



GREEN LAKE COUNTY

Securities and Facilities Committee

Meeting Notice and Agenda

Date: Tuesday, May 3rd, 2011

Time: 3:00 p.m.

Location: 571 County Road A, Committee Room #1106
Justice Center, Green Lake, WI.

AGENDA

1. Call to Order: Chairperson Mark P. Putzke
2. Certification of Open Meeting: timely notice, proper notice, quorum met at 8 members present – Declare by Chairperson.
 - A. Note Members absent –
3. Review of Agenda – Motion for approval
4. Review of Minutes (February 1st, 2011) – Motion for approval
5. Public Comments – Relative to security and facility related issues.
 - A. Any Public Attendee's
6. Appearances –
 - A. None Scheduled
7. Status of Government Center, Administrative Offices Addition, and Hill Street Courthouse
 - A. County Clerk Bostelmann – Cth.A
 - B. County Clerk Bostelmann – Hill St.
 - C. Sheriff Podoll – Communications Center
 - D. Members
8. Discussion of Security Issues –
 - A. D.A. Collins – LTE/Part-time use of scan cards/fobs to enter Cth.A complex
 - B. Sheriff Podoll/Maint. Super. Weir – key/card scan system for main lobby elevator – status (status report from 02/01/11)
 - C. Clerk Bostelmann - Use of front door scanner entry for after hour employees
 - D. Members

9. Discussion of Facility Issues –
 - A. Sheriff Podoll - Duress Alarms status and implementation via Communications Ctr.
 - B. Maint. Super. Weir – Access for lower level door at the bottom of the stairwell in the DHSS entrance. (02/01/11 vote)
 - C. D.A. Collins – Lock removal on break room door. (02/01/11 vote)
 - D. County Clerk Bostelmann/Maint. Super. Weir – Fire Alarms and Storm Shelters --- procedure status
 - E. CD Putzke – Visitor parking from Feb. 10, 2011

10. Report of Security Incidents –
 - A. On County Premises
 1. Beacon Alerts a) court case involving an animal b) family hearing with threats
 - B. Off County Premises
 1. Members

11. Issues from Past Meetings –
 - A. Putzke/Bostelmann – County Emergency Procedures and Operation Manual (Pending)

12. Future Agenda Items –

13. Future of Securities and Facilities Committee Leadership and Members –
 - A. Putzke / Addition of Lt. Joel Gerth by appointment of Judge Stork
 - B. Putzke / Transition Plan
 - C. Election of Committee Officers
 1. Chair
 2. Vice-Chair
 3. Secretary

14. Adjournment – Motion for approval

Future Meeting dates: August 2, 2011
November 1, 2011