



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Personnel Committee Meeting Notice

Date: April 10, 2008 Time: 3:00 PM
County Board Room, Courthouse, Green Lake WI

AGENDA

Committee Members

John Brennan
Chairman
Margaret Hollander
Vice Chairman
Robert Krause
Gene Schroeder
Elden Dallman

Margaret R. Bostelmann,
Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Agenda
4. Minutes 3/13/08, 3/18/08
5. Public Comments (3 Min. Limit)
6. Correspondence
7. Appearances
 - Marilyn Voeltner, Smoke free campus
8. Carryover Vacations
9. Filling Vacant Positions
10. HR Report
 - Amendments to Personnel Manual
 - Employee Suggestions
 - Information about automated timekeeping system
 - Internal recruitment procedure
11. Resolutions/Ordinances
 - Relating to Amending Personnel Policy & Procedure Manual
12. Clerk's Report
 - Relating to agenda items
13. Monthly Vouchers
14. Move into closed session per ss19.85(1)c: Evaluations, Personnel Matters, WPPA Grievances; Law Enforcement Request (g) Conferring with legal counsel to discuss pending litigation
15. Resume Open Session
16. Announce Findings of Closed Session
17. Committee Discussion
 - Long Range Plan
 - Future Meeting Dates
 - Future Agenda items for action & discussion
18. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Margaret R. Bostelmann
County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.