



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

June 11, 2008

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30PM on Wednesday June 11, 2008, in the County Board Room, Courthouse, Green Lake, WI.

## Roll Call:

Present     Gene Thom, Chairman  
               Debra Schubert, Vice-Chairman  
               Howard Sell  
               John Zelenski

## Others Present:

Mark Podoll, Sheriff	Lori Evans, Adm. Asst.
Mark Putzke, Chief Deputy	Kevin Manning, Sergeant
Sue Wendt, Secretary	Jeff Haase, Asst. Corp. Counsel
William Smith, Deputy Coroner	Jordon Podoll

Thom stated that the requirements of the open meeting law were certified as being met.

## AGENDA

*Motion/Second (Schubert/Sell)* to approve the amended agenda. All Ayes. Motion carried.

## MINUTES

Minutes from, May 14, 2008. *Motion/Second (Sell/Zelenski)* to approve minutes as presented. All Ayes. Motion carried.

## PUBLIC COMMENTS

None.

## **APPEARANCES**

None.

## **CORRESPONDENCE**

Letter from Department of Workforce Development, Family Support Division, Susan E. Pfeiffer, Director, to Judy Street, Child Support Administrator, regarding Child Support Agency Award – Certificate of Excellence. Your County is one of ten county child support agencies to receive the Certificate of Excellence for 2007. On Behalf of the Department of Workforce Development and Wisconsin's Children, thank you for a job well done.

Letter of Commendation to Sheri Rahmer, Communications Officer. May 11, 2008 911 call in which a caller was reporting that a 9 month old baby was choking and turning blue. Your actions demonstrate your high level of professional excellence and also reflect positively on the entire department. Thank you and keep up the good work. Laura Polcyn, Communications Administrator.

## **DEPARTMENT COMMENTS**

Sheriff Podoll, shared a Thank you note he sent to ??? who assisted in a search for a missing person in the marsh. Searched 1½ days, but did not find anyone.

Our K-9 has been taken back to Iowa due to biting issues. We are in the process of getting a new one – black lab – end of July.

The State Patrol is assisting with radar on CTH A (South St. to CTH A). The speed trailer is set up in the southern part of the county.

Another deer hit a squad, but the deer guards prevented much damage.

The new squad is here and being set up. No news on the Sheriff's new vehicle.

Flooding update: Fox River will crest next week, the marsh is taking most of the water. Sheriff had a meeting with surrounding counties, HHS, Police departments to plan their defense. 60 to 80,000 sand bags are being brought in next week and State prisoners will be filling them.

Still working on the "slow no wake" issues.

## **PERMISSION TO FORM ADHOC COMMITTEE**

The Sheriff and Emergency Management Director are asking the Committee to approve an ADHOC Committee that would be made up of various agencies and personnel throughout our county. This Committee would review all information put together by Motorola for Phase 2 of radio infrastructure in Green Lake County and

then determine what Green Lake County needs to achieve the goal, along with the cost.

The ADHOC Committee would be made up of 3 Fire Departments; 3 Emergency Medical Services; 3 County Board Supervisors consisting of 1 from the Judicial/Law Enforcement Committee, 1 from the Finance Committee and 1 from the Property & Insurance Committee; 3 to 4 Law Enforcement personnel; 1 Emergency Management person; the State of Wisconsin Frequency Coordinator; the County Board Chairman; and the County Clerk. The ADHOC committee would meet as needed to gather and organize information that can then be presented to the Judicial/Law Enforcement Committee. *Motion/second (Schubert/Sell)* to approve the formation of the ADHOC Committee and forward to County Board. All Ayes. Motion carried.

## **PERMISSION TO SEND VEHICLES TO AUCTION**

Request to send 4 vehicles to auction. 2 (2002 Squads) which are being replaced with the one being setup now, and the Sheriff's new vehicle. 1 Van and 1 ceased vehicle 86 Neon. *Motion/second (Zelenski/Schubert)* to send 4 vehicles to auction per P&I approval. All Ayes. Motion carried.

## **TRACS DEMO**

Sergeant Manning explained the Tracs system being used countywide and all over the State, to send warnings, citations, alcohol forms, deer accidents, etc. directly to the State. All information is stored on the laptops and then downloaded to the computer. All forms are printed on thermal paper and printed right in the squad. This system was paid for by a grant from the State. Cuts down on paper work. Manning gave the committee copies of sample forms produced through the tracs system. The area police and county patrol officers love the system and it is very user friendly.

## **EXPENSE & REVENUE MONTHLY REPORTS**

Expense & Revenue Reports were reviewed by the committee for each department. *Motion/second (Schubert/Sell)* to accept the expense and revenue reports. All Ayes. Motion carried.

## **MONTHLY SHERIFF REPORTS**

Email from Deputy Sarah Guenther, regarding the new GPS Trackerpal emp bracelets that give us the ability to track our inmates 24/7. We can also keep inmates out of areas that they may be restricted from. New units have been used since May 22, 2008 and are working well. The Community Service program has been very busy. Our Huber dorm has been at capacity, so the community service hours worked this year 4,656 equated into 194 days of jail time that were saved for other inmates to utilized the space vacated by inmates leaving early for working time off of their sentence.

Reports on accidents, complaints, paper services, citations, warnings for patrol, transports and Jail Population reports were reviewed by the committee.

*Motion/second (Sell/Schubert)* to approve the monthly reports as presented. All Ayes. Motion carried.

## **PURCHASE REQUESTS**

Cargo Carrier. To equip the detective van for proper storage of investigative equipment. Account No. 08-100-09-52150-810-003. Bids: Rennert's \$3,350.00; Truck Vault \$3,706.00. *Motion/second (Schubert/Zelenski)* to approve purchase of Cargo Carrier from Rennert's for \$3,350.00 per P&I approval. All Ayes. Motion carried.

## **RESOLUTIONS/ORDINANCES**

Relating to Amending Civil Process Fees Resolution was reviewed by the committee.

Relating to Amending Jail Related Fees Resolution was reviewed by the committee.

*Motion/second (Schubert/Zelenski)* to sign and forward to June County Board, the above resolutions. All Ayes. Motion carried.

## **BACKUP FOR EMERGENCY MANAGEMENT DIRECTOR**

Sheriff Podoll will be backing up Gary Podoll for the time being.

## **NEW BUILDING UPDATE**

Gene Thom, Chairman Property & Insurance, stated that P&I had a special meeting with Potter Lawson on Monday, June 10, 2008 and are submitting a Resolution to increase the project size and cost for County A Building Project, to the June County Board.

- Approximately 3.5 feet of additional length to the courtrooms and add approximately 5.0 feet of additional width to the building to expand the circulation space in the second floor public corridor
- Two conference rooms off of the second floor public judicial corridor for approximately 450 square feet.
- Space to the second floor judicial office area to create a staff break room adjacent to the stairs for 100 square feet
- The IT Department and Veterans Service Department
- To accommodate a public defender office, court commissioner office, family mediation office and corporation counsel office if possible

## **MONTHLY VOUCHERS**

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated, June 11, 2008, in the amount of \$2,963.53

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated May 14, 2008, in the amount of \$9,622.27.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated May 14, 2008, 2008, in the amount of \$4,809.74.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated May 14, 2008, 2008, in the amount of \$1,839.50.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated May 14, 2008, in the amount of \$4,199.51.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated May 14, 2008, in the amount of \$74,154.44..

*Motion/second (Sell/Schubert)* to approve all the above claims. All Ayes. Motion carried.

## **FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION**

Backup Emergency Management Director, ADHOC Committee

## **NEXT MEETING DATE**

Next regular meeting set for July 9, 2008 at 4:30 PM .

## **CLOSED SESSION**

*Motion/second (Schubert/Zelenski)* to move into closed session per ss.19.85 (1)(c) Personnel matters (g) Confer with legal counsel. Roll Call - 4 Ayes, 0 Nays. Motion passed. 5:45 PM.

## **RESUME OPEN SESSION**

*Motion/second (Schubert/Sell)* to move into open session. Roll Call - 4 Ayes, 0 Nays. Motion passed. 6:15 PM

## **ANNOUNCE FINDINGS OF CLOSED SESSION**

*Motion/second (Zelenski/Sell)* to accept the 1 year evaluation of Chris Lyons and forward to Personnel for a step increase. All Ayes. Motion carried.

## **ADJOURN**

*Motion/Second (Schubert/Sell)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 6:18 PM

Respectfully submitted,

Sue Wendt, Secretary