

## PROPERTY AND INSURANCE COMMITTEE

December 4, 2018

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen on Tuesday, December 4, 2018 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen  
Richard Trochinski  
David Abendroth  
Patti Garro  
Keith Hess

Absent:

Other County employees present:

Liz Otto, County Clerk	Dawn Klockow, Corporation Counsel (5:08)
Scott Weir, Maintenance Supervisor	Sheriff Mark Podoll
Cathy Schmit, Cty Administrator	Harley Reabe, Cty Board Chair

### MINUTES

*Motion/second (Hess/Garro)* to approve the minutes of November 6, 2018 with no additions or corrections. All ayes. Motion carried.

### CORRESPONDENCE

County Clerk Liz Otto read a letter submitted to the committee, County Board Chair Harley Reabe, and County Administrator Cathy Schmit regarding the resolution on the agenda Relating to Government Center Security Systems and Building Upgrades. The letter states that Department Heads and staff in the West Wing are opposed to the \$157,750 proposed in the resolution for walls, doors, casework and windows but are in favor of the other security upgrades.

County Clerk Liz Otto also read two letters from Wisconsin County Mutual Insurance Corporation advising the county of a workers compensation flat dividend check in the amount of \$23,324 for 2017 and a workers compensation slider dividend check from 2016 in the amount of \$15,330.11 for a total of \$38,654.11.

PUBLIC COMMENTS - none

### BUDGET ADJUSTMENTS/LINE ITEM TRANSFER

Discussion held regarding transfer for additional insurance endorsements due to fleet vehicles. County Clerk Liz Otto will contact the insurance company for more information.

PURCHASE REQUESTS - none

### DISCUSSION AND POSSIBLE ACTION ON FAIRGROUNDS ELECTRICAL UPGRADE

The Green Lake County Livestock Council is requesting approval to upgrade electrical service in three buildings on the Highway grounds which house animals during the Fair. Funding for the project will come through fund raising and grants.

*Motion/second (Abendroth/Hess)* to approve the upgrades as requested. All ayes. Motion carried.

### **UWEX OUTREACH PROGRAM MANAGER OFFICE SPACE**

Jay Dampier, Outreach Program Manager for UW-Extension, is requesting office space within the Government Center starting January 1, 2019. A rental fee will be paid from the state UWEX program.

*Motion/second (Garro/Trochinski)* to approve the request for office space for Jay Dampier in the UW-Extension offices pending contract approval from Corporation Counsel. All ayes. Motion carried.

### **RESOLUTIONS**

- **Relating to Government Center Security Systems and Building Upgrades**

County Administrator Cathy Schmit distributed information on the proposed upgrades to security. Discussion held. County Board Chair Harley Reabe stated that all upgrades would be paid for through sales tax.

*Motion/second (Abendroth/Garro)* to approve the resolution pending bid approval. Ayes – 0, Nays – 5. Motion failed.

*Motion/second (Abendroth/Garro)* to amend the resolution to remove Year 2 (2020) and Year 3 (2021) proposals and authorize getting bids for the project. All ayes. Motion carried.

### **MAINTENANCE REPORT**

- The report was reviewed. Maintenance Supervisor Scott Weir gave an update. Discussion held.

### **COMMITTEE DISCUSSION**

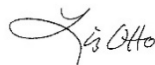
**Future Meeting Date:** Next meeting date: January 8, 2019 at 5:00 PM.

**Future Agenda items for action & discussion:**

### **ADJOURNMENT**

Chair Bernhagen adjourned the meeting at 5:28 PM.

Submitted by,



Liz Otto

County Clerk