 0 nays. Motion carried.

RESUME OPEN SESSION

Motion/second (Guden/Stoddard) to resume open session. Roll call vote, 4 ayes, 0 nays, motion carried

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Guden/Stoddard) to approve the evaluation for Scott Weir. All ayes. Motion carried

COMMITTEE DISCUSSION

Gene Thom thanked Jeff Haase, Assistant Corporation Counsel for all his years of service.

Future Meeting Date: Regular Meeting: January 3, 2011 at 4:30 pm.

Future Agenda items: Top Soil Discussion

P&I Responsibility for Maintenance & Remodeling at FRI building

ADJOURNMENT

Motion/second (Stoddard/Peters) to adjourn at 6:30 p.m. All ayes. motion carried.

Submitted by,

Vicki Bernhagen
Deputy County Clerk