

PROPERTY AND INSURANCE COMMITTEE

June 7, 2011

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, June 7, 2011 at 4:30 PM in the Green Lake County Board Room, Green Lake County Courthouse, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter
Don Peters

Also Present:

Marge Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
Dan Priske, Board Chair
Dave Barrow, Samuel's Group
Sheriff Mark Podoll
Terry Mulville

Linda Van Ness, HHS Director
Scott Weir, Maintenance Supervisor
Judge McMonigal
Becky Pence, Admin Assist. Highway
Phil Burkhart and Fran Hill

Sue Kinas, Larry Kush, Todd Hudzinski, Nancy Mulville, Jason Kauffeld, Steve Westpfahl, Ralph Colonna, Joan Kush, Lynn Grout, Mike Whicte, Nolan Wallenfang, Robin Wallenfang, Roberta Erdmann, Margaret York

AGENDA

Motion/second (Richter/Stoddard) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Richter) to approve the minutes of May 3, 2011 correcting typographical errors. All ayes. Motion carried.

CORRESPONDENCE

Bostelmann presented and read a letter from Mary-Jo Johnson, City of Green Lake/County Ad Hoc Chair stating that the Committee endorses and recommends the proposal for the Center of Arts & Innovation.

PUBLIC COMMENT

Joan Cush – Regarding the new piers which are beautiful but are 16 feet shorter. The vertical supports are not there that were used for the tie lines, the cleats that are on the new piers are a tripping hazard. She also presented pictures of the piers at Lake Emily. Fox Lake has a 60 foot pier compared to Green Lake's new 20 foot pier. She is requesting an extension of the piers and improvements to make them more functional.

Mike White – Cornerstone Project. Have tried to bring a YMCA type facility into the area and are still looking at having a wellness center. They have been studying the old HHS building on Lake Steel St. and would like to see if Cornerstone could consider purchasing the building and be on the agenda for next

month. Bostelmann will have this on the agenda for next month's meeting.

Robin Wallenfang – Is working on a draft policy in regard to the personal space in the building. Robin contacted Paul Brummund and they have sent a recommendation and she has started on a policy. She also has a framing proposal. This will be on the agenda for next month.

Margaret York – She is here to speak on Terry Mulville's behalf for his request to purchase a piece of property adjacent to the downtown courthouse from the County. It causes a water problem and the purchase of the property and changes will help with that problem and enhance the value of the property..

James White – 4201 Lake Shore Drive has had problems with the piers. The far pier is the deepest and he had some problems because the pier is too short.

Denise Tischer lives in St. Marie – She rents from Terry and is here to speak in favor of the Terry Mulville request to purchase the property from the county.

APPEARANCES – None

REQUEST FOR CONSIDERATION OF PROPERTY PURCHASE – TERRY MULVILLE

Terry Mulville appeared and stated that he tried to purchase property from the County several years ago but it was not accepted. Mulville is now asking that he secure only enough so he will have a conforming building, his property now is non-conforming. His proposal is to purchase 13 feet x 70 feet. This will enhance the appearance of downtown. Discussion was held. Phil Burkhart stated that this is not a concern to their proposal and believes it will enhance the property. Judge McMonigal stated that this piece of property was a subject of a drainage problem and this will be a good opportunity to address those issues also. This will be on the agenda. The Committee requested a conceptual design be sent to the Committee prior to the meeting.

PROPOSAL FOR DOWNTOWN FACILITY – CENTER FOR ART & INNOVATION

Phil Burkhart appeared stating the Center for Art & Innovation is now a non-profit corporation. He also presented an economic Impact Statement and an offer that can be executive and reviewed.

- Economic Impact – Burkhart stated that they have used extensive information from several resources to provide the impact statement. The statement presented job creation, and dollars generated for household income, local government and state government.

Discussion was held on the Income statement.

Burkhart presented the option to purchase for the down town facility. They would pay \$1 for a six month option to purchase the facilities at which time they would provide proof of \$3 million in pledges, at which time an additional 6 month option would be given to raise the total \$6 million. Discussion was held on the option language. Peters stated that he would like to see \$100,000 upfront and remove the Gold Street Property which can be sold separately.

The Committee request that the option contain the names of all members on board, remove Gold Street and after 6 months it would be extended with a right of first refusal, or offer \$100,000 to buy the building.

Mary Jo Johnson stated that she would like to see the City/County AdHoc Committee feasibility study completed before the property is sold. As Chair she feels the proposal should be given the opportunity.

The Committee will meet to present a resolution at the next County Board meeting as described. A special meeting will be set to approve the offer prior to the June County Board meeting. Jason Kauffeld stated that he has worked with several entities and asked if there is an ongoing RFP. Thom stated yes there is.

LONG RANGE PLAN DISCUSSION

County A Addition Update: Blacktopping now and landscapers will be here the end of the week.

Budget Adjustments:

#11 additional cameras \$10,659.18

#10 blacktop \$1,620.00

Motion/second(Guden/Stoddard) to approve the budget charges as presented. Motion carried.

Courtroom Doors: Barrow stated that he received information from Paul Brummund stating he believes the best option to solve the problem is to request a variance with the State Department of Safety and Building to remove the requirement for the fire wall. The state fee is \$650. Discussion was held on the fee. McMonigal stated that he agrees this is a state fee. McMonigal has about \$14,000 in his carryover account which could be used for the fee. Barrows does not think the fee would be a cost to the County. This will continue to be reviewed.

Internal Camera Monitoring System in Court Area: McMonigal stated that this is not an issue that would have been looked at during construction. It is an issue that has come up since occupancy. He stated that because of the hallways and where employees sit there is no way to know who is in the hallways. He also stated that people could be in the courtrooms with no one knowing they are there. He suggests a monitor in the Judge's office, the judicial assistant's area and the clerk's office with cameras in the courtrooms and the hallways. Discussion was held on possible wireless cameras in the future. Thom would like to see a proposal at the next meeting.

GOLD STREET BUILDING DISCUSSION

Priske believe this building can be sold. Advertise in the paper.

USE OF COUNTY PROPERTY –

- Use of the Old DHHS Lobby – Summer Youth Group: Van Ness explained the program for the youth group. **Motion/Second(Guden/Stoddard)** to approve using the old DHHS lobby for the youth group. Motion carried.
- Job Center Location: Van Ness stated that the Job Service in Berlin needs to move. She would like to propose the use of the area by ADRC. FVWDB could be able to use the space as a job center. Discussion was held on if the Job Center should be in a private building as it is now.

Van Ness stated they are looking at other options such as the Advocap building in Berlin. The Committee is in favor of the use of the HHS building if no other location is found. Van Ness will keep the committee informed.

RESOLUTIONS/ORDINANCES – None

MEDIA DISPOSAL POLICY

The Media Disposal Policy which has been approved by the IT department was sent to the Committee for their review.

Motion/Second(Guden/Richter) to approve the policy. Motion carried

DISPOSAL OF IT EQUIPMENT

A list of surplus IT equipment was presented.

Motion/Second(Richter/Guden) to approve the disposal of the equipment. Motion carried

SALE OF EQUIPMENT

Podoll stated that in 1995 the Sheriff purchased a 6x5 foot trailer which they no longer use. They would like to send the trailer to auction.

Motion/Second(Stoddard/Richter) to approve the sale of the trailer. Motion carried

REPORT ON LOCATION OF BAR ASSOCIATION PICTURE & LITERATURE IN THE JUSTICE CENTER

Not completed still under consideration.

PURCHASE REQUESTS:

Highway

2012 Cab and Chassis Tri-Axle Truck, Model 7600 SBA

Packer City International \$111,690.00

Snow Equipment, dump body and hydraulics

Monroe \$96,586.00

Bid requests were also sent to Madison Truck Equipment, V&H Trucking Inc. and Truck Country,

IT

ABMX-TSBM/Dell T340 Computer

AMBX

\$1424.93 – recommended

Dell

\$1608.96

Motion/Second(Stoddard/Guden) to approve the purchase requests as recommended by the governing committees. Motion carried

MONTHLY VOUCHERS

Vouchers were presented:

Justice Center - \$2,431.58

Maintenance – \$14,239.61

Parks – \$65,978.55

Purchasing – \$62,621.01

Radio Tower - \$35,326.02

Motion/second (Stoddard/Guden) to approve the vouchers as presented. All ayes. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was sent to the Committee.

- Report on Disposal of Office Furniture at Downtown Facility
 - Offer for the heater Units in the DA Office – Judge McMonigal
McMonigal offered \$175 for the heating units. **Motion/Second(Richter/Guden)** to approve the sale of the heaters and shelves to the Judge for \$175.00. Motion carried.

Discussion was held on a memorial garden and transplanting the memorial trees which are located at the downtown facility site.

PARKS & RECREATION

Mascoutin Re-route: Scott Weir stated that the earth work is not completed. The mulch and seeding is not in yet. He will be meeting with the excavator soon to discuss the completion. Renaud stated that the Greenways had an event over the weekend to raise funds. She stated that now there are ruts on the trail and there is erosion at the boardwalk area. She also stated that the sign at the gun club says “trail closed” which is confusing to trail users. Weir reported has chevrons ordered for the area to direct trail users. Green Lake Greenways has matched several thousand dollars for the Winnebago part of the trail and they are now raising funds for the Green Lake section of the trail. She stated that Petraczak needs to come and finish the trail. Greenways is willing to help maintain the trail in the future.

Thom questioned if the fence has been removed from the trail by the snowmobile bridge in Berlin; Weir stated that it has not been removed yet. Bostelmann will find out when the fence will be moved.

Walking Path on County A Campus: No discussion.

The Committee discussed the complaints on the new piers. Weir stated that the boat launch fees paid for the piers that replaced the most dangerous old piers. He stated that in the past they received many complaints of people tying up to the posts and leaving their boats tied up too long. These new piers will be rotated out next year with longer piers replacing these piers. Thom asked Weir to see if something can be done this year.

CLERKS REPORT

The report was sent to the Committee regarding specific agenda items.

CLOSED SESSION - None

COMMITTEE DISCUSSION

Future Meeting Date: SPECIAL MEETING June 14th at 5:30 for sale of building. Regular Meeting: July 5, 2011 at 4:30 pm.

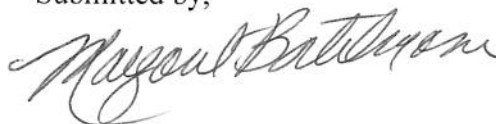
Future Agenda items: Mulville land purchase proposal; Cornerstone proposal for old HHS property;

Judge picture framing proposal; Personal space policy; Internal monitoring cameras in Judges area;

ADJOURNMENT

Motion/second (Guden/Stoddard) to adjourn at 7:05 p.m. All ayes, motion carried.

Submitted by,

A handwritten signature in cursive script, appearing to read "Marge Bostelmann".

Marge Bostelmann
County Clerk