



# **GREEN LAKE COUNTY**

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 04/11/2019**

**Amended Post Date: 04/15/2019**

**The following documents are included in the packet for the County Board meeting on April 16, 2019:**

- 1) Agenda
- 2) Draft minutes from the March 19, 2019 meeting
- 3) Resolution 4-2019 Relating to Committed Funds for 2019 as Required by GASB #54
- 4) Ordinance 7-2019 Amending Chapter 103, Animals, Article III Restricted Animals
- 5) Ordinance 8-2019 Rezone in the Town of Manchester: Manchester Rod & Gun Club, Dale Justmann
- 6) Ordinance 9-2019 Rezone in the Town of Brooklyn: Charles E. Hutchinson, Holly A. Sina, Donald J. Hutchinson, III
- 7) Budget Adjustments (2)
- 8) 2018 Annual Reports



**Green Lake County Board of Supervisors**  
**Meeting Notice**

The Green Lake County Board of Supervisors will convene at the **Government Center** in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the **16th day of April, 2019 at 9:00 AM** for the organizational meeting of the Board. Business to be transacted include:

**AMENDED AGENDA\*\*\***

**County Board of Supervisors**

- Dist. 1 Larry Jenkins*
- Dist. 2 Vicki Bernhagen*
- Dist. 3 Curtis Talma*
- Dist. 4 David Abendroth*
- Dist. 5 Peter Wallace*
- Dist. 6 Brian Floeter*
- Dist. 7 Charlie Wielgosh*
- Dist. 8 Patricia Garro*
- Dist. 9 Bill Boutwell*
- Dist. 10 Sue Wendt*
- Dist. 11 Harley Reabe*
- Dist. 12 Robert Schweder*
- Dist. 13 Kathleen Morris*
- Dist. 14 Dennis Mulder*
- Dist. 15 Katie Mehn*
- Dist. 16 Joe Gonyo*
- Dist. 17 Keith Hess*
- Dist. 18 Richard Trochinski*
- Dist. 19 Robert Lyon*

**GREEN LAKE COUNTY**  
**MISSION:**

- 1) *Fiscal Responsibility*
- 2) *Quality Service*
- 3) *Innovative Leadership*
- 4) *Continual Improvement in County Government*

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of the Call**
- 4. Pledge of Allegiance**
- 5. Minutes of 03/19/19 meeting**
- 6. Announcements**
- 7. Public Comment (3 minute limit)**
- 8. Correspondence**
- 9. Organization Direction to Committees**
- 10. Appearances**
  - \*Josh Dirkse, Aegis Corporation – Worker’s Compensation policy update
  - Conservation Poster Contest Awards – 9:45
  - Student appearances relating to County Government Day – 10:30
- 11. Introduction of County Board Supervisors**
- 12. Employee Recognition Awards for 2018**
- 13. Resolutions**
  - Res. 4-2019 Relating to Committed Funds for 2019 as Required by GASB #54
- 14. Ordinances**
  - Ord. 7-2019 Amending Chapter 103, Animals, Article III Restricted Animals
  - Ord. 8-2019 Rezone in the Town of Manchester: Manchester Rod & Gun Club, Dale Justmann
  - Ord. 9-2019 Rezone in the Town of Brooklyn: Charles E. Hutchinson, Holly A. Sina, Donald J. Hutchinson, III
- 15. Budget Adjustments**
- 16. 2018 Annual Reports**
- 17. Committee Appointments**
- 18. \*\*Closed Session**
  - Consider motion to convene into closed session per WI Statute §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. The case is The Estate of Ryan Clark v. Green Lake County, et al.
- 19. \*\*\*Reconvene to open session to take action, if appropriate, on matters discussed in closed session.**
- 20. Departments to Report on May 21, 2019**
- 21. Future Agenda Items for Action & Discussion**
- 22. And such other business as may properly come before the Board of Supervisors**
- 23. Adjourn**

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 15th day of April, 2019.

Elizabeth A. Otto, Green Lake County Clerk

DRAFT  
To be approved at the April 16, 2019 meeting

# GREEN LAKE COUNTY

## *BOARD PROCEEDINGS*

### *REGULAR SESSION*

*March 19, 2019*

The Green Lake County Board of Supervisors met in regular session, Tuesday, March 19, 2019, at 6:00 PM in the County Board Room, Green Lake, Wisconsin for the regular meeting.

The Board was called to order by Harley Reabe, Chairman. Roll call taken - Present – 17, Absent – 2 (Peter Wallace-District 5, Dennis Mulder-District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Curtis Talma	3
David Abendroth	4
Brian Floeter	6
Charlie Wielgosh	7
Patti Garro	8
William Boutwell	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Kathy Morris	13
Katie Mehn	15
Joe Gonyo	16
Keith Hess	17
Richard Trochinski	18
Robert Lyon	19

**READING OF THE CALL**

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 19th day of March, 2019 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER  
ROLL CALL  
READING OF THE CALL

**DRAFT**  
**To be approved at the April 16, 2019 meeting**

PLEDGE OF ALLEGIANCE

MINUTES OF 02/19/19

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

APPEARANCES

- Katie Gellings – UWEX Family Living Agent
- Ben Jenkins – UWEXX Agricultural Agent
- Morgan Martinez – UWEX 4H Agent

CORRESPONDENCE

CONFIRMATION OF HIGHWAY COMMISSIONER APPOINTMENT

RESOLUTIONS

- Resolution 4-2019 Relating to Eliminating the Account Budget Coordinator Position and Creating a Financial Manager Position in the Office of the County Administrator

ORDINANCES

- Ordinance 2-2019 Amend the Code of Green Lake County, Chapter 350, Zoning Ordinance; more specifically, to amend various sections within to be consistent with 2017 Act 67 and 68 as well as other identified changes
- Ordinance 3-2019 Rezone in the Town of Berlin: Barbara Meyer; Kim Michaelson, POA
- Ordinance 4-2019 Rezone in the Town of Berlin: Diana A. Schoppenhorst; Richard F. Gustke, Personal Rep; Tom Wilson, Agent
- Ordinance 5-2019 Rezone in the Town of Manchester: Kirk J. Schulz; Chad Boelter, Agent
- Ordinance 6-2019 Ordinance Amending Ordinance No. 979-2010, Chapter 187, Article IV, Boat Launch User Fees

BUDGET ADJUSTMENTS

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON April 16, 2019

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 18th day of March, 2019.

Elizabeth A. Otto  
Green Lake County Clerk

**PLEDGE OF ALLEGIANCE**

5. The Pledge of Allegiance to the Flag was recited.

**MINUTES OF 02/19/2019**

6. *Motion/second (Abendroth/Wendt)* to approve the minutes of February 19, 2019 with no changes or corrections. All Ayes. Motion carried.



**DRAFT**  
To be approved at the April 16, 2019 meeting

**ANNOUNCEMENTS**

7. The next County Board meeting will take place on April 16, 2019 at 9:00 AM. This is the annual Student Government Day so introductions of Board members will take place.
8. Chairman Reabe recognized Supervisor Keith Hess for his recent trip to Vietnam as part of the first Old Glory Honor Flight for those veterans who took part in the Vietnam War.

**PUBLIC COMMENTS (3 Minute Limit)**

9. Sheriff Mark Podoll gave an update on recent incidents involving the Sheriff's Department due to inclement weather and a traffic fatality. Podoll thanked the Highway Department for their cooperation in these matters.

**APPEARANCES**

10. Katie Gellings, UW-Extension Family Living Agent; and Ben Jenkins, UW-Extension Agricultural Agent; gave presentations on their activities for 2018 and upcoming programs.
11. Morgan Martinez, UW-Extension 4H Agent, introduced herself to the Board as a new member of the department since February of 2019. She also thanked Kathy Ninneman, Program Specialist in UWEX, for keeping the 4H program going while there was no agent in place.

**CORRESPONDENCE**

12. None

**CONFIRMATION OF HIGHWAY COMMISSIONER APPOINTMENT**

5. County Administrator Cathy Schmit introduced Barry Mashuda as her appointee for Highway Commissioner.
6. ***Motion/second (Abendroth/Schweder)*** to approve the appointment of Barry Mashuda as the Highway Commissioner. Roll call vote – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Wallace, Mulder). Motion carried. Mr. Mashuda thanked the Board for the appointment and also thanked Superintendent Jason Franke and Fleet/Warehouse Supervisor Bob Shaffer for their efforts this winter.

**RESOLUTIONS**

7. Resolution 4-2019 Relating to Eliminating the Account Budget Coordinator Position and Creating a Financial Manager Position in the Office of the County Administrator. ***Motion/second (Wendt/Boutwell)*** to adopt Resolution No. 4-2019. Discussion held.

## DRAFT

### To be approved at the April 16, 2019 meeting

*Motion/second (Floeter/Abendroth)* to return the resolution to the Personnel Committee for more information. Roll Call vote on Motion to return to committee – Ayes – 17, Nays – 0, Absent – 2 (Wallace, Mulder), Abstain – 0. Motion carried.

#### ORDINANCES

8. Ordinance 2-2019 Amend the Code of Green Lake County, Chapter 350, Zoning Ordinance; more specifically, to amend various sections within to be consistent with 2017 Act 67 and 68 as well as other identified changes. *Motion/second (Garro/Jenkins)* to enact Ord. No. 2-2019. No discussion. Roll Call vote on Motion to enact – Ayes – 17, Nays - 0, Absent – 2 (Wallace, Mulder), Abstain – 0. Motion carried. Ordinance No. 2-2019 passed as enacted.
9. Ordinance 3-2019 Rezone in the Town of Berlin: Barbara Meyer; Kim Michaelson, POA. *Motion/second (Floeter/Garro)* to enact Ord. No. 3-2019. No discussion. Roll Call vote on Motion to enact – Ayes – 17, Nays - 0, Absent – 2 (Wallace, Mulder), Abstain – 0. Motion carried. Ordinance No. 3-2019 passed as enacted.
10. Ordinance 4-2019 Rezone in the Town of Berlin: Diana A. Schoppenhorst; Richard F. Gustke, Personal Rep; Tom Wilson, Agent. *Motion/second (Wielgosh/Abendroth)* to enact Ord. No. 4-2019. No discussion. Roll Call vote on Motion to enact – Ayes – 17, Nays - 0, Absent – 2 (Wallace, Mulder), Abstain – 0. Motion carried. Ordinance No. 4-2019 passed as enacted.
11. Ordinance 5-2019 Rezone in the Town of Manchester: Kirk J. Schulz; Chad Boelter, Agent. *Motion/second (Bernhagen/Jenkins)* to enact Ord. No. 5-2019. No discussion. Roll Call vote on Motion to enact – Ayes – 17, Nays - 0, Absent – 2 (Wallace, Mulder), Abstain – 0. Motion carried. Ordinance No. 5-2019 passed as enacted.
12. Ordinance 6-2019 Ordinance Amending Ordinance No., 979-2010, Chapter 187, Article IV, Boat Launch User Fees. *Motion/second (Garro/Schweder)* to enact Ord. No. 6-2019. Discussion held. Roll Call vote on Motion to enact – Ayes – 17, Nays - 0, Absent – 2 (Wallace, Mulder), Abstain – 0. Motion carried. Ordinance No. 6-2019 passed as enacted.

#### BUDGET ADJUSTMENTS

13. Personnel/County Administration – adjust the 2018 Credit Card Points Redeemed revenue account and the Employee Incentive expense account by \$1,970.99 for employee apparel purchase.
14. Corporation Counsel – adjust the 2018 Training Revenue account by \$3,834.00 and the Travel expense account by \$333.27 due to training sessions at UW-Green Bay provided by Corporation Counsel.
15. Clerk of Circuit Court – transfer \$23,174.61 from the 2018 GAL Reimbursement revenue account to GAL Expenses and Medical due to unforeseen circumstances.

## DRAFT

### To be approved at the April 16, 2019 meeting

16. Emergency Management – adjust the 2019 Hazardous Mitigation Plan revenue account to \$20,533.00 and adjust several corresponding expense accounts for the same amount due to a new grant.
17. ***Motion/second (Hess/Trochinski)*** to approve all budget adjustments as presented. Roll call vote – Ayes - 17, Nays - 0, Absent – 2 (Wallace, Mulder), Abstain - 0. Motion carried.

#### COMMITTEE APPOINTMENTS

18. Chair Harley Reabe appointed Mike Lehner to the Board of Adjustment with the Board's approval.
19. ***Motion/second (Garro/Boutwell)*** to approve the appointment. All ayes. Motion carried.

#### COMMITTEES TO REPORT ON April 16, 2019

20. Chair Reabe stated that there will be no reports in April due to Student Government Day reports.

#### OTHER MATTERS AUTHORIZED BY LAW

21. None

#### ADJOURN

22. ***Motion/second (Mehn/Schweder)*** to adjourn at 7:08 PM. All Ayes. Motion carried.

Respectfully Submitted,

Elizabeth Otto  
County Clerk

**RESOLUTION NUMBER 4-2019**

**Relating to Committed Funds for 2019 as Required by GASB #54**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of April 2019, does resolve as follows:

- 1 **WHEREAS**, Green Lake County is required by the Governmental Accounting Standards
- 2 Board (GASB) as outlined in *GASB #54 Fund Balance Reporting and Governmental*
- 3 *Fund Type Definitions*, to classify governmental fund balances and establish conditions
- 4 for spending any stabilization arrangements by close of December 31, 2018;
- 5 **NOW THEREFORE BE IT RESOLVED**, that the Green Lake County Board of
- 6 Supervisors does hereby establish the committed funds attached to this Resolution to
- 7 be in place from January 1, 2019 until such a time as a change is made by resolution of
- 8 the Green Lake County Board.
- 9 Fiscal note is attached.
- 10 Majority vote is needed to pass.

Roll Call on Resolution No. 4-2019

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 16th day of April 2019.

/s/ Larry Jenkins

Larry Jenkins

\_\_\_\_\_  
County Board Chairman

/s/ Robert Lyon

Robert Lyon

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Dennis Mulder

\_\_\_\_\_  
Corporation Counsel

/s/ Brian Floeter

Brian Floeter

**CAPITAL OUTLAY/CARRYOVER FUNDS**

<b>Account #</b>	<b>Account Name</b>	<b>\$</b>	<b>Move To Account #</b>	<b>Move To Account Name</b>
18-101-00-58000-000-000	Contingent Fund	400,776.20	19-101-00-58000-000-000	Contingent Fund
18-101-23-51820-999-000	Non-Lapsing Retirement/Salary/Fringe	90,057.69	19-101-23-51820-999-000	Non-Lapsing Retirement/Salary/Fringe
18-100-13-55620-110-000	Salaries - UW Ext	69,000.00	19-101-23-51820-999-000	Non-Lapsing Retirement/Salary/Fringe
18-100-02-49320-000-000	Applied Funds	20,000.00	19-101-23-51820-999-000	Non-Lapsing Retirement/Salary/Fringe
18-100-00-51930-154-000	Retiree's Insurance Premium	10,627.02	19-101-23-51820-999-000	Non-Lapsing Retirement/Salary/Fringe
18-100-00-48400-000-000	Insurance Claims & Refunds	18,717.43	<b>New Account</b>	Insurance
18-100-00-51430-222-003	Electrical/Gas Radio Tower	2,903.18	19-400-00-57100-911-000	Capital Outlay - 911
18-100-00-58300-000-000	911 Project	3,705.87	19-400-00-57100-911-000	Capital Outlay - 911
18-100-00-58300-247-001	Maintenance	3,202.49	19-400-00-57100-911-000	Capital Outlay - 911
18-101-03-51310-999-002	Carryover DA Symposium	1,818.42	19-101-03-51310-999-002	Carryover DA Symposium
18-101-03-51310-999-003	Carryover DA Computer Forensic Examiner	720.00	19-101-03-51310-999-003	Carryover DA Computer Forensic Examiner
18-100-03-48153-000-000	Computer Forensic Examiner Revenue	2,379.13	19-101-03-51310-999-003	Carryover DA Computer Forensic Examiner
18-101-04-51930-999-000	Carryover Loss Control	3,183.14	19-101-04-51930-999-000	Carryover Loss Control
18-101-07-51710-999-001	Carryover Redacting Expenses (RESTRICTED)	44,886.67	19-101-07-51710-999-001	Carryover Redacting Expenses (RESTRICTED)
18-101-09-52100-999-001	Carryover ICAC	1,373.43	19-101-09-52100-999-001	Carryover ICAC (RESTRICTED)
18-101-09-52126-999-000	Anti Drug Program	362.31	19-101-09-52126-999-000	Anti Drug Program
18-101-09-52700-999-000	Carryover Sherriff Dept Jail Assmt (RESTRICTED)	40,965.46	19-101-09-52700-999-000	Carryover Sherriff Dept Jail Assmt (RESTRICTED)
18-100-09-49201-000-000	Jail Assessment	3,696.23	19-101-09-52700-999-000	Carryover Sherriff Dept Jail Assmt (RESTRICTED)
18-101-09-52700-999-004	Carryover Juvenile Prisoner Board (ASSIGNED)	14,162.35	19-101-09-52700-999-004	Carryover Juvenile Prisoner Board (ASSIGNED)
18-100-09-49320-010-000	Applied Funds - Juvenile Board	2,950.00	19-101-09-52700-999-004	Carryover Juvenile Prisoner Board (ASSIGNED)
18-101-09-52700-999-006	Carryover Inmate Commissary (RESTRICTED)	46,206.36	19-101-09-52700-999-006	Carryover Inmate Commissary (RESTRICTED)
18-100-09-46224-000-000	Inmate Commissary	13,830.30	19-101-09-52700-999-006	Carryover Inmate Commissary (RESTRICTED)
18-101-09-52700-999-007	Inmate Programs	173,838.92	19-101-09-52700-999-007	Inmate Programs
18-101-09-52720-999-000	Crime Prevention	58,860.15	19-101-09-52720-999-000	Crime Prevention
18-101-09-52150-999-009	Carryover Defibrillator	5,096.40	19-101-09-52150-999-009	Carryover Defibrillator
18-101-09-52720-999-001	Carryover K9 Donations	8,232.79	19-101-09-52720-999-001	Carryover K9 Donations
18-100-09-48500-000-000	Canine	11,779.23	19-101-09-52720-999-001	Carryover K9 Donations
18-100-09-52150-350-000	Snowmobile-ATV	400.00	19-400-00-57100-009-000	Capital Outlay - Sheriff
18-100-09-52150-810-003	Squad - Equipment	6,177.84	19-400-00-57100-009-000	Capital Outlay - Sheriff
18-100-09-52150-810-005	Firearms/CTU/SWAT	5,649.00	19-400-00-57100-009-000	Capital Outlay - Sheriff
18-100-09-52100-307-000	Staff Development - Education	994.99	19-100-09-49320-019-000	Applied Funds - Staff Development
18-100-09-52100-306-000	Firearms Program	1,016.62	<b>New Account</b>	Applied Funds
18-100-09-52120-350-000	Repair & Maintenance	900.00	<b>New Account</b>	Applied Funds
18-100-09-52120-810-002	Buoy Repair	800.00	<b>New Account</b>	Applied Funds
18-101-10-53610-999-004	Professional Services - Land Development	38,445.07	19-101-10-53610-999-004	Professional Services - Land Development
18-101-10-53610-999-007	Professional Services - Surveyor	68,584.93	19-101-10-53610-999-007	Professional Services - Surveyor
18-101-10-53610-999-000	Carryover Non-Metallic Mining (RESTRICTED)	52,162.00	19-101-10-53610-999-000	Carryover Non-Metallic Mining (RESTRICTED)
18-100-10-44409-000-000	Non-Metallic Mining	15,300.00	19-101-10-53610-999-000	Carryover Non-Metallic Mining (RESTRICTED)
18-101-20-51711-999-000	Carryover Land Information (RESTRICTED)	29,647.63	19-101-20-51711-999-000	Carryover Land Information (RESTRICTED)
18-100-20-49320-000-000	Applied Funds	17,843.65	19-101-20-51711-999-000	Carryover Land Information (RESTRICTED)
18-100-12-43575-000-000	Boat Launch Fees	36,022.53	19-400-00-57100-012-190	Capital Outlay - Parks - Boat Launch
18-100-12-43604-000-000	Parks Donations	1,936.46	19-101-12-55200-999-003	Carryover Parks Donations

18-100-12-49320-000-000	Applied Funds	33,171.00	19-400-00-57100-012-000	Capital Outlay - Parks
18-101-12-55200-999-005	Carryover Green Lake Trail Project (RESTRICTED)	54,615.92	19-101-12-55200-999-005	Carryover Green Lake Trail Project (RESTRICTED)
18-101-13-55460-999-001	*Fair Donations	-16,871.78	19-101-13-55460-999-001	*Fair Donations
18-100-13-46741-000-000	Donations - Fair	20,028.15	19-101-13-55460-999-001	*Fair Donations
18-101-13-55620-999-001	*UWEX Program Donations	7,175.59	19-101-13-55620-999-001	*UWEX Program Donations
18-100-13-43604-000-000	Donations - UW Ext	2,975.00	19-101-13-55620-999-001	*UWEX Program Donations
18-101-13-55620-999-004	UWEX Grants (RESTRICTED)	5,187.36	19-101-13-55620-999-004	UWEX Grants (RESTRICTED)
18-100-13-46770-301-000	UW Extension Grants	500.00	19-101-13-55620-999-004	UWEX Grants (RESTRICTED)
18-101-14-56110-999-000	Carryover LC Conservation Fund	272,086.17	19-101-14-56110-999-000	Carryover LC Conservation Fund
18-100-14-49320-000-000	Applied Funds	24,531.45	19-101-14-56100-999-002	Carryover LC Lake & River Fund
18-100-14-43604-000-000	Lake & River Fund	20,347.58	19-101-14-56100-999-002	Carryover LC Lake & River Fund
18-101-30-54900-999-000	*HHS Donations	17,149.04	19-101-30-54900-999-000	*HHS Donations
18-101-30-49320-000-000	HHS Donations	14,829.55	19-101-30-54900-999-000	HHS Donations
18-101-32-54641-999-000	Food Pantry Donations	-7,488.96	19-101-32-54641-999-000	Food Pantry Donations
18-101-32-49320-000-000	Food Pantry Donations	32,412.59	19-101-32-54641-999-000	Food Pantry Donations
18-101-11-54710-999-000	Carryover Veterans Donations	1,303.13	19-101-11-54710-999-000	Carryover Veterans Donations
18-100-11-49320-524-000	Donations for Veterans	2,317.00	19-101-11-54710-999-000	Carryover Veterans Donations
18-101-11-54710-999-001	Carryover Veterans Transportation (Restricted)	112.11	19-101-11-54710-999-001	Carryover Veterans Transportation (Restricted)
18-101-31-54112-999-001	Carryover Community Health Imp Plan (ASSIGNED)	20,400.00	19-101-31-54112-999-001	Carryover Community Health Imp Plan (ASSIGNED)
18-101-35-54805-999-000	Carryover FRI Vehicle Outlay	10,757.03	19-101-35-54805-999-000	Carryover FRI Vehicle Outlay
18-207-35-53805-800-310	Capital Outlay - 5310 Grant	5,000.00	19-101-35-54805-999-000	Carryover FRI Vehicle Outlay
18-100-23-51820-790-000	Employee Incentive	23.53	<b>New Account</b>	Carryover Employee Incentive
18-400-00-57100-006-000	Capital Outlay - Maintenance	193,945.26	19-400-00-57100-006-000	Capital Outlay - Maintenance
18-400-00-57100-006-847	Capital Outlay - FRI	7,604.00	19-400-00-57100-006-847	Capital Outlay - FRI
18-400-00-57100-009-000	Capital Outlay - Sheriff	958,167.22	19-400-00-57100-009-000	Capital Outlay - Sheriff
18-400-00-57100-012-000	Capital Outlay - Parks	13,978.17	19-400-00-57100-012-000	Capital Outlay - Parks
18-400-00-57100-012-190	Capital Outlay - Boat Launch	100,633.32	19-400-00-57100-012-190	Capital Outlay - Boat Launch
18-400-00-57100-025-000	Capital Outlay - IT	82,080.54	19-400-00-57100-025-000	Capital Outlay - IT
18-400-00-57100-911-000	Capital Outlay - 911	27,996.12	19-400-00-57100-911-000	Capital Outlay - 911
18-400-00-57400-351-000	Fuel - Leased Vehicles	18,783.79	19-400-00-57100-351-000	Fuel - Leased Vehicles
18-400-00-57400-351-211	Grant Mileage	3,676.55	19-400-00-57100-351-000	Fuel - Leased Vehicles
18-400-00-57400-539-000	Vehicle Lease	212,635.20	19-400-00-57400-539-000	Vehicle Lease

**ORDINANCE NO. 7-2019**

**Amending Chapter 103, Animals, Article III Restricted Animals.**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of April 2019, does ordain as follows:

1 Section 1. Green Lake County Ordinance, No. 1130-2015, Adopted December 15, 2015  
2 is hereby amended as follows:

3 103-27. Definitions

4 Domestic Animal

5 Any species that has been selectively bred for hundreds of generations to accept  
6 humans or live with humans so as to live and breed in a tame condition, depend on  
7 humankind for survival, and are commonly considered to be domesticate in the United  
8 States. Domestic animals include

- 9 a. Companion animals,
- 10 b. Livestock,
- 11 c. Farm-raised deer,
- 12 d. A pet bird,
- 13 e. Farm-raised game birds not released to the wild,
- 14 f. Poultry,
- 15 g. Ratites,
- 16 h. Farm-raised fish not released to the waters of the state, and
- 17 i. Foxes, fitch, nutria, marten, fisher, mink, chinchilla, rabbit or caracul that are born,  
18 bred, and raised in captivity and are not endangered or threatened species.

Roll Call on Ordinance No. 7 -2019

Submitted by Judicial Law  
Enforcement/Emergency  
Management Committee:

Ayes , Nays , Absent , Abstain

/s/ Larry Jenkins

Larry Jenkins, Chair

Passed and Enacted/Rejected this 16th  
day of April, 2019.

/s/ Sue Wendt

Sue Wendt

\_\_\_\_\_  
County Board Chairman

/s/ Peter Wallace

Peter Wallace

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

/s/ Kathy Morris

Kathy Morris

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Keith Hess



19 Person  
20 Any individual, partnership, firm, joint stock company, corporation, trust, estate, or other  
21 legal entity.

22  
23 §103.29. Keeping of certain restricted animals.

A. Except as otherwise provided herein, no person within the unincorporated areas of Green Lake County shall own, keep, maintain, harbor, or have in his or her possession, or under his or her control, or sell, or offer to purchase, any wild animal, harmful wild animal, or animal with vicious or dangerous propensities, including, but not limited to, any of the following animals:

24 C. This section shall not apply to:

25 (1) Any person exempt from licensing by the Department of Natural Resources under  
26 Wis. Ch. 169.

27 (2) Any person exempt under Wis. Stat. §169.07

28  
29 (3) Any person who possesses a license or other approval issued by the Department of  
30 Natural Resources under Wis. Ch. 169 or §29.319 Wis. Stats. to possess, purchase,  
31 or sell a live wild animal.

32 D. Any person who is exempt under paragraph C. shall ensure that:

33 (1) The location where the animal is housed conforms to the provisions of the zoning  
34 ordinances of the municipality in which the animal is housed;

35 (2) The animal is handled and treated humanely in conformity with all state statutes and  
36 administrative codes applicable to that particular animal.

37 (3) The licensed facility housing the animal conforms to all state statutes and  
38 administrative codes applicable to that particular animal;

39 Section 2. This ordinance shall become effective upon passage and publication.

40 Section 3. The repeal and recreation of any section herein shall not have any effect on  
41 existing litigation and shall not operate as an abatement of any action or proceeding then  
42 pending or by virtue of the repealed sections.

43 Section 4. All ordinances and parts of ordinances in conflict herewith are hereby  
44 repealed.



**Manchester Rod & Gun Club, Dale Justmann - W3614 South Gate Road, Town of Manchester  
Parcel #012-00283-0100, Lot 1 CSM1659 (±1 acre), and #012-00285-0000, Lot 2 CSM1659 (±18 acres)  
Rezone request from I-Industrial and A-1 Farmland Preservation to RC-Recreation**

**Current Configuration:**

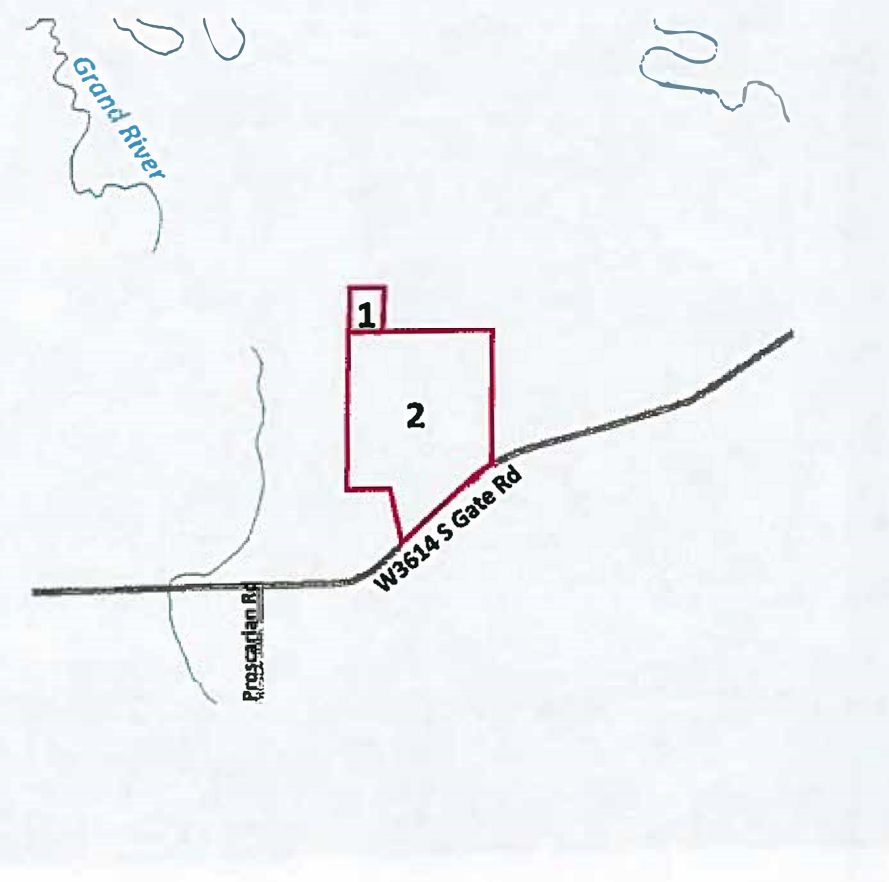
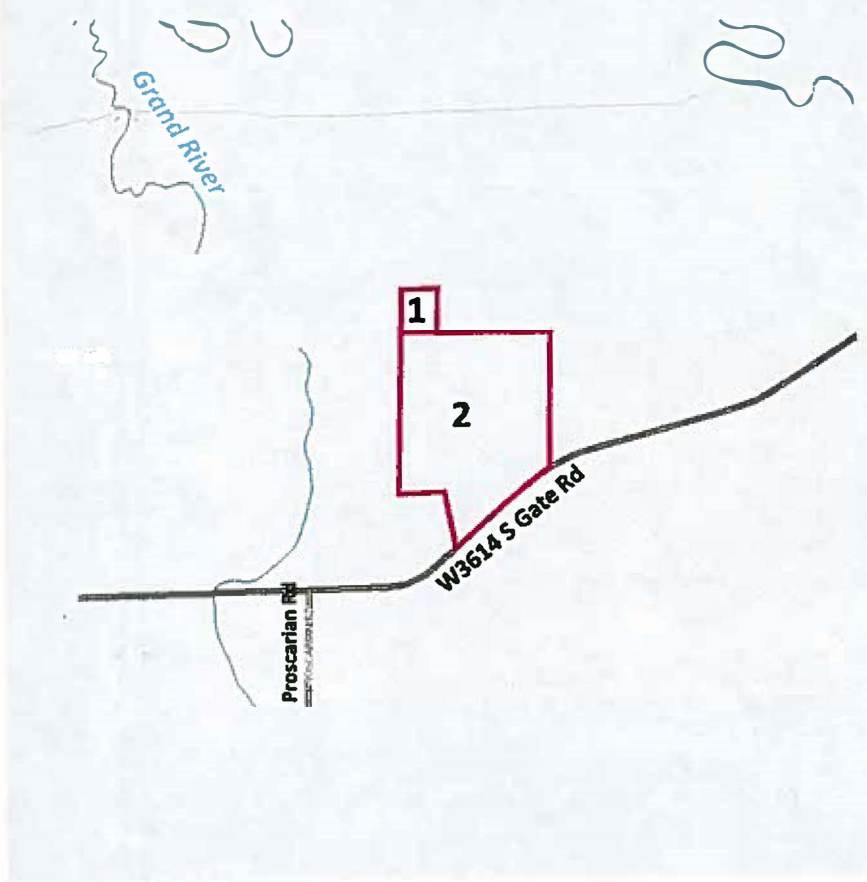
**#1 = Parcel 012-00283-0100 - ± 1.15 acres  
currently zoned I-Industrial District.**

**#2 = Parcel 012-00285-0000 - ± 17.86 acres  
currently zoned A-1 Farmland Preservation  
District.**

**Proposed Configuration:**

**#1 = Parcel 012-00283-0100 – Rezoned to  
RC-Recreation District.**

**#2 = Parcel 012-00285-0000 - Rezoned to  
RC-Recreation District.**



**ORDINANCE NUMBER 9-2019**

**Relating to: Rezone in the Town of Brooklyn  
Owners: Charles Edwin Hutchinson, Holly Ann Sina,  
Donald John Hutchinson, III**

1 The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly  
2 assembled at its regular meeting begun on the 16<sup>th</sup> day of April, 2019, does ordain  
3 as follows:

4 **NOW, THEREFORE, BE IT ORDAINED**, that the Green Lake County Zoning Ordinance,  
5 Chapter 350 as amended, Article IV Zoning Districts, Section 350-26. Official Map, as relates  
6 to the Town of Brooklyn, shall be amended as follows:

7 County Road J, Parcels #004-00137-0000, #004-00142-0000, #004-00141-0000, ±120 acres, Part  
8 of the SW¼ and SE¼ of Section 7, T16N R13E, Town of Brooklyn; from A-1, Farmland  
9 Preservation District to R-4, Rural Residential District, in order to ultimately create three lots no  
10 larger than 5.9 acres by certified survey map.

11 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage  
12 and publication.

Roll Call on Ordinance No. 9-2019

Submitted by the Land Use Planning  
and Zoning Committee:

Ayes \_\_\_\_, Nays \_\_\_\_, Absent \_\_\_\_, Abstain \_\_\_\_

Committee Vote:  
Ayes 4, Nays 1, Absent 0, Abstain 0

Passed and Enacted/Rejected this 16<sup>th</sup> day of  
April, 2019.

/s/ William Boutwell

William Boutwell

Harley Reabe, County Board Chairman

/s/ Robert Lyon

Robert Lyon, Chair

ATTEST: Elizabeth Otto, County Clerk

/s/ Harley Reabe

Harley Reabe, Vice Chair

Approved as to Form:

/s/ Curt Talma

Curt Talma

/s/ Dawn N. Klockow

Dawn N. Klockow, Corporation Counsel

/s/ Peter Wallace

Peter Wallace

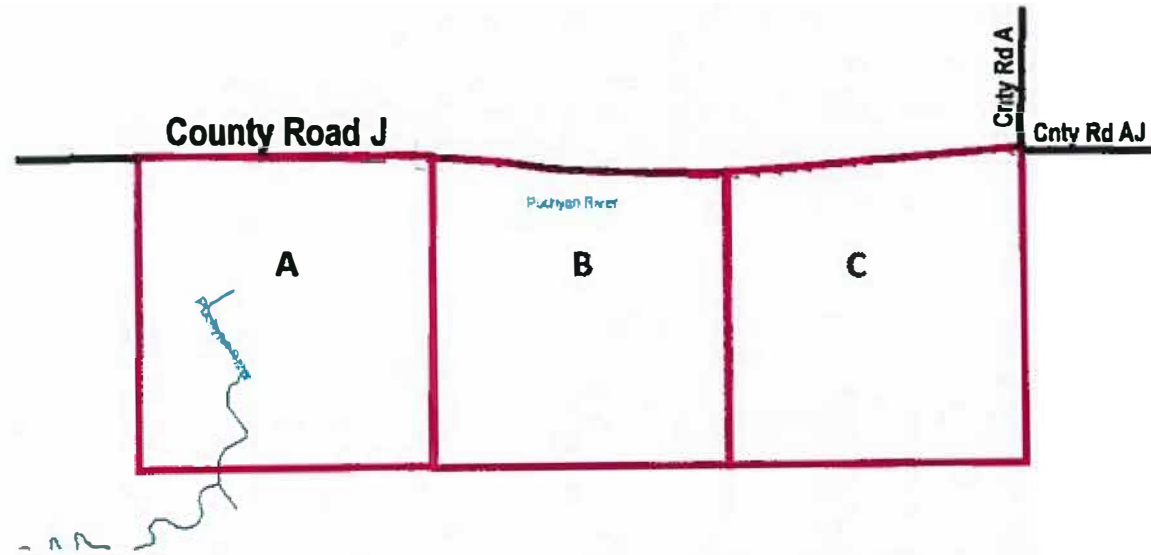
**Holly Ann Sina, Charles Edwin Hutchinson, Donald John Hutchinson, III - County Road J, Town of Brooklyn  
 Parcels #004-00137-0000, #004-00141-0000, #004-00142-0000 (total ±120 acres), Part of the SE¼ & SW¼ of Section 7, T16N, R13E  
 Request to rezone from A-1 Farmland Preservation District to R-4 Rural Residential District.**

**Existing Configuration:**

**Parcel A** = ±40 acres currently zoned A-1 Farmland Preservation District  
 Parcel # 004-00137-0000

**Parcel B** = ±40 acres currently zoned A-1 Farmland Preservation District  
 Parcel # 004-00142-0000

**Parcel C** = ±40 acres currently zoned A-1 Farmland Preservation District  
 Parcel # 004-00141-0000



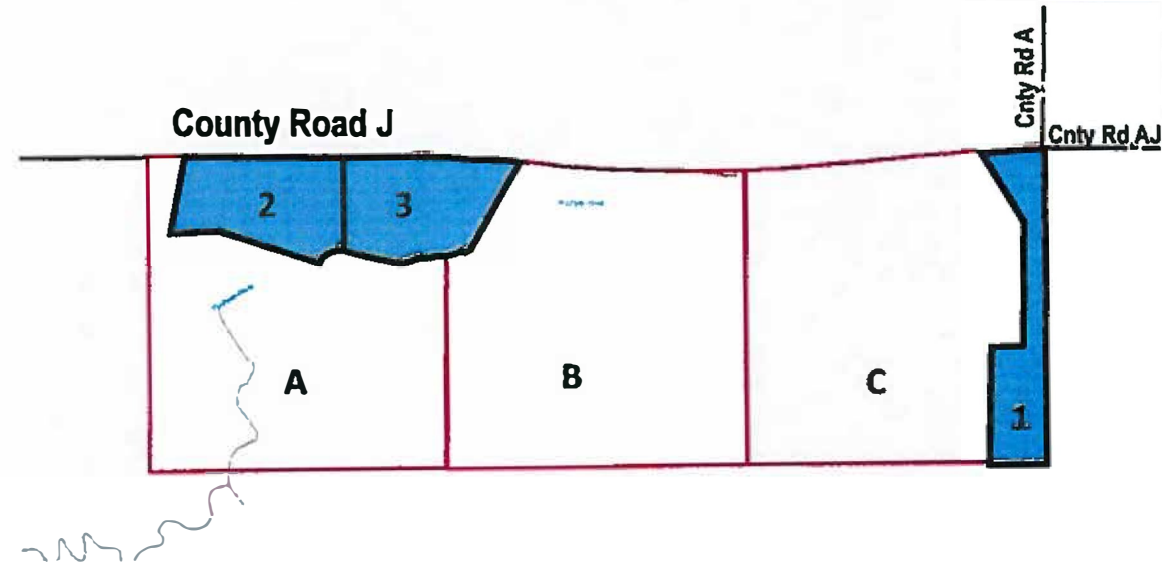
**Proposed Configuration:**

\***Lot 1** = ≤5.9 acres rezoned from A-1 Farmland Preservation District to R-4 Rural Residential District

\* **Lot 2** = ≤5.9 acres rezoned from A-1 Farmland Preservation District to R-4 Rural Residential District

\* **Lot 3** = ≤5.9 acres rezoned from A-1 Farmland Preservation District to R-4 Rural Residential District

\*Effect of this rezone is that the zoning of parts of parcels A, B, and C will change from A-1 to R-4. The subsequent recording of the certified survey map would have the effect of creating the proposed lots.



# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: February 28, 2019  
 Department: UW-Extension  
 Amount: \$1,560.00  
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Registration fees for Hemp Informational Meeting on 1/25/19

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**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
19-100-13-46770-231-000	Agricultural Programs	\$ -	\$ 1,560.00	\$ 1,560.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,560.00	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
19-100-13-55620-213-000	Agricultural Programs	\$ -	\$ 1,560.00	\$ 1,560.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,560.00	

Department Head Approval: Catharine J. Seppit

Date Approved by Committee of Jurisdiction: Patricia J. Gaur

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 3/27/19

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 7, 2019  
 Department: Land Use Planning & Zoning  
 Amount: \$6,357.00  
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Underestimated public hearing revenue, for both P&Z and BOA, but using overage to offset extra expenses associated with additional public hearings (Training, Publications, Meeting Payments).  
Underestimated Wisconsin Fund expenses, but offset with actual revenue from these grant applications.  
Also, County Surveyor expenses were over, but excess CSM revenue used to offset.

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-10-44400-002-000	PZ Public Hearing	\$ 7,000.00	\$ 907.00	\$ 7,907.00
18-100-10-44400-001-000	BOA Public Hearing	\$ 750.00	\$ 1,500.00	\$ 2,250.00
18-100-10-43502-000-000	Wisconsin Fund Grant	\$ 6,500.00	\$ 3,800.00	\$ 10,300.00
18-100-10-46762-000-000	Certified Survey Maps	\$ 6,000.00	\$ 150.00	\$ 6,150.00
Total Adjustment			\$ 6,357.00	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-10-53610-307-000	Training	\$ 916.00	\$ 20.00	\$ 936.00
18-100-10-53610-320-001	Publications PZ Public Hearing	\$ 2,000.00	\$ 1,840.00	\$ 3,840.00
18-100-10-53610-320-000	Publications BOA Public Hearing	\$ 500.00	\$ 394.00	\$ 894.00
18-100-10-53610-140-000	Meeting Payments	\$ 600.00	\$ 153.00	\$ 753.00
18-100-10-53610-245-000	Wisconsin Fund Grant	\$ 6,500.00	\$ 3,800.00	\$ 10,300.00
18-100-10-53610-210-002	Professional Services SRV	\$ 9,500.00	\$ 150.00	\$ 9,650.00
Total Adjustment			\$ 6,357.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 3-7-19 Robert Lopez

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 3/27/19

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_





## **GREEN LAKE COUNTY**

### **OFFICE OF THE COUNTY ADMINISTRATOR**

*Catherine J. Schmit, County Administrator* Office: 920-294-4147  
cschmit@co.green-lake.wi.us FAX: 920-294-4135

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January 28, 2019

To: Green lake County Board of Supervisors

From: Catherine J. Schmit, County Administrator

Under general direction of the Green Lake County Board, the Administrator serves as the County's chief administrative officer under State Statute 59.18, and is responsible for directing all managerial and administrative functions of the county, except those functions vested in boards, commissions, or other elected officers.

During the first half of 2018 I collaborated with the Corporation Counsel and participated in numerous Administrative Committee meetings concentrating on updating the County Board Rules ordinance prior to the April 2018 election. Working with HR Coordinator Nicole Geschke we finalized the updated annual performance evaluation process utilizing new Halogen Employee Performance Management Software. Halogen end-user training for additional Halogen Software functionality was ongoing throughout the year. We also worked closely with the County Board to address wage parity issues present in the current employee wage plan. I collaborated with the County Board Chair and various departments in developing a vehicle capital lease program, stretching levy dollars for a safer and updated fleet of County vehicles. We are also saving money previously disbursed for personal vehicle mileage reimbursement by utilizing fleet lease vehicles for county travel. The department also collaborated with Emergency Management and Sheriff's Dept. on the NextGen 911 system upgrade of obsolete equipment mandated to be completed by 2020, with the new system now up and operating. Capital lease financing for the project was negotiated by the department and approved by the County Board to complete the project ahead of the deadline. I participated in several Opioid Litigation discussions throughout the year. I also participated in meetings with the City of Berlin Administrator, Northern and Southern Green Lake County area ambulance service representatives regarding concerns related to county ambulance service and funding. The County will be proceeding with a countywide ambulance service feasibility study in 2019. My office also coordinated with County staff and contracted representatives from Potter Lawson on review of Government Center security and related issues and concerns. The County will be updating security systems and physical layout of security area in 2019.

In June Budget Coordinator Angie Petruske and I also held our 2019 Annual Budget Kickoff meeting with Departments. This was the second year of using an entirely new detailed format and process. Training and budget development workshops were held to support staff in navigating the budget process. Department Heads have done a great job of taking ownership of and being accountable for their own departmental budget line items. Since relocating to the Administrator's Office Angie has done an exceptional job of coordinating budget development and monitoring budget compliance throughout the year. In November the County Board adopted the 2019 Green Lake County Annual Budget after a smooth and cooperative budget development process.

Angie also coordinates the County's annual audit working closely with staff and the auditors to ensure audit compliance requirements are met and we have a smooth audit process at the close of the year. Angie has also gone the extra mile in working with our audit firm to receive extra training in order to best facilitate audit compliance and develop end of year audit schedules for a smoother and cleaner annual audit process. The County achieved another clean audit report for 2017 and Angie is already working hard on pre-audit preparation for fiscal year 2018.

Also in June, Human Resources Coordinator Nicole Geschke celebrated her one year anniversary with Green Lake County. She has been instrumental in streamlining the recruitment and hiring process as well as being the lead on implementation and coordination of our new employee performance management software and evaluation process. Several mandatory training sessions were held for all staff and workshops were scheduled to assist staff with navigating the process and software. Nicole's efforts have vastly improved responses to our recruitment efforts.

With the June resignation of Highway Commissioner Amy Brooks, Nicole and I spent a significant amount of time during the second half of 2018 overseeing Highway Department operations and staffing. By the end of the summer we were recruiting for 7 highway staff vacancies as well as the new commissioner. Nicole not only rose to the challenge by recruiting 7 great staff, but worked closely with Highway Superintendent Jason Franke in developing a robust onboarding and training program to ensure the success of the new staff. Current highway personnel stepped up and developed training programs for the new staff and this approach was highly effective. Feedback from the new staff confirmed that they were really comfortable with the onboarding and training process and it contributed to their being successful in their new positions. They also communicated that they felt valued by the County and really appreciated the support of the more experienced highway staff. Other counties have reached out to us asking for our secret to success! We continue our search for a successful Highway Commissioner candidate into 2019.

During 2018 we welcomed Ben Jenkins, filling the long term UWEX Ag Agent position vacancy. We will be welcoming Morgan Martinez on February 1, 2019 as our new long awaited UWEX 4H Agent. Regional Director Jay Dampier accepted a state position with UWEX so we await the hiring of our new regional director. Jay continues to serve as our resource in the interim.

We are looking forward to having another exciting and productive year in 2019!

Respectfully submitted,

***Catherine J. Schmit***

Catherine J. Schmit

Green Lake County Administrator

Also, Human Resources Coordinator, Nicole Geschke  
Account Budget Coordinator, Angie Petruske



<b>ACCOUNTING</b>				
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	<u>2018</u>		<u>2017</u>	
Checks Sent:	5,066	\$ 13,109,769.35	5,853	\$ 17,760,504.67
Receipts (Cash & A/R):		\$ 48,520,734.09		\$ 51,801,543.65

<b>PERSONNEL</b>				
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	<u>2018</u>	<u>2017</u>
Retirements	2	3
Voluntary Resignation(s)	17	6
Involuntary Resignation(s)	4	1
Position(s) Eliminated:		
Full-Time	0	1
Part-Time	2	1
Position Reduction(s):		
Full to Part-Time	0	1
Internal Promotions/Transfers	12	
External Hires - Permanent	24	
External Hires - LTE	6	



## Green Lake County Circuit Court

571 County Road A, Green Lake, WI 54941 (920) 294-4044

**MARK T. SLATE**  
*Circuit Court Judge*

February 1, 2019

Catherine Schmit  
County Administrator  
571 County Rd A.  
Green Lake, WI 54941

RE: Annual Report

Dear County Administrator Schmit:

Attached is the annual report which encompasses the Circuit Court, Family Court Commissioner and Register in Probate's Annual Reports. Should you have any questions or concerns please do not hesitate to contact me. If you need any additional information, or believe the county board would find it helpful, please let me know.

As always, it has been a pleasure to serve the citizens of Green Lake County and I look forward to doing so in this next year.

Very truly yours,

Mark T. Slate  
Circuit Court Judge

MTS/scg



# Green Lake County Circuit Court

571 County Road A, Green Lake, WI 54941 (920) 294-4044

**MARK T. SLATE**

*Circuit Court Judge*

## **CIRCUIT COURT | FAMILY COURT COMMISSIONER | REGISTER IN PROBATE 2018 ANNUAL REPORT**

At the end of this report there is a list of the cases that have been handled by the Register in Probate and Juvenile Clerk (That position is occupied by Samantha Gerth). As you can see, the case load is slightly up. However, these numbers fluctuate over the years and it is hard to see any consistent trend other than probate cases have been down over the past few years. I believe this may be due to alternates to probates such as: living trusts, paid-on-death beneficiaries, and other similar attempts to avoid probate.

There have been a few changes with regards to the court system in 2018. For the last few years a Deputy Clerk of Court, located in the Clerk of Court's Office, has also been a Deputy Register in Probate. They would fill in when the Register in Probate was gone due to illness or seminars. However, with the change in staff at the Clerk of Court's office they are no longer providing a Deputy Register in Probate. The current Register in Probate has been singlehandedly handling this position and we look forward to hiring a new Deputy Register in Probate to assist her in 2019.

An additional change is the Family Court Commissioner, currently Henry Conti, who has been in that position for several years has said that he is starting to look at retirement. Because of this, the Court has appointed John Blazel, an attorney from Berlin, to start learning what is needed of the position. He was appointed in 2018 and will start taking over more duties in 2019.

The Family Court Commissioner covers not only family law cases (divorce) but also restraining orders, mediation for family law and small claims, and covers all bond hearings, temporary physical custody requests, and other emergency hearing when the Judge is not available.

Should you have any questions or concerns please do not hesitate to contact me, the Family Court Commissioner, or the Register in Probate. We would be happy to assist you in any way we can.

Honorable Mark T. Slate  
Circuit Court Judge

Honorable Henry H. Conti  
Family Court Commissioner

Samantha C. Gerth  
Register in Probate

## **Register in Probate's Annual Report 2018**

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Below are the case numbers for 2017 and 2018 that the Register in Probate oversees.

<i>Case Type</i>	<b>2017</b>	<b>2018</b>
Probate	10	17
Informal	37	35
Mental Commitments	44	53
Termination of Parental Rights	5	5
Adoptions	5	6
Juvenile Children in Need of Protection and Services	27	21
Juvenile Delinquents	14	19
Guardianships	8	7
Juvenile Guardianships	7	2

The Register in Probate is also in the process of getting all the records scanned and entered electronically. So far the Register in Probate has completed the following case types; JC, JV, ME, JM, GN (annual accountings), IN (only electronic) and some PR cases.

It is the goal of the Register in Probate to get the remaining records scanned and entered electronically by the end of 2019. On March 4, 2019 all cases the Register in Probate oversees will be e-filed, therefore becoming a paperless system.



# *Green Lake County Clerk of Circuit Court*

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571 County Road A, Green Lake, WI 54941 920-294-4142

**AMY S. THOMA**  
*Clerk of Circuit Court*

## 2018 ANNUAL REPORT - CLERK OF CIRCUIT COURT

TO: The Honorable Chairman and Board of Supervisors for Green Lake County.

Please accept this letter as the annual report for the Clerk of Circuit Court's Office.

### STAFF

Clerk of Circuit Court - Amy S. Thoma  
Chief Deputy Court Records Clerk - Cindy Werch  
Deputy Court Records Clerk - Joy Schwark  
Deputy Court Records Clerk - Brandi Schreiber  
Deputy Court Records Clerk (part-time) - Allison Kavanaugh

The office of Clerk of Circuit Court is the custodian of record. Record keeping for the courts is governed by state statute and Wisconsin Supreme Court rule. These require that clerks maintain records of all documents filed with the courts, keep a record of court proceedings and collect various fees, fines and forfeitures ordered by the court or specified by statute. A sampling of the responsibilities, but not inclusive, include:

File circuit court cases and provide proper case maintenance of said cases through the Wisconsin Consolidated Courts Automation Program (CCAP). This includes preparation of court notices and distribution; review files as to the status of each case; preparation of court orders/judgments at the direction of the Circuit Court Judge; receipt filing fees, fines/forfeitures, court costs, and various surcharges.

Clerk hearings - swear in all witnesses called to testify; follow through on any court orders/directives given by the Circuit Court Judge; mark all exhibits offered and received into evidence and maintain said exhibits through the appropriate appeal time period.

Jury - annual change in juror lists; summons jurors; prepare vouchers for payment of jurors, bailiffs, and misc. expenses; submit an annual jury analysis pursuant to Wisconsin Supreme Court Rule 73.01.

Miscellaneous responsibilities - file various tax warrants, liens, and satisfactions; monitor for collection reimbursements for Guardians ad Litem and Court Appointed Counsel, prepare monthly disbursements to the county and municipalities, prepare quarterly interpreter and juvenile reimbursement report, and prepare annual report of costs.



## JURY TRIALS

There were 9 jury trials in 2018 in which all were one day trials. This is an increase from 5 jury trials in 2017. One case settled the morning of the trial and one was adjourned the morning of the trial.

The charges for these trials consisted of: neglecting a child; disorderly conduct, resisting and officer and bail jumping; OWI 1st (two trials); OWI 5<sup>th</sup> (two trials); theft; obstructing and officer and bail jumping; operate while revoked, elude and officer, failure to install ignition interlock device, possession of THC and possession of paraphernalia.

The costs associated with these trials were approximately \$10,400.00.

## eFILE

More case types were added to the eFile system in 2018. In March of 2019 all case types filed within our office will be mandatory eFiled cases. This includes all counties in the State of Wisconsin. Currently, there are just a couple of case types which are not eFiled in our office.

Pro se litigants have the option to opt into eFiling, but it is not mandatory. There are a few pro se litigants who have chosen to opt in to eFiling in cases filed in our office.

## COLLECTION OF UNPAID DEBT

Our office began our contractual service with State Debt Collection (SDC) in March of 2017. Any debt over \$50.00, and at least 90 days old, can be submitted to SDC.

An interface between SDC and CCAP was put in place in August of 2018. This interface makes the process of referring unpaid debts to SDC much more efficient.

To date, SDC has collected approximately \$80,700.00 in unpaid debt on the County's behalf.

## PAYMENT PLAN FEE

Effective July 1, 2018 our office began to collect a \$15.00 payment plan fee for defendant's who are unable to pay their fine/forfeiture in pay in full by the due date. This will be additional revenue to the County and in the first 6 months of implementation, \$1,230.00 was collected.

## CASE COMPARISON & FINANCIAL INFORMATION

I have attached a 10 year case filing comparison.

I have also attached financial information for 2018 which outlines costs and fees our office receives, expenditures, payment received by the State of Wisconsin, payments collected for, and submitted to the State of Wisconsin, and also to county municipalities.

The end of 2018 brought to close my first term as Clerk of Circuit Court. My staff and I look forward to continuing to provide excellent customer service to the general public as well as our internal Green Lake County Departments and outside agencies.

Respectfully submitted,



Amy S. Thoma  
Clerk of Circuit Court

## 2018 FINANCIAL INFORMATION

### COSTS AND FEES RECEIVED

Circuit Court Filing Fees	\$ 23,383.05
Mailing Fees	\$ 714.00
Other Clerk Fees	\$ 4,250.75
Copy Fees	\$ 4,095.50
Interest	\$ 1,810.33
Municipal Service Fee	\$ 80.00
Search Fees	\$ 30.00
Transmittal Fees	\$ 90.00
Non-Sufficient Funds Fees	\$ 40.00
Witness Fees	\$ 179.79
Family Court Commissioner	\$ 1,620.00
Child Support Fee	\$ 390.00
Jury Fees	\$ 1,224.00
Driver Improvement Surcharge	\$ 19,216.74
Forfeitures - State	\$ 20,919.51
Forfeitures/Fines - State	\$ 1,553.05
Forfeitures - County	\$ 54,621.24
Jail Surcharge	\$ 12,840.63
Ignition Interlock Surcharge	\$ 2,576.53
Costs for Extradition	\$ 129.71
District Attorney Assessment	\$ 2,262.87
Mediation Fee Reimbursement	\$ 1,993.77
Court Apptd Atty Reimbursement	\$ 12,470.56
GAL Reimbursement	\$ 51,130.31
Interpreter Reimbursement	\$ 4,293.47
Bail Forfeiture	\$ 250.00
Blood Test Cost Reimbursement	\$ 2,200.83
Child Support - Fed. Reimbursement	\$ 370.00
Payment Plan Fee	\$ 1,230.00
<b>TOTAL</b>	<b>\$ 225,966.64</b>

**Fines, Costs & Fees collected  
and paid to the State of Wisconsin** \$ 496,900.55

### Forfeitures collected and paid to:

City of Berlin	\$ 2,073.73
City of Green Lake	\$ 47.77
City of Markesan	\$ 395.30
City of Princeton	\$ 554.59

### EXPENDITURE VOUCHERS ISSUED

Guardian ad Litem	\$ 54,287.67
Court Appointed Counsel	\$ 17,737.54
Bailiffs	\$ 1,378.84
Dues	\$ 125.00
Interpreters	\$ 2,746.42
Jury Expense	\$ 9,160.99
Law Library	\$ 2,604.51
Psychological Evaluations	\$ 6,959.75
Office Supplies	\$ 1,677.25
Registration/Conferences	\$ 662.00
Transcripts	\$ 423.00
Mileage	\$ 275.77
Witness Expense	\$ 609.75
<b>TOTAL</b>	<b>\$ 98,648.49</b>

### GRANTS/PAYMENTS RECEIVED FROM THE STATE

Guardian ad Litem	\$ 7,906.50
Court Support Payment	\$ 14,725.00
Interpreter (additional payment)	\$ 3,035.49
<b>TOTAL</b>	<b>\$ 25,666.99</b>

## CASE FILING COMPARISON

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Misdemeanor	274	232	234	287	218	252	281	332	369	308
Felony	111	141	98	138	121	144	130	151	185	205
Criminal Traffic	121	114	95	95	96	121	119	113	129	124
Traffic	1729	1547	2103	1485	1640	1788	1902	1932	1576	1582
Forfeiture	456	280	202	215	191	140	143	146	95	147
Juvenile Ordinance	130	47	14	13	10	1	7	4	6	6
Civil	299	286	237	184	160	138	124	187	159	125
Small Claims	443	392	376	394	405	382	357	338	354	416
Complex Forfeiture			1	10	14	5	2	6	4	5
Family	97	106	104	105	122	114	96	102	101	101
Paternity	43	32	32	42	37	65	18	33	45	29



# GREEN LAKE COUNTY OFFICE OF THE CORONER

Amanda Thoma, Coroner

Office: 920-294-4040 ext. 1229

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## 2018 ANNUAL REPORT OFFICE OF THE CORONER

TO: THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS  
OF GREEN LAKE COUNTY

Deaths for Green Lake County	220
Death Investigated	163
Autopsies Performed	4
Total Number of Deaths signed by Green Lake County Coroner's Office	163

There has been a decline in deaths overall for Green Lake County since 2017 (244 deaths). However, the number of deaths investigated remained the same at 2017 (163 investigated). Currently there are no outstanding cases for 2018.

Below is the revenues for signing death certificates and issuing cremation permits. Both revenues were down this year compared to 2017.

Death Certificate Revenue	\$5,431.40 (2017-\$6,950.00)
Cremation Permit Revenue	\$16,570.50 (2017-\$21,150.00)

Thank you very much for the support you have provided the Coroner's Office this past year. It has been a pleasure working with you.

Respectfully submitted,

Amanda M. Thoma  
Coroner



## **GREEN LAKE COUNTY OFFICE OF CORPORATION COUNSEL**

*Dawn N. Klockow  
Corporation Counsel*

*Office: 920-294-4067  
FAX: 920-294-4069*

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### **2018 Annual Report to the Board**

January 4, 2019

Dear Honorable Supervisors, Green Lake County:

I am pleased to present the 2018 Annual Report for the Office of Corporation Counsel. As you are aware, the Office of Corporation Counsel is an office created by the Green Lake County Board of Supervisors in accordance with Wisconsin Statutes. The Corporation Counsel provides legal services to the Board and County Departments in all civil litigation matters and other matters as assigned by either ordinance or statute.

I have provided a two-year comparison of the legal work performed in the Corporation Counsel Office for 2017 & 2018. Some of the numbers may be off as to ending balances in 2017 and beginning balances in 2018 due to the implementation of case management software in August 2017. Prior to then, Angie and I used an Excel spreadsheet to track cases. However, the numbers for 2018 are completely accurate as I ran reports from the case management software. My office saw an overall 22% increase in the number of non-litigation requests for legal assistance. Contracts, memorandums of understanding and agreements, ordinances and resolutions represent the most work for the office. Litigation cases, overall were down by 41%, which can be considered a desirable outcome. There were less involuntary commitments in 2018, but an increase in involuntary alcohol commitments. We also saw an increase in guardianship (125%) and protective placement (25%) as well as zoning violation cases (500%). Between 2017-2018 nine termination of parental rights cases were completed and the children were able to find permanency through adoption or subsidized guardianship. I continue to represent the State of Wisconsin as the contracted child support attorney and logged 194.9 hours, an average of 14.1 hours per month performing legal work for the County Child Support Agency.

I continue to have an open door policy and encourage Supervisors, Elected Officials and county staff to reach out with their legal questions. Thank you for the opportunity to continue serving the Green Lake County Board of Supervisors and the various County departments.

Please see the following pages for the breakdown of legal services provided for 2018 and the comparison to 2017.

Regards,

*Dawn N. Klockow*  
Corporation Counsel

DNK

Enclosures (2)

**Office of Corporation Counsel  
Legal Work Performed  
Two Year Comparison**

**Non-Litigation**

Description	2017				2018				Percent Increase/Decrease
	Received 1/1/2017-6/30/2017	Received 7/1/2017 - 12/31/2017	Completed	Ending Balance	Beginning Balance	Received	Completed	Ending Balance	
Miscellaneous files	0	16	14	2	31	5	4	32	125%
County Code Amendment	0	6	4	2	2	2	4	0	-33%
Purchase Contract	0	1	0	1	1	3	4	0	300%
Contract for Services	35	20	50	5	4	83	79	8	58%
Employee matters	2	11	12	1	1	17	15	3	38%
Grievance-Employment	0	1	1	0	0	0	0	0	-100%
Human Health Hazard	0	4	2	2	1	3	3	1	0%
Lease Equipment	0	2	1	1	1	1	2	0	0%
Lease Real Estate	0	1	1	0	0	0	0	0	-100%
License	0	1	1	0	0	0	0	0	-100%
Miscellaneous Collection	0	1	1	0	0	2	0	2	100%
Memorandum of Agreement	0	1	0	1	1	0	0	1	0%
Memorandum of Understanding	0	4	3	1	0	3	3	0	-25%
Notice of Claim/Injury	0	2	1	1	2	1	2	1	50%
Office Administration	0	11	9	2	3	11	13	1	27%
Formal Opinion	5	15	17	3	5	12	15	2	-15%
Informal Opinion	10	26	35	1	2	27	29	0	-19%
Open Records Request Assistance	5	11	16	0	0	9	8	1	-44%
Ordinance Amendment	6	2	8	0	1	13	14	0	75%
Ordinance - Create New	3	1	3	1	1	4	3	2	25%
Other Real Estate	1	3	3	1	1	2	2	1	-25%
Policy	14	10	20	4	5	20	22	3	4%
Resolution	8	3	11	0	0	14	12	2	27%
Septic Code Violation	0	1	1	0	0	1	0	1	0%
Zoning Ordinance Text Amendment	0	0	0	0	0	1	1	0	*
<b>Total</b>	<b>89</b>	<b>154</b>	<b>214</b>	<b>29</b>	<b>62</b>	<b>234</b>	<b>235</b>	<b>61</b>	<b>22%</b>

\* Cannot calculate a percentage change when the original number is zero



**Office of Corporation Counsel  
Legal Work Performed  
Two Year Comparison**

**Litigation**

Description	2017				2018				Percent Increase/Decrease
	Beginning Balance	Received	Completed	Ending Balance	Beginning Balance	Received	Completed	Ending Balance	
Blank description	0	0	0	0	0	1	1	0	*
Alcohol Commitment	0	1	1	0	0	3	2	1	200%
Bankruptcy	0	5	2	3	3	3	5	1	20%
Claim - Law Enforcement	0	1	0	1	1	1	1	1	100%
Claim- Personal Injury	0	0	0	0	0	1	0	1	*
Class Action Suit	0	1	1	0	0	0	0	0	-100%
Collections - Miscellaneous	0	1	1	0	0	2	1	1	100%
Collections - Property Damage	0	2	0	2	2	0	2	0	0%
Collections - Real Estate taxes	0	0	0	0	0	1	0	1	*
Foreclosure	0	0	0	0	0	6	4	2	*
Guardianship	0	4	2	2	2	7	8	1	125%
Guardianship/Protective Placement	0	4	3	1	1	4	5	0	25%
Human Health Hazard	0	3	2	1	1	1	2	0	-33%
Involuntary Mental Commitment	0	84	77	7	7	53	57	3	-29%
Miscellaneous Litigation	0	4	0	4	4	6	7	3	150%
Termination of Parental Rights	0	7	2	5	5	2	7	0	0%
Zoning	0	1	0	1	1	5	3	3	500%
<b>Total</b>	<b>0</b>	<b>118</b>	<b>91</b>	<b>27</b>	<b>27</b>	<b>96</b>	<b>105</b>	<b>18</b>	<b>-41%</b>

\* Cannot calculate a percentage change when the original number is zero



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

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## ADMINISTRATIVE COMMITTEE COUNTY CLERK ANNUAL REPORT January 28, 2019

Activities in the County Clerk's office for 2018 included:

- ❖ Election administration is an essential and statutory function of the County Clerk's office. In 2018 we had four scheduled elections and 2 special elections. My office provides full WisVote services for 6 of the 16 municipalities along with providing ballots and programming services, election notice publication, training, and centralized election night reporting for all municipalities. We have a very good relationship with all of the municipal clerks and I encourage them to contact us with any election related questions or problems.
- ❖ Marriage license administration is another statutory function of the County Clerk. In 2018 we issued 142 marriage licenses which is quite an increase over previous years. The Heidel House is a popular destination wedding venue and with their remodeling project scheduled for 2019 we may see our numbers go down. We all enjoy providing this service and try to make each couple feel special and enjoy the experience.
- ❖ Passport application processing also increased in 2018. There was a slight increase in the required fees mandated by the federal government but I feel that we provide great customer service for this confusing process and I hope that has helped to increase our numbers as well. 2018 was the first year we offered photo service for new and renewal applications and I am pleased to say that our revenue of \$1,210 far exceeded our initial setup charges of \$505.39 for 2018. This has proven to be a good source of additional revenue for Green Lake County.
- ❖ Our office has now completed one full year of providing mail service for Green Lake County. I have reviewed the numbers and found that the savings add up to \$54,052.94 over 2017. Savings have been largely due to the elimination of the mail clerk position (\$49,441.74 in 2017), mileage to/from the post office (\$995.00), mail machine contract and ink (\$1,519.80), mail machine meter rental (\$648.00), mail machine purchase spread out over a 5 year life span (\$872.40), and yearly PO box rentals (\$576.00). We now solely use a mail pickup service and our mail is delivered directly to the Government Center via a daily route. In the past the mail pickup service, postage machine, and PO boxes were all being utilized which was a waste of time and money. I am very proud of my staff for taking this on and requiring no additional help in our office. Nan Hanson is the main mail contact. Prior to this year, she was considered a "float" to help out in other county offices. Her time is better utilized now and she is still available for some projects in other departments provided she can do the work in the County Clerk's office.
- ❖ Payroll services and benefits, insurance, phone service, purchasing, dog licenses, and most county meeting administration continues to be managed through our office as well. With a staff of 2 full time and 1 part time person, I am pleased with our ability to handle a large scope of duties while providing great customer service to both our coworkers as well as the general public.



As always, feel free to contact me with any questions or comments you may have.

Respectfully submitted,  
*Elizabeth Otto*  
Elizabeth Otto  
County Clerk



**GREEN LAKE COUNTY**  
**OFFICE OF THE COUNTY CLERK**

*Elizabeth Otto*  
*County Clerk*

*Office: 920-294-4005*  
*FAX: 920-294-4009*

**2018 ANNUAL REPORT**  
**OFFICE OF THE COUNTY CLERK**

TO: THE HONORABLE CHAIRMAN AND BOARD  
OF SUPERVISORS OF GREEN LAKE COUNTY

		<b>2017</b>	<b>2018</b>
<b>2018 FISH &amp; GAME LICENSES</b>	Gross License fees remitted to State	\$2,169.00	\$1,901.00
	License fees remitted to County	\$69.35	\$66.05
	Interest	\$.08	\$.15
<b>2018 DOG LICENSES</b>	License fees collected	\$9129.00	\$9,504.00
	License fees remitted to State	\$483.15	\$502.85
<b>2018 MARRIAGE LICENSES</b>	143 Marriage Licenses at \$75	\$7500.00	\$10,725.00
	Waivers 46 at \$25	\$500.00	\$1150.00
	Fees remitted to State (143 at \$25)	\$2500.00	\$3,575.00
<b>2018 MAILINGS</b>	Postage County Offices	\$37,186.85	\$43,821.86
	Municipal Mailings - Fees to County (Real Estate Tax Bills)	\$4,396.54	\$7,517.08
<b>2018 PASSPORTS</b>	179 Acceptance Fees Collected at \$25/\$35*	\$4650.00	\$5,675.00
	Passport Photo Fees Collected at \$10	--	\$1,210.00
<b>2018 PAYROLL</b>	Total County Payroll 219 employees (average) W2's (266)	\$9,875,233.48	\$10,171,221.51

\*Passport Acceptance Fees increased from \$25 to \$35 as of April 2018.

Respectfully Submitted,

Elizabeth Otto, County Clerk



**GREEN LAKE COUNTY**  
**OFFICE OF THE COUNTY CLERK**

*Elizabeth Otto*  
*County Clerk*

*Office: 920-294-4005*  
*FAX: 920-294-4009*

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**2018 ANNUAL REPORT**  
**ECONOMIC DEVELOPMENT CORPORATION**

TO: THE HONORABLE CHAIRMAN AND BOARD  
OF SUPERVISORS OF GREEN LAKE COUNTY

	<b>2017</b>	<b>2018</b>
(County Funded)		
Tri-County Economic Development Director	\$40,000	\$40,000
License renewal	\$10	\$10
Green Lake Country Visitors Bureau support	<u>\$12,500</u>	<u>\$10,000</u>
	\$52,510	\$50,010
(EDC checkbook)		
TREDC summit registrations	\$270	-----
Green Lake Country Visitors Bureau support	-----	\$2,500
Interest earned	<u>\$6.27</u>	<u>\$5.03</u>
Ending EDC account balance:	\$12,352.20	\$9,857.23
Ending Housing Grant account balance:	\$68,831.41	\$75,247.73



# GREEN LAKE COUNTY

## OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll  
Director

Office: 920-361-5416  
FAX: 920-361-5405

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### 2018 EMERGENCY MANAGEMENT ANNUAL REPORT

Director received from the Federal Emergency Management Agency, the Emergency Management Planning Grant (EMPG) for director salary of \$21,643.82.

Director received an \$8,754.37 Emergency Planning & Community Right to know Act (EPCRA) Hazardous Material Grant.

Director attended Wisconsin Disaster Response and Recovery Operations Workshop. Director is implementing WI-CAMS (Credentialing), with most of Green Lake County responders already in the system. Director attended Damage Assessment Training and is working with the newly formed Green Lake County Damage Assessment Team. Director updated hazardous material plans for 10 facilities in the county, recorded updates of 38 reporting facilities and 14 Planning facilities.

Director has completed all state and federal requirements and has completed the planning calendar for next year.

Director worked with the Sheriff and CenturyLink on the installation of the new Next Gen 9-1-1 system. Director worked with the DNR, Sheriff and County GIS Specialist on Emergency Map Books for agencies throughout Green Lake County. It was completed in December.

Director setup and attended National Weather Service (NWS) Tornado Spotters class on March 29, 2018 at the Green Lake County Emergency Operations Center (EOC). Director also attend the WEMA Conference and Wisconsin Emergency Management all County meeting, both held in Green Lake County.

Director held Local Emergency Planning Committee (LEPC) meetings to go over hazardous material updates required by EPCRA and grants, which was completed and approved, by the state. Director is working with LEPC on local hazardous material issues, which pertain to Green Lake County. Director and LEPC have been working on county disaster exercise planning and also working with the public health on public health planning and exercises conducted with state throughout the year.

Director and Sheriff attended the 2018 Governor's Conference on Homeland Security and Emergency Management held on March 7-8, 2018 in Appleton and attended a number of breakout sessions relating to disaster preparedness and damage assessment.

A Table Top Exercise was conducted on August 15, 2018, which involved a Tornado and Hazardous Materials Incident in the City of Berlin and surrounding area. It also involved the City of Berlin Officials relocating to the County Emergency Operations Center (EOC). There were over 40 people that participated in the exercise.

Director updated the Green Lake County Emergency Response Plan with Emergency Support functions. Director received state approval for the updated Green Lake County Mitigation Plan.

Director was notified of 66 Severe Weather statements, 2 Tornado Warnings, 6 Severe Thunderstorm Warnings and a number of Flood Warnings that affected Green Lake County. Director was very busy working with the Towns and Municipalities that sustained damage from the August/September Tornadoes / High Winds and Flooding. Director worked with the County Zoning /GIS departments on damage assessment information for the state and FEMA. Director was notified of a number of small Hazardous Materials spills, through the state reporting system, which occurred in Green Lake County and also responded to a Green Lake County Tactical Unit call with the Mobile Command Post.





Director participated in a Table Top Exercise on August 15, 2018, held in the County Emergency Operations Center, which involved Green Lake County, City of Berlin and State Responders and Officials. It was well received.



Picture of one of the Tornadoes that hit Green Lake County on August 28, 2018.





Green Lake County Sheriff's Office Drone took this picture of the August, 2018 tornado that touch down in the Town of Marquette.



Green Lake County Sheriff's Office Drone picture September 2018 of flooding on Kuharski Road in the Town of Princeton





September 2018 flooding in the City of Princeton.



Berlin Fire Department helped fill sandbags in the City of Berlin, for September Fox River Flooding, that affected part of the City of Berlin.

Director is on call 24 hours a day 7 days a week.

Gary V. Podoll, Director  
Green Lake County Emergency Management





# 2018 Green Lake County Fair

August 2-5

*“Whole Lotta Happy”*

## County Board Report

(figures from 2017 are in parentheses)

Community pride and agricultural heritage were on display at this year’s 2018 Green Lake County Fair, along with much nicer weather than 2017! It takes so much dedication, time and effort to prepare and show animals and various entries at the Fair, but the culmination of hard work for these exhibitors included not only lots of ribbons, trophies and awards, but valuable life lessons learned along the way. This is a work ethic that will serve our young people well throughout their lives. It’s definitely worth everyone’s time to tour the barns and exhibits, showing support for the youth of our county who represent the next generation of leaders.

There were 209 (213) Junior exhibitors with 3,590 (3,687) exhibits and 55 (50) Open Class exhibitors with 1,050 (898) exhibits. Premiums paid out totaled \$6,183.25 (\$6,274.50). In 1856, the state recognized the value of the fair as an aid in development and began to give state aid for premiums paid out by all organized agricultural societies presenting exhibitions. Green Lake County Fair state aid equaled \$4,549.45 (\$4,498).

The following Junior exhibitors were honored and privileged by having an entry chosen by the judges to be on exhibit at the Wisconsin State Fair held in early August:

Jordan Mace - *Woodworking*  
 Calob Congdon - *Crocheting*  
 Ethan Brunke - *Mechanical Science*  
 Grace Retzlaff - *Clothing*  
 Jenna Sternitske - *Natural Science*  
 Calob Congdon - *Knitting*  
 Samantha Becker - *Cultural Arts*  
 Calob Congdon - *Clothing Preview*  
 Calob Congdon - *Family Living*



Samantha Becker - *Health/Social/Political Sciences*  
 Samantha Becker - *Photography*  
 Colton Hilke - *Photography*  
 Alexis Dreger - *Photography*  
 Claire Heil - *Technology*  
 Samantha Becker - *Home Environment*  
 Calob Congdon - *Cultural Arts*  
 Ethan Brunke - *Communications*  
 Dean Shaffer - *Youth Leadership*

Open Class Conference Judging for Foods & Nutrition and Photography continued for the second year. This style of judging allowed exhibitors and fairgoers to listen to the judge critique exhibits in front of an audience and their reasons for a Best of Show Award. This is a wonderful educational opportunity for Open Class exhibitors as regular Open Class judging offers no contact with the judge. Positive feedback continued from many of the exhibitors.

Agriculture works hard for Green Lake County every day. Family-owned farms, food processors and agriculture-related businesses generate thousands of jobs and millions of dollars of economic activity while contributing to local income and tax revenue.





The Green Lake County Fair continues to make efforts in increasing agricultural education by offering an AgEducation Station that includes many different agricultural subjects! The East Central Wisconsin Beekeepers Association once again offered an interactive display and educated fairgoers about honey bees, beekeeping and honey bee related products. Two educational programs were held on The Power of Protein by the Director of Nutrition with the Wisconsin Beef Council. Addie the Cow was present on Saturday. Addie is a life-size fiberglass milk cow that offers children of all ages an opportunity to experience first hand how to milk a cow. The Sheboygan County Dairy Promotion Committee was on hand to promote the dairy industry and the wonderful dairy products that it produces. In 2019, the new UWEX Agriculture Educator is expected to play a larger role in this area at the Fair and to continue increasing agricultural awareness. The Spudmobile made a return visit. Through interactive technologies, visitors learned about various varieties of potatoes grown in Wisconsin, how they are planted and harvested, the nutritional facts about potatoes and statistics about America's favorite vegetable. Samples were provided by Trembling Prairie Farms (located in the southern part of the county). Another agriculture-related program included Inga Witscher and Around the Farm Table. Host of PBS Television series, provided a cooking demonstration and storytelling program dedicated to connecting consumers to small producers.

This year the Youth Livestock Auction generated \$163,902.91 (\$170,523.65). There were 130 (134) large and small animals sold. The money generated from these sales help youth finance their future animal projects and savings for a college education.

A & P Amusements provided the family-orientated carnival entertainment. Revenues generated totaled \$6,634.00 (\$6,583.00). Commercial space continues to be sold out well in advance of the Fair each year and revenue totaled \$2,555.00 (\$2,730.00).



The Green Lake County Fair provides many nonprofit organizations with the opportunity to raise substantial portions of their annual budgets through fundraising booths. Green Lake County service organizations (*Green Lake Area Animal Shelter, American Legion 306, Green Lake County Farm Bureau, Green Lake County 4-H Clubs, Green Lake County Dairy Promoters, Kiwanis Club of Markesan, Green Lake County Home & Community Education, Green Lake County Horse Council and Green Lake County 4-H Leaders Association*) raised approximately \$47,000 during the four-day Fair. These service organizations use the Fair as their primary fundraising source for a wide variety of charitable projects in Green Lake County. These fundraisers are a win-win for everyone as the organizations get to serve the community at the fair and then use the money they've raised to help the community throughout the rest of the year.

Keeping on track with the Green Lake County Fair's Mission Statement, educational programming can be attended on many occasions throughout the Fair. A few of the educational opportunities offered at the 2018 Fair included Nature's Niche, Green Lake County Sheriff's K-9 Department Demonstration, Wis/DOT Motorcycle Safety Program, Green Lake County Wellness Coalition Cardio Kids!, Madison Area Herpetological Society, Al's Science Magic, and Fox of the River Voyageur Canoe Exhibit, Andy Linder, holder of multiple world records in the sport of footbag (also known as Hacky Sack), demonstrated and shared his skills with fairgoers that were all very curious and eager to practice the skills taught to them.

Last, but not least, the Fair hosted a Be Happy! Bullies Hate It! Program by teaming up with Generations Against Bullying. The idea was to make this an entertaining and fun, family-friendly program that addresses the issues of bullying. The vision of this organization is to bring awareness about the prevalence and devastating effects of bullying in our communities and inspire children AND adults to be upstanders. This program highlighted music and messages by musician/songwriter Franki Moscato (Omro native) and Michael Turner, a successful construction company owner who turned his life around. I was not sure what to expect from this event being held at a county fair, but I was pleasantly surprised from the powerful messages to the size of the crowd.

The Fairest of the Fair program started in 2008. The Fairest serves as a representative of the Green Lake County Fair with duties that include corresponding with local media, attending county events, serving as hostess at the Green Lake County Fair, and attending the Wisconsin Association State Convention to participate in the Wisconsin Fairest of the Fair program. The recipient would have a chance to enhance public relations, communication and presentation skills. In 2018, the Fair Promotions Committee revamped their program and a Fairest crowning was held in August with reign to begin January 2019. The 2019 Fair Ambassador is Cole Chapman and Junior Fairest of the Fair is Kai Liptow. We look forward to them being spokespersons for the Green Lake County Fair.



Rich Swanke of Princeton hosted the Truck and Tractor Pull on Thursday evening and a Truck Pull on Friday evening. Both events were well attended. Unlike last year, the weather cooperated. The Demolition Derby, organized by the Fair, was moved back to its original 6:00 p.m. timeslot with a new promoter...International Demolition Derby. This promoter also conducts the Fond du Lac County Fair Demolition Derby two weeks prior to the Green Lake County Fair. The promoter had hopes of drawing some of the participants from Fond du Lac. This year's event gate receipts totaled \$8,975 (\$6,600). This proved to be very promising as car count and spectator numbers were up. The new promoter has agreed to stay on for two years.

## We love our VOLUNTEERS!

Community service and volunteer leadership are at the root of the success of the county fair. Many hands make light work is a living philosophy that accomplishes tasks beyond imagination. The Fair would like to commend all the volunteers that gave of their time before, during, and after the Fair. Volunteers help out at the Fair Office, as Superintendents, gate tenders during track events, and countless other activities going on throughout the Fair. Without the assistance of these volunteers (consisting of youth and adults), from set-up to take-down, the Fair would not be the success it is. Volunteers are the most important resource community organizations have. The ability of people to work willingly together for the betterment of their community and themselves is a valuable resource. The total number of volunteer hours also reflects the amount of community support the Fair receives.

The Fair established a charitable endowment, beginning with \$10,000, with the Oshkosh Area Community Foundation in 2009. The Green Lake County Fair Fund will support the future development of youth and the fair, along with general operations. Endowment funds are permanent charitable funds that provide long-term financial support. To date, four contributions have been made (Kinas Excavating, Inc., Markesan Chamber of Commerce, Norb Wianeki Agency-Princeton and Paul Splittgerber). As of 9/30/18, the balance of the endowment is \$17,747.06.



Each new Fair year poses many challenges with tighter budgets and increased expenses. However, I look forward to this challenge and will do my best to be more creative in learning to do more with less, along with trying to increase revenue.

I would like to once again encourage everyone to take time out next summer to visit the Green Lake County Fair. County fairs are more than just a yearly carnival, they're a chance for community building and leadership development opportunities. Take a stroll through the barns, start a conversation with a young exhibitor about their animal/non-animal project, or sign up for a shift in the Fair Office. You will see first hand how the hard work put in by everyone truly pays off.

The redesigned Community Involvement Program (CIP) became the Friends of the Fair Partnership Program. It continues to attract businesses, organizations, and individuals who donate time, services/materials, and financial support to help enhance the Fair. Monies are primarily used to supplement family entertainment and youth exhibitor premiums. The following is a list of 2018 partners:

**Grand Champion Level** (\$1,000 & Above)

Alliant Energy Foundation  
 Compeer Financial  
 Green Lake Country Visitors Bureau  
 Francis R. & Ruth E. Oberreich Foundation

**Champion Level** (\$500-\$999)

ThedaCare  
 Waste Management-FDL  
 Wisconsin Farmers Union

**Blue Ribbon Level** (\$250-\$499)

A.F. Gelhar  
 Ballweg Implement  
 Century 21 Properties Unlimited  
 Culligan  
 Mashuda Contractors, Inc.  
 National Exchange Bank & Trust

**Red Ribbon Level** (\$100-\$249)

Alliance Laundry Systems  
 Animal House Feed Company  
 Badger Mining Corporation  
 Berlin River Riders, Inc.

Country Clovers 4-H Club  
 Design Specialty Builders  
 Ergo Bank  
 Fairburn Jolly J's HCE Club  
 Farmer Grahn  
 Fox River Patriots 4-H Club  
 "Golden Rule" Community Credit Union  
 Grand River Workers 4-H Club  
 Green Lake Area Chamber of Commerce  
 Heidel House Resort & Spa  
 Hometown Broadcasting  
 Kinas Excavating, Inc.  
 Kutz Kustom Hog Roasting LLC  
 Kwik Trip  
 Markesan Area Chamber of Commerce  
 Modern Rentals  
 PGI, Inc.  
 Pulvermacher Enterprises, Inc.  
 Ray's Sanitation  
 Ripon Drug Management Enterprises  
 Ripon Electric  
 Ross Motors  
 Scott Construction  
 David & Helene Severson



**Red Ribbon Level** (Cont'd)

Shepard's Drive-In LLC  
 Spaulding Chiropractic Health Center  
 State Farm-Caren Reich  
 Stuart's Landscaping & Garden Center  
 Sunrisers 4-H Club  
 United Cooperative  
 Webster's Marketplace

**Pink Ribbon Level** (\$50-\$99)

ADVOCAP-Weatherization  
 Arneson Auto Body LLC  
 Associated Veterinary Clinic  
 Avalon Precision Metalsmiths  
 Blue Star Stable  
 Margaret Bostelmann  
 Grand Valley Campground, Inc.  
 Green Lake Rotary Club  
 Green Lake Seniors  
 Markesan State Bank  
 Petraszak Excavating, Ltd.  
 Prairie View Rockets 4-H Club  
 Redeker Dairy Equipment, Inc.  
 Second Time Around Shop  
 Stahl Plumbing & Heating, Inc.  
 Visioncare Associates



"Around the World at the Fair"

See you next year!

August 1-4, 2019

Check out the 2018 highlights in slideshow format! Visit [green-lake.uwex.edu](http://green-lake.uwex.edu), click on Fair heading and then 2018 Fair Highlights & Annual Report. Hope you enjoy!



Green Lake  
County



**Health and  
Human Services  
Annual Report  
2018**

# DEPARTMENT OF HEALTH AND HUMAN SERVICES COVER LETTER

To: The Residents of Green Lake County, County Administrator Catherine Schmit, The Honorable Board of Supervisors of Green Lake County and the Green Lake County Health & Human Services Committee.

We respectfully submit for your consideration the 2018 Annual Report for the Department of Health & Humans Services (DHHS).

DHHS provides a vast array of programs and services intended to protect individuals and the public. These services are provided within a framework of requirements and regulations developed at the State and Federal level. This funding does not keep pace with increased costs and demands for these services, therefore the DHHS would be unable to provide these mandated and needed services to the citizens of Green Lake County without the funding allocated by local officials.

Green Lake County DHHS continues to offer a vast array of services to the citizens of the County. As a Department we have prioritized collaboration and cooperation between Units. This allows us to most efficiently serve residents, while also being nimble enough to adjust to new mandates or identified priority areas.

Attached you will find unit specific reports outlining services provided by the Department. Each unit has provided an excellent overview of their respective unit responsibilities, services provided and related data. Since it is not possible to include everything accomplished in this type of report, I would encourage each of you to visit Health & Human Services in Green Lake and Fox River Industries in Berlin for a tour and more detailed review of the services provided and programs available.

A few highlights in the report include:

- In 2018, the Behavioral Health Unit (BHU) expanded to include a second school-based service location at the Markesan School District (in addition to the Berlin School office opened in 2016)
- Due to the efforts of the crisis staff, more individuals received less-restrictive, community-based care and the county experienced a 64.5% reduction in inpatient costs from 2017 to 2018.
- A continuing trend of note in 2018 was the rising number of children placed outside of their parental homes due to substance abuse of the parent(s). Thirteen (13) of the children in court ordered placements were removed due to opiate/opioid abuse or alcohol abuse.
- The Health Officer successfully wrote for a \$300,000 Health Equity grant to be shared with the six counties in the Central WI Health Partnership. The funds are being used to assess social and economic factors that adversely affect the health of the community.
- Public Health also used several harm reduction strategies to reduce the abuse of opioids in Green Lake County. This included two Narcan trainings for the public, and distribution of lock boxes to community members at numerous events.

Our ability to continue and provide quality services to the residents of Green Lake County is a tribute to the Health & Human Services Board, County Board and a very talented and dedicated staff of professionals. We look forward to the challenges ahead and the opportunity to continue to provide services which best meet the needs of Green Lake County.

Respectfully Submitted,

Jason Jerome,  
Director

# ADMINISTRATION AND FINANCIAL SUMMARY

The Health and Human Services Financial and Administrative Department consists of the Director, Financial Manager, Administrative Assistant, Account Clerk Specialist, Billing Specialist, Two Receptionist/Data Entry Specialists, an Insurance Verification Representative and Secretary. The Purpose of Health and Human Services Administration and Fiscal Unit is to support the seven different units Health and Human Services House.

## Operating Highlights

In supporting the seven different departments in Health and Human Services some of the functions the administrative and fiscal department performs include but is not limited to:

- ❖ Information and Referral of the general public to appropriate staff
- ❖ Billing for Services provided in the Department of Health and Human Service
- ❖ Collecting Payments from Consumers and third party payers
- ❖ Inputting Client Notes
- ❖ General Correspondence
- ❖ Managing and Closing Client Files and Personnel Records
- ❖ Record Meeting Minutes for Health and Human Service Board and Various Sub Committees
- ❖ Vendor Contracting and Payments
- ❖ Budgeting Process
- ❖ Financial Reporting and Grant Claiming
- ❖ Vendor Audits

## Accomplishments in 2018

We continue to learn and grow with a great administrative and fiscal team that works great together while focusing on efficiencies and assisting the community and HHS employees. The following are a few of our accomplishments in 2018:

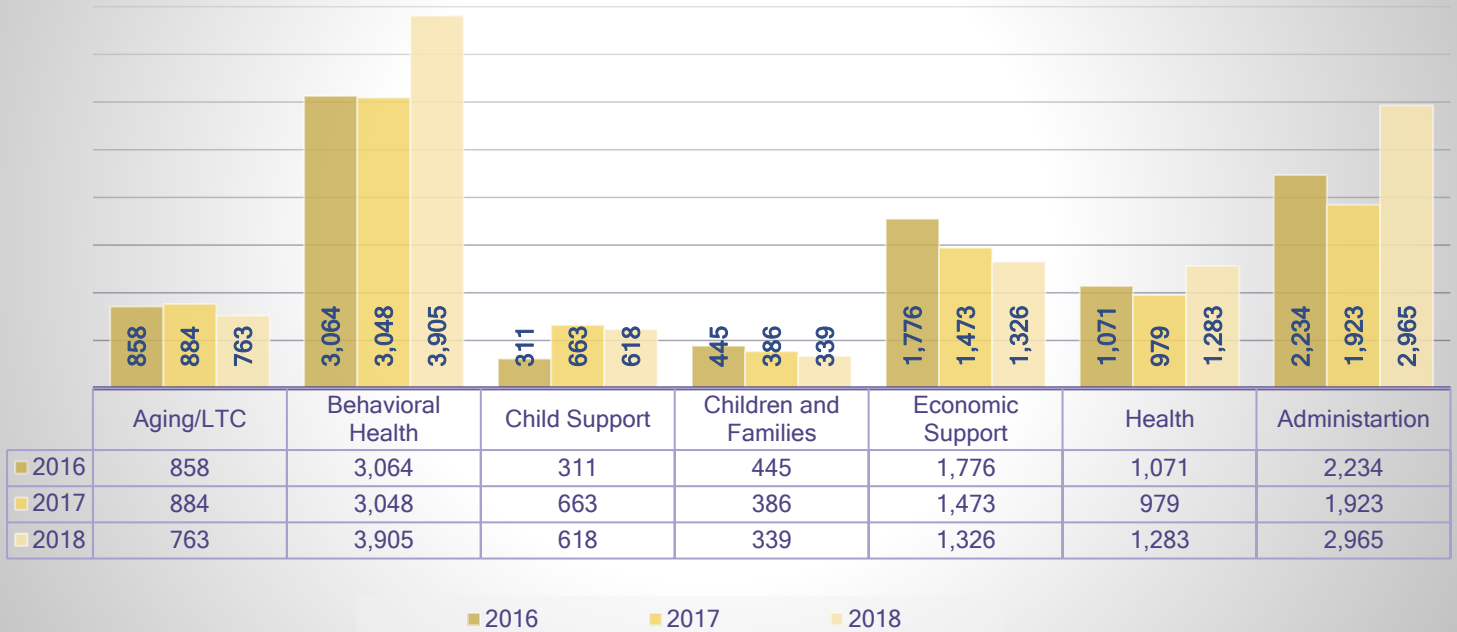
- Streamlining our billing process in Avatar.
- Billing all programs and Posting Payments in Avatar
- Continued to learn and utilize more of the components Avatar has to offer
- Utilizing and maximizing funding resources
- Continued improvement on capturing the maximum Revenues through Insurance, WIMCR, and Grants.
- Ongoing implementation of paperless systems

# ADMINISTRATIVE STATISTICS

Public usage of Health and Human Services continues to be at high demand. Below are two comparison graphs displaying walk-ins and phone call contacts to the agency. The administrative and fiscal department are often the first contact with HHS. We offer a friendly welcoming hand-off to the appropriate department that will meet the consumer's needs. The administrative and fiscal department continues to adapt to evolving demands, and help ensure consumers have access to needed and appropriate services.

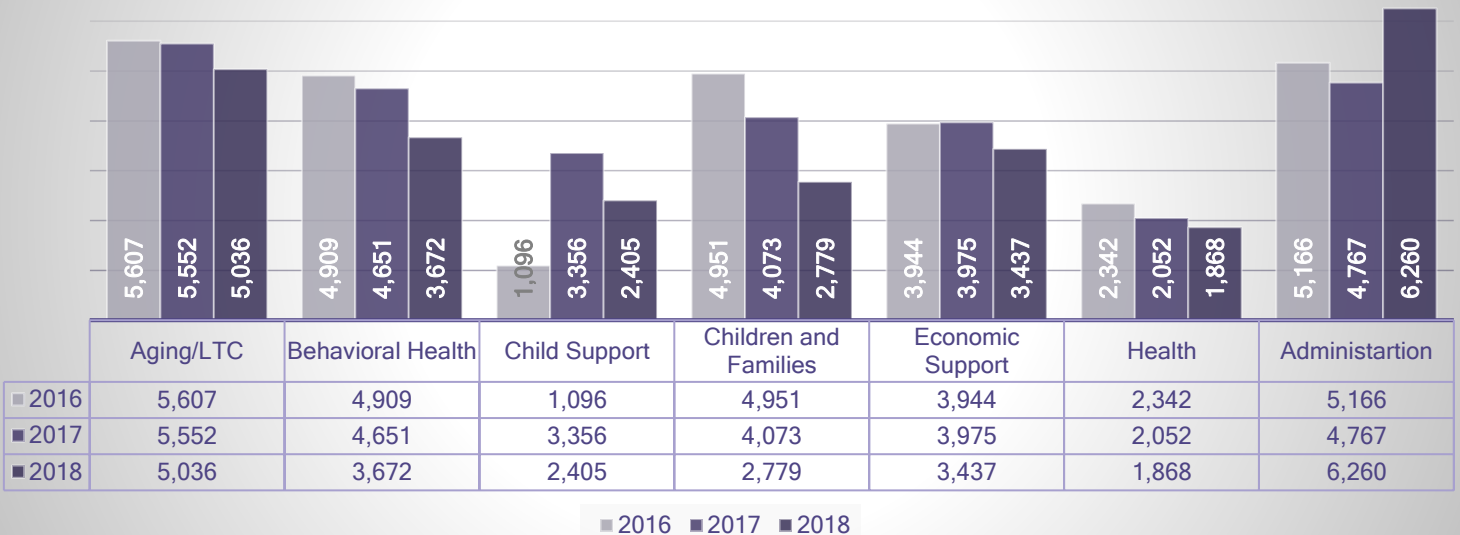
## Agency Walk-Ins

3 Year Comparison



## Agency Phone Calls

3 Year Comparison

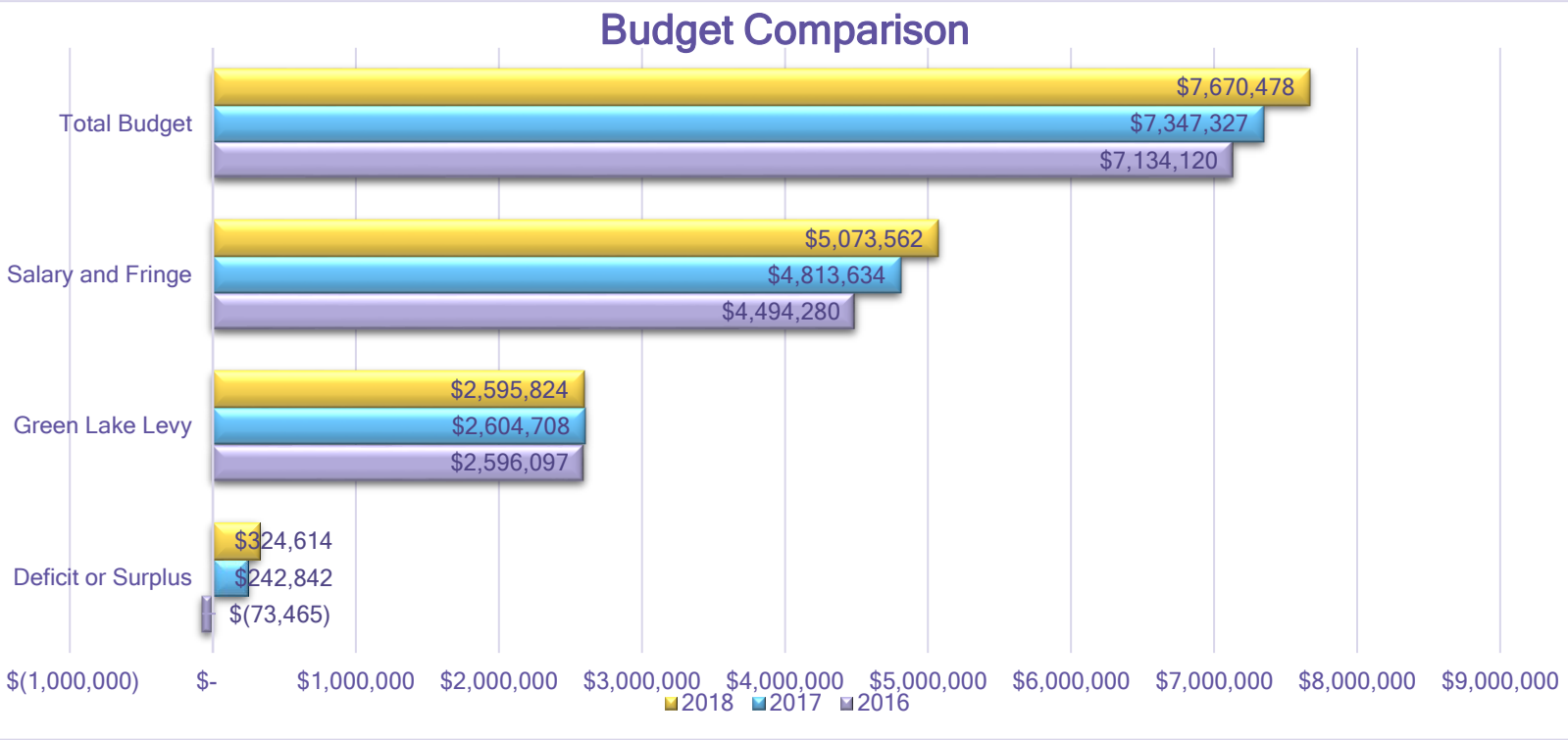


\*Children and Families Call Decrease in 2018 is in part due to staff getting work cell phones allowing clients to contact Social worker directly.

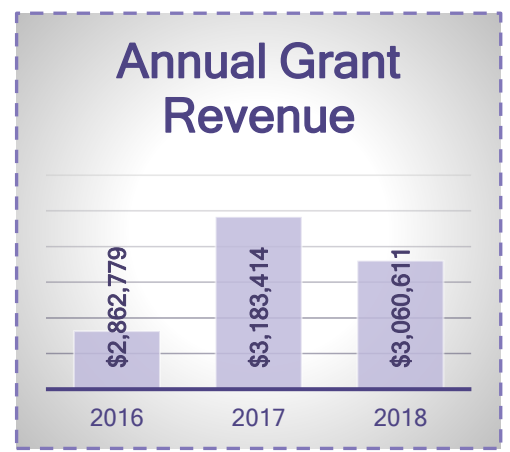
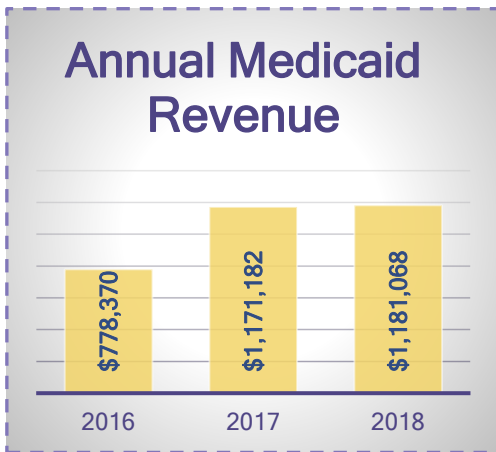


# FINANCIAL STATISTICS

The financial staff within the administrative department has also been effected by the high demand in Health and Human Services consumer needs. As the demand for services rise, the financial staff have to work hard to utilize all available funding resources to provide quality services for an affordable price. As the demand rises, billing services continue to grow, putting pressure on the financial staff to accumulate as much revenue as possible to support our programs. In spite of the budget shortfalls in 2016 we were able to financially report a surplus for Health and Human Services in 2017 and 2018.



*\*2018 Surplus Figure Estimated as revenues have not all been received*



Respectfully Submitted,

Kayla Yonke,  
DHHS Financial Manager

# AGING PROGRAMS

The County Aging Unit is the Agency designated by the County Board and authorized by the Older Americans Act to continue to develop, support, assist, and evaluate County-based programs for older adults (over age 60) with the purpose of fostering independence and enhancing the quality of life for older adults in the county.

All Federal money from the Older Americans Act, Title III, is distributed to the state, which gives it to the regional Area Agency on Aging and then to the Counties. The amount each County receives is determined by a set formula. Included in the formula is the number of elderly, low-income elderly and isolated elderly individuals within the County.

Federal Title III-B money is used for various service programs such as elderly health screening, transportation, the elderly benefit specialist, and program development for Senior Centers. Matching local funds and required In-Kind assistance provides the rest of the resources for the Aging programs. In 2018, volunteers provided 1248.25 hours equal to **\$9,052.94** In-Kind match for Title III-B programs. (2017 - 1155.75 hours equal to \$8,957.06) Federal Title III C-1 & 2 must be used for elderly nutrition. See below for more information on the elderly nutrition and matching In-Kind amounts.

## Congregate Nutrition Program (C-1)

The Nutrition Program assists older individuals to live independently by promoting better health through improved nutrition. It reduces the isolation of older individuals through nutrition related and supportive services. It prevents malnutrition and promotes good health through nutrition education, screening and intervention. The Aging Unit Nutrition/Volunteer Coordinator is trained as a certified ServSafe Professional Food Manager/Nutrition Director and oversees both the Congregate and Homebound Meal Programs.

In 2018, 5718 meals were served at three Mealsites: Berlin Senior Center, Dartford Bay Apartments - Green Lake, and Grand River Apartments - Markesan. Volunteers play a vital role in all our C-1 programs; twenty-five (25) volunteers donated approximately 1,242.75 hours in the Nutrition Program. These hours equal **\$9,009.94** in In-Kind Dollars. In-Kind includes activities such as setting tables, serving food, clean-up tasks, and doing paperwork and are a requirement of the Older Americans Act to earn funds for the meal programs. Donations at **\$4.00** per meal received in this program were **\$16,834.01**.\*

	2017	2018
Meals served at meal sites	6399	5718
Volunteer hours	1489.75	1242.75
In-Kind Dollars	\$12,508.06	9009.94
Congregate Meal Donation Dollars	\$21,772.50	\$16,834.01
Homebound meals delivered	15,193	18497
Homebound meal donation dollars	\$66,609.22	\$67,855.94

## Homebound Meal Program (C-2)

In 2018, 18,497 meals were served throughout the County to persons who are unable to go to the meal sites for health related reasons. Requests for Homebound meals come from hospital discharge planners, meal site managers, units of Health and Human Services, doctors, and families and enable the older person to remain in his or her own home as long as possible. Requests are referred to the Nutrition Coordinator who meets with each new enrollee to conduct a thorough nutritional assessment; these are updated annually. The meal delivery program is also a part of a support system that checks on the elder person four to five days per week depending on their location. Drivers are trained to watch for changing needs and to alert Nutrition Coordinator as necessary.

Donations at **\$4.00** per meal received in this Program in 2018 were **\$67,855.94.\***

\* Subject to Audit

## Title III-D Program

In 2018, this program funding purchased four classes through the Green Lake County Health Unit. Four Grapevine Project programs, with 42 participants.

## Transportation

One of the greatest needs for the elderly and/or handicapped person is transportation. The Aging Unit receives and administers the 85.21 State Grant monies, \$85,164.00 in 2018. Service priorities are MEDICAL TRIPS, NUTRITION-RELATED ACTIVITIES, WORK-RELATED ACTIVITIES, and SOCIAL ACTIVITIES. Handicapped and older adults were provided 14,442 trips in 2018 with 85.21 funding.

	2018	2017
85.21 State Grant funds received	\$70,970.00	\$69,578.00
Number of trips	14,442	13,374

## TEFAP – (The Emergency Food Assistance Program)

The Food Pantry is operated by the Aging/Long Term Care Unit of the Department of Health and Human Services and is available to any indigent person/family in an emergency. The Food Pantry is funded by TEFAP and private donations from fundraisers and local donors.

The Emergency Food Assistance Program/Food Pantry operates every Tuesday from 10:00 am to noon. The Food Pantry currently has 31 volunteers who staff the days the food pantry is open and pick up donations.

Eligible residents of the County may attend once each month. Throughout 2018, the Food Pantry served an average of 182 households, and 377 individuals per month. Each household was provided an average of 82.25 pounds of food for a month.

Food Pantry	2017	2018
Average households served monthly	205	182
Average number of individuals	450	377

## Elder Abuse and Neglect Program

The County Aging and Long Term Care Unit has been designated as the lead Agency in the Elderly Abuse Reporting System. Services provided to elders in crisis include Relocation and Shelter costs, Medical care, Legal Services, Supportive Homecare, Guardianship evaluations, and Outreach. These services are offered to older adults to help them resolve abusive or neglectful situations. The Adult Protective Services Social Worker investigates abuse and neglect referrals.

There were a total of fifty **Elder Abuse** investigations in 2018, with twelve Elder Abuse cases substantiated. The remaining cases were either unsubstantiated or unable to be substantiated for a variety of reasons. The most frequent concern was self-neglect, followed by material / financial abuse.

In 2007, a parallel system for Abuse and Neglect investigation and reporting for **Vulnerable Adults** was instituted by state law. The Adult Protective Services worker is the lead for this system also. The reporting requirements are very similar to the Elder Abuse system. In 2018, there were 8 reports of abuse to **Vulnerable Adults**; four were substantiated.

	2017	2018
Elder Abuse Investigations	43	50
Elder Abuse Cases Substantiated	6	12
Vulnerable Adults Abuse Reports	6	8
Vulnerable Adult Abuse substantiated	3	4

## Adult Protective Services/Guardianships

The Adult Protective Services Social Worker performed ten guardianship studies for adults in 2018. (2017 - 10) These consisted of Temporary, Permanent and Successor Guardianships. In addition, thirty-one Protective Placement reviews were completed. (2017 - 37) All reviews require a brief summary hearing on each of these placements to ensure that the continuation of the placement is appropriate, least restrictive and most integrated into the community. The Adult Protective Services worker submits a report to the court and attends each review hearing. Placements are monitored in nursing homes, Community Based residential Facilities (CBRF), State Centers for the Developmentally Disabled, Adult Family homes, and private homes or apartments. In addition, Power of Attorney documents and advanced planning information is regularly requested and assistance provided as needed.

## Elderly Benefit Specialist Program

The Elderly Benefit Specialist coordinates information and counseling regarding the public benefit program to individuals sixty years of age and older. The Elderly Benefit Specialist assists people age sixty and over to apply for Social Security, Social Security Disability, Medicare, Medicare Part D, Medical Assistance, and Senior Care.

In 2018, there were 341 Open Cases, and 78.5 hours of training. Through these efforts, the monetary impact to Green Lake County elderly clients was \$2,568,419.00.

There were 1271 Information and Referral inquiries to the Aging Unit, 235 hours of Outreach Services and 13 hours of presentations at the various Senior Centers and meal sites.

	2017	2018
Elderly Benefit Specialist open cases	341	343
Hours of training	109.5	123
Dollars saved for elderly clients	\$2,568,419.00	\$2,480,030.22
Information and Referral Inquiries	1379	1381
Outreach Service Hours	291	292
Senior Center presentation hours	13	14

## Family Caregiver Program

Under the Federal Family Caregiver Grant, the Volunteer Coordinator identifies and meets with caregivers who are elderly, including grandparents who are raising grandchildren. A monthly support group, training, loan library, respite care, and information and assistance are available for caregivers. We served twelve caregivers in 2018 through this program. (2017 - 14 caregivers served)

## Other Programs

The Senior Sentinel is a bi-monthly newsletter published by the Aging Unit and delivered to over 1000 households in the County. The articles that appear in this publication help elders keep up-to-date with current information about our services and programs. The UW Extension Office and the Nutrition program provide healthy recipes and health tips. The publication contains current information concerning County, State and Federal programs that affect Senior Citizens in Green Lake County.

Each year in August, the Aging Unit sponsors a countywide Senior Picnic. In 2018, **175** elders from throughout the County, along with 10 staff and volunteers, attended the County Senior Picnic at St John the Baptist Catholic School Gym in Princeton. (2017 - 189 in attendance)

## Alzheimer's Family Caregivers Support Program

During 2018, we received \$9,594.00 in Alzheimer's Family Caregivers Support Program (AFCSP) funds. These funds provided a variety of services to four individuals who suffer from Alzheimer's disease. (2017 - \$9,594.00 for three individuals).

## Supportive Home Care

Throughout 2018, ten individuals received Supportive Home Care (SHC) funded services, including housecleaning, yard work, meal preparation and assistance with laundry, lifeline, etc. (2017 - 1 individuals)

Respectfully submitted,

Betty Bradley

Aging/ADRC Unit Manager

# BEHAVIORAL HEALTH UNIT

Green Lake County’s Community Health Improvement Plan (CHIP) continues to identify youth in crisis, trauma-related issues, and substance use disorders as critical issues affecting the Green Lake County population. The Behavioral Health Unit (BHU) offers an array of services that meet these needs within the community and across the lifespan. The BHU focuses on collaborative, comprehensive, strength-based services.

In 2018, the Behavioral Health Unit consisted of 11 full time staff and 3 part-time contracted doctors. Full time staff include a unit manager, four counselors, one program coordinator for the CCS/CLTS programs, one CSP case manager, one CCS facilitator, one crisis case manager, one psychiatric nurse, and one treatment court coordinator. Contracted staff include two part-time psychiatrists (child and adult specialties) and a part time psychologist who provides clinical supervision. All unit staff receive cross-training in several of the unit programs including the 24/7 on-call mobile crisis intervention services program.

In 2018, our services expanded to include a second school-based service location at the Markesan School District (in addition to the Berlin School office opened in 2016), and an adult Targeted Case Management program. During this year, the unit has focused on meeting community need related to the current opioid crisis as well as issues around youth mental health. The Behavioral Health Unit encompasses a comprehensive range of programs, collectively serving 923 county residents or approximately 5% of the population of Green Lake County representing a 1% increase since 2016.

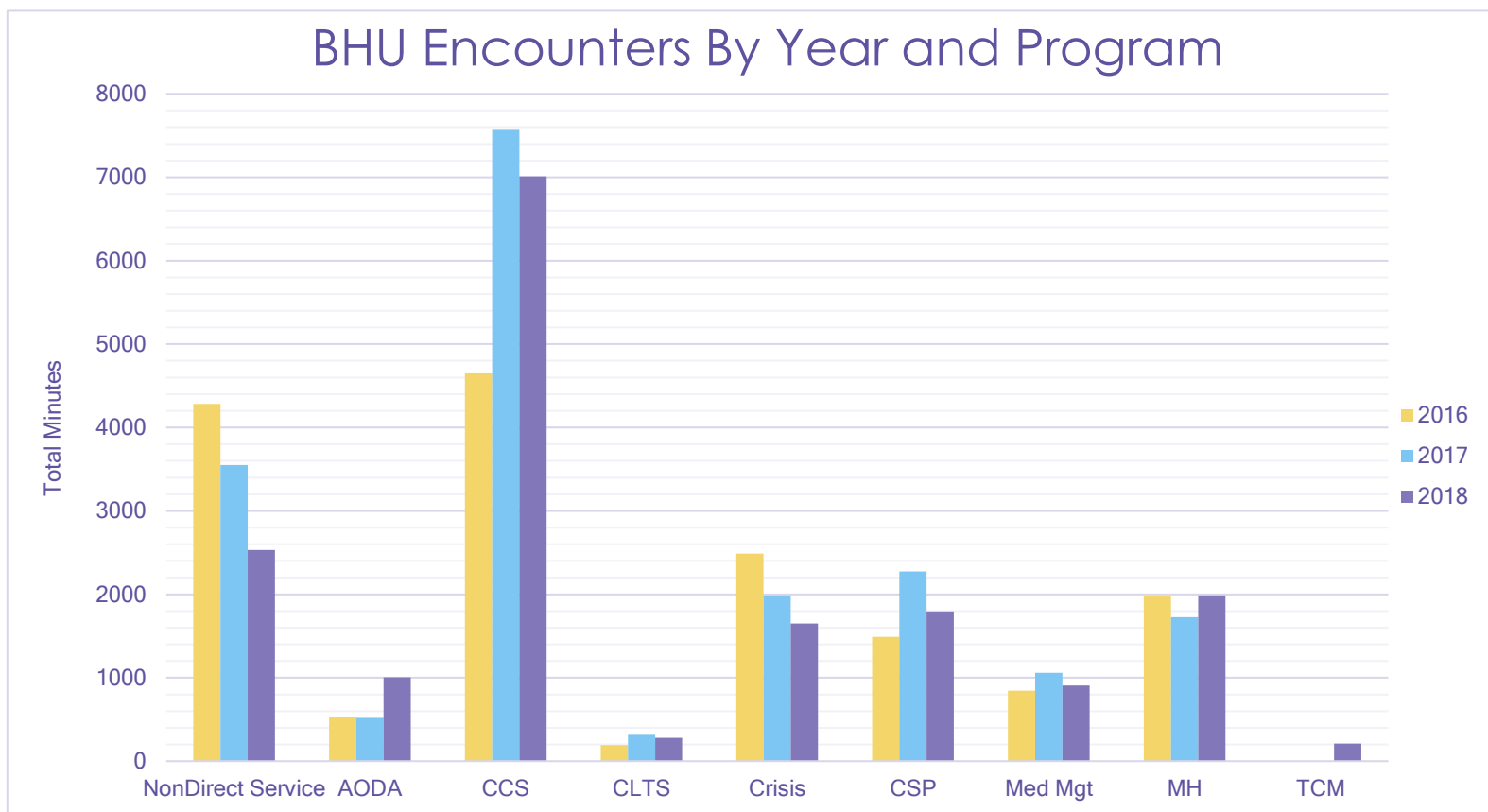


Figure 1-- Demonstrates encounters by volume across programs. Note that non-direct service time includes non-billable case management across programs. Data for Targeted Case Management is unavailable prior to 2018 as it is a new program

## Outpatient Counseling and School Office

BHU providers take a whole-system approach to serving residents and understands how each aspect of a person's life can affect quality of life in others. Providers frequently collaborate with other programs within the unit, agency, and community.

During 2018, The Behavioral Health Unit served 644 clients across the outpatient programs (compared to 563 in 2017). Across our programs, we continue to see an increase in youth admissions. Doctors typically see clients within 2 months from request for services and often sooner as scheduling space opens up. Intake appointments with a therapist that are non-emergencies are 2-3 weeks out. Green Lake County has been designated a rural area with provider shortage in the area of psychiatric care. This wait time represents a significant reduction in wait, as many other areas with this designation report waitlists up to 6 months for psychiatric care.

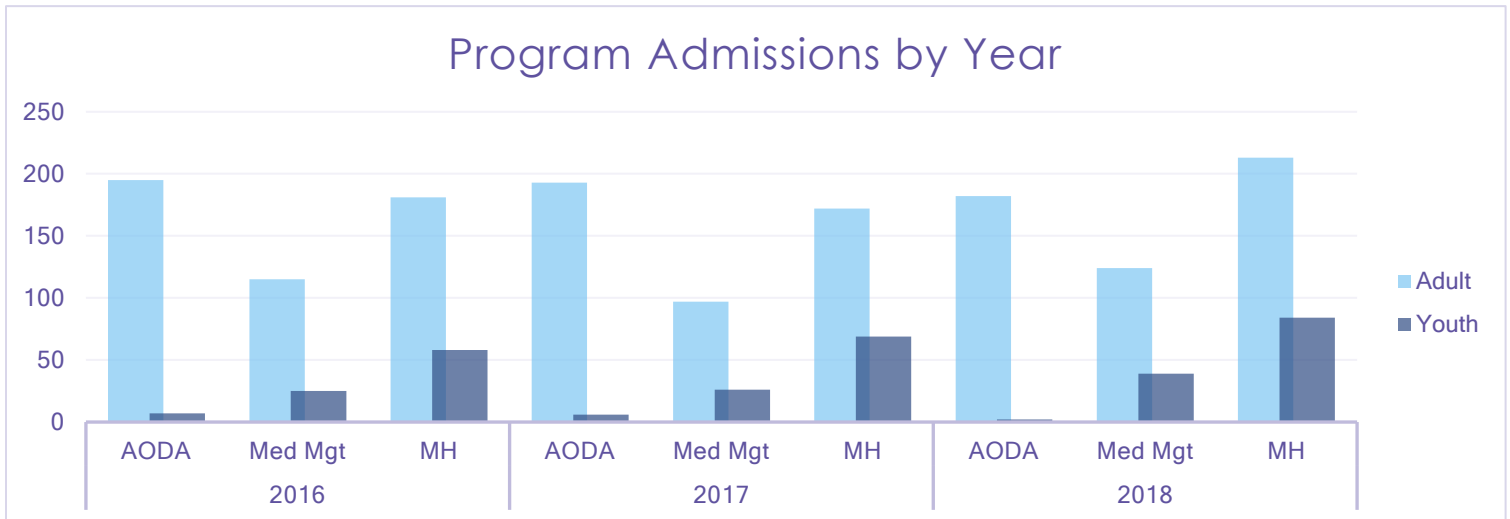


Figure 2- General trend points to growing admissions across programs, with significant increase in youth referrals.

### Outpatient Clinic Highlights:

- ◆ In 2018, the BHU added a satellite office certified for a half day of service per week at the Markesan Middle/ High School. A satellite office, opened in 2016, already operates at the Berlin Middle School for 1 ½ days per week. The initiative serves youth in their school environment and reduces burden to rural families, who often identify transportation as a barrier to needed services.
- ◆ Through the joint efforts of the Behavioral Health Unit and Children and Families Unit, Green Lake County continues implementation of Trauma-Focused Cognitive Behavioral Therapy (TF-CBT). TF-CBT is an evidence-based therapy model for youth who have experienced trauma or who identify issues related to adverse childhood experiences. Four therapists now offer this therapy model across home, school, and office-based settings.
- ◆ Substance use issues continue to pose a daunting challenge across public systems in Green Lake County and state-wide. In 2018, BHU began offering an array of treatment groups to meet the needs of those with intensive and/or co-occurring issues.

## **Community Support Program (CSP)**

The CSP program provides intensive community-based services to people with severe and persistent mental illness who may otherwise require hospitalization or residential treatment. Treatment is individualized and based on the person's needs and goals. Staff provide psychiatry, counseling, support, transportation, case management, medication management, crisis services, social opportunities, assistance with activities of daily living, and assistance with vocational rehabilitation. CSP provides services almost exclusively in the community, with the goal of assisting each client in gaining and/or maintaining increased independence in the community. CSP served 12 consumers throughout 2018, an increase of 1 consumer served since 2017.

### **CSP Highlights:**

- ✓ Social opportunities are designed to offer peer interaction and facilitated social skills training, involving a combination of community-based outings and onsite activities. In 2018, CSP outings included mini golf, mindfulness, movie day, canvas painting, Green Lake County Fair, Green Bay Packers Hall of Fame, and the annual holiday party.
- ✓ Wellness Group serves clients in the Community Support and Comprehensive Community Services programs. The group includes psychoeducation and an experiential component for consumers to practice wellness skills and receive support from professionals and peers. The group represents a collaboration with the Public Health Unit and includes a rotation of topics including nutrition, home safety skills, exercise, and social skills development. The group received recognition by the CWHP regional consortium as a model for integrating services.

## **Comprehensive Community Services (CCS)**

The Comprehensive Community Services (CCS) program is a strength-based consumer driven psychosocial rehabilitation recovery program. This program utilizes the consumer's identified strengths to support their goal-directed recovery process. CCS receives Medicaid funding and requires each individual enrolled in the program to have Medicaid, have a mental health and/or substance use diagnosis, be motivated to work on self-identified recovery goals, and utilize a collaborative team based model emphasizing natural supports in recovery.

CCS provides community-based services, working to support people in their communities rather than in hospitals or residential treatments. CCS works closely with the Children & Family Unit to help provide services to keep children in their homes instead of foster care placement and to help return a child back to their home with the proper supports.

In 2018, CCS served 59 consumers, an increase of 40.4% since 2016 (42 consumers served). CCS supports a variety of treatment modalities, allowing for clients to find a true array of services and receive the types of therapy that best meet their needs. CCS staff are committed to providing consumer-driven care. Since the development of a consumer subcommittee in 2016, CCS has sought consumer inclusion in program development. The subcommittee continues to meet quarterly and provide direct feedback to the program.

The Behavioral Health Unit/ CCS program actively participates in our Regional CCS Consortium, approved by the state of Wisconsin. The Regional CCS Central Wisconsin Health Partnership (CWHP) includes six surrounding counties working together. Due to consortium efforts, medically necessary services provided to CCS consumers can be reimbursed at a rate of 100% for the services we provide CCS consumers. The Regional CCS Consortium meets as a subcommittee on a monthly basis.



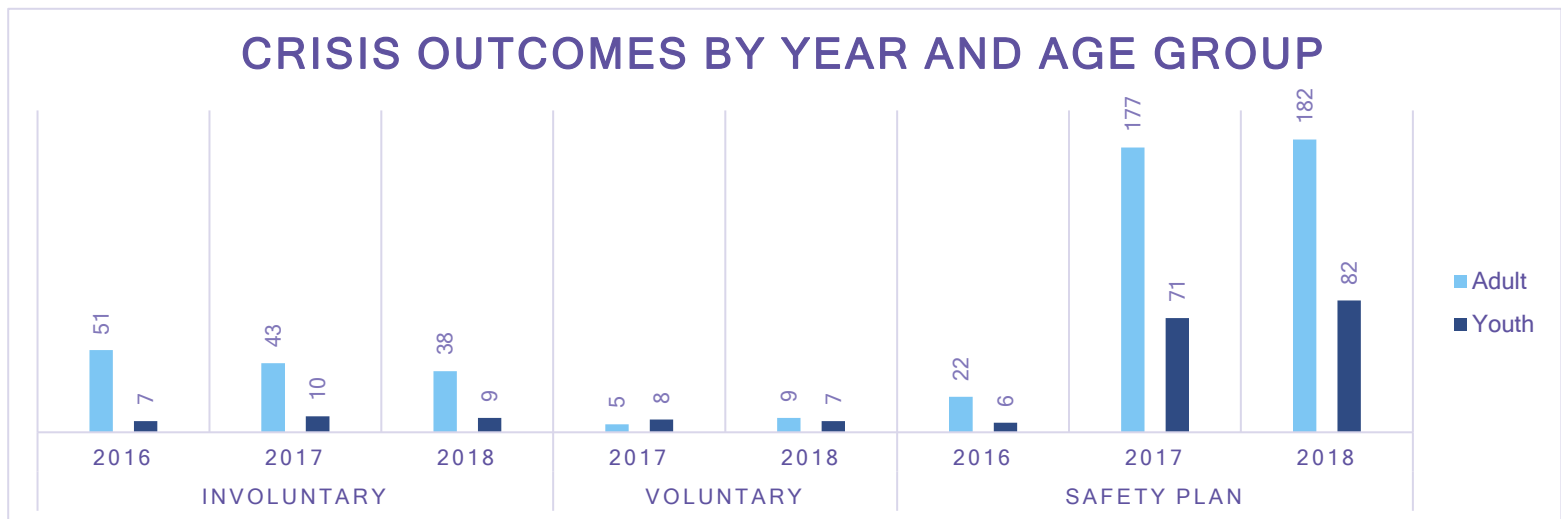
## Crisis Intervention

During the year of 2018, crisis intervention responded to **328** crisis calls (an increase of 10 calls since 2017). Crisis workers provide crisis counseling on a walk-in basis or respond mobile to the most appropriate location (e.g. Emergency Rooms, schools, police departments) to provide crisis assessment, safety planning and response 24/7.

The Behavioral Health Unit adheres to the philosophy that when a counselor engages face-to-face with an individual, they develop an understanding of the individuals needs and can create a safe crisis response plan in the least restrictive environment. When determined that the most appropriate level of care is a psychiatric hospitalization, crisis workers first work with the individual to develop the least restrictive plan for voluntary hospitalization. Crisis workers and law enforcement initiate an emergency detention after all other options have been exhausted or determined unsafe for the individual.

Effective supervisory support and routine triage of crisis calls are essential ingredients to ensure efficacy of services including thorough follow up services support for staff in providing ethical and professionally responsible services in high-risk situations. Dr. Kent Berney (Forensic Licensed Psychologist) provides weekly supervision of the crisis intervention team.

Crisis service linkage and follow up services support continuity of care, provide critical and timely interventions for stabilization and service referral as well as offer support in navigating complex systems of care. In the BHU, a full time crisis case manager coordinates linkage and follow-up for individuals involved with the crisis system through both voluntary and involuntary services.



*Figure 3- Data indicates a consistent decrease in hospitalizations over the past two years and an increase in community-based safety plans.*

### Crisis Highlights:

- The chart above highlights reduction in inpatient hospitalization over the past two years. Due to the efforts of the crisis staff, more individuals received less-restrictive, community-based care and the county experienced a 64.5% reduction in inpatient costs from 2017 to 2018.
- In order to provide effective crisis response in the least-restrictive environment, the Behavioral Health established a Crisis Stakeholder team to reach across systems and enhance community partnerships. This team has met three times in 2018.

- Crisis diversion options support individuals in resolving situational crises, maintaining stability, and accessing needed services in a manner that is least restrictive and is cost-effective for public systems. Green Lake County participates in a regional partnership awarded a grant to pilot a program for in-home mental health stabilization services wherein a team of professionals respond to a home and help a family manage and diffuse crisis situations when a psychiatric hospitalization is not necessary for treatment and safety reasons.
- In 2018, a multi-disciplinary team including BHU staff, the county coroner, and staff from other Health & Human Services entities received certification in Crisis Debriefing. This service works in the community or subsection of the community or may be used with smaller groups of professionals to assist in preventing secondary traumatic stress.

## **Treatment Court Program**

In 2016, Green Lake County received grant funding in the amount of \$101,130.00 annually for five years from the Department of Justice, Treatment Alternatives/ Diversion grant to support development and implementation of an adult drug court program. Program implementation began in 2017 with the staff addition of a treatment court coordinator. The treatment court accepted its first participant in October 2017. In 2018, the treatment court accepted five more individuals into the program. Five participants currently participate in the program. One individual was terminated from the program for behavioral violations.

## **Children's' Long Term Support Waiver**

The Children's Long Term Support Waiver (CLTS) is a Medicaid Waiver program for children with developmental or physical disabilities or Severe Emotional Disturbances (SED). Families develop a person-centered ISP together with their caseworker in which they identify specific supports that are not ordinarily covered by Medicaid. Examples of supports include: accessible home modifications, sensory supplies/ therapeutic aids, respite care, and service coordination.

In 2017, the State of Wisconsin announced the dissolution of the CLTS waitlist. This requires counties to develop strategies to service families presently on the state-wide waitlist. The BHU presently maintains one case worker who is dually trained in CCS and CLTS service coordination as well as unit manager who is certified in waiver services. The program has certified an additional case worker through Public Health in order to increase capacity to meet these new requirements. At the start of 2018 there were 10 families enrolled in CLTS. As the waitlist elimination process began enrollment increased to 16 families. The numbers reflect some families leaving the county or leaving services, others transferring in and families enrolled off the wait list. We have completed the 2018 portion of the waitlist elimination process and there are 4 families who remain waiting for CLTS services. These families were identified after the waitlist elimination plan had begun. We will continue to enroll one family each month until our waitlist number is at zero, which should occur in April 2019.

## **Targeted Case Management (TCM)**

In 2018, Behavioral Health added a Targeted Case Management (TCM) program tier. TCM is a Medicaid-funded case management program that offers support to individuals with mental health or substance abuse issues who may benefit from case management at a less intensive level or as a step-down from more intensive program option. TCM has historically been offered outside of BHU for other target populations. Behavioral Health has enrolled 8 individuals in TCM since beginning the service in June 2018.

## **Behavior Health Unit 2019 program development areas:**

Continued community and county-level support, dedication from staff, and collaboration with community partners allow the Behavioral Health Unit to continue to grow. The Behavioral Health unit identifies development areas for 2019 that build our capacity to provide innovative, community-based services and improve outcomes for individuals, families, and communities:

- AODA program expansion & treatment court implementation
- Central Wisconsin Health Partnership
- Wellness Coalition Mental Health & Substance Abuse / Community Health Action Team
- Dementia Capable Systems
- Youth Crisis Stabilization collaborative
- AODA and Mental Health Awareness and prevention
- Crisis Debriefing/ Critical Incident Stress Management Initiative
- Children's Waiver Waitlist Dissolution
- School Transformation Advisory Committee/ Children At-Risk Program
- Avatar/ Electronic Medical Records Transition

Respectfully Submitted,

Nichol Grathen, LPC  
Behavioral Health Unit Manager

# CHILDREN & FAMILY SERVICES UNIT

The Unit is comprised of the Unit Manager, the Initial Assessment Worker (Child Abuse/Neglect Investigations), and the Juvenile Court Intake Worker, three (3) Dispositional Social Workers, a Medical Assistance Targeted Case Management Social Worker, the Community Response Social Worker, an In-Home Therapist and Coordinated Services Team worker.

2018 was a year that there was staff stability. There were no vacancies albeit the unit continued to experience staff shortages due to medical leaves of four (4) staff spread throughout the year.

During the 2017/18 academic year and the fall semester of 2018, the unit hosted two (2) interns from the University of Wisconsin-Oshkosh.

The Unit staff continued to engage in several initiatives that started in prior years: the Permanency Roundtables; the Community Response/Quad Counties Family Resource Network (CRP); Alternative Response (AR); and the Intensive Safety Services program (IHSS) and Post Reunification (PR) Services. Another new initiative which was started in late 2017 and into 2018 was the continued development of the Child at Risk (CAR) program and school-based wrap-around services. Agency Court staff began the process of learning and using eFiling for Court paperwork.

The Children & Family Services Unit is responsible for the provision of a number of programs and services available to individuals and families in the community. The following is a brief summary highlighting activities in 2018.

## **Access/Child Abuse Neglect/Child Welfare**

The ACCESS staff for the Unit received referrals that were logged into the eWISACWIS system. These numbers include the Juvenile Court Intake referrals, Community Response, Child Abuse/Neglect Reports, and Child Welfare Intakes and other Service requests. The total of all Access reports was 512. Of these, the Unit received 279 reports of Child Abuse/Neglect. 91 reports were screened in for a response from the Initial Assessment Worker. 188 reports were screened out. The screened in reports had a total number of 146 children that were identified as potentially being child victims. The total victims in all reports was 403. The screened in reports by maltreatment type were 40-Physical Abuse; 39 -Neglect; 13 -Sexual Abuse; 4 -Emotional Abuse and 5 - Unborn Child Abuse. 233 Service Reports were received. Of these, 209 were screened in. These were comprised of 131 Child Welfare Reports, 68 Juvenile Justice Reports, 4 new Kinship Care applications, 2 for court ordered studies-adoption related, and 1 re-open closed case and 0 for drug affected Infants. Not reflected in these numbers are Inter-State Compact referrals. Our agency received no new Inter-State compact reports; however had two cases that remained open from 2017.

	2018	2017	2016
Number of Access Reports	512	450	433
Number of Child Abuse/Neglect Reports	279	265	282
Number Screened in	91	91	88
Number Screened out	188	174	194

Types of maltreatment			
	2018	2017	2016
Physical Abuse	40	36	39
Neglect	39	56	59
Sexual Abuse	13	29	24
Emotional Abuse	4	3	0
Unborn Child Abuse	5	6	7

	2018	2017	2016
Service Reports Received	233	184	151
# Screened	209	171	128
Child Welfare Reports	131	125	66
Juvenile Justice Reports	68	38	48
Kinship Care Applications	4	2	10
Court Ordered Study	0	0	2
Adoption Related	2	2	1
Re-open closed care	1	3	1
Drug Affected infants	1	0	1
Inter-state Compact	0	3	0

## Juvenile Court – Delinquency/Youth Justice

In 2018, the Department of Children & Families started a new module in the State Automated Child Welfare System to enhance the tracking of the Youth Justice Population. Green Lake County DHHS applied to be advanced users of this module.

In 2018, Juvenile Court Intake received sixty-eight (68) new referrals. This is up by, 30 referrals since 2017 which only saw 38 new referrals.

No (0) new youth were placed in the Severe Juvenile Offender Program in 2018. No adult court waivers were filed. No (0) youth were placed in residential care facilities.

One (1) summer group was held in 2018. This year, two (2) staff from the Green Lake County DHHS collaborated with a Behavioral Health Unit staff to facilitate the Boys group. The youth that engaged in the Summer Youth Program participated in Equine Therapy through Living Anew Farms. Five (5) males participated and completed the group. Additionally they participated in group therapy activities that focused on prevention, group process, and problem-solving as well as social skill development. The group was 9 weeks in duration.

The Intensive Supervision worker for the unit facilitated a court ordered groups on “Teens in Action”. Four (4) youth participated in this curriculum both in-group and one-to-one. The following are the totals for the past several years: 2018 - 4; 2017 - 3; 2016 - 12; 2015 - 20 youth.

Juvenile Court staff is on-call twenty-four hours per day for the purpose of Juvenile Intake/Detention, Child Abuse/Neglect and Energy Assistance.

## **Electronic Monitoring/GPS Monitoring**

Six (6) youth were on electronic monitoring in 2018. This consisted of four (4) males and two (2) females. Eleven (11) youth were on monitors in 2017. The Agency has loaned one (1) monitor to Marquette County who in turn reimburses Green Lake County for their use.

## **Parenting**

The Family Training program provided services to twenty (20) families with a total of forty-six (46) children in 2018. Of these children, four (4) families had children who were in out of home placements. They provided both parent training and education, parent aide services and in-home therapy. In 2018, the Crisis Intervention slots were continued. These slots are primarily utilized in an effort to return children to their parental homes post removal or prevent the removal in an emergency.

Progressive Parenting LLC also provided parent-mentoring services in addition to Comprehensive Community Services team facilitation.

## **In-Home Therapy/Targeted Case Management/Comprehensive Community Services/Coordinated Services Teams:**

The In-Home therapist has taken a lead role in the development of the Targeted Case Management (TCM) program. Whenever possible, TCM is billed to help recover the cost of the services provided. The In-Home therapist is cross-trained to facilitate Comprehensive Community Services (CCS) teams as well as perform Children’s Functional Assessments. The In-home team is augmented by a TCM case manager as well as other mental health professionals.

Sixty-eight (68) child/youth teams (TCM/CST/CCS) were active at the end of calendar year 2018. The agency now has five (5) staff working in two (2) units (Children & Families & Behavioral Health) as well as two (2) contract staff that work facilitating teams in the TCM/CST/CCS and now a Child at Risk (CAR) programs. One (1) additional facilitator carries a limited caseload. In November 2017, the agency began to work with the largest school district in the county to begin an at-risk program, Child At-Risk (CAR) with a wrap-around model of care. The agency identified this as a goal for our 2018 CST plan. Preliminary meetings were started with the district in October 2017. In 2018, program expansion started with a second school district. A MOU has been signed with the District and staff assigned.

## **Foster Care/Kinship Care**

Foster Care, Kinship Care, Group Homes and Residential Care facilities are used for children who are unable to reside in the home of their parents or guardians. The State changed how foster homes are now licensed and have set up Levels of Care as well as an evaluation tool for the Level of Need. All the unit staff is certified to perform the Child and Adolescent Needs and Strengths Assessment (CANS).

In 2018, six (6) children were placed into non- relative foster care. Six (6) children were in treatment foster care. Five (5) children were placed in relative homes, which were licensed as foster homes. Nine (9) children were placed into court-ordered Kinship Care.

The total unduplicated count of children placed outside of their parental home(s) under court orders(s) was thirty-one (31) children.

The number of subsidized guardianships was five (5) in 2018.

In 2018, five (5) children were subject to Termination of Parental Rights (TPR) petitions. Late in 2017, two (2) of these children were returned to Green Lake County in a TPR reversal. These two (2) cases were subject to re-TPR Hearings in 2018.

In 2018, fourteen (14) children were in voluntary Kinship Care placement(s). Four (4) cases closed during the year.

The total of all children placed in either voluntary or involuntary removal from their parental homes in 2018 was forty-five (45).

**A continuing trend of note in 2018 was the rising number of children placed outside of their parental homes due to substance abuse of the parent(s). Thirteen (13) of the children in court ordered placements were removed due to opiate/opioid abuse or alcohol abuse. Two (2) of the adolescents in placement are there due to addiction issues as well as delinquent behaviors. Ten (10) of the children in voluntary Kinship Care are being cared for by relatives as the parent(s) have addiction issues. Three (3) of the five (5) children in subsidized guardianships are there due to continued parental substance abuse.**

## **Courtesy Supervision**

Courtesy Supervision for both Child in Need of Protection and Services as well as Juvenile Justice Cases was performed for other Wisconsin Counties including Portage, Fond du Lac, Winnebago County, The Bureau of Milwaukee Child Welfare, Marquette and Rusk County. In addition to courtesy supervision, home checks to confirm safe environment (CSE) for other counties.

## **Community Response Grant**

Our agency continued to lead a Quad County consortium that developed/facilitated the Community Response grant awarded by the Child Abuse and Neglect Prevention Board. The three-year grant cycle will end in June 2019. The program services Green Lake, Waushara, Marquette and Adams County. Three (3) staff that work the program bill for Targeted Case Management whenever possible. In 2018, three hundred thirty-three (333) cases were referred to the four-county consortium. One Hundred Four (104) families engaged in the program. The Green Lake/Waushara County staff handled specifically outreached two hundred six (206) of the three hundred thirty-three (333) referrals. Fifty-eight (58) of the one hundred four (104) families that engaged in the program were serviced by the Green Lake/Waushara staff person who is a Green Lake County employee.

## **Contractual Services**

The Unit In-Home Therapist also served families through Mental Health Crisis planning and services. This worker worked in conjunction with an Independent Contractor, Wellhoefer Counseling to provide in-home therapy services to youth and their families and KD Counseling Services. The Unit also contracts for parenting services.

## **Mentoring**

Our agency sub-contracted with Community Options, Inc to take over the management of the mentoring program in 2010. That agency has continued to provide mentors to our children/youth. In 2018, twelve (12) children were served. The number of females served was nine (9) and the number of males was three (3). Other children receive mentoring services through Pillar & Vine and the Berlin Boys & Girls Club.

## **Prevention/Education**

Children & Family Services Unit staff have presented public presentations in the community on agency services and programs as well as training topics to groups. Presentations have been on the topic of child abuse and neglect, shaken baby syndrome and community service as well as the Community Response Program. Staff has also been involved on committees on the local level such as the Family Resource Council, the ADVOCAP/Headstart Policy Council, and the WCSHA Children & Families Sub-Committee. Unit staff has participated on the SART (Sexual Abuse Response Team), CART (Child Abduction Response Team, Child Death Review Team, and the Drug Endangered Children team.

Agency staff coordinated a 5 K (CAP Run) with other community partners in the month of April 2016 to promote child abuse and neglect awareness. One hundred ten (110) adults and forty (40) children participated in this event. This event was continued into 2017. In 2017, approximately one hundred and fifty (150) individuals participated which included forty-seven (47) children. Children under the age of twelve (12) were not counted. In 2018, due to inclement weather (extreme cold/snow) the participation in the walk/run was down to 19 (nineteen) adults and three (3) children.

From October to December 2018, unit staff coordinated the annual Angel Tree Christmas giving program along with other community partners. One Hundred and Eleven (111) of families were provided gifts in 2018 with two hundred sixty-nine (269) children being served. In 2017, One Hundred Three (103) families were served with two hundred sixty (260) children. In 2016, One hundred twenty- two (122) families were served for a total of two hundred eighty-four (284) children.

## **Licensing**

The Green Lake County foster care coordinator actively converted a number of relative placements to licensed level two foster homes. The County currently has six (6) homes licensed of which the majority are relative homes.

Respectfully submitted,

Susan Sleezer

Children & Family Services Unit Manager



# ECONOMIC SUPPORT UNIT

*~ Providing and Coordinating Resources to Strengthen Families ~*

Access to resources and quality customer service are the main focus of the Economic Support Unit. Our goal is to provide accurate, timely, and effective financial and case management support services for all our customers.

Five Economic Support workers and a Unit Manager make up the Economic Support Unit for Green Lake County. The expertise in our unit goes back to January 2001 to current.

The 2012 Mandate required counties to form consortia. A total of 10 consortia were formed in Wisconsin. Green Lake County is part of East Central Income Maintenance Partnership (ECIMP). This “partnership” consists of 8 other counties; Calumet, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara, and Winnebago.

East Central Income Maintenance Partnership currently serves 56,411 cases amongst the 9 counties.

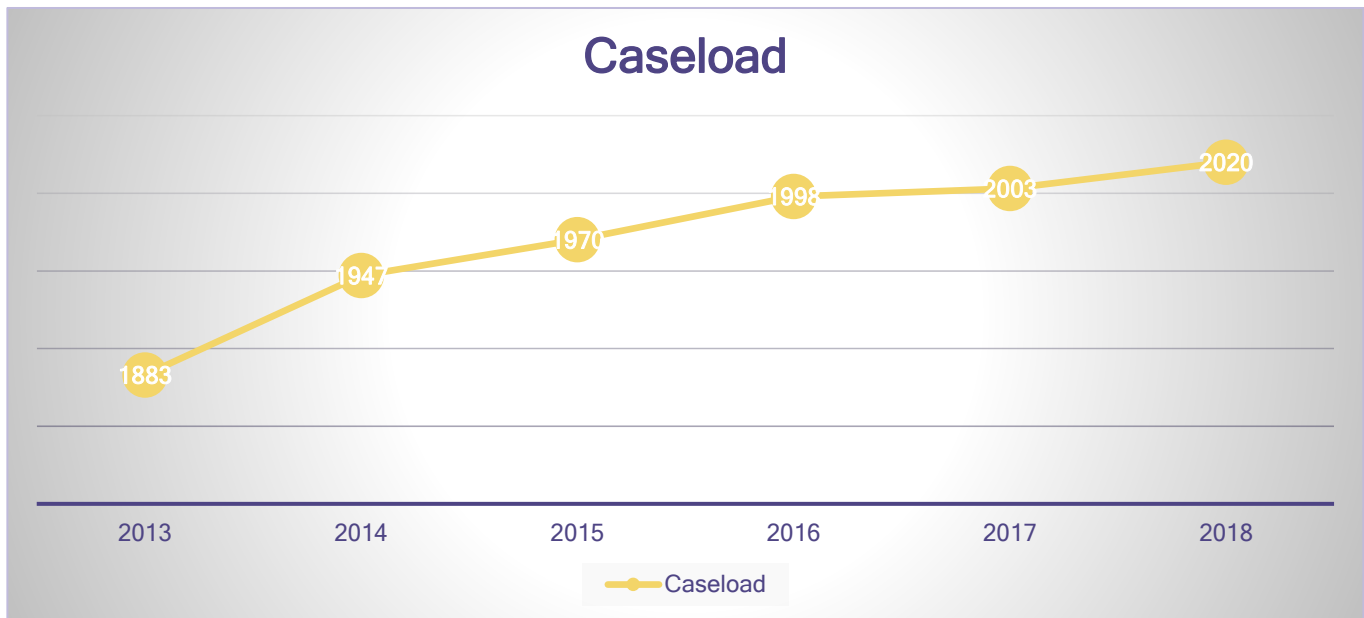
The 2012 Mandate also required Consortia to create Call Centers (CCA) to better serve our caseloads. Each county is ECIMP is responsible for “staffing” the CCA. Green Lake County is scheduled 65 hours per week in the Call Center. However, the time scheduled increases as the call volume increases. With the continued increase in call volume, Green Lake County and ECIMP have maintained and exceeded the required performance standards.



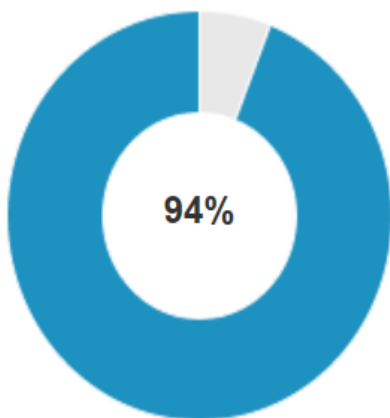
## ECONOMIC SUPPORT PROGRAMS

~ The Economic Support Programs serve to provide financial stability for low income households and those experiencing a financial loss~

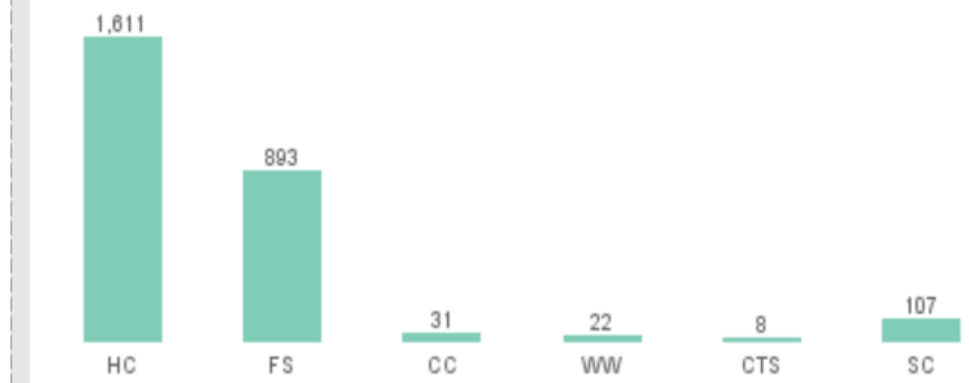
The Economic Support services are necessary to meet an emergency need such as homelessness or medical needs. Each program serves a specific population and has different income guidelines and requirements. The self-sufficiency of Green Lake County households and individuals is the program goal. The number of customers requesting financial assistance from Economic Support Programs continues to grow each year. Requests for the programs continue to grow due to the current economic conditions.



Active Cases with One or More Program



Active Cases by Program Breakdown

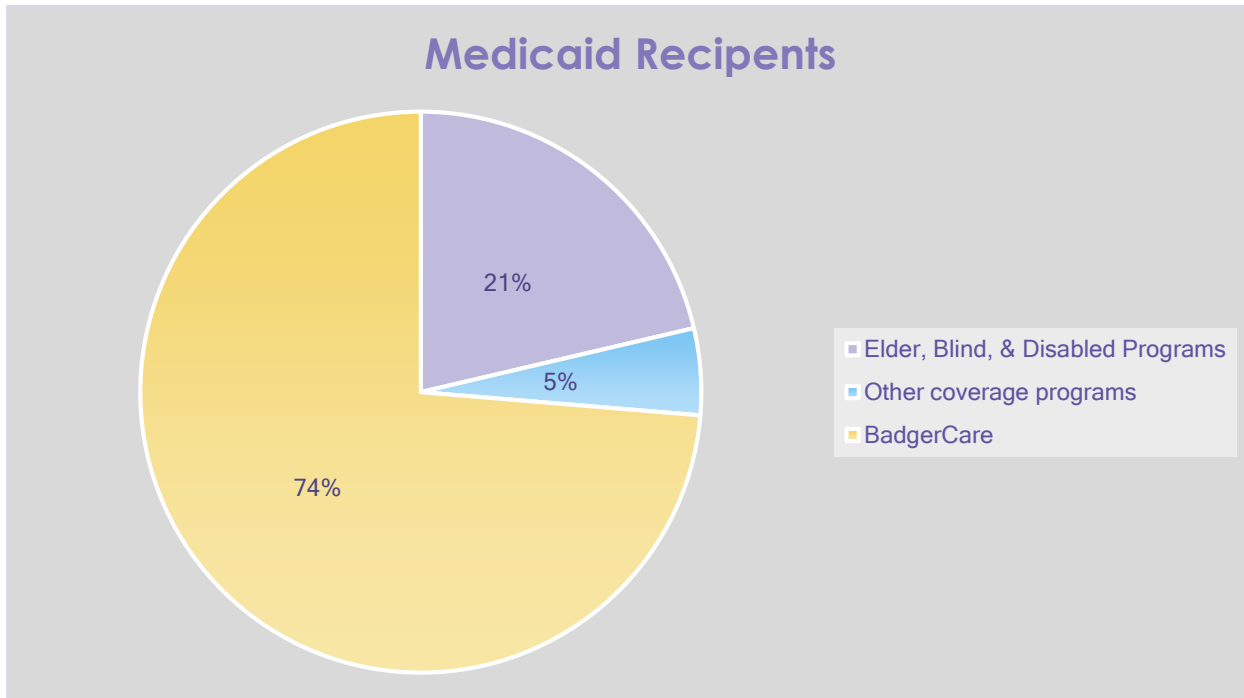


Requests for program assistance are made by contacting Green Lake County Health & Human Services and speaking to the intake worker or by coming into the agency. Customers may also use the ACCESS website at [www.access.wi.gov](http://www.access.wi.gov) to learn about the programs, apply and update their status online. Customers also have the option of calling our Call Center at 1-888-256-4563 to request program assistance.

## Medical Assistance

A State and Federally funded program that provides low income customers comprehensive, affordable healthcare. Numerous individual programs are included under the umbrella of Medical Assistance including: BadgerCare, Medicaid Purchase Plan, Family Planning Waiver, Medicare Beneficiary, Family Care, and Institutional Medicaid. Each Program has its own specific non-financial criteria for eligibility. Some eligible customers pay a monthly premium for their Medicaid coverage. Most Medical Assistance customers must participate in a HMO.

The following chart shows the number of participants in Green Lake County and the coverage type for each year.



## Food Share

A Federal Program that provides a monthly Food Share allotment to low income customers. Eligibility is based upon income, household composition and allowable expenses. The eligible customer receives a QUEST card that is used to purchase food. April 1, 2015, able-bodied adults without dependents (ABAWD) were required to meet a work requirement to be eligible for FoodShare. To meet this requirement the FoodShare Employment and Training program (FSET) is available. This program is administered by Forward Services Corporation. If recipients of FoodShare fail to comply with the work requirement for three months they will be found ineligible for FoodShare for three years.

Green Lake County's average Food Share caseload in 2018 was 899 households (1,772 recipients). \$1,879,349 in total Food Share benefits was distributed to Green Lake County in 2018.

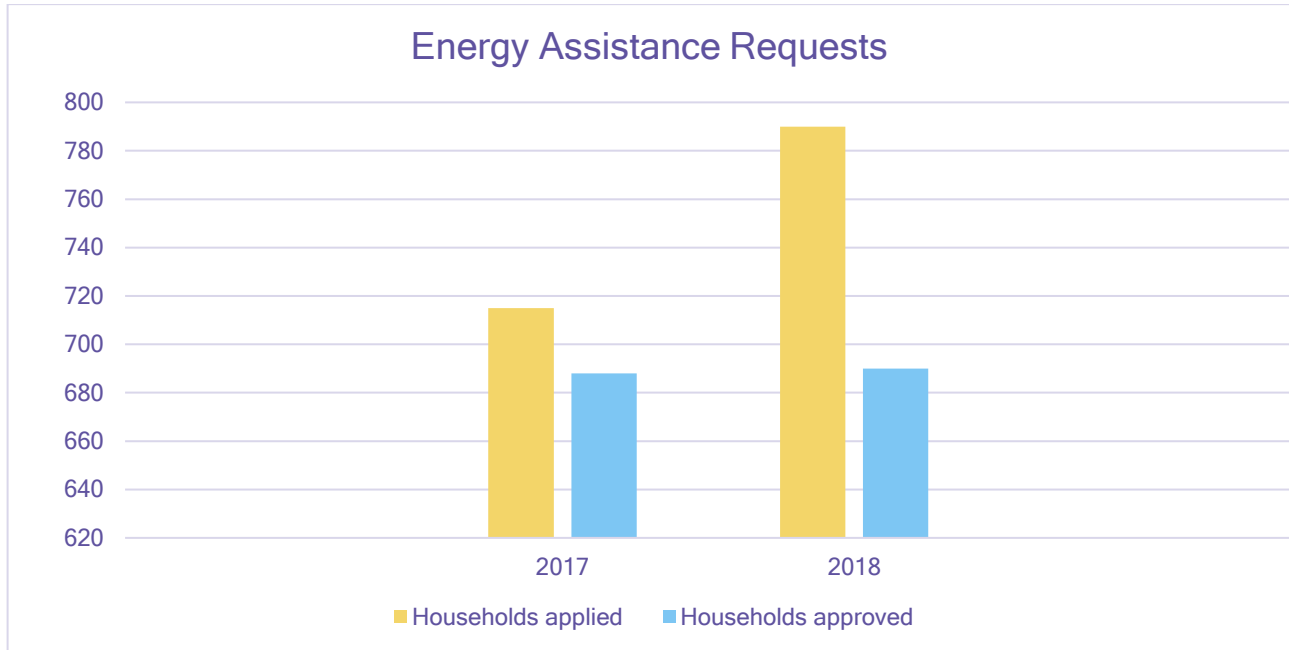
## Wisconsin Shares-Child Care

A program that provides child care subsidies for low income working families to assist in their payment of child care expenses. Statewide February 2017 the MyWICChildCare card was rolled out. The child care subsidy electronic benefits transfer (EBT) card was part of an exciting program modeled after the private pay, free market child care system. The MyWICChildCare EBT card provides families with the ability to pay for child care using approved Wisconsin Shares Child Care Subsidy funds utilizing an EBT card.

In 2018, the monthly average of families receiving assistance was 31 households / 48 children.

## Energy Assistance

A program that provides a onetime payment during the hearing season to low income customers who need help paying their heating costs. The energy payment is made directly to the fuel supplier. In 2018, 790 households applied, 690 approved, and \$368,787 was the total paid out in Energy Assistance benefits. In 2019, are requests for Energy Assistance are up by 20%.



The Energy Assistance program also helps households with repair and/or replacement of their furnace. This service is contracted with our Weatherization provider, Advocap. In 2018, we repaired 9 furnaces and replacements 6. \$22,650 was the total paid out to this benefit.

## Operation Backpack

A program with a goal of providing low income school aged children in Green Lake County with needed school supplies. The program is funded entirely with grants received and community donations. The program this year, we partnered with the Boys 'n' Girls Club in Berlin. With their partnership we were able to provide 278 children with school supplies. Thanks to the Webster Foundation and the Oshkosh Area Community Foundation we were able to help all of those children, with athletic shoes.

Operation Backpack continues to thrive with the support of the Green Lake County community. This year Green Lake County has decided to partner with the Boys 'n' Girls Club with this event. The goal is a larger outreach to more children in need.

Respectfully Submitted

Shelby Jensen  
Economic & Child Support Unit Manager

# CHILD SUPPORT

*~Protecting Children, Strengthening Families, Building Communities~*

The Wisconsin Child Support Program helps parents get court orders for financial and medical support for their children. It also enforces these support orders when needed, and makes sure that all money collected is paid out correctly.

Two Child Support workers and a Unit Manager make up the Child Support Unit for Green Lake County.

The Green Lake County Child Support Unit has 1043 cases. 87.64% of those cases are participants that are receiving some assistance that require the Child Support Agency to enforce support orders. These assistance programs may include: Medical Assistance, Child Care, Wisconsin Works, and /or children in Foster Care or Kinship Care services.

Federal Fiscal Year (FFY) 2018 Green Lake County Child Support collected \$12,113,486 in Child Support. 6% more than FFY 2017.

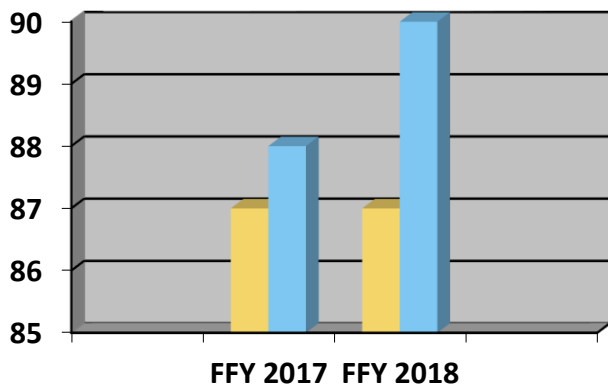
## 2018 Green Lake Child Support Performance

Green Lake County continues to surpass the Statewide Performance Standards average.

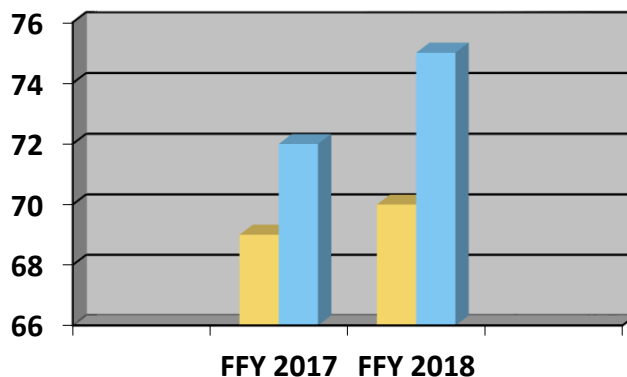
The following charts represent the percentage rates of the four Federal Performance measurements Statewide versus Green Lake County for the last two Federal Fiscal years. (FFY)

Note: The two years represented in the charts below encompass the performance of the Child Support Agency after their move to Economic Support in the Department of Health and Human Services.

### Court Order Establishment Rate



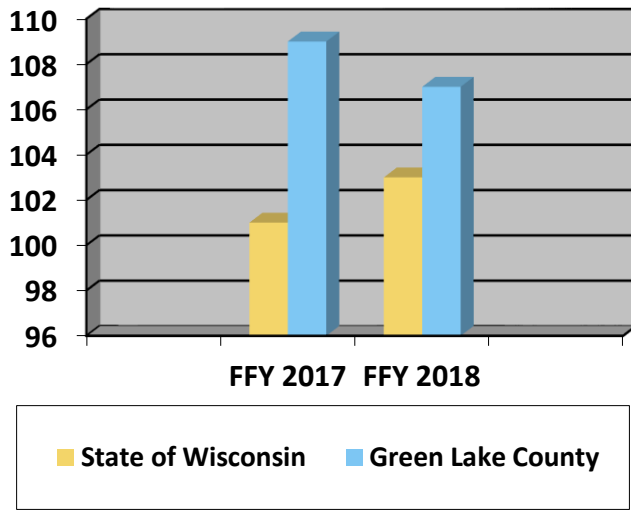
### Arrears Collection Rate



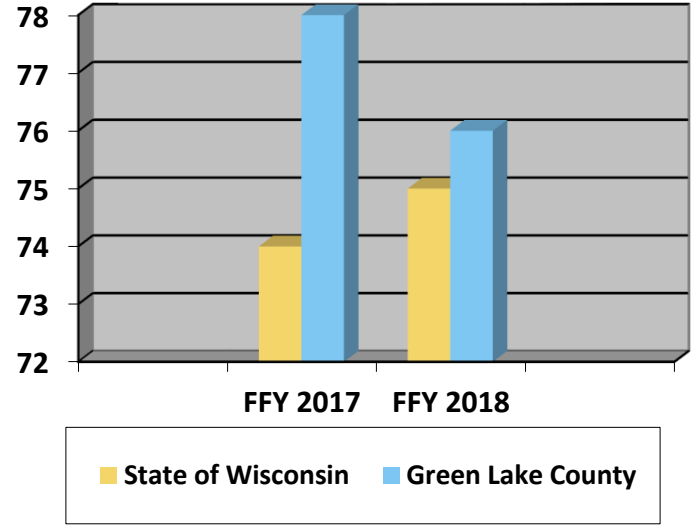
■ State of Wisconsin ■ Green Lake County

■ State of Wisconsin ■ Green Lake County

## Paternity Establishment Rate



## Current Child Support Collection Rate



### Looking to 2019

Child Support will continue formulating our scanning procedures into Laserfiche, an electronic case file system, of our current paper files. All currently open Child Support files, will be scanned into Laserfiche in 2019.

Child Support has been given additional tools and reports to help view the caseload and enhance performance. We will begin utilizing these additional tools and reports to continue to increase our performance in Child Support.

Respectfully Submitted,

Shelby Jensen  
Economic & Child Support Unit Manager



# FOX RIVER INDUSTRIES/DISABILITIES SERVICES INC.

## Overall Services Provided

Fox River Industries (FRI), a nonprofit 501 (c) (3) organization established in 1987, is an agency of Green Lake County DHHS. Located in Berlin, FRI provides a wide variety of services to individuals residing in Green Lake County and the surrounding area. The goal of FRI is to enhance consumers' lives by providing quality programming on a daily basis in our Supported Employment, Prevocational Services, Adult Day Services, Transportation, and Representative Payee/Supportive Home Care Services units. While the primary target population is adults with developmental disabilities, FRI also serves individuals with chronic mental illness, as well as individuals who are striving to overcome personal barriers affecting their ability to successfully transition into community jobs. All of these services are provided to help participating individuals expand their abilities, and live and work in the least restrictive settings possible.



Disabilities Services Inc. (DSI), a second nonprofit 501 (c) (3) organization established in 1974, works closely with FRI by providing a building for all center-based services, as well as assistance in applying for 5310 vehicle acquisition and operating program grant funding for the transportation services program.

In 2008, Green Lake County transitioned to Family Care, contracting primarily with Care Wisconsin of Madison, a Managed Care Organization. FRI also works with GT Independence and iLIFE, each of whom handle self-directed Family Care consumer benefits through the IRIS (Include, Respect, I Self-direct) program. Following is a description of services provided through FRI and DSI.

## Supported Employment Program

The FRI Supported Employment (SE) program serves individuals who are experiencing barriers to obtaining and maintaining community employment due primarily to developmental disabilities, mental illness, or learning disorders. This department consists of a 40 hour/week SE Coordinator, a 35 hour/week Program Aide (skill instructor formerly called a job coach), and 4-6 hours per week from another Program Aide shared between several departments. Supported Employment services have evolved considerably over the last several years. In Wisconsin, the emphasis now is on three target groups:

1. High school students with a disability
2. Long-term support (LTS) persons with disabilities who will require long term services to maintain employment
3. Direct Placement individuals who require assistance developing the skills needed to find and maintain jobs and provide their own accommodations

Services to these three populations are initially funded on a fee for service basis through the Wisconsin Division of Vocational Rehabilitation (DVR), with most of the services actually happening *prior* to the actual job placement. However, only qualifying members in the LTS group (#2 above) are eligible for Family Care and the accompanying long-term funded supports, which can include skill instruction (formerly known as job coaching), and other long term employment related training.



The recent state focus on consumer independence has changed the landscape of SE services. The traditional model of job coaching a consumer through years of extended services still exists for those individuals who are not capable of becoming fully independent in their jobs, but long-term care funding for services to this target group is limited to Family Care eligible consumers. For students (group 1 above), direct placement job seekers (group 3 above), and non-Family

Care eligible LTS job seekers (part of group 2 above), the emphasis continues to focus on developing natural supports by training coworkers at the employment site rather than providing long-term job coaches. While this approach itself is not new, the populations that fall under non-funded long-term SE services (mainly groups 1 and 3 above) continue to grow rapidly. With no long-term funding available for most SE employment candidates, it is imperative that FRI SE gets the match between employer needs and employee candidate skills correct at the outset.



In 2018, the FRI SE Services Coordinator has had success in carving out these employer/employee matches, as well as convincing employers that SE employment candidates do in fact represent a good long-term business investment. While there is a tremendous amount of time and effort that goes into the SE Job Development process prior to an actual job hire, experience has taught us that, if we get the initial employer/employee match right, we usually see long-term success for the individual placed in the job setting.

The demand for community based jobs, and the SE services needed to match qualified employees with these jobs, has remained strong. In 2017, over 40 consumers held integrated community jobs at more than 20 different employers, 15 new jobs were secured, and over 30 consumers received job development, retention, or assessment services. In 2018, 23 individuals received SE Job Preparation/Search services, 28 individuals received SE Job Retention services through 27 different employers, and ten new jobs were created. Long-term supports such as job coaching, employer relations dialogue and skill building often continue indefinitely, albeit on an intentional fading basis, for individuals receiving SE services, even after initial DVR funding is exhausted. FRI currently has 11 SE consumers who have long-term funding in Family Care.

Students, LTS job seekers and direct placement job seekers are assessed in order to determine the specific SE services each consumer needs to find, and then maintain, the right job for them. These services can include short or long term assessments, career search, job preparation (resume/cover letter/reference development), job search, job shadows, employer tours, informational interviews, work trials, vocational training, job and task analysis and skill instruction (formerly called job coaching). Each individualized service is now paid by DVR on a fee for service basis.



Based on the current DVR fee for service format, monthly SE data will now begin to reflect a lower number of employees receiving skill instruction (job coaching) directly from FRI SE, a higher number of individuals receiving more of the above-mentioned alternate FRI SE services, and a higher number of employers receiving FRI SE services, as services to

employers now include training of co-workers and supervisors, who will provide much of the accommodation and natural supports their workers need to maintain their successful employment outcome.



## Prevocational Services Program



The FRI Prevocational Services (PV) program provides individuals with barriers to employment or limited employment experiences the opportunity to learn job readiness skills and other related social skills to enhance their ability to obtain and maintain community employment. Examples of skills emphasized include following directions, maintaining attention to task, accepting constructive advice from supervisors, practicing appropriate workplace behavior, and adherence to personal appearance/hygiene guidelines.

FRI completes a wage survey annually to determine commensurate consumer wage rates based on the wages actually paid at other employment sites in our service area for the same type of work done by non-disabled employees with at least one year of experience. This method ensures that our consumer compensation rate is comparable to local industry rates for the same type of work. Federal and State special commensurate wage certificates are issued as a result of these wage surveys, with each license expiring in alternating 2 year cycles, at which time FRI reapplies for another two-year term. Extensive, detailed time studies are created by the Production Supervisor for each step of every job. Each work step is then performed by staff members or experienced consumers while being timed. This process determines what work rate represents 100% productivity. Once we have the prevailing wage rate and the work rate representing 100% productivity, we are able to enter these values into our payroll program to create an accurate, equitable piece rate compensation system for all of our consumers. Essentially, each consumer is paid according to their productivity, with a 100% work rate being compensated at the prevailing hourly wage rate (currently \$12.03/hour).

In 2018, 57 individuals received center-based pre-vocational services at FRI: 37 full-time, 20 part-time. In addition, FRI hired 15 seasonal employees throughout the year to assist in corn processing. Another four individuals were on the FRI payroll and contracted out to various employers throughout the year, for a total of 76 W-2's being processed through FRI payroll in 2018. FRI had 74 W-2's in 2017. FRI currently has three production area Program Aide positions supervising three consumer groups, with the Lead Bus Driver assisting as production needs dictate. We also have a Production Supervisor and a Material Handler rounding out our production staff.

The workshop continues to have three main sources of revenue: Alliance Laundry Systems, Nelson-Miller Inc. (formerly Wilson-Hurd), and cob corn squirrel feed sales. FRI also performs smaller packaging/assembly/inserting/sewing jobs for JP Luther Co., Generac Mobile Products (formerly Magnum Power Products), and Russell Moccasin Co. Combined FRI production revenues (excluding



corn) have been increasing. In 2016 those revenues were \$85,426, in 2017 they were \$88,134, and in 2018, \$108,363. FRI continues to sell cob corn squirrel feed to Fleet Farm, Havegard, Javic Wholesale (for Steins Garden and Gift), Wisconsin Garden and Pet Supply, Berlin Kitz, & Pfeil Hardware, Reinders, and several smaller outlets in the Green Lake County area. Squirrel corn business was strong in 2018 with total sales at \$172,000. In 2017 corn sales were approximately \$189,000, and in 2016 they were at \$187,000. In our pressroom, we continue to print for many of the Green Lake County offices, and other smaller jobs in the community. Combined printing revenues (Green Lake County jobs and community jobs) were \$14,647 in 2016, \$11,470 in 2017, and \$18,407 in 2018.

The Workforce Innovation and Opportunity Act, or WIOA, which took effect July 22, 2016, focuses on transitioning students and young adults (up to age 25), with a strong emphasis on integrated community employment placement for everyone. The overall effect of WIOA has been a reduction of incoming consumers aged 25 and under for Center-based Prevocational Services, while increasing demand for these same consumers in SE Services. FRI has reacted to this trend by gradually shifting resources to SE services as programming demands dictate and participant needs/desires change. However, we are also beginning to see an increase in demand for DS for individuals unable to pursue community employment, as well as a sharp increase in demand for Supportive Home Care (SHC). FRI is reacting to these trends and adjusting staff levels accordingly.

## Adult Day Services Program



Adult Day Services (DS) programming at FRI promotes community inclusion and independence for adults with disabilities. FRI currently provides a variety of health, social, and support services to program participants in a protective setting as we attempt to meet the specific needs of each individual we serve. These services include education, therapy, exercise and recreation. FRI also provides access to medical care providers and shopping opportunities for personal care needs. Our goal in DS is increased community involvement and greater independence for all program participants.



Activities of daily living are a big component of the day services program. Therapy and exercise programs are necessary fundamentals to maintain consumers' quality of life. The exercise program, provided to a majority of our consumers, includes weight lifting, aerobics, and endurance training. This service also encompasses personal care needs.

Community inclusion is a key element in DS programming. Examples of outings include trips to the zoo, parks, retail stores, athletic events, and libraries, along with weekly bowling and YMCA swimming trips. Volunteering is also highly valued in our program as a form of community inclusion. Day Services program participants currently volunteer at Theda Care, a local area library, and the animal shelter in Green Lake.



Three CNA licensed Program Aides, a Teacher, and a Services Coordinator currently staff our Day Services Program. In 2018, FRI Day Services programming was provided to a total of 55 consumers. 48 individuals spent time in both PV and DS, while seven consumers were served full time in DS. DS hours are 9:00 AM and 3:30 PM Monday through Friday. Adult Day Services are billable for Family Care members.

## Transportation Services

Disabilities Services, Inc. (DSI), the private non-profit corporation created to support DD services, has been working with Green Lake County to provide vehicles for the developmentally disabled and elderly residents of Green Lake County and the surrounding area since 1978 by writing annual section 5310 grants as vehicle needs dictate. The 5310 federal grant program covers 80% of the cost of the vehicles, with the funding designated to the states, in our case through WisDOT. DSI pays for any requested vehicle upgrades, and Green Lake County pays the remaining local 20% match. Over the years, DSI has been awarded over 32 vehicles at a worth of well over \$1,000,000. Current vehicles are primarily used by Fox River Industries, but DSI also writes the 5310 grant for Southern Green Lake County Senior Transport (SGLCST) and City of Berlin Senior Center (BSC), each of whom also provides transportation services for elderly and disabled passengers who otherwise have no access to affordable transportation services for non-emergency medical, educational, or social functions. These two entities pay their own 20% local match for 5310 vehicle acquisitions. SGLCST currently operates two accessible minivans obtained through the DSI 5310 grant program, and BSC operates one 5310 accessible minivan.



In 2016, DSI applied for two vehicles under the 5310 vehicle grant program. This application was successful, and DSI was awarded two 8/1 diesel mini-buses which were delivered in spring 2018. These vehicles each have a value of \$62,000. DSI was also awarded two minivans valued at approximately \$33,000 each, one for SGLCST and one for BSC. DSI also wrote for the Operating Expenses in 2016 grant and was awarded \$47,493.



In 2017, DSI was also awarded a 5310 grant for Operating Project expenses in the amount of \$60,453. This is the fourth year DSI has applied successfully for this grant. In July 2017, DSI underwent a WisDOT on-site compliance review to ensure state and federal vehicle and program 5310 funding acquisition policies are being followed. DSI passed this investigation with a recommendation that the current relationships between DSI, FRI, BSC, SGLCST, and Green Lake County be maintained status quo due to the continued success of all entities in providing quality transportation services to elderly and disabled passengers.

In 2018, DSI applied for two mini buses valued at \$51,000 each, and \$87,008 in Operating Program funding through the 5310 grant program. Both applications were successful, with both vehicles and 85% of the Operating fund request (\$73,956) to be awarded in 2019.

FRI has been providing fixed route transportation for disabled individuals since the late 1960's, and has used DSI 5310 vehicles since this grant program, formerly known as 16(b)(2), came into existence. In 2017, DSI vehicles at FRI alone provided almost 22,000 passenger rides and logged over 100,000 miles. In 2018, DSI vehicles at FRI provided 23,990 passenger trips and logged 124,772 miles. BSC averages about 2000 passengers and 15,000 miles per year with their van, and SGLCST averages about 1000 passengers and 22,000 miles per year per van, and they operate two vans. Both of these transportation service providers rely on DSI to write the 5310 grants to provide the needed vehicles. FRI currently has a 40 hour a week Lead Bus Driver to handle vehicle and building maintenance, vehicle inspections, route schedules, and WisDOT reporting. This individual also helps out in production as needed.

Our FRI fleet currently serves individuals living in Green Lake, Fond du Lac, Marquette, Winnebago, and Waushara counties. Transportation service expenses are included in the Prevocational and Adult Day Services Family Care billing rates. Transportation service expenses are billed separately as a fee for service for non-Family Care program participants.

## **Representative Payee Services**

In 2009 FRI added Representative Payee Services to its program. This collective account, administered and run through FRI, currently serves 86 consumers and receives frequent new referrals. This program employs one full-time Representative Payee Specialist with assistance from other department staff as needed. Program participants receive monthly benefits from the Social Security Administration (SSA) via direct deposit into the collective Representative Payee account. SSA Representative Payee regulations must be followed and the program is monitored through SSA audits every few years. These direct deposit SSA benefits are then applied to each member's individual account. Our program then budgets each account, cutting checks, paying bills, and handing all financial transactions to ensure each member meets their monthly financial obligations. Representative Payee services are billable partially through Care Wisconsin (Family Care members only), with the remaining members self-paying for services. Self-pay fees are waived in the event of financial hardship.



## Supportive Home Care Services:

In 2016, FRI also began providing Supportive Home Care services to Family Care consumers who need assistance with basic needs like grocery shopping, going to doctor appointments, and cleaning/cooking. Demand for this Care Wisconsin funded service is growing rapidly, and we added a Program Aide in 2017 to provide this service and assist with Representative Payee services duties to help meet this demand.



## Administration

Administrative duties at FRI are handled by a 40 hour/week Secretary/Bookkeeper, a 40 hour/week Unit Manager, and part-time assistance from the Green Lake County Financial Manager.

## Summary

Fox River Industries, through the various services it provides, touches the lives over 200 individuals in Green Lake County and the surrounding area on a daily basis. In 2018, 57 consumers participated in Prevocational and Adult Day Services, over 30 consumers worked at 27 different integrated employment sites, approximately 100 consumers received Representative Payee services, and 15 production employees (often at-risk populations) worked as seasonal employees on our corn line, many of them full-time. Additionally, 15 consumers received Supportive Home Care services. At Fox River Industries, we have a dedicated, caring staff, we are proud of our excellent reputation for outstanding service, and we are very appreciative of the ongoing support we receive from the Green Lake County Board of Supervisors.

Respectfully Submitted,

Ed Schuh  
Fox River Industries Unit Manager





# 2018 Health Unit Annual Report

## **Mission:**

*The mission of the Green Lake County Health Department is to promote and protect health and prevent disease.*

## **Vision:**

*We will become the leader in Public Health in Green Lake County promoting healthy people, thriving communities, and safe environments.*

## **Core Values:**

- *Prevention*
- *Professionalism*
- *Evidence-based Practices*
- *Collaboration*
- *Good Stewardship of All Resources*
- *Responsive*
- *Performance Improvement*
- *Health Equity*



**Health Unit Staff:** From left, Kathy Munsey, RN, Health Officer, Renee Peters, Birth to 3/Children's Community Options Program Coordinator, Melanie Simpkins, RN, MPH, Health Educator, Shari Krause, Public Health Program Specialist, Kari Schneider, RN, PHN, Julia McCarroll, MS, CHES, Health Educator, Allison McCormick, Environmental Health Specialist, and our new Public Health Nurse, Rachel Prellwitz, RN.



**Public Health**  
Prevent. Promote. Protect.

## Executive Summary

Implementing the **Community Health Improvement Plan (CHIP)**, was a key project in 2018. The CHIP, which was completed in December 2017 with five other counties, including Adams, Marquette, Juneau, Waupaca and Waushara and make up the Central Wisconsin Healthcare Partnership (CWHP) was definitely a focus area for the group. The overarching goal for our CHIP was to improve Health Equity. In other words, we need to look at the social and economic factors that influence health. Our CWHP history positioned us so we could apply for grant funds to impact this. I took the lead on this project and Family Health La Clinica agreed to be the fiscal agent if we were successful in our application to improve health equity. Much to our delight, we were one of five projects chosen by the WI Partnership Program to receive \$300,000 over the next 4 years. We are trying to infuse Health Equity into every one of our programs. The grant included hiring a Community Health Engagement Coordinator to work with the six health educators in the CWHP region to first of all assess where we are at with regards to having communities that provide fair opportunities for all to be as healthy as they can be. The WI Partnership is providing training and technical assistance and the six counties have made great strides in impacting the health priorities of mental health, substance abuse and chronic diseases. This work will continue into 2019 and beyond and we are very excited to have so many bright minds tackling these issues. As you read this report, you will see that public health includes WIC, dental services, communicable disease follow-up, immunization services, new baby visits, environmental investigations, beach safety, opioid and substance abuse, employee wellness, safe homes, lead investigations and much more. We have partner collaborations that involve, transportation, sexual assault prevention, emergency preparedness, children's wellness/safety, all in an effort to improve the health of Green Lake County. We embrace the challenge.



***WI Partnership Program Grant awardees, include Kathy Munsey, 2<sup>nd</sup> from right in front row representing Green Lake County Public Health and the Central WI Health Partnership. The other awardees included the “Common Wealth Development”, “The Foundation for Black Women’s Wellness”, “Milwaukee Inner-City Congregations Allies for Hope (MICAH)”, and “Rebalanced-Life Wellness Association”. Each organization received a \$300,000 grant to be used over the next 4 years.***

## Our 2018 Programs and Services

### Disease Control and Prevention

Public Health is required by statute to follow up on acute and communicable diseases. Using the WI Electronic Disease Surveillance System (WEDSS), we are able to monitor trends and track outbreaks as they occur. Below are some of the diseases we followed in 2018, along with previous year comparables.

Frequency of Reported Diseases in Green Lake County	2015	2016	2017	2018
Campylobacteriosis	2	13	4	16
Chlamydia	47	43	46	46
Cyclosporiasis	0	0	0	7
Cryptosporidiosis	2	7	2	2
E-Coli	3	2	8	25
Ehrlichiosis	5	3	5	1
Giardiasis	-	5	2	2
Gonorrhea	2	1	3	6
Hepatitis B	1	2	-	0
Hepatitis C	16	15	12	4
Influenza (hospitalized)	6	2	14	19
Legionellosis	-	-	-	1
Lyme Disease	20	14	20	9
Measles (Rubeola)	1	-	-	1*
Mycobacterium (non-tuberculosis)	5	1	4	4
Pertussis (whooping cough)	-	2	2	4
Salmonellosis	5	5	3	4
Invasive Strep Disease	4	8	3	2
Tuberculosis	-	1	-	0
Latent TB infection	1	2	2	3
<b>TOTAL</b>	<b>124</b>	<b>130</b>	<b>134</b>	<b>156</b>
*Suspect Case-was negative				

### Public Health Preparedness

We completed a new Public Health Emergency Preparedness Plan and updated policies and contacts and emergency forms to be ready for disasters. In 2018, we participated in a full-scale exercise called Dark Skies which entailed a tornado hitting much of the state and included a long-term power outage. We assisted with the regional shelter that was set up in Winnebago County.

We also provided training to our chronically mentally ill and our elderly on being prepared for emergencies and were able to distribute emergency “Go Kits” after receiving grant funds for this project.



*TRIAD member receives “Emergency Go Kit”*

### Immunizations for Children and Adults

We continue to have monthly immunization clinics in Green Lake and with funding from the state for communicable disease prevention, we were able to buy Vericor coolers. These coolers allow us to transport vaccine to outlying areas and maintain the proper temperature. We are piloting a home visitation project with Rachel Prellwitz and Shari Krause to provide immunizations to the Amish community. This started in the fall and letters went out to 150 families and the first clinic she gave 32 vaccines and the second clinic she gave 27 vaccines. This project is an example of how we are improving Health Equity by outreaching to our most vulnerable populations and providing them an opportunity to improve health. Over 1080 vaccines were administered to 885 people in 2018, including flu shots.

### Dental

We contracted with Carrie Knurowski, Dental Hygienist to provide services to 187 Head Start and



school children for cleanings and for 354 kids for sealants with the Seal A Smile Program. She also made referrals for additional care for 136 children.

### Childhood Lead Testing

**There is no safe level of lead in the human body;** even very low levels of lead exposure can negatively affect health throughout the lifespan. A new electronic medical record provided by the state in 2018 allows us to track not only children with elevated blood lead levels, but also the homes they currently and previously lived in. This will be very useful in tracking problem housing. Children with a lead level of 5 or greater are provided with follow-up and consultation by Kari Schneider, Public Health Nurse.

#### 2018 Blood Lead Testing

Total Number of Tests: 138
Children <5 ug/dl = 123
Children >5 ug/dl = 13
Children >10ug/dl=2
Home assessments = 2

### Mother, Child and Family

**There were 181 births in Green Lake County in 2018 compared to 212 in 2017 and 213 births in 2016.** We had no births to girls under age 18, compared to 4 last year. We also had 10 babies that were considered “low birth weight” (weighing less than 5lbs, 8oz), compared to 18 last year. In 2017, the percentage of women who smoked during pregnancy was 24%, but that improved to 18% in 2018. Three of the 33 women who reported smoking during their pregnancy had low birth weight babies. Eight infants were transferred to Neonatal Intensive Care Units compared to 14 in 2017. This is an area that we continue to target by offering the First Breath program, a smoking cessation program for pregnant women at our WIC clinics. A training was also done to clinic staff at local offices to help decrease the rate of women who smoke during pregnancy. Of the 181 births, 19 had abnormal conditions and one was born with congenital anomalies.

As part of our MCH grant, we also worked with two day cares to maintain their designation of being “Breastfeeding Friendly”. This designation is given once an agency completes training for all staff as well as designating a breastfeeding room for moms. Berlin Community Day Care and Community Options Day Care in Green Lake have received the designation and we added Princeton School District to the list this year of Breastfeeding Friendly worksites. Breastfeeding is proven to improve the mental health of infants and that is why we have prioritized it as part of our overall Maternal Child Health goals. Another goal is car seat safety and Rachel Prellwitz is certified to do car seat checks and completed 9 checks in 2018.

### Nutrition WIC

**WIC is the Special Supplemental Nutrition Program for Women, Infants, and Children.** In Green Lake County, WIC helped 112 income-eligible pregnant and breastfeeding women, 88 infants and 217 children ages 1-4. In addition, breastfeeding education was available to all WIC clients. WIC provides a breastfeeding peer mentor, which is an invaluable resource to new mothers. Kari Schneider is also a Lactation Consultant. The State of WI contracts with Family Health La Clinica in Wautoma to provide WIC services to Green Lake County. They added Crossroads in Green Lake as a new WIC vendor and established a mommy and me support group in Berlin. Kari Schneider and Shari Krause attend all WIC clinics to provide immunizations, information, assist with signing families up for dental and immunization follow-up appointments as well as try and decrease smoking rates of moms by enrolling them in the First Breath Program.

### Birth to 3

**Birth to 3** is Wisconsin’s early intervention program for families of infants and toddlers with developmental delays and disabilities. The Green Lake County Health Unit has been designated by the county board to be the administrative agency in our county for this mandated program. The county







is required to maintain a base level of funding for this program. Some families do have a cost share for services depending on their income. Medicaid and Private Insurance are billed for services when available with parental permission.

In 2018, 36 new children were referred to the program. Referrals came from a number of sources including: physician (20), family member (6), social worker (5), Public Health nurse (1), daycares (2) and other Birth to 3 Programs (2). Ten new children were enrolled in the Program during the calendar year with three children still in the process of determining eligibility. Eleven children were found to be developing within age appropriate levels through a screening or did not meet eligibility through an evaluation. Eleven families did not follow through with a screen or evaluation/were not interested in the program and one child moved out of county before an initial meeting. The total number of children served through an Individualized Family Service Plan in 2018 was 25. In addition to those with significant developmental delays, there were several children with specific diagnoses including: mild cerebral palsy, Spina Bifida, Autism, Club Feet, Hydrocephalus, Trisomy 18 and delays related to non-accidental injury.

Renee Peters is the Program and Service Coordinator/Educator. Contracted service providers included Tara McPeak, Occupational Therapist from NEW Rehab in New London. Kristen Mertens and Hannah Lehocky provided Speech and Language therapy via a contract with Theda Care in Berlin. Jody Streeter is the Physical Therapist from Taylored Rehab in Fond du Lac.

**Child Find** is an important component of Birth to 3, as we want to assure that all children that may be eligible for services are referred in a timely fashion. In **2018**, our outreach consisted of:

**Spring Child Development Days** – We participated in our area school districts Child Development Day by providing an informational

display with brochures and providing assistance as requested.

**Interagency Agreements** – Agreements are in place with each county school district, UMOS (United Migrant Opportunity Services, Inc.) and Advocap-Head Start.

During the year, Renee also collaborated as a committee member of the Head Start Health Advisory Committee, Green Lake County Family Resource Council and Healthy Babies Coalition of Green Lake, Marquette and Waushara Counties.

### Children's Community Options Program (CCOP)

This program, formerly known as Family Support Program provides each county with a yearly allocation to support families who care for their disabled children in the home. The Program recognizes that meeting the needs of children who have severe disabilities may place hardships on a family's emotional, physical and financial resources. The Coordinator for this Program is Renee Peters.

In 2018, 7 children received CCOP funding for a variety of goods and services. The Program was able to fund respite/mentoring, conference registration related to a diagnosis, social skills group, individualized recreational opportunities, therapeutic equipment, sensory materials, and medical supplies not covered by insurance.

### Tri-County Environmental Health

**Tri-County** Environmental Health deals with a wide variety of environmental issues that arise within the consortium. Investigations into nuisance complaints, housing issues, water quality issues and animal bites are some of the problems encountered. The Environmental Health division of the Health Department is responsible for enforcing the Health and Sanitation chapter of the Green Lake County ordinance to ensure that citizens are not exposed to hazardous conditions that could affect their health. We had an excessive number of hoarding complaints in houses and had to placard a number

of homes. We assisted families, and individuals to find other options until the clean-up could be completed. One home cost over \$2,400 to adequately clean in order to get a realtor in to put the house up for sale after the person was placed in a safe apartment. In another instance, over \$14,000 was allocated by the county for clean-up. The owner did pay for the clean-up and the owner decided to put the property up for sale as they were unable to care for it. We also had to work with landlords to improve standards in multi-unit housing dwellings.

### Environmental Issues Addressed

Animal Bites—40
Well Water Concerns—2
Housing Inspection Cases—24
Nuisance/Other—9
Radon Test Kits Given Out—52 (40 returned)
Water Kits Distributed—60



*We did have a change in our Tri-County Environmental Health Staff. Mary Robl, is the supervisor, Allison McCormick serves Green Lake County and Jessica Jungenberg who is new, serves Marquette County. For the 2017-18 season, there were 236 inspections in Green Lake County, 34 Pre-inspections, 13 re-inspections and 9 Follow-up inspections.*



*Rachel Prellwitz and Julia McCarroll assist the health officer with posting a beach due to high levels of blue-green algae. This lasted much of the summer. Another beach was posted due to high levels of E. Coli for a week.*

### Coalition Membership and Community Involvement

Staff members are involved in over 40 coalitions, workgroups and committees. Some of the newer groups we are associated with include the Community Health Action Team, which is working on mentoring more children to build on resilient behaviors and add positive influences in their lives, School Wellness Committees and The WI Women’s Health Foundation. Others include the Tri-County Plain Communities Public Health Coalition, which addresses health, and safety concerns with our health inequities in our community. Other groups include the Birth to 3 Networking group, Family Resource Council, Local Emergency Planning Committee, NE WI Alliance for Wisconsin Youth, Head Start Health Advisory Committee, Diabetes Advisory Board, the Immunization Coalition, Breastfeeding Alliance of NE WI, Traffic Safety Committee and much more. The Health Department is charged with implementing our Community Health Improvement Plan (CHIP) and we could not do it without partners. It is imperative that we work with community members, businesses, and other county departments to help them understand our “Health in All” policy, which means that they will all look at the impact of health as they implement policies and that where we live, work and play really makes a difference in our health.



## Worksite Wellness/Employee Health Program

Melanie Simpkins, RN, MPH coordinates the outreach activities including a health fair, individual health screenings, lunch and learns, chair yoga, Healthy Monday Tips, challenges, walking contests, financial wellness programs and much more. Group Health Trust provides the funds to help keep our employees happier, healthier and more productive with the wellness activities we share.



*The Health Unit coordinates the Employee Wellness Health Fair. Several topics were covered such as, healthy aging, healthy recreation with a free bike helmet give-away, financial wellness, healthy beverages, oral health, building healthy relationships, and information related to opioid and other drug abuse.*



*Rachel Prellwitz shows a “teens bedroom” with the many places a teen may hide drugs or alcohol along with items that may indicate your child is using drugs or alcohol.*

## Opioid Prevention Activities

As a member of the Alliance for WI Youth (AWY) we were able to secure funds to do prevention activities to reduce youth access to drugs and alcohol. See CHIP update for specific numbers.



*Kathy Munsey and Julia McCarroll distribute lock boxes to folks at the Senior Picnic in 2018. Many seniors stated they were concerned about grandchildren taking drugs out of their prescription bottles. The lock boxes will prevent that as it limits accessibility.*

## Community Contacts & Education

Public Health staff made contact with nearly 7000 community members in 2018 and did 72 education sessions to 994 individuals. These sessions covered a variety of topics including car safety, opioid misuse, ticks, smoking, chronic disease prevention, healthy aging and more.

PROGRAMS	CONTACTS
Prevention	49
Adult Health	156
Birth to 3	665
CLTS/CCOP	319
Community Health	317
Immunization	1027
Lead	33
Worksite Wellness	900
Public Health	1134
Maternal Child	1941
Dental	134
Preparedness	207
Other	8
<b>TOTAL</b>	<b>6890</b>



# Green Lake County Health Department

2018 COMMUNITY HEALTH IMPROVEMENT PLAN ANNUAL REPORT



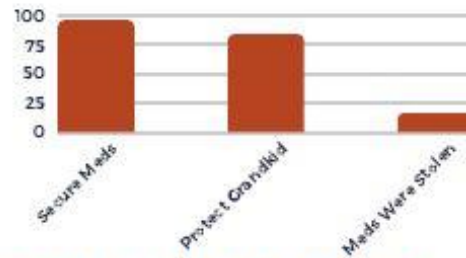
## ALCOHOL AND OTHER DRUGS PRIORITY AREA

- Grant funding received through Alliance for Wisconsin Youth to Fight Opioid Epidemic.
- Lock boxes distributed at various community events.
- Drug deactivation kits distributed to home bound residents through Meals on Wheels.
- Community Awareness event about opioids held at Berlin High School.
- Alcohol Management Toolkit created to help reduce binge and underage drinking at community events.
- Over 30 individuals trained on Narcan administration in two training sessions hosted by the Health Department.

## MENTAL HEALTH PRIORITY AREA

- In partnership from the Aging and Disability Resource Center and local schools, the Health Department participated in the national #BeTheITo campaign to prevent suicide deaths.
- Worked with Thedacare Community Health Action Team to develop a mentoring program at the Boys and Girls Club.
- Conducted 32 health education sessions on a variety of health topics for Behavioral Health Clients living with mental illness or substance use disorders.

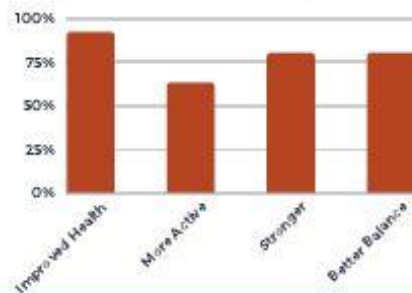
Why Residents Feel Locking Up Medication is Important



## CHRONIC DISEASE PRIORITY AREA

- Partnered with Aging and Disability Resource Center to host a 6-week Living Well with Chronic Conditions Class.
- Two Strong Women Classes were hosted in Partnership with a local business.
- Two childcare centers were re-certified as being Breastfeeding Friendly.
- Worked with Princeton School District to become Breastfeeding Friendly. A \$250 mini grant was awarded to the school to improve their lactation space.
- Wrote for and received a \$3,000 grant to improve health education in Princeton School District.

Self Reported Outcomes from Strong Women Program



**1,184**

People reached through a Social Marketing Campaign aimed at preventing suicide.

**30**

Women who attended two different Strong Women Classes, a strength training class for older adults.

**208**

Number of prescription lock boxes given out to help prevent misuse of Opioids in Green Lake County.





# GREEN LAKE COUNTY HIGHWAY COMMISSIONER

BARRY MASHUDA  
Highway Commissioner

Office: 920-294-4060  
Fax: 920-294-4066  
Email: [bmashuda@co.green-lake.wi.us](mailto:bmashuda@co.green-lake.wi.us)

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To the Honorable Board of Supervisors, Green Lake County, Wisconsin.

We herewith submit our 2018 Annual Report for the Highway Commission for the period of January 1, 2018 through December 31, 2018.

The Green Lake County Highway Commission is responsible for year round upgrading, repairing and maintenance of 229 miles of County Trunk Highways and 70 miles of State Trunk Highways to ensure safe and efficient roadways for all travelers.

The Highway Commissioner directs the department consisting of 24 full-time employees, and 1 part-time employee. Operations are based in two locations. The main facility is located in the City of Green Lake with the second facility located in the Town of Manchester.

Some areas of specific responsibility include

- Reconstruction (grading/excavating, pulverizing existing pavement, placement of base materials, erosion control, paving, and marking & signing)
- Chip sealing
- Crack sealing
- Snow removal, ice prevention
- Sign installation and repair
- Guard rail and reflector maintenance
- Culvert replacement
- Bridge maintenance and inspection
- Drainage (clearing and cleaning culverts)
- Equipment repair and maintenance
- Issue permits (driveway, work in right-of-way, oversize, multi-trip, loH)
- Natural disaster assistance (fallen tree and debris removal and barricading)
- Support Law Enforcement when requested during accidents, fire, etc.

## 2018 BUDGET SUMMARY

The following 2018 costs have not been audited and are subject to change.

### **Administration:**

Account provides administration and general support of highway operations. Expenses include salaries of the Highway Commissioner, 20% of State Patrol Supervision, Administrative Assistant, and a Part-Time Secretary. Other expenses include general office supplies, registrations and conventions, and auditing.

- 2018 cost     \$223,869
- 2017 cost     \$298,155
- 2016 cost     \$289,034
- 2015 cost     \$257,938
- 2014 cost:    \$361,267

### **Bridge:**

Account provides bridge services for maintenance, inspections and bridge reconstruction. The CTH I Bridge over the Grand River in the Town of Manchester was reconstructed in 2017. The design of the CTH S Bridge over the Grand River in the Town of Mackford was continued in 2018. Both bridges are part of the Local Bridge Program.

- 2018 cost     \$ 15,596
- 2017 cost:    \$ 12,632
- 2016 cost:    \$ 7,928
- 2015 cost:    \$ 40,874
- 2014 cost:    \$ 83,511

### **Shop Operations:**

Account includes all shop indirect labor.

- 2018 cost     \$100,696
- 2017 cost:    \$ 51,749
- 2016 cost:    \$ 39,329
- 2015 cost:    \$ 41,902
- 2014 cost:    \$ 45,215

### **Machinery Operations:**

Account includes all expenses of operating equipment, including preventative maintenance and repairs, mechanic wages, fringe benefits, and depreciation.

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Labor/Fringe	148,935	171,003	147,217	138,607	130,820
Overhead	67,495	107,002	61,610	82,819	66,283
Repairs/Maint	275,430	304,035	318,954	304,638	400,128
Depreciation	<u>230,028</u>	<u>198,765</u>	<u>200,122</u>	<u>181,855</u>	<u>182,631</u>
	721,888	780,805	727,902	707,920	779,864

**Building & Grounds Operations:**

Account includes all expenses of operating and maintaining buildings and facilities; lighting, storage, office, and machinery. Costs are allocated based on usage and square footage. Costs are subject to change after auditing.

- 2018 cost \$141,938
- 2017 cost: \$ 95,395
- 2016 cost: \$ 72,943
- 2015 cost: \$110,299
- 2014 cost: \$ 91,673

**Equipment Acquisition:**

Equipment purchases included a 2018 Western Star truck with Casper's dump body and plow equipment; a used roller; and 2018 F250 Super-cab Pickup Truck.

- 2018 cost \$ 281,436
- 2017 cost: \$ 341,275
- 2016 cost: \$ 327,621
- 2015 cost: \$ 276,450
- 2014 cost: \$ 367,029

**General Maintenance:**

Account includes mowing, tree and brushing, patching, crack sealing, chip sealing, shoulder repairs, litter and debris removal, emergency repair work, traffic control, and vegetation control along highways.

- 2018 cost \$1,092,692
- 2017 cost: \$ 990,541
- 2016 cost: \$ 880,322
- 2015 cost: \$1,092,747
- 2014 cost: \$ 819,486

**Winter Maintenance:**

Account accumulates all winter activities for snow and ice removal. The cost of winter maintenance varies from year to year depending on the winter severity and is based on a calendar year verses winter season.

- 2018 cost \$ 558,416
- 2017 cost: \$ 610,645
- 2016 cost: \$ 638,616
- 2015 cost: \$ 412,593
- 2014 cost: \$ 671,311

**Road Projects:**

Account includes reconstruction and overlay projects as follows:

1. CTH AW, 3.5 miles (Columbia Co Line – Dodge Co Line), T. Mackford \$ 899,451
2. CTH O, 1.5 miles (Lovers Lane-Bridge Street), T. Mackford \$ 294,067

- 2018 cost: \$1,193,518
- 2017 cost: \$1,541,422
- 2016 cost: \$1,066,421
- 2015 cost: \$1,352,432
- 2014 cost: \$1,026,923

**Inter-Department, Cities, Towns, & Villages:**

Account includes work that has been completed for inter-county departments and other municipalities. Projects include chip sealing, crack sealing, tree and brush removal, snow plowing, equipment repair, and salt and material purchases. Costs include fuel.

- 2018 cost: \$576,481
- 2017 cost: \$484,133
- 2016 cost: \$609,100
- 2015 cost: \$380,234
- 2014 cost: \$420,764

**Railroad Consortium:**

Account represents a donation to the railroad for maintenance and repair.

- 2018 cost: \$25,000
- 2017 cost: \$25,000
- 2016 cost: \$25,000
- 2015 cost: \$25,000
- 2014 cost: \$25,000

**Insurance Allocation:**

Each year Highway pays a portion of insurance expenses back to the General Fund which includes General Public Liability, Equipment, Buildings, and Workman's Compensation.

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
GPL	20,484	28,485	21,821	24,237	9,234
Equipment	28,353	11,455	10,632	11,953	12,288
Buildings	12,894	12,766	11,824	8,795	8,684
Workman's Comp	<u>36,204</u>	<u>29,761</u>	<u>29,761</u>	<u>30,926</u>	<u>18,886</u>
	<b>97,935</b>	<b>91,241</b>	<b>74,039</b>	<b>75,912</b>	<b>49,094</b>

Respectfully Submitted,

*Barry Mashuda*

Barry Mashuda  
Highway Commissioner



**Green Lake County  
County Board Annual Report  
2018  
Information Technology Department**

Submitted to the Honorable Chairman and Board of Supervisors for Green Lake County

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Highlights of the IT Departments accomplishments during 2018:

1. The IT Department continued our service and support of all County employees with immediate attention to their computing needs - whether assisting by phone, email, in person, or remotely whenever called upon.
2. For 2018, the IT department was responsible for all computers, servers, MFPs, network devices, smartphones, and extensive number of computing applications and software packages. All are located across different facilities and interconnected across all County departments, units, and agencies.
3. Mid-year we added a new third employee to our department, Jason Kerr.
4. Performed continuous software upgrades and patches to improve the efficiency of County employees and their response to other departments and the public.
5. Remote access provided to employees and their applications along with online services added for public access.
6. Continued protecting all PCs with on-site security patching services and anti-virus/malware protection.
7. Performed all the IT financial and IT purchasing needs for the County.
8. Maintained the data backup system's infrastructure and operation.
9. Continually manage and handle all departments' data resource needs and requirements.
10. Managed all computing accounts setup and tear down for all employee transitions.
11. Many desktop PC and smartphone hardware upgrades to improve reliability and employee's efficiency.

12. Completed work and planning to meet the IT needs of all departments for next year's budget. Gathered all the info, researched best options, and accumulated quotes and figures for a detailed budget.
13. Maintained and extended the life of all computing hardware and software used throughout the County. We purchase high-quality equipment upfront and run it for as long as possible. We continually maintain and are proactive with future needs. We perform most all repairs ourselves saving the County from expensive outsourcing costs.
14. Helped to facilitate increased usage by all departments of both the external and internal websites. All departments have direct, secure, access to their key areas so they can quickly and easily communicate to the public and internally to employees.
15. Continued maintaining key power protection for IT hardware at all sites.
16. Continued inventory and tagging of all new IT equipment.
17. On-going use of open-source alternatives to save future dollars. We use numerous open-source operating systems and software packages to save on both upfront licensing costs and future licensing and support costs.
18. Completed multiple major upgrades and changes to all departments' individual systems. All departments at the County have both separate and shared software systems.
19. Continued support of networking equipment at local police departments for inter-agency resource sharing.
20. Provided and managed shared equipment for checkout by any County personnel to keep costs down by promoting the continued sharing of resources.

Respectfully submitted,  
William R. Hutchison  
Green Lake County - Information Technology Director

**GREEN LAKE COUNTY  
DEPARTMENT OF LAND CONSERVATION  
2018 ANNUAL REPORT  
TO  
COUNTY BOARD OF SUPERVISORS**

Chapter 92 of the Wisconsin Statutes governs the Land Conservation Department. The Land Conservation Department provides engineering, technical design and conservation planning to landowners to help control soil erosion and protect water quality. The Land Conservation Department is under the supervision of the Land Conservation Committee. The mission statement of the Land Conservation Department is, "Our highest responsibility is to protect and enhance land and water resources that will sustain current and future generations."

Note: Where appropriate, comparison values from 2017 are indicated in (parenthesis).

**Staff**

Paul Gunderson, County Conservationist  
Heidi Weishaar, Administrative Assistant  
Thomas Jonker, Soil Conservationist I  
Jordan Dornfeld, Soil Conservationist I  
Derek Kavanaugh, Soil Conservationist II  
Todd Morris, Soil Conservationist III

**DATCP Grant Funding Received**

The department received a \$140,414 (\$133,963) grant from the Department of Agriculture, Trade and Consumer Protection (DATCP) for departmental operations and program management.

**Farmland Preservation Program**

This program's purpose is to preserve agricultural land and open space by promoting sustainable land use planning and development. A major component of the program requires landowners to comply with soil and water conservation standards adopted by the Land Conservation Committee. The department has experienced a substantial increase in staff time directed toward the workload of the program because each participant must be tracked with a unique id number that matches each qualifying parcel. A new tracking program has been purchased to help alleviate some of the time consuming portions of the program. Participants are eligible to claim a \$7.50 per acre income tax credit. 272 (266) landowners received \$403,096 (\$396,593) in state tax credits.

**Land & Water Resource Management Plan Implementation**

In 2018, \$95,580 (\$79,343) in state cost sharing was paid to 10 (21) participants to implement various Best Management Practices (BMPs). Cost-share rates for this program range from 50%-70% depending on the practice. Conservation practices installed/implemented under this program in 2018 were:

Diversion	120 ft.
Grade Stabilization Structure	2 no.
Grassed Waterway	3,990 ft.
Nutrient Management	1,547 ac.
Rock Lined Waterway	20 ft.
Streambank Crossing	24 ft.
Underground Outlet	3,500 ft
Water and Sediment Control Basin	2 no.
Well Decommissioning	1 no.

**Construction Site Erosion Control and Storm Water Management Ordinance**

In 2018, fifteen (fifteen) construction site erosion control and storm water management permits were issued, generating \$1,075 (\$2,298) of revenue.

### Clean Sweep

On August 10, 2018, 194 (287) residents participated in a one-day hazardous waste chemical collection. The collection netted approximately 15,825 (23,216) total pounds of hazardous waste. Also collected were 400 (250) gallons of waste oil, 60 (60) gallons of anti-freeze, and 3,280 (3,748) fluorescent light bulbs. A list of disposal options for items not collected at the clean sweep was distributed as needed.

In our third year of Electronic Waste Collection, we filled two (five) 30 yd. dumpsters with Electronic Waste. We collected \$2,955 (\$4,582) from landowners and paid \$5,200 (\$13,600) to Veolia who we contracted with to collect and dispose of the E-Waste.

In addition, 1,000 (1,015) tires were collected for a minimal fee. We collected \$3,833 (\$2,703) from landowners and paid \$3,599 (\$2,767) to Liberty Tire Recycling who we contracted with to pick up and recycle the tires.

\$10,000 (\$10,000) in revenue toward this event was received from Waste Management and \$12,970 (\$12,550) in revenue was received from the Wisconsin Department of Agriculture, Trade, and Consumer Protection. Total cost of the event was \$39,924 (\$51,957) with the Green Lake County cost after all revenues and expenses of \$9,869 (\$22,067).

### County Lakes

**Green Lake** – The Green Lake planning team consisting of Green Lake County Land Conservation Department, DNR, Green Lake Association, Green Lake Sanitary District, City of Green Lake, City of Ripon, Fond du Lac County, and several community members worked on updating the long-term lake strategy, originally authored in 2011 with annual updates. The goal of the plan is to set objectives, and determine pollutant source loading, so that major sources can be addressed effectively. The Green Lake watershed was selected for the National Water Quality Incentive Program through the Natural Resources Conservation Service. The program has dedicated funds for conservation practices to be installed within the watershed for the 7<sup>th</sup> consecutive year. During 2018, 11 additional conservation projects were installed to add to the previous 198 installed during the previous 6 years. County K Marsh carp removal and restoration project continued with 175,000 lbs of carp removed in 2018. Over 10,000 aquatic plants were prepared and planted in the County K Marsh as part of the planned restoration project. Several carp exclusion plots were installed throughout the project area, and monitored during the summer. The 2<sup>nd</sup> annual Green Lake watershed's Conservation Field Day was held with over 75 participants in cooperation with the Green Lake Farm Bureau, Green Lake Association, ParKelm Farms, Ripon FFA, NRCS, UWEX, Gond du Lac LCD, and local farmers. Stream surveys and water monitoring was conducted on Dakin Creek to determine its suitability for restoring a resident trout population, in addition to improve water quality, and reducing pollutant discharge. A River Protection Grant and Lake Protection Grant were submitted for \$250,000 of grant funding for best management practice installation. A mobile augmented reality sandbox was constructed in cooperation with the Land Information to educate students and citizen about watersheds and runoff. Over 1,000 tree were planted at the Avalon Farm Streambank restoration project with the aid of over 50 volunteers.

**Lake Puckaway** – The 2017 comprehensive lake management plan is currently being implemented. Several new initiatives are scheduled to be implemented, such as an adaptive water level management plan, dam reconstruction, and breakwater enhancements. Due to high water conditions throughout the fall of 2018, dam reconstruction was postponed. Initial planning and design for breakwater enhancement were undertaken during the fall/winter of 2018, however due to the unforeseen delay in a federal habitat grant program due to a federal government shutdown, the grant application for water year 2019 was reschedule for water year 2020 (fall 2019 application).

**Twin Lakes** - The Land Conservation Department is working with watershed landowners to implement best managements practices identified in the Lake Management Plan. Water quality and aquatic invasive species monitoring continued through 2018. Native plant populations are thriving, and suppressing AIS in some of its historical range. The frequency of occurrence of AIS is significantly lower than previously recorded. Many of the remaining individual invasive plants are interspersed with natives, making them more difficult to treat, however they are not causing nuisance problems at current population levels. The infestation now consists of Curly Leaf Pondweed, and is primarily restricted to Little Twin Lake; however, there is continued evidence that fragments of the plants are being carried by boat traffic through the channel connecting the lakes. A grant application was submitted for the 2019 water year to expand water quality and invasive plant monitoring. A comprehensive Lake Management Plan was completed 2018, which will guide future management actions. Soil tests were offered to all agricultural landowners within the watershed. Ninety percent of the Twin Lake watershed landowners participated in the testing program. Soil tests results will be incorporated in the watershed model to help guide future conservation decisions.

**Spring Lake (Green Lake Township)** – A comprehensive Lake Management Plan was completed 2018, which will guide future management actions. The Land Conservation Department is working with watershed landowners to implement best management practices identified in the Lake Management Plan. Water quality and aquatic invasive species monitoring continued through 2018. One-hundred percent of the Spring Lake watershed landowners participated in the testing program. Soil tests results will be incorporated in the watershed model to help guide future conservation decisions.

**Grand Lake** –The Lake Association is continuing water monitoring, and fundraising campaigns in order to fully implement the Lake Management Plan completed in 2017.

**Little Green Lake** - A long-term comprehensive Lake Management Plan was completed and approved in December 2018. A lake planning team comprised of lake property owners, the Wisconsin Department of Natural Resources, and Green Lake County developed the plan over the course of 2018.

Several planned projects include continued water quality monitoring, installing watershed erosion practices, monitoring and adaptive management of the destratification system, mechanical harvesting of nuisance aquatic plants to maintain access, conduct chemical treatments to control invasive plants, establish an AIS prevention program, and conduct periodic aquatic plant surveys to track plant populations.

Green Lake County is collaborating with the Lake District to design and implement best management practices within the watershed to reduce runoff to the lake

### Invasive Species Control and Education

In 2018, the LCD assisted Anna Cisar, the Aquatic Invasive Species (AIS) Coordinator (Golden Sands Resource Conservation & Development Council) and collaborated on several projects. These projects ranged from providing booth space for an educational display at the Green Lake County Fair, to carp removal and aquatic plant restoration in County K Marsh, and planning of boat washing stations.

While raising purple loosestrife beetles is a consistent project our spring weather did not allow for the full program. However, Cisar did work with volunteers and the Green Lake Sanitary District to raise a few beetles.

Outreach was done through the state's Clean Boats Clean Waters program; LTE technician Wyngaard completed 41 hours at boat launches in Green Lake County, contacting 112 (226) boaters on 70 (134) separate watercraft. Wyngaard also attended the Green Lake County Fair with an educational booth on aquatic invasive species.

2018 brought a lot of forward progress on the planning of Boat Wash Stations at our two county landings on Green Lake. Partnering with Golden Sands, the Green Lake Sanitary District and the Green Lake Association we selected a style of boat wash and put together a budget and site design. We have begun the process of getting approval from the County, starting with an introductory presentation to the Parks Committee in December. We will finalize the site plans once feedback from the Parks Committee and other partners has been reviewed. Moving forward we will continue the process for County approval into 2019 and, if all goes to plan, seek grant funding in 2019.

### Wildlife Damage Program

The Wildlife Damage Abatement and Claims Program is a program where, through local county implementation, farmers receive assistance with wildlife damage prevention and compensation for crops lost. This program is fully state funded with funds coming from a \$1 surcharge on hunting licenses.

2018 crop year deer damage claims of approximately \$71,488 (\$82,599) was appraised for nine (nine) farmers. Seventeen (Twelve) farmers received abatement assistance. 170 (220) shooting permits, harvesting 153 (200) deer were issued to farmers where over \$1,000 of deer damage occurred or was likely to occur. USDA Animal, Plant, Health, and Inspection Service – Wildlife Services (USDA-APHIS-WS) handles day to day administration and field management with the Land Conservation Department having overall administrative and financial management. All staff and Land Conservation Committee time spent on this program is reimbursed 100% from the DNR.

**Green Lake County Drainage Board**

District #1 – Inspection took place on October 31, 2018 by drainage board member Dick Severson. No complaints on the ditch, Severson did talk with Ken Long. Trees over drainage ditch – holding water back in some, because water is high. Mr. Long thinks some rip rap should be placed in a couple of spots where field runoff enters the ditch. To Dick it doesn't look that bad – high water.

District #2 – Inspection took place on November 2, 2018 by drainage board member Roger Sell. No one accompanied him for the inspection. Spoke with John Crescio, landowner, and he had no problems with his section of ditch. Water was flowing well with no brush near ditch. Also spoke with Steve Eckert, landowner, and everything was good and the water was flowing well with no brush near the ditch.

District #3 – Inspection took place on November 2, 2018 by drainage board member Roger Sell. Darwin Kelm, landowner, spoke on the phone to Mr. Sell. Mr. Kelm had no problems with his section of ditch. Lower end of district ditch was cleaned in 2017 when a new road culvert was installed under Hwy U. Water was flowing good, with no obstructions or brush growing near ditch. Mr. Sell also spoke with John Crescio. Mr. Crescio stated that with the wet weather this year he had some sloughing off of some of the ditch banks. He would repair any damage to the ditch on his own. Water was flowing well with no brush near ditch.

District #4 - Inspection took place on October 31, 2018 by drainage board member Dick Severson. Spoke with Eugene Mashuda, landowner. Cattails and marsh grass blocking upper portion of ditch, stops water from neighbors, then floods his field. Lower end water is not moving. Some cave in at one point – possibly muskrats. Talked to tenant about corridor assessment. Severson and Mashuda discussed cleaning ditch on the Mashuda and Raasch properties to allow it to drain better. Morris will survey profile for district.

District #5 – Inspection took place on October 31, 2018 by drainage board member Pat Krueger. Todd Morris, Green Lake County Land Conservation accompanied Mr. Krueger. Inspection completed by viewing ditch along Hwy F. Ditch looked well maintained and clean. There was no visible signs of water sitting in ditch. Continue to mow grass in ditch.

Seneca-Warren District – Board paid \$14,754.80 towards the loan principal. The ditch was inspected on October 31, 2018 by Pat Krueger with assistance from Todd Morris, Green Lake County Land Conservation Department. Erin Grossman, DNR Wildlife Biologist, met at the Hwy D bridge to get up to date on the drainage district. Due to high water levels the section of ditch from Hwy D east was not able to be inspected. The remaining sections of ditch were checked at the road culverts. There was still standing corn in the fields and we were not able to take the UTV in these sections. The ditch from approximately 300+00 to 340+00 was driven alongside with UTV. There were some small areas of brush starting to become established. It was also difficult to cross between fields using the installed culverts. There was brush piles and dirt piled in these areas. The ditch appeared to be flowing well and below the banks. There was evidence that the bank overtopped and flooded the adjacent cropland. This was in the area between 300+00 to 320+00. Visible watermark on beans at station 305+50 was Elevation 767.8, this would have caused flooding downstream of this point. Various elevations were taken using Green Lake County Carlson Survey Grade GPS in this stretch of ditch. Photos were also taken.



**Environmental Quality Incentives Program (EQIP)**

Approximately \$195,400 (~~\$356,600~~) was paid to landowners who installed/implemented practices in 2018. For Fiscal Year 2018, 14 (8) new EQIP contracts were signed, obligating approximately \$182,000 (~~\$162,300~~). Cost sharing for this program ranges from 50%-90% depending on the practice. Conservation practices installed/implemented in 2018 were as follows:

Practice	Total Units
Brush Management	17.3 Acres
Conservation Cover	13.8 Acres
Cover Crop	821.5 Acres
Critical Area Planting	3.2 Acres
Fence	15,814.4 Feet
Forage and Biomass Planting	9.2 Acres
Forest Stand Improvement	10 Acres
Grade Stabilization Structure	3 Structures
Grassed Waterway	2.4 Acres
Lined Waterway or Outlet	200 Feet
Mulching	2.4 Acres
Obstruction Removal	1 Acres
Prescribed Grazing	64.8 Acres
Residue and Tillage Management, No-Till	96.9 Acres
Tree/Shrub Establishment	11.4 Acres
Water Well	1 Well
Water & Sediment Control Basin	339 Feet
Underground Outlet	1,326 Feet

**Conservation Education Efforts**

The annual Conservation and Environmental Awareness Poster Contest for county students in grades K-12 was held in January with 109 (120) poster entries received. Cash prizes were awarded to 18 students in various contest divisions. The award-winning students were recognized during the April County Board of Supervisors meeting. Award winning posters were also displayed at the Green Lake County Fair.

An Arbor Day Breakfast celebration was held April 27<sup>th</sup>, 2018 with 103 (84) participants. The event occurred at the Green Lake Conference Center with Joel Kuehnhold, owner and operator of Lonely Oak Farm in central WI, speaking on “Backyard Forestry: Tips and Tricks on Trees”.

A field day at the Chris Pollock farm was held on August 18<sup>th</sup>, 2018. Topics included cover crops, soil health and nutrient management. A walking tour was also given to highlight many of the best management practices installed on the farm. Various agencies cooperated to make the field day a great success for the 60 participants that attended.

Respectfully submitted,

Paul Gunderson  
 Director of Land Conservation Department

**GREEN LAKE COUNTY MAINTENANCE DEPARTMENT ANNUAL REPORT**

<b>571 County Road A</b>	<b>2017</b>	<b>2018</b>
Trash/Recycle		
Corrections	2858.87	3564.78
Govt. Center/HHS/Justice Center	3441.38	4398.23
Document Destruction (5 months)	1770.7	661.31
Pest Control		
Corrections	800	771.87
Land Conservation (Storage Building)	300	330
Mandated Inspections/Service Contracts		
HVAC Control Service		6215
Fire Sprinkler System	350	350
Star Fire System (ROD)	1260	1260
Elevator Service	4221.76	4566.84
Elevator Inspection	506	570
Fire Suppression (Jail Kitchen)	488.16	268.4
Portable Fire Extinguishers	517.76	458.85
Permits to Operate	300	300
Water Conditioning	1911	2609.14
Emergency Generator	290.19	102.39
Grounds/Grounds Improvement	7665.38	6666.69
Contracted Services (FRI)	10918.45	11581.26
Janitorial S Supplies/Equipment	18,484.84	10263.15
Security Screening	894.17	1976.65
HVAC		
Corrections	5465.87	7648.03
Govt. Center/HHS/Justice Center	3406.14	3622.96
Plumbing		
Corrections	499.19	2964.81
Govt. Center/HHS/Justice Center	200.5	260.02

Electrical		
Corrections	540.2	753.09
Govt. Center/HHS/Justice Center	699.8	1516.64
Corrections Emergency Lighting		95.75
Building Repairs/Interior/Exterior		
Corrections	752.87	2481.68
Govt. Center/HHS/Justice Center	477.33	501.69
Radio Towers		
Generator Systems Repair	1424.02	912.45
Generator Systems Maintenance	201.48	163.48
Buildings/Grounds/Maintenance Fuel	978.73	2155.54
FRI	484.12	195.36
Lake Steel Street		
Food Pantry Area		
HVAC	122.89	51.35
Electrical	39.14	33.32
Plumbing	272.17	41.58
Grounds/Grounds Improvement	271.19	474.33
Parking Lot Resurface		6875.09
Building Repairs/Interior/Exterior	107.64	291.99
Lake Steel Street		
Maint. Dept./Parks & Rec. Area		
HVAC Project		161.92
HVAC		0
Electrical Project		240.52
Electrical		74.25
Plumbing	579.22	0
Interior Ceiling Project		1210.45
Interior/Exterior Upgrades	1677.18	630.14
Compressed Air Project		505.27
Mechanics Tool Box		858
Solid Steel Work Benches		914.09
Training	844.68	167.09
PPE	1024.9	894.59
Maintenance Tools/Consumables	2201.36	2274.16
Cellular Phones		517.37
Office Supplies		141.37

Vehicle/ Equipment Maintenance	3472	4930.62
Maintence Fuel General	1624.63	1402.1
Forklift Fuel	34	36

## GREEN LAKE COUNTY PARKS & RECREATION DEPARTMENT ANNUAL REPORT

	2017	2018
Buildings/Grounds/Furnishings	14074.88	12,359.03
Security Lighting/Electricity	2756.73	2523.85
Mandated Water Testing	29	29
Trash/Including Boat Lauches	2274.91	2271.34
Sewer/Sanitary	2077.98	2621.4
Boat Launch Maintenance	5440	3160.47
Sanitation	1181.56	1923.29
Plumbing	281.47	198.95
PPE	114.6	74.26
Tools/Consumables	844.55	385.84
Signage	0	1317.72
Equipment Rental/Lease	478.8	457.44
Fuel	3069	2471.95
Wild Habitat Management (Fish Rearing)	1000	1000
Equipment/Equipment Repair & Maintenance	5671.2	13085.72
Snowmobile Trail Maintenance	67030.33	30094.37
Multi Use Path/Greenways	5765	3548.25
Parks Revenue		
Parks Donations	0	1936.46
Boat Launch Fees	37957.92	41281.37

# GREEN LAKE COUNTY

Land Use Planning & Zoning Department

## 2018 ANNUAL DEPARTMENT REPORT

LAND USE PLANNING & ZONING  
DEPARTMENT

Director: Matt E. Kirkman

Administrative Assistant: Carole DeCramer

Code Enforcement Officer: Krista Kamke

Code Enforcement Officer: Vacant

GIS Specialist: Gerald Stanuch

County Surveyor: Don Lenz

Respectfully Submitted  
March 1, 2019





## Land Use Planning & Zoning Department

County Government Center  
571 County Road A  
Green Lake, WI 54941

Phone 920-294-4156 Website: <http://www.co.green-lake.wi.us/>

Land Development Code Enforcement County Surveyor GIS Land Information

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### 2018 Annual Report

To the Honorable Board of Supervisors, Green Lake County:

#### Financials:

Please find attached the 2018 financial report for the Land Use Planning and Zoning Department. The activity of the Department's Land Development, Code Enforcement, County Surveyor, and Geographic Information Systems (GIS) offices are represented in chart format. Also see attached graphs for historical comparisons.

A few highlights from the attached report are, first and foremost, that the Department was able to meet the budgeted amount and exceed budget projections equaling 129%. Land Use Permit numbers were identical to 2017. Sanitary permits were up 15% due to a push in 2018 to get all septic systems on the 3-year maintenance program. Although certified survey maps were down 28%, the Department did see increases in every other category.

In 2017, this Department's revenues were \$132,844. In 2018, the revenues increased to \$149,401. The bulk of this increase was due to the two Wisconsin Fund applicants and a situation where a property owner paid off a septic system that had been replaced through a code enforcement action. Without these unusual revenues, 2018 was a modestly better year. Based on the trend of more septic systems being replaced and a strong building market, 2019's revenues may continue in the same direction.

Expenses for the Land Use Planning and Zoning Department managed to fall under budget. This, coupled with increased revenues, helped paint a good picture for 2018.

#### Department Activity:

There are many notable accomplishments for 2018. In 2018, the City of Berlin decided to dissolve their ETZA (Extra-Territorial Zoning Authority) that extended 1.5 miles into the Town of Berlin. The City and the County worked together to coordinate the timing of the dissolution so that the property owners of the post-ETZA parcels would not be negatively impacted. This Department took this opportunity to not only create a new zoning map for the post-ETZA parcels, but extended the zoning map amendment to all the nonconforming parcels in the Town of Berlin. Each nonconforming parcel owner was contacted and asked if they would want to have their parcel rezoned to a more code-conforming zoning district. About a third of the parcel owners took advantage of the offer.

Through the above process, the Department managed to rectify over 60 nonconforming parcels and added 632 post-ETZA parcels to the zoning map. Further, since there were many parcels that changed zoning either out of or into the A-1, Farmland Preservation Zoning District, a new Farmland Preservation map had to be created. This map had to be reviewed and certified by

DATCP (maybe spell out the name for this acronym) and a Farmland Preservation Plan and Comprehensive Plan amendment had to be adopted by the County Board prior to the zoning map amendments being adopted. All of this had to be completed by January 1, 2019, or the post-ETZA parcel owners would have been without a zoning district and, therefore, would not have been able to obtain a land use permit for any development or construction projects.

Also, accompanying the above project, this Department utilized the zoning ordinance amendment process to revise much of the zoning ordinance text to be compliant with certain Legislative Acts as well as other needed clarifications. The projected completion date for this project is February, 2019, but the work was done in 2018.

In the last few months of 2017, this Department was made aware that Green Lake County residents were no longer eligible to receive “Wisconsin Fund” grant dollars due to their (DSPA) (what is DSPA?) perception, through audits, that not all of the private septic systems in the county were inventoried. A discrepancy was identified among the DSPA audit, the State law, and the inventories of the counties that had met the inventory deadline. This Department worked through this issue with staff from other Counties and DSPA to convince DSPA to reinstate our eligibility. Consequently, Green Lake County is back in good standing in the Wisconsin Fund Program and both of our Wisconsin Fund applicants’ applications for 2018 were funded.

The County’s floodplain zoning ordinance was out of compliance with WDNR standards as well as FEMA standards. That being the case, Green Lake County would have been able to maintain non-compliance so long as there hadn’t been any recent revisions to the flood maps. After a review of recent flood studies, one study (Del Monte Foods 2014) did change the flood maps and should have prompted an ordinance amendment. Once realized, this department started working toward revising the floodplain zoning ordinance. This process was completed in June of 2018 and will now protect the County from any FEMA audit that could have resulted in suspension from the National Flood Insurance Program (NFIP).

Due to recent amendments to the Shoreland Zoning Ordinance, the Department developed several informational documents that explained in detail the ordinance changes. We received many questions about the changes after that mailing which better prepared our contractors for the building season.

In August of 2018, this Department hosted a Planning and Zoning Committee training. It was extremely well-attended by neighboring Counties, Cities, and even Towns. The training was presented by the University of Wisconsin’s Center for Land Use Education based out of Stevens Point. During this training, county staff was advised to codify the rezoning criteria. This change is included in the zoning text amendment that is scheduled for adoption in February.

The Land Use Planning and Zoning Department operated a booth at the County Fair this year. The main attraction was the Augmented Reality Sandbox. Using the technical expertise of Land Use Planning and Zoning as well as Land Conservation Department staff, the AR Sandbox was constructed. The AR Sandbox is a fun tool for users to create their own landscapes from a sand medium and visualize how precipitation will run off or pool. The AR Sandbox provided fairgoers an opportunity to engage in watershed and floodplain management simulation.

In September, this department assisted the Emergency Management Director and the County Sheriff with damage assessments related to the tornadic activity that impacted residents in the Towns of Brooklyn, Green Lake, Marquette, and Kingston. These assessments were done to determine if the County incurred enough damage to qualify for either public assistance, individual assistance, or both.

Also in September 2018, as a result of several heavy rain events, many property owners along the Fox River had flood waters extend onto their properties. Some buildings were inundated by floodwaters. As required by the County's Floodplain Zoning ordinance, substantial damage assessments for habitable structures were performed. Only one home was substantially damaged and, luckily, that property owner had a flood insurance policy. As a result, the property owner claimed his flood losses as well as an additional \$30,000 rider for increased cost of compliance to current standards. That property owner is looking at building plans for a new cottage in 2019.

In 2017, the Department evolved its familiarity with its new permit tracking software from Transcendent Technologies, known as Ascent Permit Management. We continue to back-add historic land use permits as well as all new land use permits, conditional use permits, and violations. POWTS (Private On-site Wastewater Treatment Systems) maintenance reminders and violation notices are all incorporated into the software's functionality. We are realizing the power of the software each day we use it.

The Department webpage was revisited in 2018. The programs, ordinances, and planning documents (and any amendments thereto) that this Department manages are laid out in a much more user friendly way.

Also in 2018 the county's LiDAR (high resolution elevation data) was upgrade from 2ft contours (2009) to 1ft contours. Aerial photography (orthophoto) projects, digital elevation models and contour maps, which are used for hydrological analysis, are all heavily dependent on accurate LiDAR. With a new digital orthophoto scheduled for 2020, this LiDAR upgrade came at the perfect time. Half of the LiDAR \$115,000 project was paid for by a federal grant, with the other half covered by the State of Wisconsin's Land Information Grant Program.

Finally, the PLSS (Public Land Survey System) re-monumentation project that began in 1970 is nearing completion. Six County Surveyors have overseen this project to formally re-establish 1,855 section corners. In 2018, 55 corner section monuments were re-established. Green Lake County is on track to complete the remaining 370 PLSS corners by the end of 2025.

### **2018 Projects / Activity:**

The Land Use Planning & Zoning Department has much to do in 2018. The most pressing project is amending the Shoreland Zoning Ordinance. Presently there are many confusing and/or difficult-to-enforce provisions in this ordinance. As the standards have been implemented these last two years, staff found that many tweaks are needed that will save the property owner headaches as well as Department staff.

Also pressing is an amendment to the nearly 20-year old Private Sewage Ordinance. This ordinance has references to the Department of Commerce, which is no longer in existence.

Further, there are policies and procedures related to the State-mandated 3-year POWTS Maintenance Program that would be more helpful if codified.

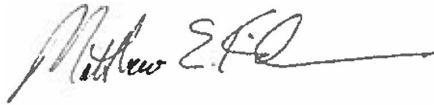
There are a couple of road projects scheduled for 2019 that this Department will be involved in. All of the PLSS monuments that are in the path of these projects need to be maintained so that once the new pavement is laid, these monuments remain. The Department will be working with the Highway Department to make sure these essential survey monuments do not “disappear”.

The Department is hoping to add a document imaging component to its permitting and enforcement functionality. Presently, even though there are permits (and violations) in electronic format, staff still has to print off the permit from the computer, attach the building plans and site plan, and file it away in a file cabinet. Ideally, the goal is to take in each new permit electronically, and attach these plans to the electronic permit. With a system like this in place, Department staff and the public will be able to access these records from their internet-capable device and a huge reduction in printing and copying expenses will be realized. Older permits would eventually be scanned and back-entered as time allows.

**Conclusion:**

The Land Use Planning and Zoning Department endeavors to provide an exceptional level of customer service through personal interaction, quality informational resources, and a GIS site that is second to none. This Department looks forward to working with the Public, the Land Use Planning and Zoning Committee, all other committees, the County Administrator, and the County Board to represent and serve this amazing county.

Respectfully submitted to and accepted by the Land Use Planning & Zoning Committee on March 1, 2019.

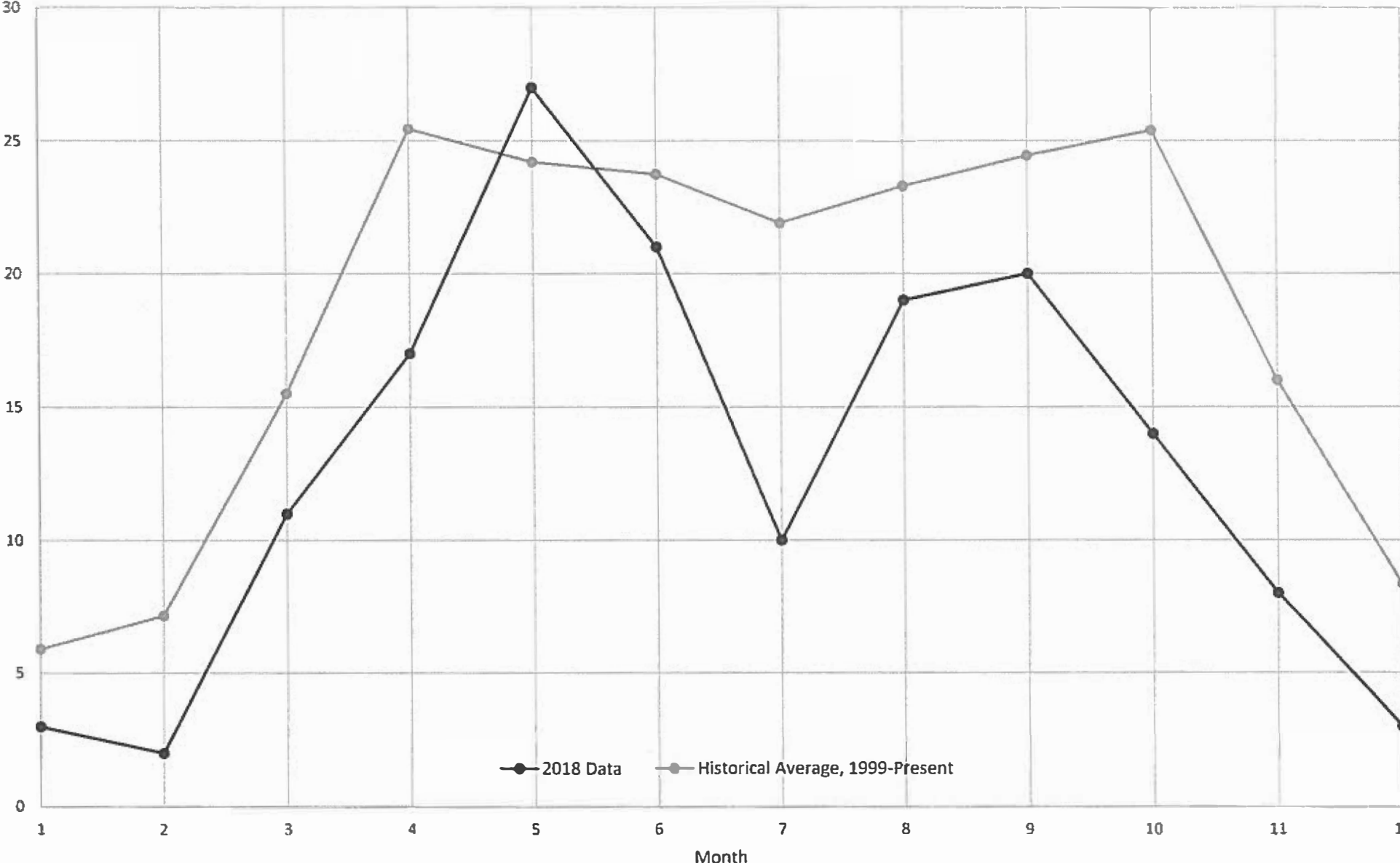
A handwritten signature in black ink, appearing to read "Matt E. Kirkman", followed by a horizontal line extending to the right.

Matt E. Kirkman  
Land Use Planning & Zoning Director

**GREEN LAKE COUNTY  
LAND USE PLANNING ZONING DEPARTMENT**

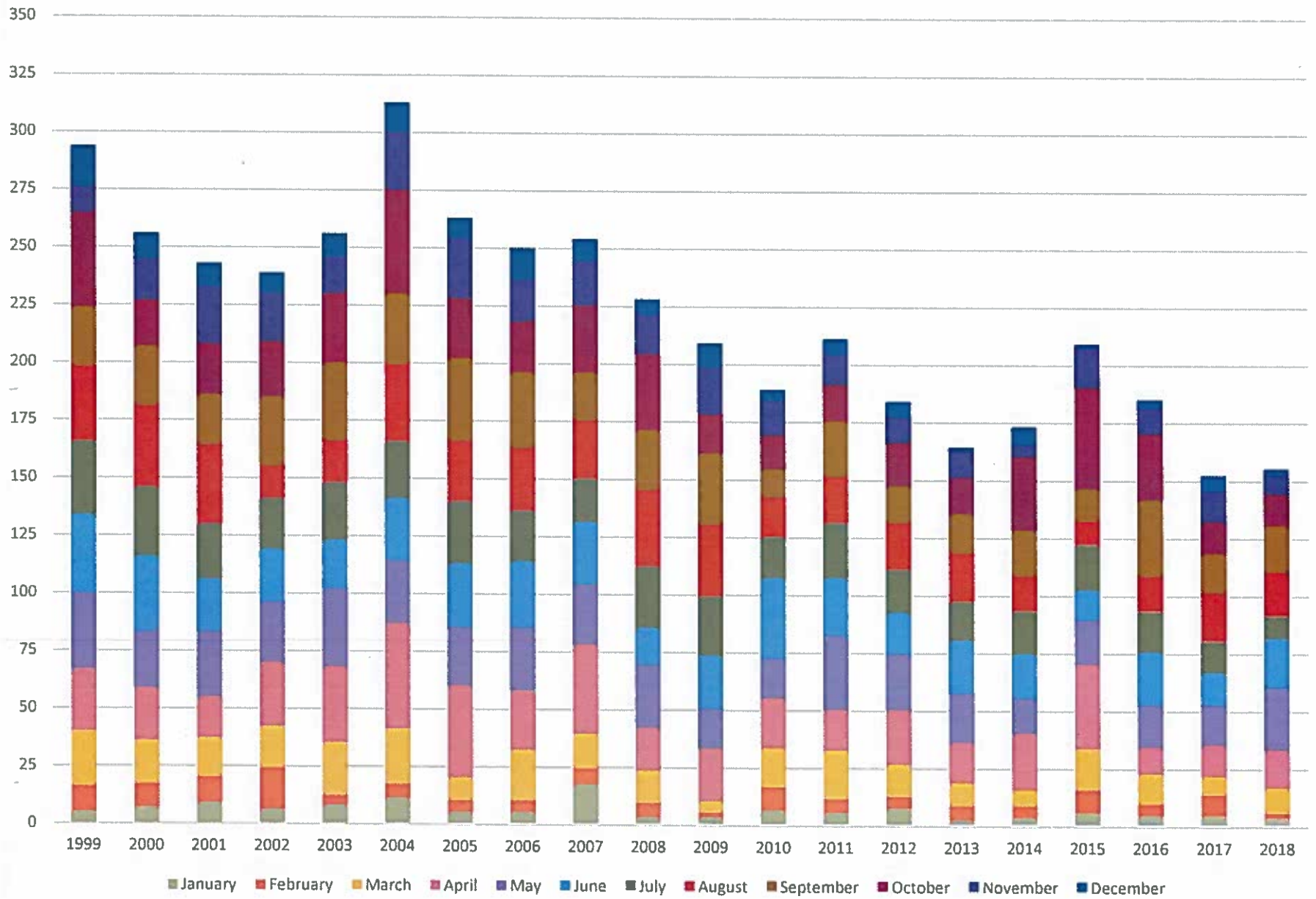
FEES RECEIVED		DECEMBER				YEAR-TO-DATE				BUDGET		
		2017		2018		2017		2018		2018		
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT			
<b>LAND USE PERMITS</b>												
Residential	New	4	1,300	1	700	40	15,300	24	10,900	-		
	Alterations	-	-	1	150	80	12,300	100	17,550	-		
Commercial	New	1	50	1	150	6	1,250	6	1,500	-		
	Alterations	-	-	-	-	2	1,100	9	1,250	-		
Agricultural	New	2	300	-	-	23	3,500	13	3,050	-		
	Alterations	-	-	-	-	4	750	3	300	-		
Other	New	-	-	-	-	-	-	-	-	-		
	Alterations	-	-	-	-	-	-	-	-	-		
Other	New	-	-	-	-	-	-	-	-	-		
	Alterations	-	-	-	-	-	-	-	-	-		
Misc.	Denied/Refunded	-	-	-	-	-	-	-	-	-		
	Permit Renewals	-	-	-	-	-	-	-	-	-		
<b>Total</b>		<b>7</b>	<b>\$ 1,650</b>	<b>3</b>	<b>\$ 1,000</b>	<b>155</b>	<b>\$ 34,200</b>	<b>155</b>	<b>\$ 34,550</b>	<b>\$ 34,800</b>	<b>99%</b>	
<b>SANITARY PERMITS (POWTS)</b>												
Residential	New	6	1,195	-	-	27	7,600	23	6,185	-		
	Replacement	4	1,120	6	1,310	53	15,350	65	16,280	-		
	Reconnect	-	-	1	280	3	840	10	2,950	-		
	Modify	1	150	-	-	4	450	4	730	-		
	Repairs	1	150	-	-	1	150	-	-	-		
	Additional Fees	-	-	-	-	-	-	-	-	-		
Commercial	New	-	-	-	-	-	-	2	635	-		
	Replacement	-	-	-	-	1	280	-	-	-		
	Reconnect	-	-	-	-	-	-	1	280	-		
	Modify	-	-	-	-	-	-	-	-	-		
	Additional Fees	-	-	-	-	-	-	-	-	-		
<b>Total</b>		<b>12</b>	<b>\$ 2,615</b>	<b>7</b>	<b>\$ 1,590</b>	<b>89</b>	<b>\$ 24,670</b>	<b>105</b>	<b>\$ 27,060</b>	<b>\$ 24,600</b>	<b>110%</b>	
<b>NON-METALLIC MINING PERMITS</b>												
Annual Permit Fees		-	-	-	-	18	14,500	18	15,300	-		
<b>Total</b>		<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>18</b>	<b>\$ 14,500</b>	<b>18</b>	<b>\$ 15,300</b>	<b>\$ -</b>		
<b>BOARD OF ADJUSTMENT</b>												
Special Exception		-	-	-	-	-	-	-	-	-		
Variances		-	-	1	375	4	1,500	6	2,250	-		
Appeals		-	-	-	-	-	-	-	-	-		
<b>Total</b>		<b>-</b>	<b>\$ -</b>	<b>1</b>	<b>\$ 375</b>	<b>4</b>	<b>\$ 1,500</b>	<b>6</b>	<b>\$ 2,250</b>	<b>\$ 750</b>	<b>300%</b>	
<b>PLANNING &amp; ZONING COMMITTEE</b>												
Zoning Change		2	750	1	375	15	6,000	18	6,750	-		
Conditional Use Permits		-	-	-	-	5	2,250	5	1,875	-		
Variance		-	-	-	-	-	-	1	375	-		
<b>Total</b>		<b>2</b>	<b>\$ 750</b>	<b>1</b>	<b>\$ 375</b>	<b>20</b>	<b>\$ 8,250</b>	<b>24</b>	<b>\$ 9,000</b>	<b>\$ 7,000</b>	<b>129%</b>	
<b>MISC.</b>												
Rental Weatherization		-	-	-	-	14	350	-	-	-		
Wisconsin Fund		-	-	2	10,300	2	200	2	10,300	6,500		
Applied Funds - Code Enforcement		-	-	-	-	-	-	-	-	-		
<b>Total</b>		<b>-</b>	<b>\$ -</b>	<b>2</b>	<b>\$ 10,300</b>	<b>16</b>	<b>\$ 550</b>	<b>2</b>	<b>\$ 10,300</b>	<b>\$ 6,500</b>	<b>158%</b>	
<b>SURVEYOR</b>												
Certified Survey Maps		4	690	4	660	52	9,315	37	6,375	6,000		
Preliminary Plats		-	-	-	-	-	-	-	-	-		
Final Plats		-	-	-	-	-	-	-	-	-		
Miscellaneous		-	-	1	20	-	125	1	2,739	-		
<b>Total</b>		<b>4</b>	<b>\$ 690</b>	<b>5</b>	<b>\$ 680</b>	<b>52</b>	<b>\$ 9,440</b>	<b>37</b>	<b>\$ 9,114</b>	<b>\$ 6,000</b>	<b>152%</b>	
<b>GIS (Geographic Information System)</b>												
Map Sales		-	37	-	30	-	229	-	190	200		
Land Records Transfer		-	2,680	-	2,088	-	30,760	-	32,137	27,000		
Land Information Grant		-	-	-	-	-	9,080	-	9,500	9,080		
<b>Total</b>		<b>-</b>	<b>\$ 2,717</b>	<b>-</b>	<b>\$ 2,118</b>	<b>-</b>	<b>\$ 40,069</b>	<b>-</b>	<b>\$ 41,827</b>	<b>\$ 36,280</b>	<b>115%</b>	
<b>GRAND TOTAL</b>		<b>25</b>	<b>8,422</b>	<b>19</b>	<b>16,438</b>	<b>354</b>	<b>133,179</b>	<b>347</b>	<b>149,401</b>	<b>\$ 115,930</b>	<b>Total</b>	<b>129%</b>

Yearly Land Use Permit with Historic Average

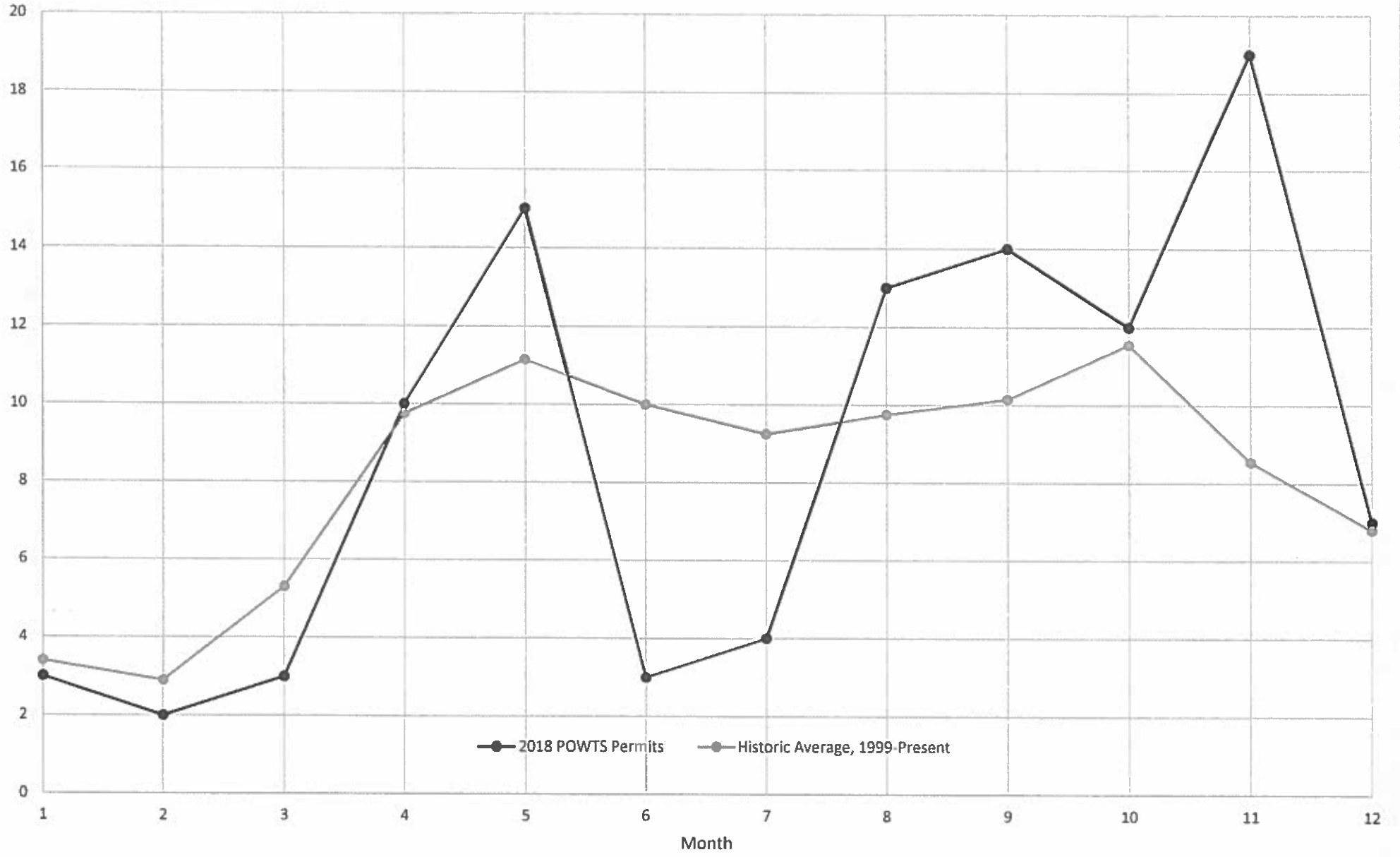




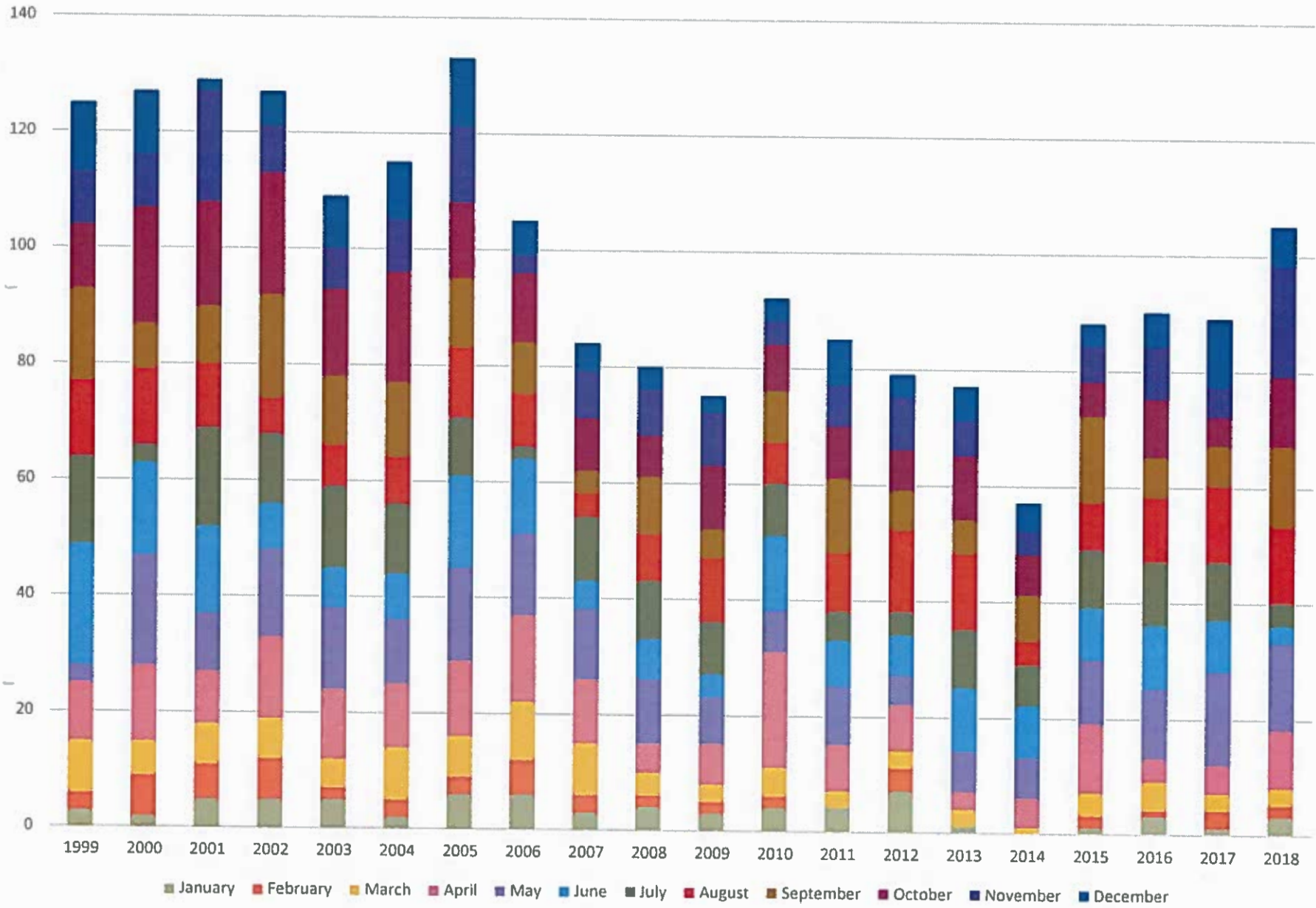
### Land Use Permit Numbers by Year



Yearly POWTS Permits with Historic Average



### Sanitary Permit Numbers by Year





## GREEN LAKE COUNTY REGISTER OF DEEDS 2018 ANNUAL REPORT

The office of the Register of Deeds was established in Wisconsin in 1836. Before that year, the Register in Probate handled land registration. In 1848 the Wisconsin Constitution established the Register of Deeds as a permanent element of the county-level government structure. Each county in Wisconsin has a Register of Deeds. The responsibilities of the office are set forth in the Wisconsin Statutes. The Register of Deeds serves a statewide purpose, although elected at a county level.

The Register of Deeds Office is responsible for the following duties:

To provide the official county repository for:

- **Real Estate Records** - Deeds, Land Contracts, Mortgages, UCC Filings, Subdivision Plats, Condominium Plats, Certified Survey Maps, Lis Pendens, Annexations, Resolutions, Miscellaneous Files.
- **Vital Records** - Birth, Death, Marriage, Divorce, and Military Discharges.

To provide safe archival storage and convenient access to these public records.

To implement statutory changes, system modernization, program and procedure evaluation and staff development to assure a high level of timely service for our citizens and customers.



Register of Deeds Staff:  
Deputies Jane Thomas & Renee Thiem-Korth  
Register of Deeds Sarah Guenther







**GREEN LAKE COUNTY**  
**OFFICE OF THE REGISTER OF DEEDS**

**Sarah Guenther**  
Register of Deeds

Office: 920-294-4024  
FAX: 920-294-4009

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January 10, 2019

Memo to County Board of Supervisors

From: Sarah Guenther, Register of Deeds

2018 has been a busy year for the Register of Deeds office. My deputies Renee Thiem-Korth and Jane Thomas have been busy with everyday customer service as well as document indexing. Our available index now dates back to 1981 fully indexed. This is 37 years' worth of data that is extremely valuable to Realtors, Banks, Attorneys and Title Companies, just name a few.

Another initiative that became a reality this year is parcel identification numbers being required for all conveyances. This is an integral part to help our business partners and more importantly the public. When a customer comes to our office they more than often identify their property by address, parcel number on their tax bill or their name. This is a useful tool to help our customers identify what document they may be looking for.

Our office implemented a new software piece called Monarch. The purpose of the software is to transfer data to the Treasurer's office, Real Property Lister. This is a great example of departments working together for the County and to create efficiencies.

Our website had quite a revamping this year with the help of Gerald Stanch. I created a user friendly site, including icons to find what service a customer may be looking for.

Another service we are now offering is issuance of divorce certificates. This function was only available through the State Vital Records, but now can be accessed at the county level for any divorce after 1/1/2016, and our office can issue the certificate.

Our revenues increased again this year, with the biggest increases in vital records. Deputy Jane Thomas does an outstanding job of personalized service in this area which shows in our increased numbers.

I look forward to 2019 by serving the citizens of Green Lake County with more services and personalized customer service from my staff and myself.

Respectfully Submitted,

Sarah Guenther  
Green Lake County Register of Deeds

# REGISTER OF DEEDS OFFICE

## 2018 ANNUAL REPORT

Submitted by Sarah Guenther



January 10, 2019

				GROSS REVENUE	COUNTY REVENUE
<b>WISCONSIN REAL ESTATE TRANSFER FEES</b>				<b>\$356,029.00</b>	
County Share	20%	\$71,700.00			\$71,700.00
WDOR Share	80%	\$286,803.00			
<b>RECORDINGS</b>					
Real Estate	3,795			\$116,522.00	\$90,006.00
County Land Records Fees	\$8 fee	\$30,304.00			
State Land Records Fees	\$7 fee	\$26,516.00			
County ROD Recording Fees	\$15 fee	\$59,702.00			
<b>VITAL STATISTICS</b>					
<b>Births Certified - 1st Copy</b>	595				
Add'l Certified copies	351			\$12,953.00	\$4,028.00
Fees Rmtd to State-Trust Fund	\$4,165.00				
Fees Remitted to State	\$4,760.00				
<b>Deaths Certified - 1st Copy</b>	390				
Add'l Certified copies	3,592				
Fees Remitted to State	\$5,070.00			\$18,576.00	\$13,506.00
<b>Divorce Certified - 1st Copy</b>	2				
Additional Certified copies	4.00				
Fees Remitted to State	\$26.00			\$52.00	\$26.00
<b>Marriages Certified - 1st Copy</b>	290				
Add'l Certified copies	432				
Fees Remitted to State	\$3,770.00			\$7,096.00	\$3,326.00
<b>Official Records Online</b>	42				
				\$105.00	\$105.00
<b>TAPESTRY REVENUE</b>				\$5,992.00	\$5,992.00
<b>LAREDO COPY FEE</b>				\$9,700.00	\$9,700.00
<b>LAREDO REVENUE</b>				\$24,836.00	\$24,836.00
<b>COPIES</b>				\$2,730.00	\$2,730.00
<b>MISC. INCOME: Fax, Images, Overpayments, E&gt;Returns</b>				\$1.90	\$1.90
<b>TOTAL GROSS REVENUE</b>				<b>\$554,592.90</b>	
<b>TOTAL COUNTY REVENUE</b>					<b>\$225,956.90</b>



# REGISTER OF DEEDS OFFICE

## 2017 ANNUAL REPORT

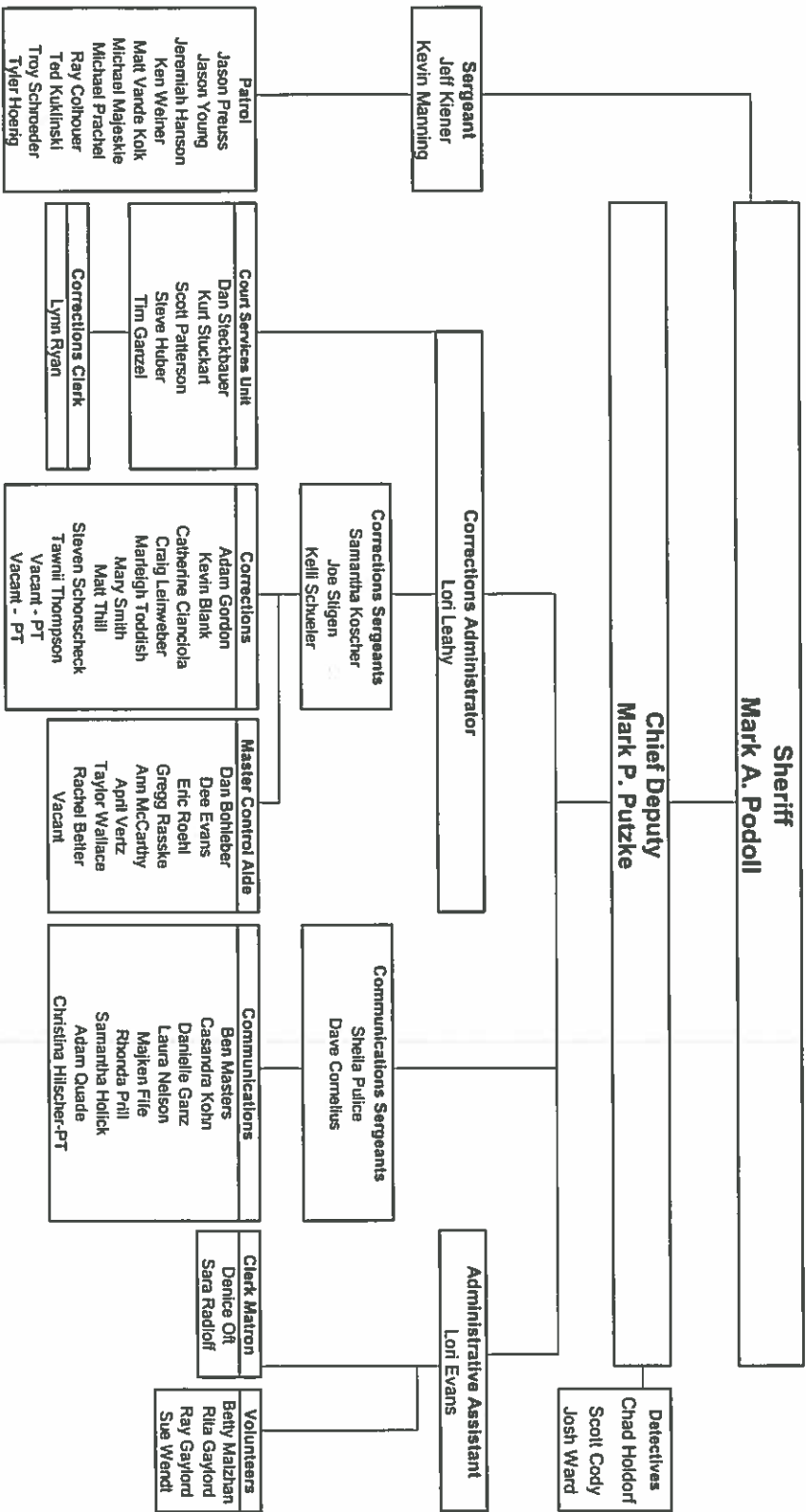
Submitted by Sarah Guenther \_\_\_\_\_

January 15, 2018

				GROSS REVENUE	COUNTY REVENUE
<b>WISCONSIN REAL ESTATE TRANSFER FEES</b>				<b>\$356,029.00</b>	
County Share	20%	\$71,206.00			\$71,206.00
WDOR Share	80%	\$284,823.00			
<b>RECORDINGS</b>					
Real Estate	3,875			\$116,250.00	\$89,125.00
County Land Records Fees	\$8 fee	\$31,000.00			
State Land Records Fees	\$7 fee	\$27,125.00			
County ROD Recording Fees	\$15 fee	\$58,125.00			
<b>VITAL STATISTICS</b>					
<b>Births Certified - 1st Copy</b>	481				
Add'l Certified copies	324			\$10,592.00	\$3,377.00
Fees Rmtd to State-Trust Fund	\$3,367.00				
Fees Remitted to State	\$3,848.00				
<b>Deaths Cerified - 1st Copy</b>	405				
Add'l Certified copies	3,392			\$18,276.00	\$13,011.00
Fees Remitted to State	\$5,265.00				
<b>Marriages Certified - 1st Copy</b>	227				
Add'l Certified copies	329			\$5,527.00	\$2,576.00
Fees Remitted to State	\$2,951.00				
<b>Official Records Online</b>	26			\$65.00	\$65.00
<b>TAPESTRY REVENUE</b>				<b>\$6,405.00</b>	<b>\$6,405.00</b>
<b>LAREDO COPY FEE</b>				<b>\$10,801.00</b>	<b>\$10,801.00</b>
<b>LAREDO REVENUE</b>				<b>\$22,696.00</b>	<b>\$22,696.00</b>
<b>COPIES</b>				<b>\$3,139.00</b>	<b>\$3,139.00</b>
<b>MISC. INCOME: Fax, Images, Overpayments, E&gt;Returns</b>				<b>\$1.70</b>	<b>\$1.70</b>
<b>TOTAL GROSS REVENUE</b>				<b>\$549,781.70</b>	
<b>TOTAL COUNTY REVENUE</b>					<b>\$222,402.70</b>



GREEN LAKE COUNTY SHERIFF'S OFFICE 2018 ANNUAL REPORT



## Sheriff's Office Administration

Sheriff Mark A. Podoll (right) and Chief Deputy Mark P. Putzke (left)



The Green Lake County Sheriff's Office is a proactive public service agency dedicated to excellence through quality customer service. We shall ensure quality service for everyone by way of our responsiveness and accountability. We shall maintain a quality of professionalism through training and development of our staff. We are committed to serving and working together with the community, in a problem-solving partnership, to prevent crime, enforce laws, and resolve conflicts, thereby improving the quality of life for all citizens.

# 2018 GREEN LAKE COUNTY SHERIFF'S OFFICE

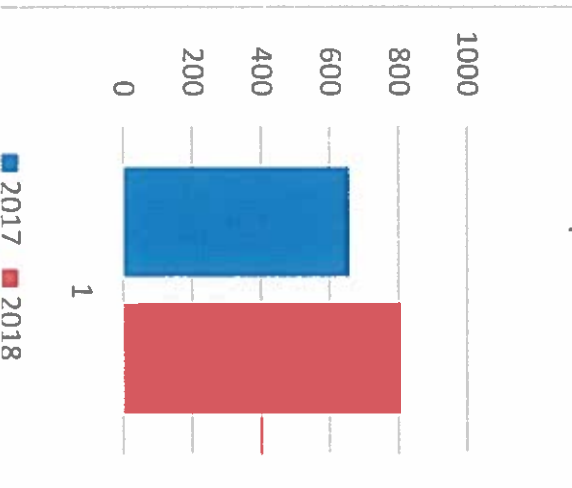
## Civil Process (Papers Served)

<b>Civil Process</b>	2017	2018
Papers Served & Attempts	657	805

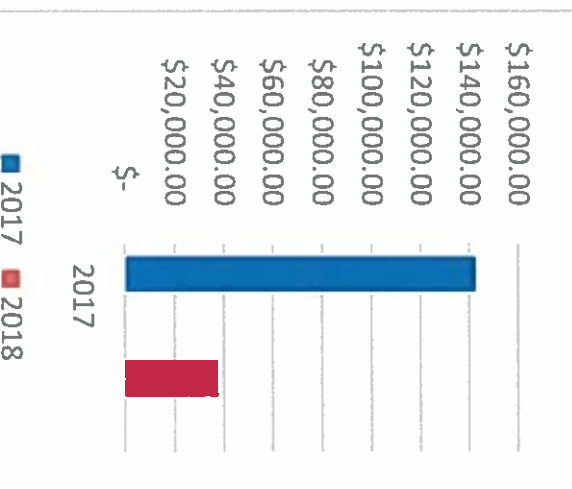
## Values of Property Stolen and Recovered

<b>Values</b>	2017	2018
Value of Property Stolen	\$ 142,618.00	\$ 37,389.00
Value of Property Recovered	\$ 34,841.00	\$ 5,750.00

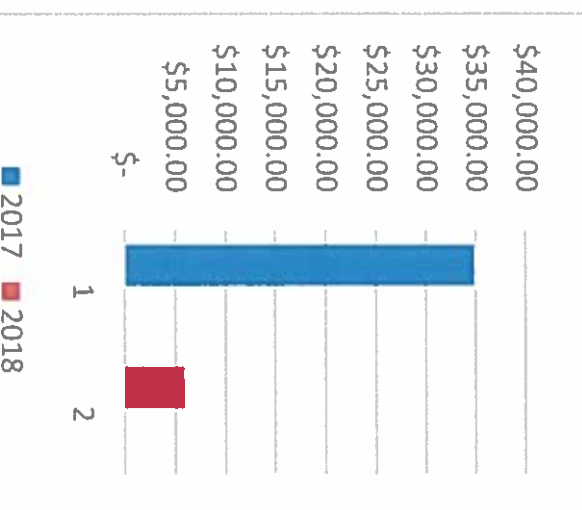
### Paper Service Comparison



### Value of Property Stolen

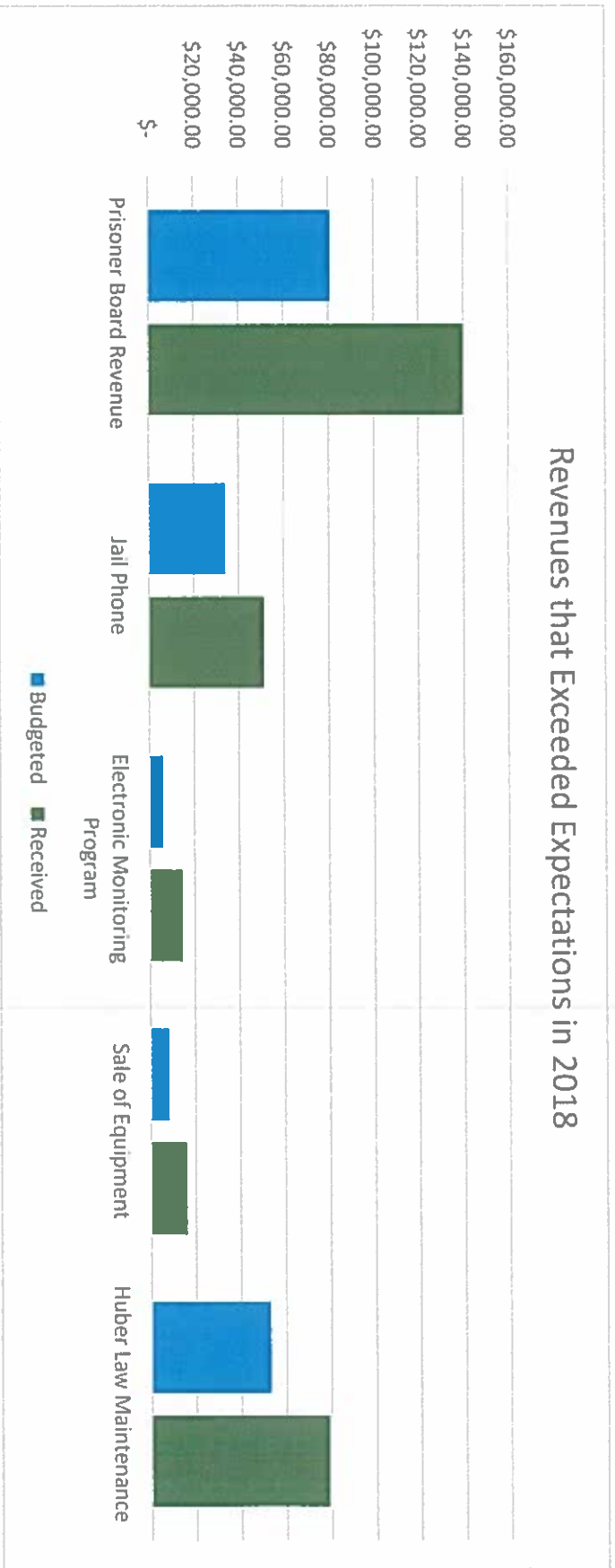


### Value of Property Recovered



Green Lake County Sheriff's Office Revenues Exceeding Expectations for 2018		
Revenue Source	Budgeted	Received
Prisoner Board Revenue	\$ 80,885.00	\$ 140,013.00
Jail Phone	\$ 34,000.00	\$ 51,155.00
Electronic Monitoring Program	\$ 5,600.00	\$ 14,219.00
Sale of Equipment	\$ 8,000.00	\$ 15,704.00
Huber Law Maintenance	\$ 53,000.00	\$ 78,981.00
	\$ 181,485.00	\$ 300,072.00

Revenues that Exceeded Expectations in 2018







Tornado Damage 2018



Green Lake County Sheriff's Office Calls for Service-Comparison between 2017 and 2018

Nature of Incident	2017	2018	Nature of Incident	2017	2018
911 Follow up	225	337	Domestic Situation	9	11
Abandoned Vehicle	3	2	Drowning	0	2
Adult Transport	338	319	Drugged Driving	39	19
Agency Assistance, Mutual Aid	321	364	Drugs-Agency Assist	3	9
Alarm	95	85	Emergency Detention Involuntary	18	19
Alcohol Offense	4	2	Emergency Detention Voluntary	1	10
Animal Noise	5	6	Elder Abuse	2	1
Animal Problem	106	136	Escort	1	0
Assault	2	0	Failure to Report to Jail	2	2
Attempted Burglary	1	0	Family Fight	6	13
Attempted Suicide	1	0	Fire	6	4
ATV Complaint	3	2	Fire Arm Surrender	71	74
Bail Jumping	8	10	Fireworks	0	1
Boat Complaint	14	12	Found Property	11	10
Bomb Threat	0	1	Fraud	13	13
Burglary	16	15	Gas Drive Off	21	13
Cancel call	4	8	Harassment	5	2
Car/Deer Accident	227	199	House Check	21	25
Car/Deer No Officer Sent	9	2	Huber Walk Away	12	13
CERT call for jail	0	4	Ice Rescue	2	0
Child Abuse or Neglect	3	5	Illegal Burning	1	1
Check on Huber inmate	9	14	Information Report	0	0
Citizen Assist	156	237	Internal Invest	46	48
Citizen Dispute	7	5	Int Crimes Against Children	5	1
Combined Tactical Unit GLSO	6	5	Investigation death	1	3
Custodial Interference	1	8	Jail Incident	5	3
Controlled Substance Problem	74	64	Juvenile Problem	21	44
Court Disturbance			Juvenile transport	16	16
Dead Body	12	25	Juvenile Runaway	23	9
Deliver Message	7	6	K-9 Assist	1	1
Disorderly Conduct	5	8	K-9 Misc	82	128
Dispute Over Estate	1	0	K-9 Person Charged	0	2
Disturbance	27	30		27	38

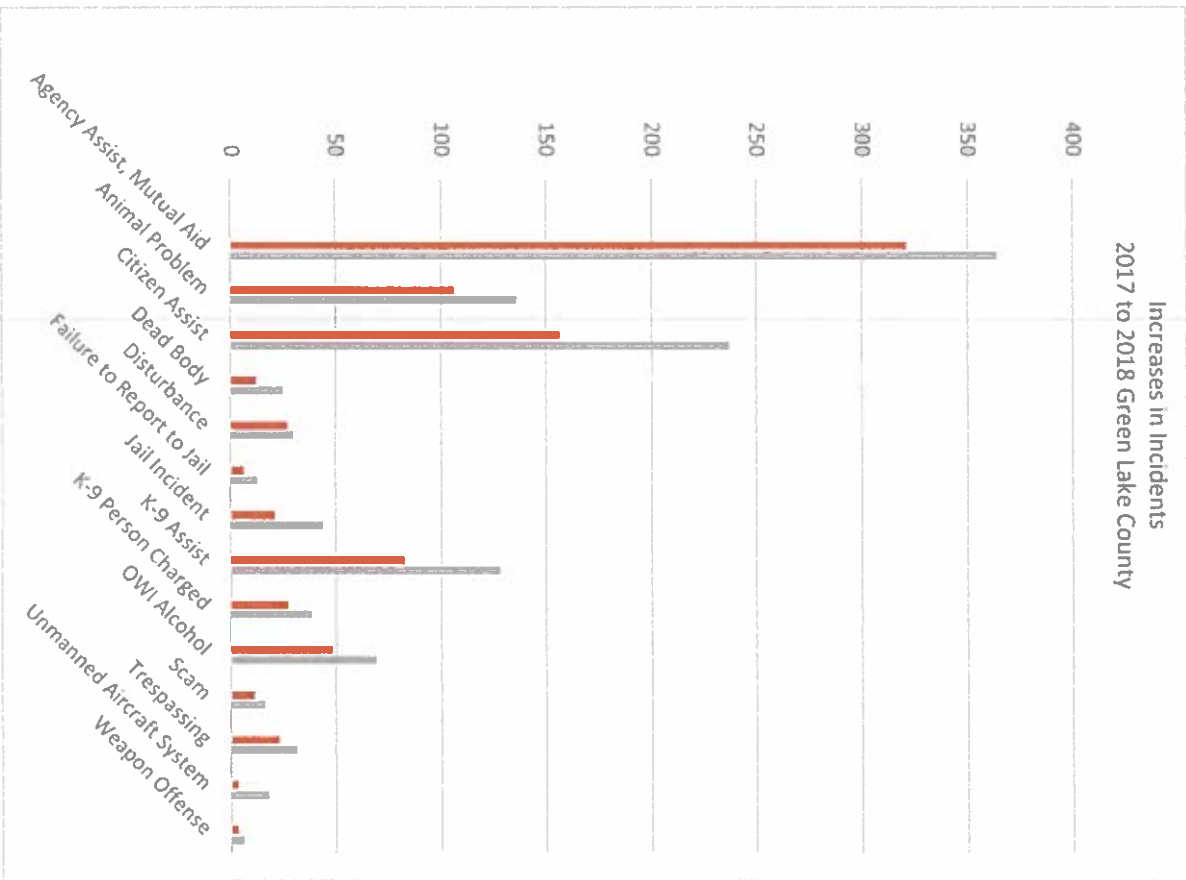
Green Lake County Sheriff's Office Calls for Service-Comparison between 2017 and 2018

Nature of Incident	2017	2018
K-9 Presentation	13	10
K-9 School Search	7	5
K-9 Search and Rescue	2	1
Litter/Pollution/Public Health	5	4
Lockout	81	79
Lost Property	3	3
Medical Emergency	272	295
Miscellaneous	6	4
Missing Person	1	1
Mutual Aid for Fire Dept.	1	0
Noise Complaint	18	17
Obstructing	5	5
Odor complaint	1	7
Offender Release Authorization	0	4
Officer Errand	8	8
Open Door	5	3
OWI Alcohol	48	69
Parking Problem	1	1
Prisoner Escort to Court	0	0
Probation/Parole Violation	18	14
Property Damage, Non Vandalism	2	4
Records Check	69	59
Recovered Stolen Property	1	0
Resisting/Interfering /Officer	1	0
Scam	11	16
Search Warrant	0	2
Security	0	0
Sex assault	10	4
Sex Offender Registration	5	0
Sex Offense	3	2
Snowmobile Complaint	1	0
Stalking	0	2
Suspicious Person/Circumstance	101	98

Nature of Incident	2017	2018
Temporary Restraining Order	6	10
Theft	39	24
Theft-Automobile	2	3
Theft-Identity	7	9
Theft - Truck/Bus	1	0
Threatening	11	8
Time System Entry	13	9
Traffic Accident w/ Damage	108	109
Traffic Accident, Fatal	0	0
Traffic Accident, w/ Injuries	65	54
Traffic Hazard	42	21
Traffic Misc.	113	99
Traffic Patrol Requested	13	27
Traffic Violation	52	59
Trespassing	23	31
Truancy	1	0
Unmanned Aircraft System	3	18
Vandalism	22	10
Varda Alarm	0	0
Violation of court orders	4	7
Wanted Person	36	49
Warrant Pick Up Out of County	4	2
Weapon Offense	3	6
Welfare Check	95	86
Total	3527	3706

Green Lake County Sheriff's Office Increased Incident Comparisons 2017 - 2018

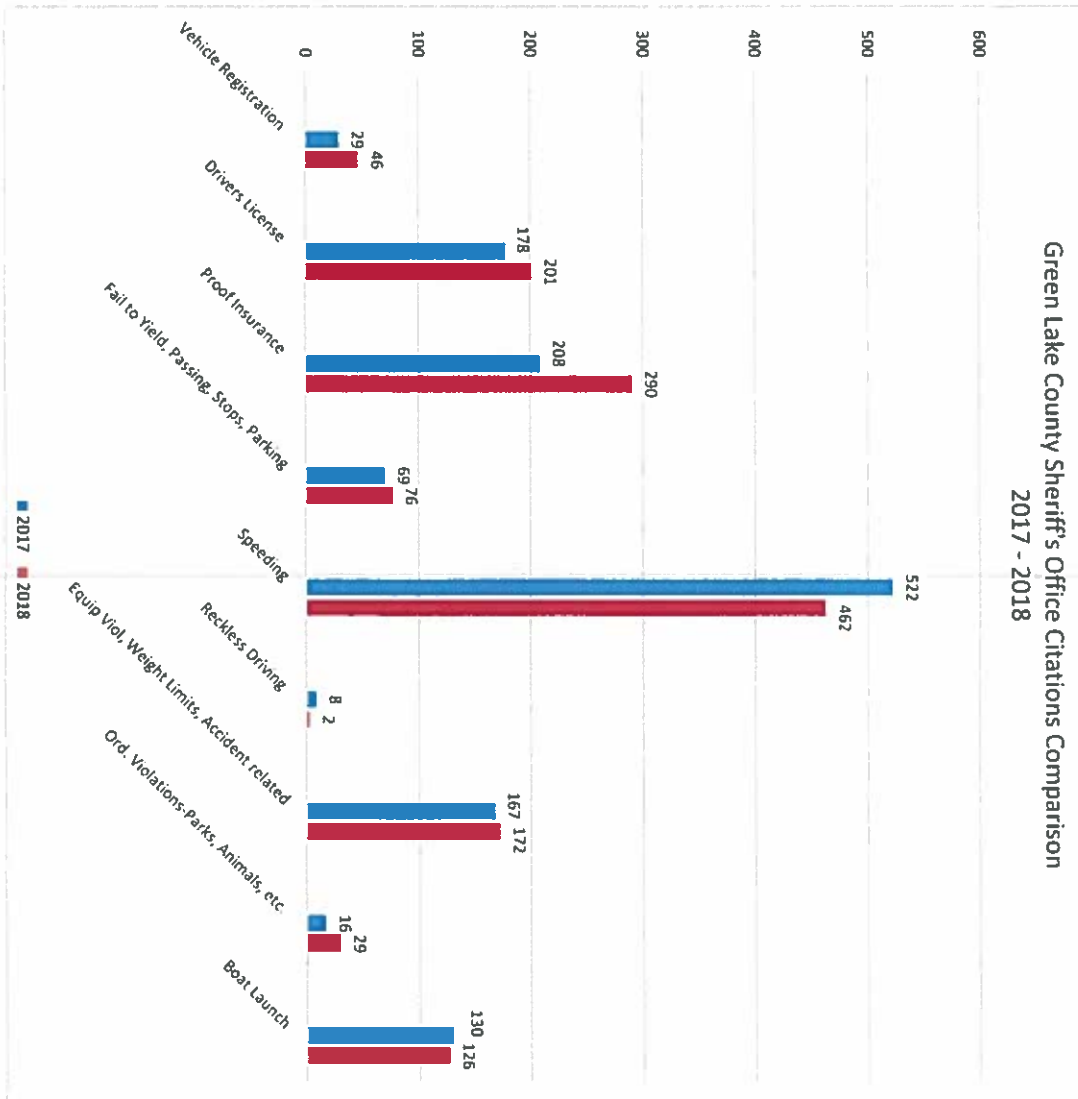
Increases in Incidents		
Nature of Incident	2017	2018
Agency Assist, Mutual Aid	321	364
Animal Problem	106	136
Citizen Assist	156	237
Dead Body	12	25
Disturbance	27	30
Failure to Report to Jail	6	13
Jail Incident	21	44
K-9 Assist	82	128
K-9 Person Charged	27	38
OWI Alcohol	48	69
Scam	11	16
Trespassing	23	31
Unmanned Aircraft System	3	18
Weapon Offense	3	6
	846	1155



Green Lake County Sheriff's Office Citations 2017 - 2018

TYPE	2017 CITATIONS	2018 CITATIONS
Vehicle Registration	29	46
Drivers License	178	201
Proof Insurance	208	290
Fail to Yield, Passing, Stops, Parking	69	76
Speeding	522	462
Reckless Driving	8	2
Equip Viol, Weight Limits, Accident related	167	172
Ord. Violations-Parks, Animals, etc.	16	29
Boat Launch	130	126
Alcohol Non-Driving	22	27
OWI related are also found in the UCR info.	143	144
<b>Total</b>	<b>1492</b>	<b>1575</b>

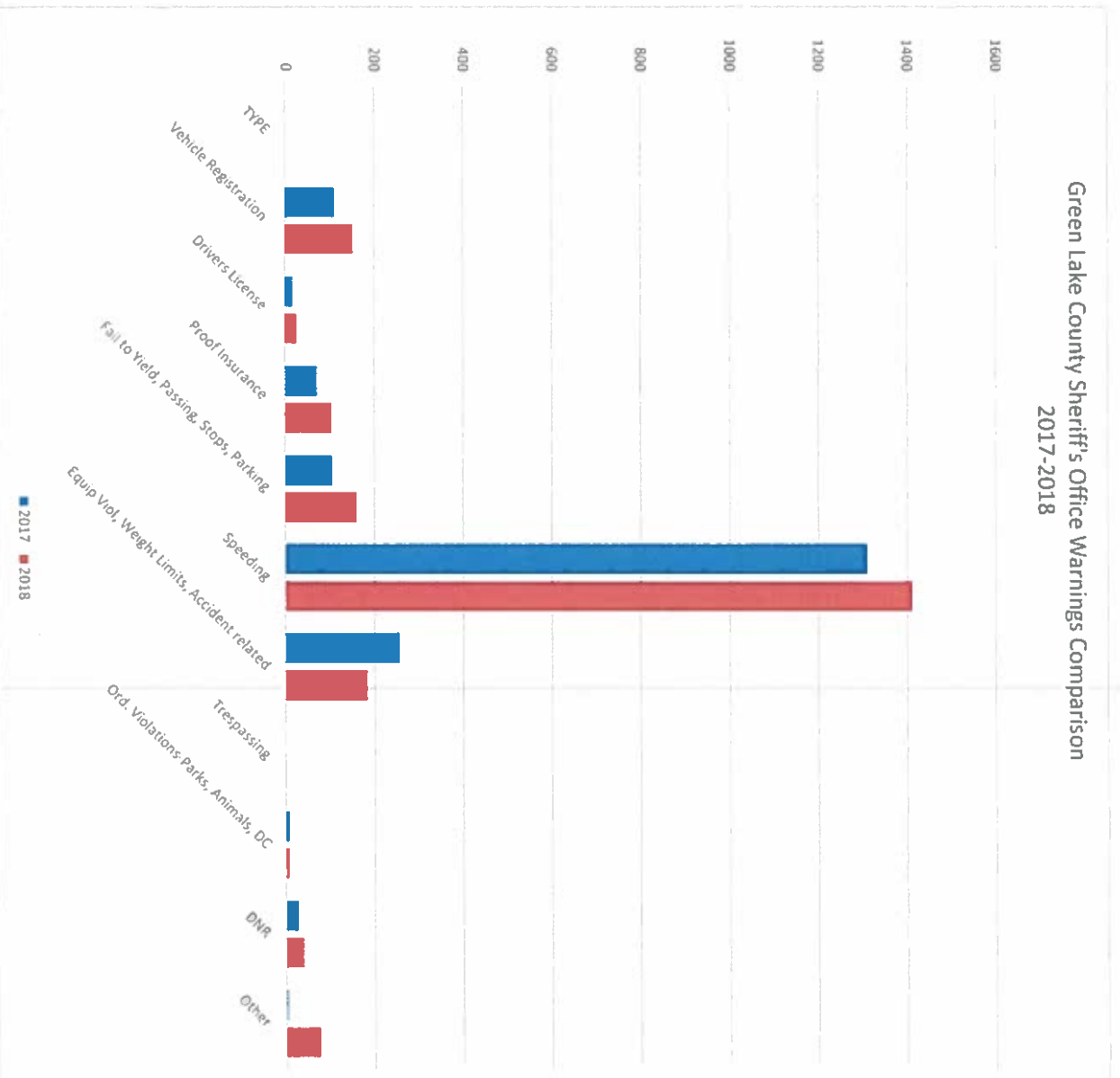
BY LOCATION	2017 CITATIONS	2018 CITATIONS
<b>Townships:</b>		
Berlin	214	205
Brooklyn	456	470
Green Lake	263	271
Kingston	21	48
Mackford	58	86
Manchester	106	124
Marquette	44	51
Princeton	96	100
St. Marc	17	12
Seneca	48	58
<b>City/Village</b>		
Berlin	71	66
Green Lake	16	19
Markesan	2	13
Princeton	44	30
Kingston	18	9
Marquette	3	5
<b>Lakes/Rivers</b>		
Big Green	9	8
Little Green		
Puckaway		
Fox		
<b>Total</b>	<b>1492</b>	<b>1575</b>



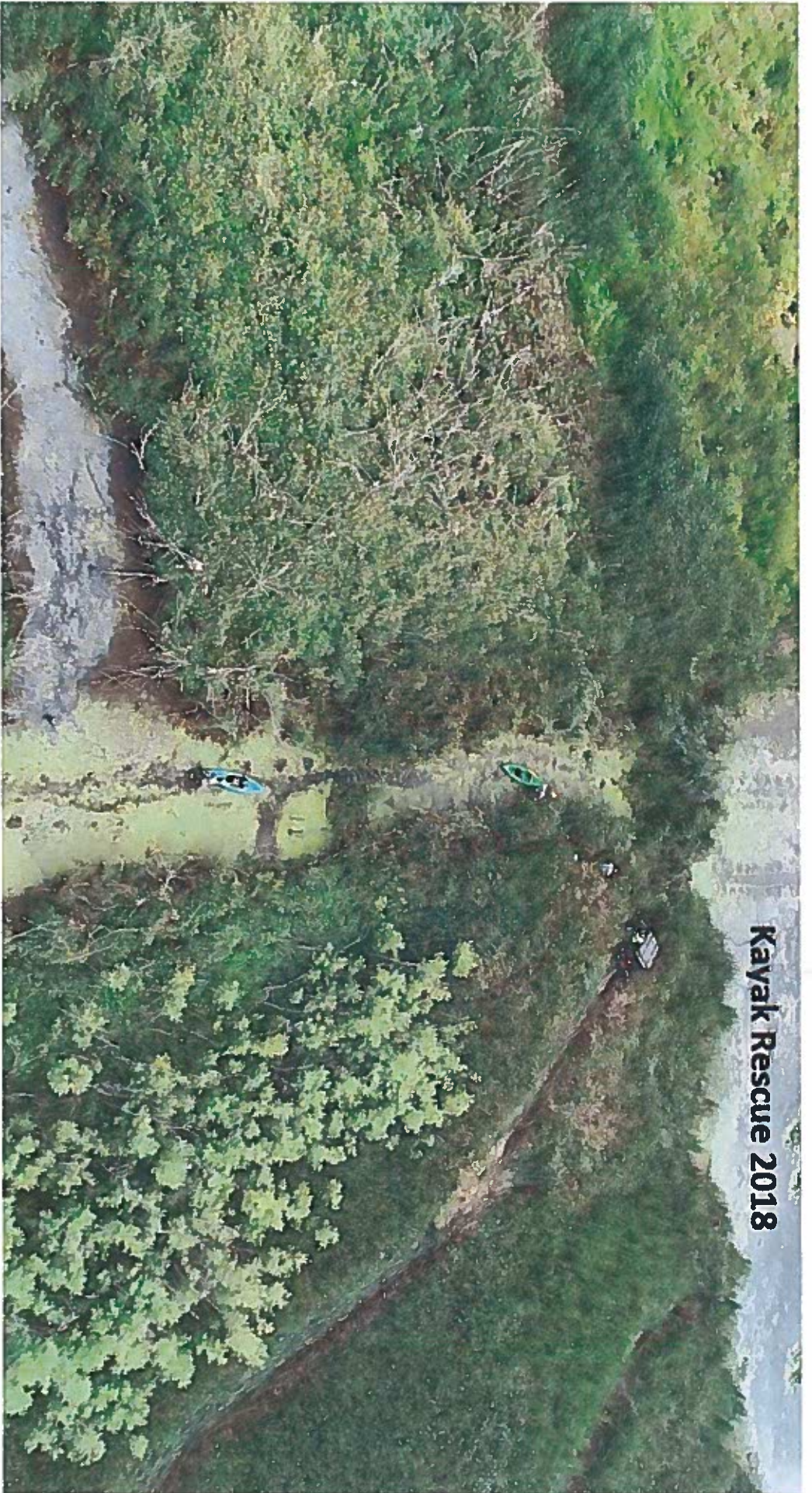
## Green Lake County Sheriff's Office Warnings 2017 - 2018

TYPE	2017 Warnings	2018 Warnings
Vehicle Registration	108	152
Drivers License	17	26
Proof Insurance	70	104
Fail to Yield, Passin	103	160
Speeding	1310	1,411
Equip Viol, Weight	256	182
Trespassing	0	2
Ord. Violations-Par	7	8
DNR	26	39
Other	4	75
<b>Total</b>	<b>1901</b>	<b>2159</b>

BY LOCATION	2017 Warnings	2018 Warnings
<b>Townships:</b>		
Berlin	284	285
Brooklyn	544	675
Green Lake	255	320
Kington	10	20
Mackford	123	152
Manchester	151	164
Marquette	107	87
Princeton	154	183
St. Marie	10	11
Seneca	59	65
<b>City/Village</b>		
Berlin	85	75
Green Lake	22	39
Marquesan	7	16
Princeton	65	34
Kington	11	14
Marquette	3	1
<b>Lakes/Rivers</b>		
Big Green	11	18
Little Green	1	
Buckaway		
Fox		
<b>Total</b>	<b>1902</b>	<b>2159</b>







**Kayak Rescue 2018**

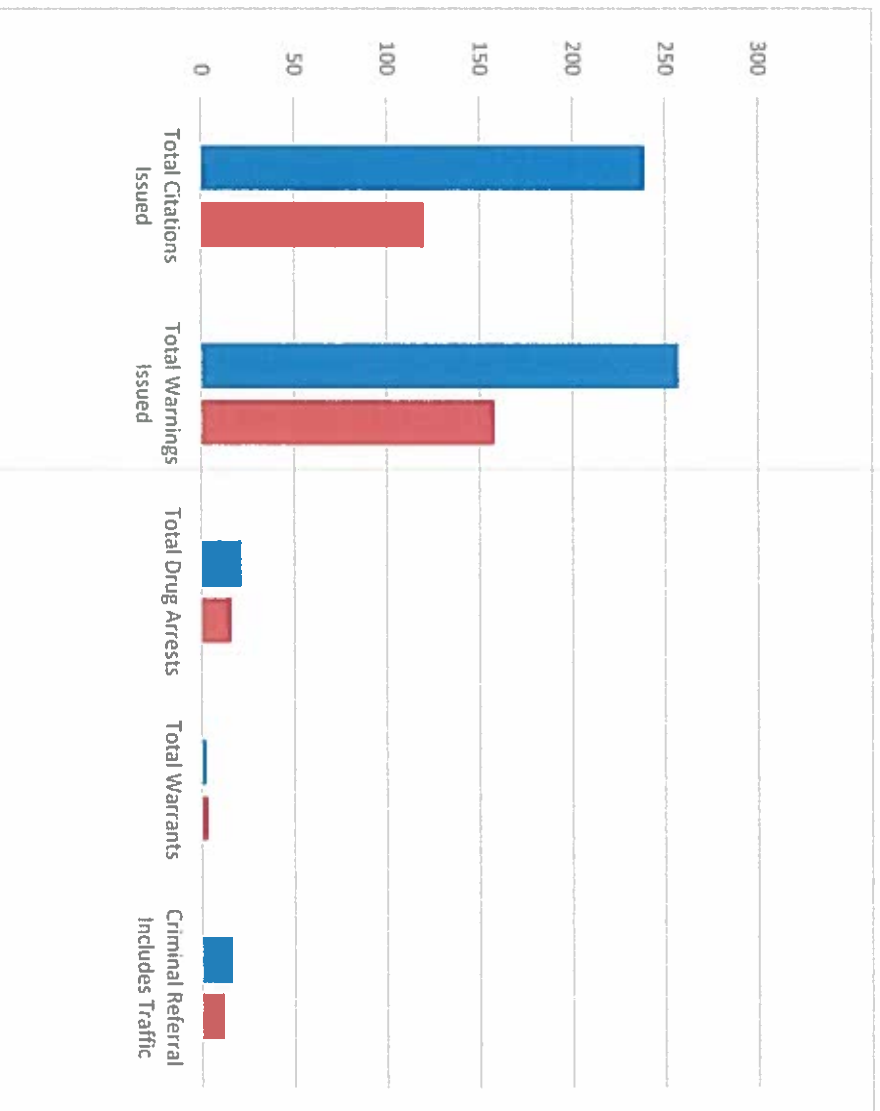


## 2017 TO 2018 BOTS GRANT FOR PATROL AND COMMUNICATIONS

Annually the Bureau of Transportation Safety reviews crash data and awards Seatbelt Grants to Agencies to target seat belt enforcement. In 2017 we received a \$10,000 grant. In 2018 we received a \$10,000 grant. You can see the difference in the number of citations issued when more time was spent working the grant. We only have BOTS statistics from 2015. That year 46.2% of person killed and 24.7% of persons sustaining incapacitating injuries in Wisconsin were not wearing seat belts. Please buckle up.

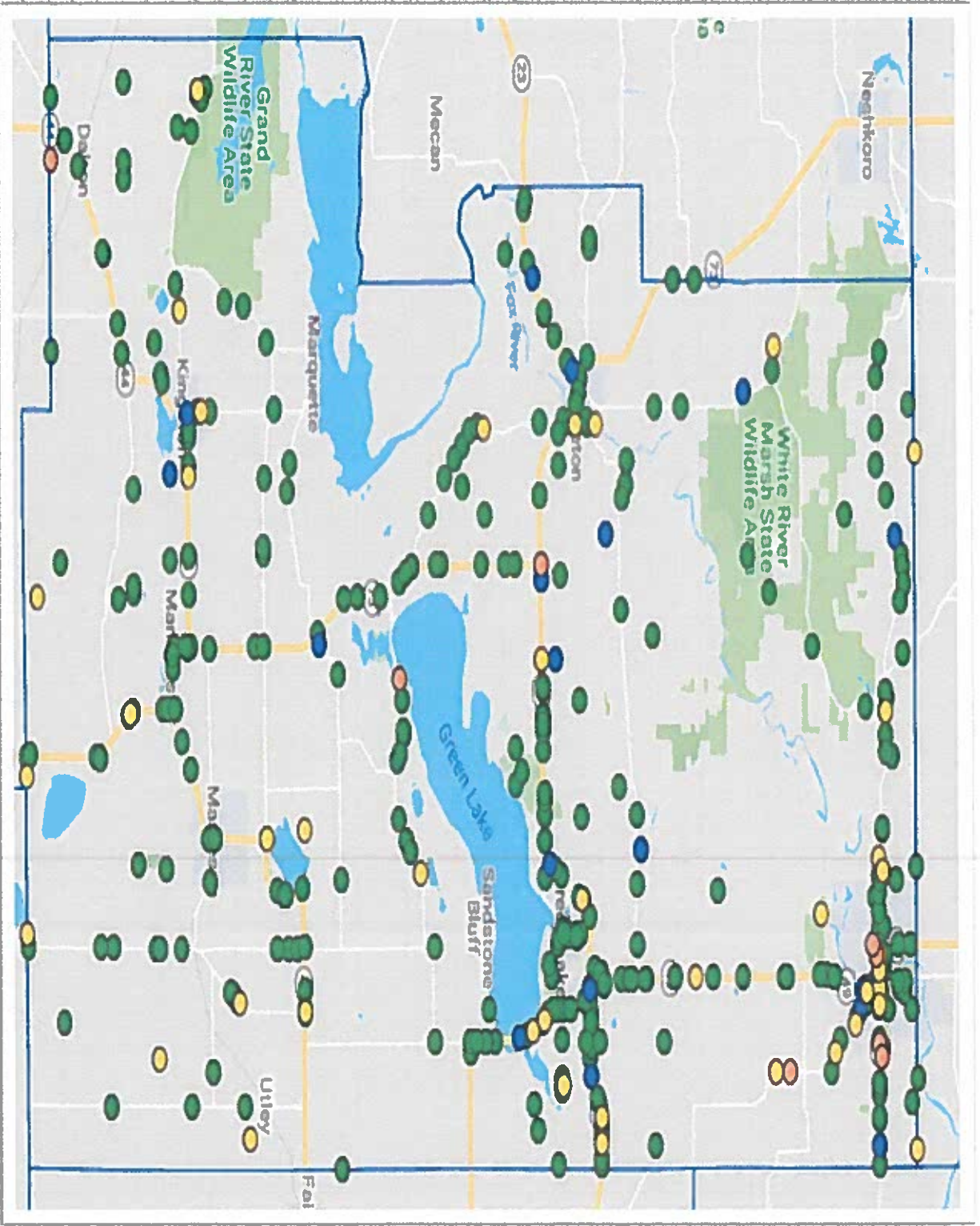
TYPE	2017	2018
Total Citations Issued	239	120
Total Warnings Issued	257	158
Total Drug Arrests	21	16
Total Warrants	2	3
Criminal Referral Includes Traffic	16	11
Total	535	308

### BOTS Grant Citation and Warning Comparison 2017 to 2018



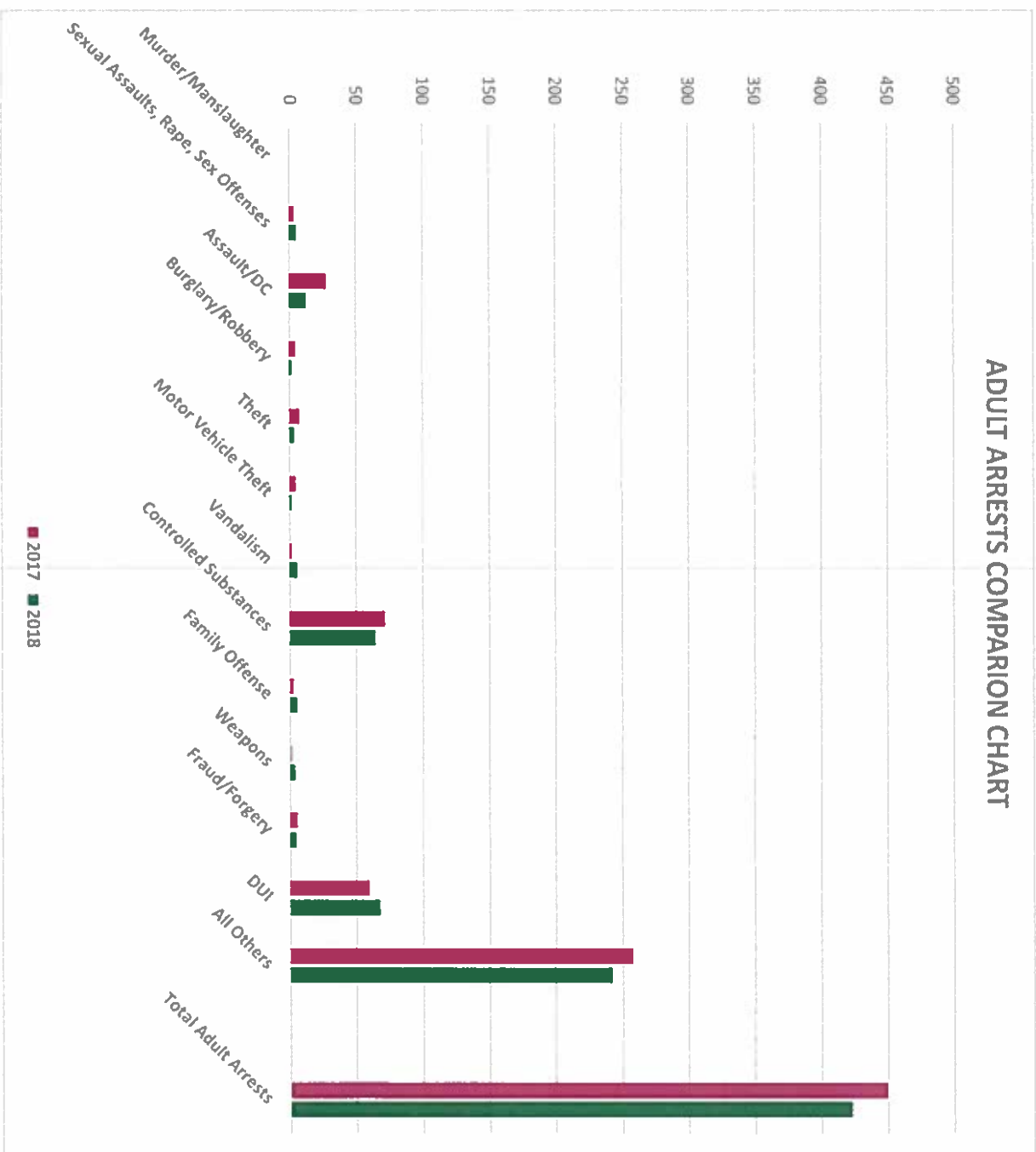
# 2018 GREEN LAKE COUNTY CRASH MAPPING

- Fatality
- Serious Injury
- Minor Injury
- Possible Injury
- Property Damage



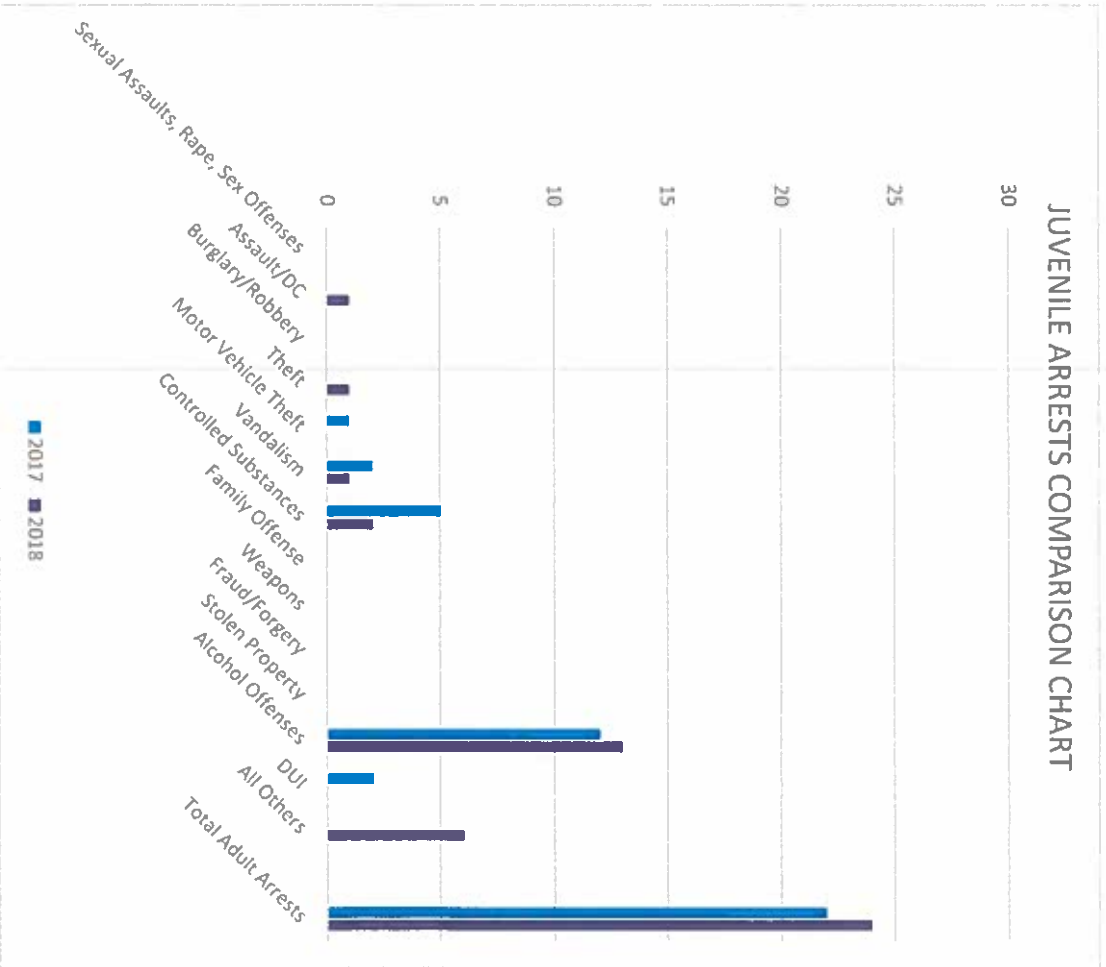
Green Lake County Sheriff's Office Uniform Crime Reporting (UCR) Related Adult Arrests

Criminal Arrests Adult (UCR)	2017	2018
Murder/Manslaughter		
Sexual Assaults, Rape, Sex Offenses	4	6
Assault/DC	28	13
Burglary/Robbery	5	2
Theft	8	4
Motor Vehicle Theft	5	2
Vandalism	2	6
Controlled Substances	71	65
Family Offense	3	6
Weapons	1	4
Fraud/Forgery	6	5
DUI	60	68
All Others	257	242
<b>Total Adult Arrests</b>	<b>450</b>	<b>423</b>



**Green Lake County Sheriff's Office Uniform Crime Reporting (UCR) Related Juvenile Arrests**

Criminal Arrests Juvenile (UCR)	2017	2018
Murder/Manslaughter		
Sexual Assaults, Rape, Sex Offenses		
Assault/DC		1
Burglary/Robbery		
Theft		1
Motor Vehicle Theft	1	
Vandalism	2	1
Controlled Substances	5	2
Family Offense		
Weapons		
Fraud/Forgery		
Stolen Property		
Alcohol Offenses	12	13
DUI	2	
All Others		6
<b>Total Adult Arrests</b>	<b>22</b>	<b>24</b>





# Green Lake County Sheriff's Office Correctional Facility Administration 2018



## Correctional Facility Statistics

Average Daily Population	73
Total Bookings: Male	1,011
Female	182
Total Meals Served	69,957
Income - Inmates Housed for Brown County	\$42,269.00
Income - Inmates Housed for Calumet County	\$61,619.00
Income - Electronic Monitoring Program	\$14,218.83
Huber Income	\$100,843.21

## Green Lake County Correctional Facility Bookings

Statute Description	Bookings	
	2017	2018
Ordinance violations	118	102
Violate Unfair Trade	0	0
Tuancy	5	7
Tobacco Use in Schools	4	2
Underage Alcohol	51	43
FALSE EMERGENCY (911) PHONE US	1	2
POSSESS DRUG PARAPHERNALIA-UND	2	1
ILLEGAL USE OF FIREWORKS	1	0
DNR violations	3	5
Tattoo w/o a License	0	3
minor possessing tobacco	13	30
FAIL/MAINTAIN SEX OFFENDER REG	2	0
DELIVER ILLEGAL ARTICLES TO IN	1	1
Driver's License Violations	160	144
Fleeing/Reckless Driving	18	18
OWI Related	182	197
IGNITION INTERLOCK DEVICE TAMP	50	57
POSSESS/ILLEGALLY OBTAINED PRE	9	16
CONTEMPT OF COURT - DISOBEY OR	5	2
Violate Injunction or Restraining Order	11	28
1ST-DEGREE INTENTIONAL HOMICID	1	0
Battery, Abuse, Sexual Assault	61	74
Negligence, Endangering, Firearm	33	21
Representations Depicting Nudity	1	1
CRIMINAL DAMAGE TO PROPERTY (I	31	30
Arson Related	4	0
Burglary and Theft Related	105	68
Lewd Behavior	5	3
Resisting/Fail to Report	64	66
Bail Jumping	192	155
DISORDERLY CONDUCT	166	173
Threats and Harassment	5	14
Crimes involving Neglect/Abuse of a child	16	21
Child Support/Custody	12	17
Animal Violations	5	7
Drug Related	405	427
Warrant/Criminal or Contempt	216	184
PROBATION VIOLATION	260	250
Total	2218	2169

The key to understanding this comparison is that these numbers represent what people were booked for. They did not necessarily spend time in jail. Sometimes people are booked on violations of the law so that charges can be referred up to the DA. Not all cases result in jail time served. Often times people are booked on multiple charges. This comparison does not count the number of people booked. It counts violations they were booked for. This comparison includes people committing violations in the rural area of the County as well as those booked for violations by the City Police Departments.





# GREEN LAKE COUNTY

## OFFICE OF THE COUNTY TREASURER

*Amanda R Toney*  
*Treasurer and Real Property Lister*

*Office: 920-294-4018*  
*FAX: 920-294-4009*

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January 23, 2019

2018 was a year of change for the Treasurer's office so I thought I would recap some of those changes along with some of the annual items that are done in this office.

- ✓ February Settlement was paid out at 61.55% of the total tax roll. This is a higher figure than in years past.
- ✓ We had two bond payments due in 2018. One on March 1<sup>st</sup> and the other on September 1<sup>st</sup>.
- ✓ On August 7, we officially ended the 2017 tax collections with unpaid 2017 taxes in the amount of \$527,880.76. This leaves 1.26% remaining due on the 2017 tax roll.
- ✓ We attended the following conferences: WCCO, WCTA, WRPL and the Transcendent User Group meeting.
- ✓ We have successfully migrated to the new Transcendent software. This has taken a lot of time and energy and I would like to commend Stefanie Meeker for her patience during this conversion. This not only affected our current process, in a good way, but it also the reports we generate, which then caused us to reconfigure a multitude of spreadsheets we use for record keeping purposes. This also affected our municipal Treasurer's as they needed to switch software for their tax collection, pet licensing and special assessment and levy entry.
- ✓ We completed our search for a part time Deputy Treasurer and Lindsey Machkovich officially started on Tuesday, May 29, 2018. Lindsey is a quick learner and definitely hit the ground running. She is doing an excellent job and the customers just love her.
- ✓ The interest rates continue to rise which obviously means that we are over budget in our interest income.
- ✓ In December we started the process of receiving mill rates and certified levy amounts. This process also changed with the new software. This year the clerks entered their own special assessment and levy amounts and we simply checked them on our end. Once we received final confirmation from the clerks that their numbers were correct we printed the tax bills, tax rolls and all pertinent information relating to the tax collection.
- ✓ The Treasurer's office has finished out 2018 with our highest number of tax dollars collected to date for the current tax year. As of December 31, 2018, our office has collected \$6,956,858.14 for the 2018 tax roll.

### Coming up in 2019:

- ✓ With the start of the New Year, we begin to prepare assessment rolls for the next tax cycle. This involved "rolling over" the tax rolls in our tax assessment software, compiling the new assessment rolls, verifying that all new values are correct and distributing these to the assessors so they can start the new tax year. This is an intense period of verifying and compiling reports and distributing all of these forms to the municipalities.
- ✓ In February, the tax settlement process will be complete, at this time the municipal Treasurers turn their collection records over to the county. The percentage of all taxes collected paid by the first installment needs to be distributed to all districts within the 16 municipalities by February 20<sup>th</sup>. These calculations are done in this office.
- ✓ We are going to start using the In Rem process in place of the tax deed process for the collection of delinquent property taxes. This will allow for a clean title when all is said and done. This will be new

for this office and the county and I will be working with Dawn Klockow, Corporation Counsel, to get this process started.

The Treasurer's office continues to be a central location for many important functions within the Government Center in addition to collecting taxes. Some of these functions include: receipt and deposit all money, keep daily balances of bank accounts, distribute all checks for the county, invest excess funds, main records of all unpaid and delinquent taxes, assist local municipal clerks and treasurers with their tax collection and settlement as well as their tax and assessment rolls preparation and furnish complete and balanced tax settlements to the Department of Revenue, to name a few.

The Treasurer's office staffs two full time employees, Stefanie Meeker and myself, and one part time employee, Lindsey Machkovich. As always, our goal for 2019 is to provide the same accurate and friendly customer service that we have always provided to the public, county board supervisors and co-workers alike.



Pictured Left to Right: Amanda Toney, Lindsey Machkovich and Stef Meeker

Respectfully submitted,

*Amanda R. Toney*

County Treasurer/Real Property Lister

**TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS  
OF GREEN LAKE COUNTY**

I herewith submit the annual report of the Green Lake County Treasurer's office for the period of  
**January 1, 2018 through December 31, 2018**

Report on General Activity in County Treasurer's office for 2018:

	TOTAL AMOUNT 2017	TOTAL AMOUNT 2018
General Receipts	22,480,267.83	15,614,065.59
General Property Tax Receipts	10,128,104.71	7,986,991.12
Tax Settlement	14,130,813.46	14,671,902.31
Withdrawals related to tax settlement	9,365,000.00	7,934,882.22
Total Interest Received on Investments	232,897.76	256,234.17
Sales Tax Received	1,391,076.39	1,446,106.72
Withdrawal of Sales Tax funds for loan payment on bldg	948,599.69	990,540.00
Total Interest and Penalty Received on Delinquent Taxes	322,889.22	211,594.49
Total General Maintenance Checks	23,871,875.43	13,574,422.64
Total Payroll Disbursement	6,387,885.42	6,747,979.23
Total Outgoing Wire Transfers for Payroll and Fees	4,522,338.58	4,421,135.23
Real Estate Transfer Fees	268,774.55	292,001.02
Total Sales Tax Wires	1,396,635.44	1,456,269.54
Investment Wires	10,005,454.79	12,000,000.00
Tax Settlement	10,192,423.51	8,321,733.04
Repayment of Bond Loan +Interest on Loan	948,599.69	1,244,280.00
Direct Deposit HS Funds	1,389,415.49	1,598,653.64
Transfer to Flex/HRA Account	314,919.36	319,704.89
Outstanding Check Resolutions and Banks Fees	-5,695.49	-2,458.07

Report of activity by the Real Property Lister's Office for the Year 2018:

	2017	2018
Documents of transfer processed	1,443	1,745
Tax parcels affected by splits and/or combinations	172	125
911/Fire Numbers processed/issued in 2017	37	34

**Report of Cash Balance on Hand**  
STATEMENT OF CONDITION OF GREEN LAKE COUNTY  
From January 1, 2018 to December 31, 2018

Cash Balance 1-1-18	1,365,543.11	
Receipts - 2018	49,112,316.62	
	50,477,859.73	
Disbursements - 2018		49,973,721.16
Required Cash Balance 12-31-18		504,138.57
		50,477,859.73

Respectfully submitted,  
Amanda R Toney, County Treasurer

\*FOLLOWING IS A LISTING OF TAX CERTIFICATES, WHICH REPRESENT DELINQUENT TAX,  
HELD BY GREEN LAKE COUNTY AS OF:

	<u>31-Dec-16</u>	<u>31-Dec-17</u>	<u>31-Dec-18</u>
TOWN OF BERLIN	40,750.40	28,221.44	26,286.81
TOWN OF BROOKLYN	45,830.44	44,556.08	30,196.63
TOWN OF GREEN LAKE	236,172.47	140,183.52	175,787.76
TOWN OF KINGSTON	6,338.08	8,809.86	8,159.74
TOWN OF MACKFORD	13,929.75	21,959.54	24,778.77
TOWN OF MANCHESTER	10,174.10	8,755.17	9,904.21
TOWN OF MARQUETTE	19,041.99	23,470.65	26,707.02
TOWN PRINCETON	116,193.46	88,042.96	70,235.15
TOWN OF ST MARIE	7,042.39	7,628.94	12,549.20
TOWN OF SENECA	24,363.36	12,653.20	16,000.69
VILLAGE OF KINGSTON	20,063.90	22,680.83	22,818.07
VILLAGE OF MARQUETTE	11,218.36	12,392.39	12,900.07
CITY OF BERLIN	205,587.57	142,234.19	162,146.47
CITY OF GREEN LAKE	73,031.05	27,341.92	9,203.70
CITY OF MARKESAN	84,293.21	58,026.81	56,524.03
CITY OF PRINCETON	66,788.94	57,882.36	52,517.49
<u>TOTAL COUNTY DELINQUENT 12-31-2016</u>	<u>980,819.47</u> **		
	**\$99,562.71 in uncollected special assessments and charges included in figure		
<u>TOTAL COUNTY DELINQUENT 12-31-2017</u>		<u>704,839.86</u> **	
	**\$66,669.78 in uncollected special assessments and charges included in figure		
<u>TOTAL COUNTY DELINQUENT 12-31-2018</u>			<u>716,715.81</u> **
	**\$68,327.69 in uncollected special assessments and charges included in figure		

\*See following page for graph of these figures sorted by Municipality

ACTIVITY IN THE SALES TAX ACCOUNT DURING 2018

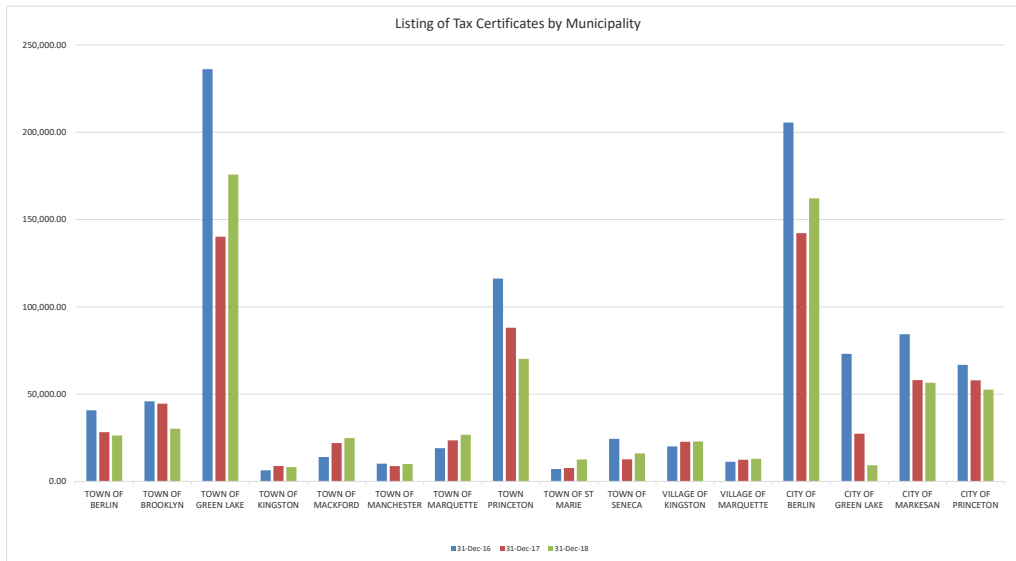
	PRINCIPLE	INTEREST	TOTAL SALES TAX
BALANCE 12/31/17			1,611,670.78
2018 COLLECTIONS	1,456,269.54	21,214.95	1,477,484.49
Loan Payments	990,540.00		990,540.00
Bond Income	0.00		0.00
Over/Under +/-	0.00		0.00
BALANCE 12/31/18	2,446,809.54	21,214.95	<u>2,098,615.27</u>

SALES TAX INVESTMENTS

Institution	C.D. #	TERM	PRINCIPLE	INTEREST	DUE DATE
Bank Mutual			500,000.00		
L.G.I.P.			1,598,615.27		
<b>TOTAL SALES TAX FUNDS INVESTED:</b>		12/31/2018	<u>2,098,615.27</u>		

TOTAL SALES TAX REVENUE SINCE INCEPTION, PLUS INTEREST, IS HELD IN TRUST

Listing of Tax Certificates by Municipality



**2018  
Annual Report  
to the  
County Board  
Supervisors**



*"Bringing the Knowledge of the University to You!"*



## HEALTH & WELL-BEING



Katie Gellings  
Health & Well-Being Educator

### Girl Club with Boys & Girls Club of the Tri-County Area

Girl Club is a 5-week series of classes using a self-esteem, prevention based curriculum. The goals of Girl Club are to: inspire and promote self-love, self-esteem, and motivation; develop life skills, healthy coping skills, and decision-making skills; and keep girls who are risk out of the influence of gangs, drugs, and sex trafficking.

Participants learned about what to do if they are being bullied, what to do if they see someone being bullied, the elements of inner and outer beauty, appreciating and accepting their bodies, proper hygiene practices, making healthy choices including nutrition and physical activity, decisions made along the road of life, healthy ways to deal with emotions and stress, and the power of our words and actions. In a written journal, participants reported learning the following, in their own words:

- “I learned that being pretty on the inside doesn’t mean like your organs are beautiful. It means that you act nice and your attitude is good!”
- “That you should never bully even if it makes you feel good because what if you were the one being bullied it would not feel good.”



- “We learned about making good choices. Do not take the bad road. Stay doing good things. Choose wisely.”
- “I learned about stress, and how to make a stress ball. I learned how people feel when they feel stress. I also know how to deal with my stress now.”

The Center Director reported that the program increased the girls’ awareness of their words and actions towards other girls at the center. There were 64 girls, ages 8-12, who participated in the Girl Club program in 2018.

**59** individuals acquired food resource management skills during education of **food preservation**

**42** Green Lake County youth learned how to prepare healthy meals and snacks increasing **nutrition education**

**155** area resident participated in nutrition education at the Diabetic Health Fair in Berlin increasing **wellness knowledge**

### Kids in the Kitchen with Berlin Summer Recreation Department, Boys & Girls Club of the Tri-County Area, & Caestecker Library

A program called Kids in the Kitchen was taught by Katie Gellings at the Berlin Senior Center (through the Berlin Summer Recreation Department), Boys & Girls Club, and Caestecker Library. Children learned how to cook simple, healthy snacks and meals by learning basic cooking skills and healthy eating habits. Participants made zucchini chocolate chip muffins, fruit and yogurt parfaits, apple nachos, and black bean salsa with homemade tortilla chips. Objectives of the program included:



- Learn the importance of healthy food choices
- Learn how to read, to follow, and to prepare recipes

- Learn how to work as a team
- Learn kitchen safety and food prep skills

### Financial Literacy Workshops at Green Lake County Correctional Facility (GLCCF)

The level of financial literacy among inmates is much lower than that of the typical American consumer. Katie Gellings offered a series of Financial Literacy Workshops to inmates at GLCCF. The four week series was offered three times during 2018. Gellings taught budgeting/money management, Rent Smart, credit and debt, and banking basics, and utilized various activities and discussion points to reinforce the learning objectives of each class. Participants wrote a financial goal, created an individualized spending plan, read the details of a rental agreement, learned about the importance of checking credit reports, and completed reconciling a checking account. Following the lessons:

- 67% reported being confident in making smart money management decisions
- 84% felt confident in their ability to use the spending plan they created
- 100% were understanding of the importance of regular credit report checks
- 100% were understanding of ways to repair their credit
- 100% were confident in their ability to write out a check/check register
- 100% felt confident in their ability to balance a bank account

A total of 34 inmates were educated during the hour-long workshops in 2018.

**114** Green Lake County employees and/or residents learned to improve their financial capability through **financial education**

**38** Markesan High School students obtained valuable financial decision making skills through **Rent Smart**

**93** Berlin area youth gained money concepts and skills with a program called **Money As You Grow**

# AGRICULTURE



Ben Jenkins  
Agriculture Agent

### New Beginnings

Ben Jenkins began as the Agriculture Agent to Green Lake County on July 1<sup>st</sup> of 2018. Ben has been spending a great deal of time in his first year getting to know the residents, farmers, and agricultural professionals in Green Lake County. Green Lake County is small by comparison to other counties in terms of physical size but it has very diverse needs. Ben has been working to do a needs assessment of the stakeholders in the county so that programming can be developed that would be beneficial to them specifically.

In order to do this Ben has been trying to make himself more visible in and around the county. Ben's first exposure to many of the citizens of the county started with the Green Lake County Fair in August. Ben

made sure that he maintained a presence at the fair or was available when situations arose and needed to be resolved. One of the highlights of the Green Lake County Fair was the carcass contest. Ben along with Jordan Mace, Paytan Mace, and Bree Moderow helped judge the hanging pig carcasses at Brandon Meats. It was a great educational event for all involved. The event was concluded by all contestants meeting at Brandon Meats where they enjoyed refreshments and listened to the judge give reasons for rank. The students seemed to enjoy seeing what the efforts of their labor had become.

Ben also has reached out to the various non-profit organizations in the county including Farm Bureau, Kingston Historical Society, Berlin Library and the Green Lake Association. He has also tried to get out and do some cold calling when he has some spare time. This task is far from complete and Ben has plans to continue doing farm and business visits in the coming year.

### Needs Assessment

As Ben has been collecting information on the county needs he has also been working on getting up to speed in many of the agricultural topics that the

residents and professionals in Green Lake County are concerned about. Ben has been seeking out professional development in topics that include Turf Management, Nutrient Management, Soil Conservation, Farm Succession Planning, Costs of production, and Commodities Marketing.



### Programming

In September Ben was invited by the Green Lake Association to give a talk on the mindset of the farmer. This was a great opportunity to help an influential partner in the area get to know their neighbors and how they are being affected by the current downward pressure on farm prices.



In October Ben was invited by the Kingston Historical Society to present on a topic of his choosing. Ben gave a multi media presentation on the history of the combine harvester. Unfortunately the Brewers and Packers were playing that afternoon so attendance was low. This turned out to be a blessing in the quality of the discussion amongst attendees during the question and answer time. Here again was a great opportunity inform the non-farming community about what was happening on the farm.



## 4-H Program



Morgan Martinez  
4-H Program Coordinator

While the 4-H Educator position was vacant for all of 2018, the 4-H program continued to grow thanks to Kathy Ninneman, Green Lake County Extension Support Staff. Green Lake County 4-H achieved a number of important accomplishments related to developing Green Lake County's youth in 2018.

### Youth for the Quality Care of Animals Training (YQCA)

The Youth for the Quality Care of Animals program was developed to teach youth about the best practices in raising livestock. Recent evaluations have shown that this program has:

- Improved consumer perception of youth shows.
- Improved management and health practices of youth.
- Improved life skills of record keeping, decision making, and animal care of youth.

### 4-H at UMOS Summer Camp

The summer Ag, Extension, & Fair Coordinator (LTE) position coordinated a summer 4-H experience for the youth participating in the UMOS (United Migrant Opportunity Services) summer camp program. Programming focused on social-emotional health and offered a variety of hands-on learning experiences. The program concluded with a field to the Green Lake County Fair to celebrate their efforts. Over 15 youth participated in the two week program.

### 5-County 4-H Camp

4-H camp was a huge success in 2018. Over 15 Green Lake County youth, along with 4 adult volunteers, attended the three-day camp at beautiful Camp Upham Woods in Wisconsin Dells. Some of the life skills youth learned while attending 4-H camp include teamwork, decision making, and self-responsibilities. These life skills are learned through the activities of service learning, recreation, and team building. Adult and youth partnerships were strengthened as adults and youth 4-H camp counselors worked together to plan, implement and evaluate the camp program.



Campers participating in a team building challenge on Peanut Butter Mountain.



Green Lake County youth who attended 5-County 4-H Camp.

### Cloverbud Workshops

The Green Lake County 4-H Ambassadors are a group of teenage youth leaders who meet on a monthly basis to plan and implement educational programs and promotion events. 4-H Ambassadors hosted three Cloverbud Workshops that provided any youth in Green Lake County development opportunities

for youth ages 5 to 8 years of age. The 4-H Ambassadors took leadership roles in planning, implementing and evaluating these workshops. 4-H Ambassadors strengthened partnerships with community clubs in our county to collaborate on hosting these workshops. Over 35 Cloverbuds aged youth participated in these workshops.



### Life Skills in the 4-H Program

Youth build life skills through hands-on learning opportunities. Adult leaders provide a positive and safe environment where youth learn by doing. These skills learned can be used in many ways throughout lifetime. In 4-H, life skills that members learn are:

- Learning to learn.
- Strengthening and using decision-making skills.
- Critical thinking.
- Developing a positive self-concept.
- Problem solving.
- Communicating with and relating to other people.
- Goal setting.
- Responding to the needs of others and the community.
- Record keeping.
- Resiliency.
- Planning and organizing.



Jay Dampier  
Area 14 Extension Director

### Area Extension Director Update

Jay Dampier served as the Area Extension Director for Green Lake County's Extension office from January through to the end of November 2018. Over the course of the year, Jay worked with each county in Area 14 to help ensure effective extension programming was delivered, working with county-based educators and county oversight committees.

Jay accepted a state-level position as the Outreach Program Manager for the State Horticulture Program in December 2018. However, Jay has been working with the assistant dean's office and county staff to help make the transition as smooth as possible; until a replacement is hired. In Dampier's new state-level role, Green Lake County Board of Supervisors approved the use of office space for Dampier in the Green Lake County Government Center.



### Green Lake County University of Wisconsin Cooperative Extension System...

- ◆ A three-way partnership of the University of Wisconsin, the United States Department of Agriculture, and Green Lake County
- ◆ Bringing knowledge and research to Green Lake County residents through programs in Agriculture; Health & Well Being; 4-H Youth Development; and Community, Natural Resource & Economic Development
- ◆ Taught and facilitated by University of Wisconsin faculty and staff

Over 1,000 informational bulletins and programs available free or for a minimal fee.

#### For more information contact:

Green Lake County Extension Office  
571 County Road A  
Green Lake WI 54941

Hours: 8:00 a.m. - 4:30 p.m.

Monday-Friday

Phone: 920.294.4032

Fax: 920.294.4176

Website: <http://greenlake.uwex.edu>

#### Support Staff:

Kathy Ninneman, Program Specialist

920.294.4032

[kathleen.ninneman@ces.uwex.edu](mailto:kathleen.ninneman@ces.uwex.edu)

Kim Zills, Program Specialist

920.294.4033

[kim.zills@ces.uwex.edu](mailto:kim.zills@ces.uwex.edu)

## Green Lake County Veterans Services

TO THE HONORABLE BOARD OF SUPERVISORS  
Green Lake County, Wisconsin

We herewith submit our Annual Report for the Veterans Service Office from January 1, 2018 to December 31, 2018.

During the past year, 2018, this office has continued to experience a high level of activity across many different functions. We look at this as a positive indication that we have been successful at bringing awareness to the veteran population of this county about the services we provide and have them take advantage of the programs that are of benefit to them and to our county.

Over the course of 2018, The V.A. has made several changes in how claims are filed. Most of the claim forms have been updated and expanded; the rules for some program such as the Non Service Connected Pension & Survivors Pension have been changed a little as well. Our office has been diligent on staying on top of the changes in order to provide the most accurate advice and successful assistance possible.

Overall, our office has been more successful on getting claims for service connection on disabilities approved than not. There are many factors involved in success or denial. Some of these are within an individuals' control such as word-smith (how the claim is written and supported with evidence in the justification) as well as types of disabilities applied for. Some are easier than others.

2018 was a good year to get mental health disabilities approved by the VA and our office has worked closely with The American Legion and the Veterans of Foreign Wars to spread the word to Veterans in Green Lake County to apply for the disability or to reapply. More than half of our Service Connected Disability claims included either PTSD or Anxiety-Anger-Depression disabilities. As an invisible wound, there are several hurdles to get over, with the first one being to have the Veteran admit to having a problem.

The Green Lake County Veterans Service Office would like to thank the County Board of Supervisors, County Leadership Team, The Staff of the different county departments as well as the local Veterans Service Organizations for the success in providing benefits or increasing the benefits to the Veterans of the county. Without the support and assistance, it would be far more difficult to provide the services we do.

The following is a summary of the activities of our office for the past year (2018).

During the period, this office affected approximately **3056** personal and telephonic contacts; 2908 in 2017 & 3,357 in 2016 and handled a total of **11,185** pieces of correspondence in the course of providing aid and assistance to the veterans, their dependents and their survivors of this county; 10,387 in 2017 & 10,642 in 2016.

Providing transportation to the veterans of this county to various VA Hospitals and clinics has been an important service of this office and is vital in securing cost-effective health care for these veterans. Transportation were provided to VA facilities primarily at Madison & Milwaukee with some trips to Appleton, Green Bay, and Tomah. 147 veteran transports were made to VA facilities for outpatient and hospitalization appointments with an expenditure of **922** driver hours. In 2016, there were 167 transports with 1,003 driver hours. The reimbursement to the county for transportation that was received from the VA hospitals and veteran's contributions total **\$4,206.35** as compared to \$5,597.25 in 2016

This office also provides veterans, their dependents and their survivors with assistance regarding Social Security, SSI, Medicare, insurance forms, Champus/ChampVA, Social Service programs, Retirement Benefits, Nursing Home applications and many other services when the need arises in conjunction with information needed to obtain veterans benefits.

Green Lake County CVS0 Budget Analysis – Based on VA & WI DOR 2016 & 2017 Data

**VA Expenditures \$9,924,000.00** (\$9,686,000 in 2017)

**CVS0 Expenditures \$113,149** (\$114,417 in 2017)

### **FEDERAL BENEFITS AND SERVICES:**

The following Federal benefits were received by the Green Lake County veterans, their dependents and their survivors.

Compensation Payments (for service-connected disabilities), Dependency and Indemnity Compensation, Survivor Benefit Plan Payment, Disability Pension (Non service-connected causes), Death Pension (Non service-connected causes), Servicemen's Government Life Insurance, Education Benefits, Vocational Training and/or Rehabilitation, and Burial Benefits.

**Total = \$4,461,000.00** (\$4,484,000 in 2017)

Veterans Administration Hospital Benefits, which include inpatient and outpatient appointments at VA Hospitals and clinics and prescriptions for Green Lake County veterans. **\$5,027,000** (\$4,776,000 in 2017)

### **STATE BENEFITS AND SERVICES:**

The following State benefits were received by the Green Lake County veterans, their dependents and their survivors.

Housing Loans, Home Improvement Loans, Personal Loans, Medical Aid Grants, Part-Time Study Grants, Subsistence Aid Grants, Claims processing assistance, Appeals counsel, Discharge Reviews and other various benefits, programs and services. (This does not include services/benefits received through cooperating agencies or service organizations.)

The Veterans Service Office received the 2018 Wisconsin Department of Veterans Affairs County Veterans Service Office Grant in the amount of **\$8,500**. This was with the grant returned to the way it was; a block grant. 2017's grant (reimbursement) was 5,898. Before Gov. Evers replaced WDVA Secretary Zimmerman, he was working with lawmakers to increase the CVS0 grant. Should the new WDVA Secretary continue to pursue Mr. Zimmerman's original plan, our county grant could potentially increase to \$13,000 with the passage of the next state biennial budget.

The Wisconsin Veterans Home provides a retirement community and nursing home care for veterans and their families. Green Lake County currently has 7 members residing at the Wisconsin Veterans Home at King WI.



## **COUNTY BENEFITS AND SERVICES:**

The County Veterans Service Commission consists of Victor Shrock, Chairman; Robert Burdick and Anthony Soda, members; and Jon Vandeyacht, Secretary. Quarterly meetings were held to review grant applications and policy. The Annual Veterans Service Commission Conference at King, WI was attended by commission members. The Veterans Service Commission fully utilized its budgeted \$3,600 Emergency Aid Grants to veterans and/or their families and also provided Holiday Meals to 9 families again this last year. The CVSO and his family personally provided (personal) financial aid to a Veteran family in order to help establish Electrical Services for the final quarter of 2018 instead of the usual Christmas gifts to 4 unknown families. The Vandeyacht's felt it was their way to give back to the community that keeps him employed.

**Total Service Commission Grants and Expenses = \$4,428 + \$1,472 in donations.** (\$4,305 in 2017)

There were no funds granted to cover burial of indigent veterans in the past year.

Care of veterans' graves: (including providing of flag holders and rods.) **Total = \$1,950** (\$1,930 in 2017)

### **Current Veteran Statistics of great value to our department.**

Our most current group of Veterans are the 'Post 9-11' Veterans.

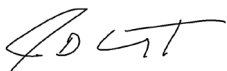
These are Veterans that continued service or enlisted after 9-11-2001. You can find more detailed statistics and trends regarding the Post 9-11 veterans at the following WWP 2018 Veterans Survey link:

<https://www.woundedwarriorproject.org/media/183005/2018-wwp-annual-warrior-survey.pdf>

Green Lake County is not only a great place to live and work and our county cares about its population, especially its Veterans. This is how we will continue to bring educated, dedicated and hardworking Veterans to our communities and with them, the power of Federal dollars in direct spending and indirect spending from monies saved on health care.

Thank you for your continued support with the Veterans in Green Lake County.

Respectfully submitted,



Jon D. Vandeyacht  
County Veterans Service Officer  
Green Lake County