



GREEN LAKE COUNTY AGRICULTURE/EXTENSION EDUCATION & FAIR COMMITTEE

MARCH 12, 2013

The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson Schweder at 3:00 p.m., on Tuesday, March 12, 2013 with certification of the Open Meeting Notice, Roll Call and Pledge of Allegiance.

COMMITTEE MEMBERS PRESENT

Maureen Schweder, Michael Stoddard, Harley Reabe, and Ben Moderow. Nick Toney excused.

EDUCATORS/STAFF/GUESTS PRESENT

Nav Ghimire, Beth Johnson, Jason Kauffeld and Darrell McCauley (Educators), Kathy Ninneman and Kim Zills (staff); Catherine Neiswender, North Central District Intern.

LIBRARY SERVICES REPRESENTATIVE(S) PRESENT

Linda DeNell from Caestecker Library.

AGENDA

Motion/second (Stoddard/Reabe) to approve the agenda. Motion carried.

MINUTES

Motion/second (Reabe/Stoddard) to approve the February 12, 2013 Minutes. Motion carried.

COUNTY LIBRARY SERVICES REPORT

Written report on file. Berlin has a new 12 hour/week clerk position they are advertising. Caestecker is starting a seed lending/exchange program. Something libraries are trying all across the country. Markesan is going strong with book clubs and they are going to have a chair auction for June Dairy Days and will have a plant sale. They also have two new members to fulfill a couple retirees' positions.

PUBLIC APPEARANCES AND/OR COMMENTS

None.

CORRESPONDENCE

Nothing.



Fair Committee Discussion – 2013 Fair

ENTERTAINMENT CONTRACTS – DISCUSSION/APPROVAL

- Mozart's Cadillac – Country & Classic Band
- Betty Trent's Facepainting - \$225

Motion/second (Stoddard/Moderow) to approve the contracts. Motion carried.

TRUCK/TRACTOR PULL & ALCOHOL SALES CONTRACTS – DISCUSSION/APPROVAL

Zills met with Sheriff Podoll and he was very supportive and will take care of the law enforcement help. **Motion/second (Reabe/Moderow)** to approve the contracts. Motion carried.

FOOD VENDOR CONTRACT – DISCUSSION

Zills received a contract from Kiwanis. Swanke will need to get a food vendor that does not conflict with food that is the same as Kiwanis.

ENDOWMENT REPORT – DISCUSSION

Zills gave the committee a letter of how it is doing currently. We have received endowments from three area businesses.

WAF DISTRICT MEETING – DISCUSSION/APPROVAL

Zills will be attending the Spring Wisconsin Association of Fairs meeting in Elroy. She is seeking approval of a \$10 lunch reimbursement. **Motion/second (Stoddard/Reabe)** to approve Zills going to the WAF and the \$10 lunch reimbursement. Motion carried.

UPDATE ON TRACK SCREENING PURCHASE – DISCUSSION/APPROVAL

Zills reported the committee approved Jerome Jahnke to pick up the screen from the vender since they would be in Oshkosh for a business show. As of now, Moderow will be picking it up on March 25 from Oshkosh, since he volunteered his time and equipment.

FAIR COMMITTED FUNDS – DISCUSSION/APPROVAL

Zills was not aware if it was approved or not. Guden said it was not on the agenda and was tabled. Zills said if it does not get approved from Committed Funds, she would like the Committee's approval for approximately \$200 for rabbit signs, \$200 higher stands for departments, and the speaker down at the track for \$1,000. Zills would like to take some from the \$27,000 Committed Funds and put it in the Endowment Fund. Reabe asked about the swine pens and McCauley said the Livestock Committee will be meeting in April for further discussion.

2012 GLC FAIR INVENTORY LIST – DISCUSSION

Zills does this yearly and updates it with Jerome Jahnke.

CERTIFICATE OF INSURANCE CHANGES – DISCUSSION/APPROVAL

Zills reported that our Corp. Counsel has made changes with the insurance stating for the Fair being listed as “Additional Insurance.”



UW-Extension Committee Discussion

EDUCATOR REPORTS

Written monthly reports are on file for Ghimire, Johnson, Kauffeld and McCauley.

1. **Beth Johnson, Family Living Educator**, presentation on “Family Living: A Great Partner in the Community.”
2. **Q & A of Educators’ Submitted Monthly Reports**

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Stoddard/Reabe). Approved.

APPROVAL OF OUT OF STATE TRAVEL, FORT WORTH, TEXAS, FOR EXTENSION PRESENTATION AT CONFERENCE – NAV GHIMIRE

Ghimire’s hotel will be covered by another colleague. He will be presenting May 18-23, 2013. **Motion/second (Reabe/Moderow).** Approved.

2012 CARRYOVER REQUEST – DISCUSSION/APPROVAL

The Committee received a letter of Carryover Funds from 2012. **Motion/second (Stoddard/Reabe).** Approved to send it on to Finance & Personnel Committees.

4-H YOUTH DEVELOPMENT EDUCATOR POSITION – TIME/SCHEDULE – DISCUSSION

Catherine Neiswender reported they are getting ready to post the permanent position in mid-April. The candidates will go through preliminary interviews in Stevens Point and final interviews in Green Lake. She thanked the Committee for their support for this program.

COMMITTEE DISCUSSION – REPORT OF LAST MONTH’S MEETING – INCLUDING Q&A

- a. Property & Insurance Committee – Stoddard reported the DNR has issued a check to us for \$25,000 for the Mascoutin Bike Trail. They also purchased a new boat launch pier out at Sunset Park for \$15,600 which came from the boat launch fees.
- b. Personnel Committee – Schweder reported there was an approval of filling a Legal Assistant/Administrative Assistant position for the Corp. Counsel/Child Support departments, a General Laborer for the Highway Dept. and a Material Handler/Bus Driver for Fox River Industries. There was a long discussion concerning a Flexible Schedule Policy for exempt employees. We approved two six month evaluations.
- c. Finance Committee – Reabe reported refinancing of two bonds and were both approved.

VOUCHERS – AGRICULTURE/EXTENSION EDUCATION & FAIR

Motion/second (Stoddard/Reabe) to approve vouchers for Ag/Extension Education and the Fair totaling \$4,253.85. Motion carried.

FUTURE AGENDA ITEMS

Fair Swine Pens.

NEXT REGULAR MEETING DATE – DISCUSSION

The next regular meeting date is still under discussion until we hear back from Schweder.

ADJOURNMENT

Motion/second (Stoddard/Schweder) to adjourn. Motion carried. The meeting was adjourned at 4:15 p.m.

Respectfully Submitted,
Kathy Ninneman
Account Clerk II