



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

August 10, 2005

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Wednesday, August 10, 2005, in the County Board Room, Courthouse, Green Lake, WI.

Roll Call:

Present: Gene Thom, Chairman
Debra Schubert
Howard Sell
Richard Gorr
Keith Hess

Others Present:

Michael Handel, Sheriff	Kevin Manning, Dep. Sheriff
Mark Trochinski, Undersheriff	Judge McMonigal
Dan Sondalle, Asst. Corp. Counsel	Judy Street, Child Support
Orrin W. Helmer, Co. Board Chair	Tim Lueptow, Detective
Sue Wendt, Secretary	Lori Evans, Adm. Asst.

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Gorr) to approve the agenda. Roll call. All Ayes. Motion carried.

MINUTES

Minutes of July 13, 2005. *Motion/Second (Hess/Sell)* to approve the July 13, 2005 minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

Reimbursement for Juvenile Secure Detention

Reimbursement for Torres dispute by mother. Move to later in meeting when Mom arrives.

2006 Budget Review

CIRCUIT COURT/PROBATE

Judge McMonigal presented documentation of his budgets from 1993 – 2006. Capitol equipment was cut off in 2000. Average budget \$42,982. The Judicial/Law Enforcement Committee has not supported the Judge's budget requests for the last 10 years. The Judge also passed out record of county copy machines and their use. The two oldest machines are in the DA's office and the Judges office. The Judge has constantly had handed down used copy machines. The committee last month cut \$10,000 out of his 2006 budget for a new copy machine. The Judge feels that copy machines should be managed by the county, not departments. This is a big area of waste in the county budget and should be reevaluated by the county. Sondalle suggested passing this information on to Property & Insurance for evaluation. *Motion/second (Hess/Schubert)* to put the \$10,000 back in the Judges 2006 budget for a new copy machine and forward to Finance Committee. 4 Ayes, 1 Nay (Thom) Motion passed.

Sheriff's Budget will be discussed later in the meeting.

CORRESPONDENCE

Thank you letter to Aladdin Cleaners in packet.

Crime information in packet.

BERLIN CONSERVATION CLUB LEASE

A one year lease for \$500 for use of the Berlin Conservation Club grounds and facilities for shooting and training purposes. *Motion/second (Hess/Schubert)* to sign lease. All Ayes. Motion carried.

BRENNER CLAIM

Letter from Robert Brenner regarding damage to personal property during a search. Sondalle reported that Property and Insurance has denied this claim per instructions from the Insurance Company.

SALLY PORT ACCIDENT

Outagamie County transport van sustained about \$2,000 worth of damage as it entered our Sally port on August 4, 2005. The operator scraped the side of the van on the metal angle iron that protects the brick.

AIR QUALITY IN SHERIFF'S OFFICE

Property and Insurance feels this issue has been taken care of. Memos from employees were in the packet which state that as far as they are concerned the problem still exists. The Sheriff would like another study done to see if there has been any change. Sondalle suggest that the memos from employees be forwarded to Property and Insurance for them to address. *Motion/second (Schubert/Sell)* to forward memos to Property & Insurance. All Ayes. Motion carried.

Helmer stated that there was never any County Board action so to speak ordering Dave to do anything. Property & Insurance had Dave contract out for mold removal. Helmer also stated that using nicknames in memos is unprofessional. Reference should be made to "Dave" or "Maintenance Supervisor" from now on.

USE OF SQUAD CARS

Hess asked for clarification of how many and which squads were going to be driven up to 160,000 miles in 2006. Trochinski stated that 3 squads will be driven: Squads assigned to officers 48, 53 and 58. Committee requested that fleet numbers also be added. Evans stated that the budget for gasoline will be over in a few months.

RECEIPTS/REPORTS/JAIL REPORT

Discussion on the EMP program receipts and expenses that amounts don't make sense. Evans will check with Becky Pence and correct the problem.

Motion/Second(Hess/Schubert) to accept the receipts and reports with request for explanation. Motion carried.

Jail Report – None for this month.

RESOLUTIONS/ORDINANCES

Resolution relating to Establish the Family Court Commissioner Wage without Step Increase, was approved by the committee last month. Personnel requested that the committee consider contracted vs. employee status, for this position. Contracted position would be similar to Sondalle's contract. Committee felt that all county lawyers should be treated the same. Leave resolution as is for now and after present Corp. Counsels term is up, revamp all contracts at that time. Thom suggested putting this on the Administrative Agenda for their next meeting.

Resolution relating to Creating a Part-time Deputy Sheriff assigned to Patrol Less than 970 Hours per year, revised edition, was reviewed by the committee. This will have no fiscal impact on the 2006 budget, but will be a savings in overtime. Twelve full-time deputies will be budgeted for. Any hours worked by a part-time officer that would have normally been filled by a full-time officer at overtime rate will be a savings to the County. *Motion/second (Hess/Schubert)* to approve resolution and forward to Personnel Committee. All Ayes. Motion carried.

EVALUATE VACANT POSITIONS

This will be coming in September.

PURCHASE REQUESTS

(3) Lightbar Packages for Squads. Replacement of emergency lights at time of squad changeover, as previously recommended and budgeted for. Account No. 05-100-00-52150-810-000 Bids: Havey \$7,857.00; Mobile Office Design \$8,945.73. *Motion/second (Hess/Schubert)* to purchase 3 Lightbar packages from Havey for \$7,857.00 per P&I approval. All Ayes. Motion carried.

One Used Auction Vehicle. Replacement of previous vehicle that was used for undercover drug unit investigations. Account No. 05-100-09-52126-369-000 GLADU Misc. Purchase from Unique or A-1 Auto for not more than \$6,000 plus value of trade-in. *Motion/second (Hess/Schubert)* to purchase from Unique or A-1 Auto for not more than \$6,000, plus value of trade-in, per P&I approval. All Ayes. Motion carried.

CLAIMS

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated August 10, 2005, in the amount of \$682.27.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated August 10, 2005, in the amount of \$2,376.00.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated August 10, 2005, in the amount of \$6,231.07.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated August 10, 2005, in the amount of \$1,286.69.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated August 10, 2005, in the amount of \$96.85.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listings were signed, dated August 10, 2005, in the amount of \$94,493.89.

Motion/second (Schubert/Sell) to approve all the above claims. All Ayes. Motion carried.

2006 Budget Review by Department - Sheriff

SHERIFF

Lori Evans presented the revised 2006 budget for the Sheriff's Department, at 0%, as directed by the Finance committee. *Motion/second (Schubert/Sell)* to approve the revised 2006 budget with changes made to 0% and forward to Finance Committee. All Ayes. Motion carried.

Reimbursement for Juvenile Secure Detention

Opportunity for mother to come before the committee and dispute the claim. She feels the child should pay the claim, not her. She failed to appear at this meeting. Per our Ordinance, the committee believes that the mother is responsible for this claim.

COMMITTEE DISCUSSION

Next regular meeting set for September 14, 2005 at 4:30 PM

Agenda items: Evaluate vacant positions, 2006 Budget

Helmer reminded the committee that they need to do an evaluation for Judy Street and Gary Podoll.

CLOSED SESSION

Motion/second (Schubert/Hess) to move into closed session per ss.19.85(1)(c)(g) for Personnel Matters, Evaluations. Roll Call - All Ayes. Motion passed. 6:15 PM

RESUME OPEN SESSION

Motion/second (Schubert/Gorr) to move into open session Roll Call - All Ayes. Motion passed. 6:35 PM

Motion/second (Schubert/Gorr) to approve the evaluations of Terry Stellmacher, Marcia Kleman and Jeanne Theune. All Ayes. Motion carried.

ADJOURN

Motion/Second (Schubert/Gorr) to adjourn. All Ayes. Motion carried. Meeting adjourned. 6:40 PM

Respectfully submitted,

Sue Wendt, Secretary