

FINANCE COMMITTEE

May 26, 2011

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, May 26, 2011, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert
Margaret Whirry
Alma Hedberg
Jack Meyers

Absent: Joanne Guden

Also Present: Marge Bostelmann, County Clerk
John Selsing, Corporation Counsel
Roger Field, President, EDC
Kathy Morris, Treasurer
Sue McConnell, Supervisor
Al Shute, LUPZ
Tony Daley

Dan Priske, Board Chair
Sheriff Mark Podoll
Linda Van Ness, HHS
Bob Podgorski, Highway
Becky Pence, Highway
Maureen Schweder, Supervisor

AGENDA

Motion/second (Meyers/Whirry) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Hedberg/Meyers) to approve the minutes of April 28, 2011. Motion carried.

PUBLIC COMMENT – None

CORRESPONDENCE – None

APPEARANCES

Roger Field – Economic Development Corporation Overview: Field explained the EDC and the structure of the board. He also explained the Green Lake County EDC and its relationship to the Tri-County Economic Development Corporation with Marquette and Waushara counties.

OWNERS CLAIM FOR DAMAGE TO ANIMAL

A claim was submitted from the Chairman of the Town of Princeton for \$100 for a stray dog killing 5 ducks. The ducks were valued at \$20 each. Bostelmann explained that this is paid out of the dog license fund.

Motion/Second(Meyers/Whirry) to pay the claim. Motion carried

TREASURER'S REPORT

Morris sent her report to the committee. She presented the information on the current sales tax deposit which is lower than average for June. She also stated that 85 letters have been mailed to 45 property owners regarding the 2007 delinquent taxes. This is the start of the tax deed procedure.

Motion/second (Hedberg/Meyers) to accept the Treasurer's Report. Motion carried.

DEPARTMENT HEAD – BOB PODGORSKI, HIGHWAY

Podgorski explained his current expenditures and revenues. Pence also explained the cost pool and that it is holding its own. Discussion was held.

DISCUSSION ON COLLECTIONS OF UNPAID DEBTS

Information was presented to the Committee from departments relating to unpaid claims and collections. Discussion was held. Van Ness explained HHS collection process through the state.

APPOINTMENT OF FINANCE COMMITTEE REPRESENTATIVE TO EDC

Schubert would like to appoint Margaret Whirry to the Economic Development Corporation.

Motion/Second(Meyers/Alma) to approve the appointment of Margaret Whirry to the EDC Board. Motion carried

CONTRACT FOR CREDIT CARD SERVICES

Morris explained that many more people want to use credit cards/debit cards when making payments to the County. Point and Pay is a company that provides a clearinghouse service for the county to accept debit/credit cards. They accept Visa, MasterCard, Discover and Annex. Morris gave Selsing the contract with Point and Pay and he has reviewed the contract. Morris would like to have this in place for the second tax installment in July.

Motion/Second(Whirry/Meyers) to approve Morris signing the contract for the Point And Pay . Motion carried.

BUDGET REVIEW

Discuss was held, no action was taken.

DISCUSS BUDGET DIRECTIVE FOR 2012

Bostelmann explained that departments are going to have to start looking at preparing the 2012 budgets. Discussion was held. Meyers explained that he has worked with the percentile system; in which departments are asked to reduce their budget by a percent. Whirry also agreed that would be a place to start.

Motion/Second(Meyers/Hedberg) to ask all departments to look at their budgets and provide a budget for 2012 with a 0% increase in the levy excluding personnel costs and see where additional cuts can be made in their department including staff. Motion carried

BUDGET ADJUSTMENTS None

RESOLUTIONS/ORDINANCES

Public Depository Resolution: Morris presented a Public Depositories Resolution. This resolution will allow the county to deposit money in any commercial bank in the State of Wisconsin.

Motion/Second(Whirry/Hedberg) to approve the resolution and send it on to the County Board. Motion carried

SUPERVISORS MONTHLY CLAIMS

Committee reviewed the supervisor's claims in the amount of \$5,881.41.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$39,705.35 and for IT in the amount of \$266.08.

Motion/second (Whirry/Hedberg) to approve the supervisor's claims and the vouchers for Finance and IT as presented. Motion carried.

CLERK'S REPORT

Report related to agenda items.

Bostelmann reported that Ty Gonyo from the Berlin Newspapers is now sending 10 newspapers to the Clerk's office to be distributed to department heads.

CLOSED SESSION – None

COMMITTEE DISCUSSION

- **Ad Hoc committee:** Priske stated that at the June 21st County Board meeting he wants to appoint representatives from Highway and HHS to the Ad Hoc Committee. He will recommend Jack Meyers from HHS and Don Peter from Highway
- **Future meeting dates: Regular Meeting:** Thursday June 30, 2011 at 4:30 PM.
- **Future Agenda:**

ADJOURNMENT

Motion/second (Whirry/Meyers) to adjourn at 6:15 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk