

PROPERTY AND INSURANCE COMMITTEE
September 1, 2009

The meeting of the Property and Insurance Committee was called to order by Chair Mike Stoddard on Tuesday, September 1, 2009 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Mike Stoddard
Orrin Helmer
Gene Schroeder
Gus Mueller

Absent: Gene Thom

Also Present:

Margaret Bostelmann, County Clerk
Vicki Bernhagen, Deputy County Clerk
Jeff Haase, Assistant Corporation Counsel
Linda Van Ness, HHS Director
Robert Podgorski, Hwy Commissioner
Mark Podoll, Sheriff
Scott Weir, Maintenance Supervisor
Curt Schleicher, Samuel's Group
Kurt Berner, Samuel's Group
Dan Priske, County Board Supervisor
Roberta Erdmann, County Board Supervisor
Maureen Schweder, County Board Supervisor

Others Present:

Pam Schumacher, Reporter
Al Shute, Dir Land Use

AGENDA

Motion/second (Schroeder/Mueller) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Schroeder/Helmer) to approve the minutes of August 4, 2009 as presented. All ayes. Motion carried.

CORRESPONDENCE

- City of Green Lake sent a letter regarding downtown business district weed control. The City has a long standing active weed ordinance (Sec.8-1-5 and 8-1-7) that they actively enforce. If weeds are not removed frequently, you may be billed by the city for this service at the rate of \$45/hour plus materials. Spray costs approximately \$50.00 per gallon. Please comply with the City's ordinance by removing the weeds weekly.
- Supervisor Dan Priske sent a letter regarding the present downtown Green Lake County Court House properties.

- Sager, Colwin, Samulsen & Associates, S.C. sent a letter to the Aegis Corporation that Claim #185-99907475 Wayne Brock v. Green Lake County file is closed and it can be reopened in the future, if necessary.
- Quarles & Brady sent a letter regarding Certificate of Indebtedness of \$2,200,000.00 has been filed on behalf of Green Lake County in accordance of requirements of Section 149(e) of the Internal Revenue Code of 1986.
- Ernie Hunter sent a letter requesting P&I Committee to schedule “Development Presentation” at the October meeting.

PUBLIC COMMENT (3 min limit) none

APPEARANCES None

LONG RANGE PLAN UPDATE

1) Curt Schleicher presented an up date on the building project and change orders.

Tour will be set up for County Board and Department Heads on October 20, 2009 at 4:30 P.M.

Motion/second (Schroeder/Stoddard) to have Kurt Berner find a cost of Potter Lawson to do a schematic design to add the rest of the departments to the new Judicial Center and submit to County Board. All ayes. Motion carried.

2) RFP – Ernie Hunter requesting permission to give his power point presentation at the October P&I meeting.

Motion/second (Schroeder/Mueller) to let Ernie Hunter make his presentation at the October 6, 2009 P&I meeting. Roll call vote 2 ayes (Schroeder, Muller) and 2 nays (Helmer, Stoddard)
Motion lost.

3) Four change orders presented by the Samuel’s Group.

- Change Order #29 – CB27 Add Mop Sink in Janitor Closet \$3,750.12
- Change Order #31 – CB 30 Drywall Wall Type Change Due to Mop Sink Add \$1,386.18
- Change Order #32 – CB 28 High Roof over Court Room for Slope to Roof Drains \$1,672.38
- Change Order #34 – CB 31 Change Auto Openers from Pneumatic to Electric and add one Opener to Door 1237A \$3,119.67

Motion/second (Helmer/Schroeder) to approve the change orders. All ayes. Motion carried.

MAINTENANCE REPORT

The report was sent to the committee.

Motion/second (Schroeder/Mueller) approves Maintenance report. All ayes. Motion carried.

FINANCIAL DISPOSITIONS WITH HIGHWAY

Discussion held on whose responsibility it is to cover the operations and expenses of the parks, Highway or the Maintenance Department.

County Clerk will draft clarification on the parks budget and responsibilities of the parks for Property & Insurance and Highway to review and then send on to County Board.

USE OF COUNTY PROPERTY

Downtown Green Lake Renewal Project is requesting a suggestion box in the form of a carved large-mouth bass approximately 16"x10" on a wooden pole. They would like to locate it on the northeast corner of the Courthouse lawn. If approval is granted they would provide a detailed drawing of the suggestion box.

Motion/second (Schroeder/Mueller) to approve the suggestion box with a detailed drawing being submitted. All ayes. Motion carried

CELL PHONES

County Clerk should update the criteria for the phone policy including smart phones and bring it back to Property & Insurance Committee to review.

RESOLUTIONS/ORDINANCES None

PURCHASE REQUESTS

Land Conservation

GPS unit	Trimble	\$6,889.00 - recommends
	Magellan	\$4,782.50

IT Department

HP DL360G5 Server	HP	\$8,988.00 – recommends
	State Contract	

Sony SNC-RZ30N camera	CDW	\$1,180.00
	GovConnection	\$1,177.68 – recommends

Panasonic CF-52 Toughbook	Baycom State Contract	\$3,302.00 – recommends
GPS Pathfinder	Seller Sole provider	\$850.00 - recommends
Dell Optiplex 360	Dell State Contract	\$579.00 – recommends

Motion/second (Helmer/Schroeder) to approve the purchase request as recommended by the Governing Committee. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$9,772.25, for Purchasing in the amount of \$5,756.12, for the Building Project costs of \$2,897,093.20 and Radio Towers in the amount of \$390,952.50

Motion/second (Schroeder/Helmer) to approve all the vouchers. All ayes. Motion carried.

CLERKS REPORT

The report relating to agenda items was sent in the packet.

CLOSED SESSION None

COMMITTEE DISCUSSION

Future Meeting Date: October 6, 2009 at 4:30PM

Future Agenda items for action & discussion: cell phone policy

ADJOURNMENT

Motion/second (Schroeder/Helmer) to adjourn at 6:40 p.m. All ayes. Motion carried.

Submitted by,

Vicki Bernhagen
Deputy County Clerk