



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

June 9, 2010

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on June 9, 2010 in the County Board Room, Courthouse, Green Lake, WI.

Roll Call:
Present Gene Thom, Chairman
Debra Schubert, Vice-Chairman
John Zelenski
John Gende

Others Present:
Mark Podoll, Sheriff Lori Evans, Admin. Asst. to the Sheriff
Sue Krueger, Clerk of Circuit Court Jeff Haase, Asst. Corp. Counsel

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Zelinski) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from May 12, 2010 were read. *Motion/Second (Zelinski/Gende)* to approve the minutes from May 12, 2010 with the amendment to the spelling of Shead under Announce Findings in Closed Session on Page 4. All ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

Memo from Bill Hutchison, IT regarding the need to replace Sheriff's Office MDC's.

Letter from Bob and Janet Burdick thanking Deputy Sheriff Matthew VandeKolk for his help and reassurance during a recent family crisis they had to which he responded.

DEPARTMENT COMMENTS

Sue Krueger, Clerk of Circuit Court appeared to discuss areas of concern in the 2010 Budget including Court appointed Attorneys, the Jury Account and the Medical Account. All stemming from an increase in indigent defendant's requesting jury trials. The Committee appreciated Sue bringing this to their attention early on and requested she keep them apprised of the situation. Sue also reported on a more positive note that she has collected over \$10,000.00 on the new Tax Intercept program this year.

Sheriff Podoll had a number of items to report:

We unfortunately had a fatality in the Town of Manchester involving a lawn mower. The Boat Patrol has been out and the Water Safety Program is up and running. There was a large underage drinking party with several arrests made in the Town of Berlin last week-end.

Last Friday the Sheriff's Office had a combination Click it or Ticket and Drug Interdiction enforcement project from 3:30 p.m. to 6:30 p.m. Fifty Five vehicles were stopped. There were 60 citations issued and 3 criminal arrests, two were drug related and one was for a driver's license violation. Max did a great job in hitting on drugs during the program.

We had an attempted suicide in jail in which the inmate was hospitalized and required surgery.

We have a deputy out on medical leave.

On Saturday, June 12, we begin Corrections Staff training in the new facility. On June 16th and 17th we will have CTU training in the new building.

The Open House for the new building will be on July 11, 2010 from 1:00 to 5:00 p.m. commencing with a ribbon cutting ceremony. The Committee suggested that former County Board Chairman Orrin Helmer be the person chosen to cut the ribbon, as he was instrumental in formulating this project.

The Sheriff requested permission to dispose of the exercise equipment on the third floor of the current building through auction and put the receipts from the sales into a fund for new exercise equipment such as a treadmill. The Committee was in favor of this request and instructed the Sheriff to get further approval through P&I.

Sheriff Podoll announced that Lt. Gerth would be taking over the Inmate Community Service and Electronic Monitoring programs as part of his inmate program duties. As

Sarah will no longer have time to perform those duties as her Corrections Officer duties will be increased when we move into the new facility. The Sheriff reported that Sarah as been great in working through this transition period. The Law Enforcement Committee commended her highly for the interest she has shown and the great job she has done with these programs.

POLICIES & PROCEDURES – SHERIFF DEPT.

Assistant Corporation Counsel Jeff Hayes stated that he has reviewed and approves of the Jail Policies and Procedures to take effect upon occupancy of the new Corrections Facility. *Motion/second (Schubert/Zelenski)* to approve the Correctional Facility Policies and Procedures. All ayes. Motion carried.

EXPENSE, REVENUE AND MONTHLY SHERIFF’S REPORTS

The June monthly expense and revenue reports and the May monthly Sheriff’s reports were reviewed by the Committee. *Motion/second (Schubert/Gende)* to approve the reports. All Ayes. Motion carried.

PURCHASE REQUESTS

Safe to store items of value in evidence such as cash and jewelry. Account number 00-400-00-58200-518-00. Bids: Discount Office Items \$467.66, Amazon.com \$534.85, Home Depot \$579, More Filing \$579, CSN Office \$625.82, Sears \$837.20, Everything Office Furniture \$892.64.

Scanning Equipment. Recommended security equipment consisting of one full body scanner, one package scanner, and 4 metal detecting wands required to assist in intercepting weapons and contraband for the Green Lake County Government Center. These requested components are the common standard deployed in modern Government Centers. Account number 00-400-00-58200-518-000. Bids: Promark International \$32,460.00, Michael Stapleton Associates \$35,265.00, Virtual Imaging \$175,000.00.

Motion/second (Schubert/Gende) to approve the purchases as recommended, with the scanning equipment requiring P&I approval. All ayes. Motion carried. The Committee requests that references are obtained on the scanning equipment and the Committee be advised of those references.

RESOLUTIONS/ORDINANCES

There are none at this time. However the Sheriff advised the Committee that we will be receiving a DOC grant for between \$100,000 and \$150,000 for an Inmate Recidivism Reduction Program. He is requesting that a LTE be hired to assist Lt. Gerth in running the program. This position will be 100% reimbursed through the

grant. *Motion/second (Schubert/Zelinski)* to approve hiring the LTE. All ayes. Motion carried. The continuation of this position for greater than 12 weeks will require a County Board Resolution which will be brought forward next month.

NEW BUILDING UPDATE

Plans have been distributed to vendors for the new addition. The Law Enforcement Chairman and the County Board Chairman both agree that we need to get about six months experience under our belts in the new Correctional Facility with our own inmates before we consider housing inmates from other facilities.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated June 9, 2010 for the following offices:

Child Support: \$5,919.83

Clerk of Courts: \$5,029.21

Coroner: \$867.00

District Attorney: \$1,329.02

Emergency Government: \$402.68

Judge-Circuit Court: \$878.00

Sheriff's Office: \$124,153.38

Motion/second (Schubert/Gende) to approve all the above claims. All ayes. Motion carried.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

Clerk of Circuit Court budget concerns.

Sheriff's Office LTE position resolution.

2011 Budget – Department Heads are to be advised that their preliminary 2011 Budget proposal should be sent out with the August Law Enforcement Committee packet. At this time it will not be necessary for Judicial and Law Enforcement Department Heads to appear regarding their budgets as long as their budgets come in as prescribed by the Finance Committee.

NEXT MEETING DATE

Next regular meeting set for Wednesday, July 14, 2010, 4:30 p.m. in the County Board Room. Starting in August the Judicial and Law Enforcement Committee meetings will be held in the meeting room directly adjacent to the main entrance in the Government Center.

CLOSED SESSION

None

RESUME OPEN SESSION

Not applicable.

ANNOUNCE FINDINGS OF CLOSED SESSION

None.

ADJOURN

Motion/Second (Schubert/Zelinski) to adjourn. All ayes. Motion carried. Meeting adjourned at 5:55 PM.

Respectfully submitted,

Lori Evans
Secretary