

PERSONNEL COMMITTEE MEETING

May 11, 2006

The meeting of the Personnel Committee was called to order by Vice-Chair Margaret Hollander at 3:00 PM on Thursday, May 11, 2006 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Margaret Hollander
Bob Krause (3:05)
Elden Dallman
Howard Sell
John Brennan

Also Present: Marge Bostelmann, County Clerk
John Selsing, Corporation Counsel
Mike Handel, Sheriff
Mark Trochinski, Undersheriff
Sheriff Mike Handel
LeRoy Dissing, HHS Deputy Director
Linda Van Ness, HHS Director
Chad Holdorf, Detective, WPPA union member
Ed Vanden Bloomer, WPPS Representative.

AGENDA

Motion/second(Brennan/Hollander) to approve the agenda. Motion carried.

ELECTION OF OFFICERS

Motion/second(Hollander/Schweder) to nominate John Brennan as Chairman. Motion carried.

Motion/second(Dallman/Schroeder) to close nomination. Motion carried.

Motion/second(Schroeder/Dallman) to cast a unanimous ballot for John Brennan. Motion carried.

Motion/second(Dallman/Brennan) to nominate Margaret Hollander for Vice-Chair. Motion carried

Motion/second(Brennan/Schroeder) to closed nomination and cast a unanimous ballot for Margaret Hollander. Motion carried.

Brennan was seated as Chair.

MINUTES

Motion/second(Dallman/Hollander) to approve the minutes for April 13, 2006. Motion carried.

PUBLIC COMMENTS None

CORRESPONDENCE

Letter from Jeff Hoffman stating that they have received a grant for an summer LTE position in 4-H. The position will start on June 12 and finish on August 11.

Motion/second(Hollander/Dallman) to approve the hiring of the LTE. Motion carried.

APPEARANCES

LeRoy Dissing explained that they have hired Fred Lightner as Juveniles Court Dispositional Worker and the HHS Board is recommending that he start at the second step and that the Board would consider a higher wage after probation.

Motion/second(Dallman/Krause) to approve hiring Lightner at the 6 month step and re-evaluate the wage upon his passing probation. Motion carried.

Van Ness stated that Kathy Munsey has received a scholarship to the 2006 National Association of County and City Health Officials Annual Conference in San Antonio, Texas on July 26 through July 28th. The scholarship includes airfare, hotel accommodations and conference registration.

Motion/second(Hollander/Schroeder) to approve Munsey attending Conference and send to the County Board for approval. Motion carried.

Van Ness stated that because the Tri-County Aging Resource Coordinator is a tri-County position, individuals from the other two Counties will be part of the interview panel.

CARRY OVER VACATIONS

A request from Mark Trochinski to carry over 6 days of vacation in accordance with County policy was presented.

A request from Irene Kutz to carryover 3 vacation days was presented

Motion/second(Dallman/Krause) to approve the carry over of 6 days vacation for Mark Trochinski and 3 days for Irene Kutz.. Motion carried.

FLEX PLAN AMENDMENTS

The Flexible Spending plan is being amended to comply with Federal Regulations. The Committee needs to approve the HIPAA Privacy Plan Amendment, the USERRA Amendment and the revised definition of Dependent Amendment all documents have been reviewed by Corporation Counsel.

Motion/second(Schroeder/Hollander) to approve the amendments and authorize Bostelmann to sign the necessary documentation. Motion carried.

EVALUATE VACANT POSITIONS None

HR REPORT

Keller is attending the WACPD Conference today. She has been working on changes in contract language with Selsing and Bostelmann.

RESOLUTIONS/ORDINANCES

Amend Person Policy and Procedures Manual – Leaves

An Ordinance amendment was presented to create a leave reporting procedure.

Motion/second(Schroeder/Krause) to approve the Ordinance and send on to the County Board. Motion carried.

Relating to Supporting Assembly Bill 857

Bostelmann explained to the Committee that the Legislative Session is over and this bill is dead and will have to be introduced again next session.

Motion/second(Krause/Dallman) to table the resolution until the next legislative session. Motion carried.

CLERK’S REPORT None

VOUCHERS

Brenda Keller Consulting Month of May \$2,994.08

Motion/second(Dallman/Hollander) to approve the voucher. Motion carried.

CLOSED SESSION

Motion/second(Hollander/Krause) to move into closed session per ss. 19.85(1)(c)(f)(g)(e) to discuss WPPA grievance, employee evaluations, personnel matters, personnel discipline, confer with legal counsel, negotiation strategies. Roll call vote, 5 ayes – 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Hollander/Krause) to resume open session. Roll call vote, 5 ayes – 0 nays, Motion carried.

The committee denied a WPPA grievance, a pending lawsuit was discussed, and negotiation strategies were discussed.

COMMITTEE DISCUSSION

Next regular meeting: Special meeting June 7th at 3 pm and June 15, 2006 at 3 PM.

Future Agenda Items: June 7th – Closed Session for Negotiation strategies.

ADJOURNMENT

Motion/second(Hollander/Krause) to adjourn at 4:50 PM. Motion carried.

Submitted by,

Margaret Bostelmann
County Clerk