

PROPERTY AND INSURANCE COMMITTEE

March 4, 2008

The meeting of the Property and Insurance Committee was called to order by Chair John Brennan on Tuesday March 4, 2008 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: John Brennan
Mike Stoddard
Orrin Helmer
Gene Thom
Gus Mueller

Also Present:

Marge Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
John Simpson, Contract Maintenance Supervisor
Mark Podoll, Sheriff
Lori Evans, Sheriff's Office
Kurt Berner, Samuel's Group
Paul Brummund, Potter lawson
Bob Podgorski, Highway Commissioner

Others Present: Supervisor Vern Ammentorp, Joy Waterbury

AGENDA

Motion/second (Stoddard/Mueller) to approve the agenda. Motion carried.

MINUTES

Motion/second (Helmer/Mueller) to approve the minutes of February 5, 2008 as corrected with adding the word "of" in the first motion on page 3 and change the closed session exclusion from "g" to "c". Motion carried.

CORRESPONDENCE None

APPEARANCES None

PUBLIC COMMENT None

DISCUSSION ON LONG RANGE PLAN

Kurt Berner of Samuel's Group explained that they are meeting with the Sheriff tomorrow and with the Judge and HHS next week. The meetings will be to review and revise the plans. They will meet with the P&I Committee monthly and bring back recommendations based on the discussions.

Paul Brummund of Potter Lawson explained that each of the meetings will include meeting notes and that will be included in the monthly committee packet. They want to make sure they meet the operational needs of the departments. The State jail inspector will be at the meeting with the Sheriff and Judge Stork may be at the meeting regarding the courts.

USE OF COUNTY PROPERTY

Holstein Breeders – Carla Hargrave sent a request to use the beef and dairy barns for the Black and White Holstein Show on June 9th through June 12th.

Motion/second(Helmer/Stoddard) to approve the use of the dairy and beef barns pending approval from the Highway Committee. Motion carried.

RESOLUTIONS/ORDINANCES None

PURCHASE REQUESTS

Sheriff's Department

2 Portable Radios	Harkcom	\$1341.00 – recommended
	Baycom	\$1350.00
	ComUSA – not programmed	\$1392
2MSA Low Pressure Cylinders	Rennert's	\$834.00 – recommended
	5 Alarm	\$886.50
Squad Car – Impala	Ewald's	\$18,985.00 (state bid)
Cargo Van	Ewald's	\$17,278.00 (state bid)

Highway

Commissioner's vehicle 7 passengers	Ford	\$23,517.00 – recommended
Ewald's – state bids	Dodge	\$25,465.00
Superintendent Vehicle ¾ ton pick-up	Chevrolet	\$28,066.00
Ewald's – state bid	Dodge	\$27,338.00
	Ford	\$28,408.00 – recommended

Helmer explained that the Highway Committee approved the Dodge unless it did not meet specifications. Podgorski, Highway Commissioner explained to him that the front end is not as strong as the Ford and the vehicle will eventually go into the fleet.

Motion/second(Helmer/Stoddard) to allow the Commissioners to speak. Motion carried.

The commissioner stated that he is not opposed to purchasing the Dodge, but the front end is not as strong as the other two. He agrees it will be 4 to 5 years before this truck goes into the fleet. Discussion was held.

Motion/second(Thom/Stoddard) to approve the purchase of the Ford. Motion carried.

Health and Human Services - FRI

2005 International Diesel Truck Packard City International \$31,500

Motion/second(Thom/Stoddard) to approve the all the other purchase requests as presented. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$17,007.94 and for Purchasing in the amount of \$31,500.66

Motion/second(Helmer/Thom) to approve the Maintenance and Purchasing vouchers. Motion carried.

JOB DESCRIPTION MAINTENANCE SUPERVISOR

The revised job description was sent to the Committee in the committee packet. Discussion was

held.

Motion/second(Stoddard/Mueller) to send the job description on to the Personnel Committee. Motion carried.

MAINTENANCE REPORT

The report was sent out to the Committee.

Safety Building: Simpson reported that one of the boilers in the safety building failed. Replacement cost is \$13,780 from Brewer. One hot water coil that froze needs to be replaced for \$5,543 and anti freeze needs to be put in the system to eliminate the coil from freezing which would be \$3,230. The generator needs an engine block heater for \$940 and the exhaust damper should be installed for \$3,195. Discussion was held. The Committee went to the boiler room to see the problems Simpson was explaining.

The Committee told Simpson to get bids to replace the hot water coil that froze, and putting the anti freeze in the boiler system and get bids for the block heater for the emergency generator in the safety building.

Courthouse: Simpson requested permission to purchase new entrance rugs. The rugs cost between \$84 and \$152 depending on size.

Motion/second(Helmer/Thom) to authorize Simpson to purchase the rugs. Motion carried.

Security Cameras: Simpson asked if the security cameras in the courthouse should be replaced. The cost is \$234 for each camera.

Motion/second(Helmer/Stoddard) to approve the purchase of the cameras from the ADA/Security carryover fund. Motion carried.

Simpson explained the need to purchase a hot water booster for the jail kitchen for about \$1849. This will also require installation of a 208/220 single phase line.

Motion/second(Thom/Mueller) to approve the purchase of the 220 hot water booster unit and the electrical work from Ripon Electric. Motion carried.

Simpson presented an email from Glen McCarty regarding the closed well that the County has in the Courthouse parking lot. Simpson asked who should fill out the paperwork, Jim Hebbe has completed it in the past.

Motion/second(Helmer/Stoddard) that Hebbe answer the questionnaire about the well. Motion carried.

CLERKS REPORT

The Clerks Report was sent out to the Committee addressing agenda items.

COMMITTEE DISCUSSION

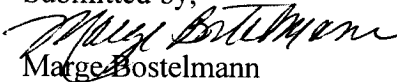
Next meeting dates: Regular meeting on Tuesday, April 1, 2008 at 4:30.

Agenda Items: Long Range Plan, Bids for safety building heating system

ADJOURNMENT

Motion/second(Stoddard/Mueller) to adjourn at 6:05 p.m. Motion carried.

Submitted by,


Marge Bostelmann
County Clerk