

**Administrative Committee
December 15, 2011**

The meeting of the Administrative was called to order by Chair Dan Priske at 6:10 PM on Thursday, December 15, 2011, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske
Tom Traxler
Joanne Guden
Gene Thom

Absent: Gene Henke

Also Present: Marge Bostelmann, County Clerk
Sheriff Mark Podoll
Chief Deputy Mark Putzke
Dave Maccoux, Schenck
Paul Schwandt, Supervisor
Margaret Whirry, Supervisor
Jack Meyers, Supervisor
Debra Schubert, Supervisor

John Selsing, Corporation Counsel
Jeff Haase, Assist. Corporation Counsel
Kyle Sargent, DA
Dan Borowski, Phillips Borowski
Don Peters, Supervisor
Sue McConnell, Supervisor
John Gende, Supervisor
Maureen Schweder, Supervisor

Others Present: Tony Daly, Berlin Journal, Aaron Becker, Ripon Commonwealth, Joy Waterbury , Harley Reabe, Sue Wendt, Bob Bostelmann, Mike Phillips, Al Shute, and Lauree Renaud,

Bostelmann called Gene Henke, who is in the hospital, so he could participate by phone. Hanke's son answered the phone and stated that Gene Henke could not talk very loud and he could only hear him if he got very close when Henke talked. He was willing to answer for Henke over the phone. Assistant Corporation Counsel stated that Henke voice had to be heard for him to vote. Committee members stated that Henke should rest due to his recent surgery and thanked him for his willingness to participate by phone and the phone call ended.

AGENDA

Motion/second (Traxler/Guden) to approve the agenda. Motion carried.

PUBLIC COMMENT 5 Minutes

Joy Waterbury Dalton: Take action and move forward. You have a duty as elected officials to look, correct and move on.

CLOSED SESSION

Motion/Second(Guden/Thom) to convene in closed session per ss. 19.85(1) (b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person; 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or

the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. 19.85(1)(g) conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; The closed session relates to the office of the Corporation Counsel, including matters relating to the ongoing investigation and audit of the office of corporation counsel. No evidentiary hearing will be conducted. Roll call vote, 4 ayes and 0 nays and 1 absent (Henke), motion carried.

RESUME OPEN SESSION

Motion/Second(Guden/Thom) to resume open session. Roll call vote, 4 ayes and 0 nays and 1 absent (Henke), motion carried.

DISCUSSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION RELATING TO THE OFFICE OF THE CORPORATION COUNSEL

Priske explained that the most important thing is to come to a decision. The Administrative Committee also wants to work with the Finance Committee and have a presentation at the County Board meeting on how to in the interim.

Thom explained that the motion from Finance is to have a full time corporation counsel. If that resolution passes there will have to be an interim corporation counsel until a job description and wage is established for the full-time corporation.

Motion/Second(Thom/Guden) to ask Jeff Haase and John Selsing individually, together or with other law firms for a monthly wage proposal for 90 days to provide legal counsel for county business in the interim if the resolution for full-time-in house corporation counsel resolution passes, the proposals will be presented in closed session.

Discussion: Thom stated a committee may have to be appointed of county board supervisors. Priske stated that department heads who work with the corporation counsel should give input to the committee. The proposals will be presented in closed session. The resolution will be from both the Finance Committee and the Administrative Committee.

Roll Call vote, 4 ayes, 0 nays, 1 absent (Henke), motion carried.

Motion/Second(Guden/Priske) to send a joint resolution to the December County Board with the Finance Committee for a full-time-in-house corporation counsel. Roll call vote, 4 ayes, no nays, 1 absent (Henke). Motion carried.

ADVERTISEMENT OF CORPORATION COUNSEL POSITION

If the full-time corporation counsel resolution is passed at the County Board meeting. The county will have to appointed a committee to review a job description and duties for the position, then the position will be advertised. This will be put on the agenda for the County Board meeting.

DISCUSSION AND POSSIBLE ACTION RELATING TO RECOMMENDATION FOR THE APPOINTMENT OF CORPORATION COUNSEL UNDE WIS STAT 59.42

COMMITTEE DISCUSSION - None

ADJOURNMENT

Motion/second (Traxler/Thom) to adjourn at 7:25 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk