

FINANCE COMMITTEE

August 22, 2018

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:30 PM on Wednesday, August 22, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Robert Lyon
Dennis Mulder

Absent: Brian Floeter

Also Present: Liz Otto, County Clerk
Becky Pence, Hwy Adm Asst
Gary Podoll, Em Mgmt
Dawn Klockow, Corp Counsel

Lori Evans, SO Admin Asst
Amanda Toney, Treasurer
Angie Petruske, Acct Budget Coord

MINUTES

Motion/second (Jenkins/Lyon) to approve the minutes of July 25, 2018 with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS

Joy Waterbury stated she is present to find out more about the 2019 library budget. She is on the Kingston Library board and is aware that the libraries have asked for an \$11,000 increase over the 2018 budget.

CORRESPONDENCE – none

APPEARANCES – none

CREDIT CARD REQUEST APPROVALS

Coroner Amanda Thoma submitted credit card request approvals for herself and two deputy coroners, Rachel Merrick and Kelly Schmude. Thoma's request is for a \$1,000 limit for herself and Merrick and Schmude are at \$500.00 each.

Motion/second (Lyon/Mulder) to approve the credit card requests. All ayes. Motion carried.

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney explained her July report. The August sales tax report has increased over July and came in at the highest figure so far. The August settlement is complete. Bond payment is due on September 1, 2018.

TAX DEED UPDATE

Treasurer Amanda Toney stated that there are currently 19 parcels with 16 owners under tax deed consideration.

RESOLUTIONS/ORDINANCES - none

BUDGET REVIEW

Expenditures and revenues through July were reviewed and discussed.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

- County Clerk – Budget adjustment in the amount of \$18,700.00 from Public Liability to the Publications-Elections account due to unanticipated elections, referenda, and new publication requirements.
- Corporation Counsel – Budget adjustment in the amount of \$1,275.00 to be moved from printer/paper supplies to be used for a standup desk for a clerical position.
- Sheriff’s Office – Budget adjustment in the amount of \$26,000 from Jail Salaries to Radio Overtime to cover staff changeover.
- Emergency Management – Budget adjustment in the amount of \$25,456.00 from Capital Outlay to 911 Project to cover the cost of the NextGen 911 upgrade.
- Emergency Management – Budget adjustment in the amount of \$20,533.00 for a new grant received for Terrorism Consequence Management.

Motion/second (Lyon/Mulder) to approve budget adjustments. All ayes. Motion carried.

- Sheriff’s Office – Line item transfer in the amount of \$23,000 from Jail Salaries to Jail Overtime to cover staff changeover.
- District Attorney – Line item transfer in the amount of \$750 from Professional Services to Transcripts to cover the need for more funds.

Motion/second (Jenkins/Mulder) to approve line item transfers. All ayes. Motion carried.

ADMINISTRATOR UPDATE ON 2019 ANNUAL BUDGET

County Administrator Cathy Schmit gave an update on the 2019 budget process. All departments have submitted their budgets on time and they will be reviewed next week. The levy limit increase is determined by net new construction and that is at .69%. Discussion held on employee health insurance for next year. Schmit also stated that currently she does not have the library budget set to increase at all for next year but will consider this when all of the figures are in.

SUPERVISOR’S MONTHLY CLAIMS

Supervisor’s claims: \$5,325.03

Lay people: \$277.32

Motion/second (Mulder/Jenkins) to approve supervisor’s and lay people monthly claims. All ayes. Motion carried.

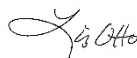
COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – September 20, 2018 at 5:30 PM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 6:07 PM.

Submitted by,



Liz Otto
County Clerk