

## PERSONNEL COMMITTEE MEETING

July 13, 2006

The meeting of the Personnel Committee was called to order by Chair John Brennan at 3:00 PM on Thursday, July 13, 2006 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: John Brennan  
Margaret Hollander  
Bob Krause  
Elden Dallman  
Gene Schroeder (3:10)

Also Present: Marge Bostelmann, County Clerk  
Orrin Helmer, Board Chair  
John Selsing, Corporation Counsel  
Brenda Keller, HR Consulting  
Jeff Hoffman, UWEX  
Mark Trochinski, Under Sheriff

### **AGENDA**

*Motion/second(Hollander/Krause)* to approve the amended agenda. Motion carried.

**PUBLIC COMMENTS** None

### **MINUTES**

*Motion/second(Dallman/Krause)* to approve the minutes for June 7, 2006 and June 15, 2006. Motion carried.

**CORRESPONDENCE** None

**APPEARANCES** None

### **CARRY OVER VACATIONS**

A request was sent from Joan Renn to approve 2 days of vacation in accordance with county policy because of fiscal reporting due in July which prevented her being able to take the 2 days off. HHS Committee has recommended approval.

*Motion/second(Hollander/Dallman)* to approve the carry over of vacation time for Joan Renn. Motion carried.

### **EVALUATE VACANT POSITIONS**

Jeff Hoffman explained that the 4-H agents position will be vacant this month. He requested permission to fill the position.

*Motion/second(Hollander/Dallman)* to approve filling the position. Motion carried.

## **HR REPORT**

- **Employee Suggestion Program letter:** Keller stated that she found plastic boxes that can be used for the suggestion box. Four boxes cost \$109. The funds to pay for the boxes will come out of the HR budget. Keller also presented a letter that will be sent to the employees in their paycheck envelope.
- **Fox Valley Labor Negotiations meeting info:** Information was presented by Keller from the meeting. 3% seems to be the amount of wage increase. Keller brought up that other Counties are also looking at requiring employees to pay their portion of the Retirement contribution. Sauk County has purchased a driving simulator and is looking to make it available to other Counties.
- **Personal Profile:** Al Shute was the focus of the Personal Profile this quarter.
- **E-Brainstorming Ideas for Cost Savings:** Keller presented some cost savings ideas that are being proposed in other Counties. Copies of this report will be sent to the Finance Committee.
- **Information from WI State Journal (affordable Insurance):** Keller presented two articles that relate to health insurance costs.
- **Med/Arb Award Buffalo County:** The arbitrator used the levy restraints as the “weight” to rule in the County’s favor.

## **RESOLUTIONS/ORDINANCES** None

## **CLERK’S REPORT** None

## **VOUCHERS**

Brenda Keller Consulting Month of July \$2,994.08

*Motion/second(Hollander/Krause)* to approve the voucher. Motion carried.

## **CLOSED SESSION**

*Motion/second(Dallman/Schroeder)* to move into closed session per ss. 19.85(1)(c)(f)(g)(e) to discuss employee evaluations, personnel matters, personnel discipline, confer with legal counsel, negotiation strategies. Roll call vote, 5 ayes – 0 nays, motion carried.

## **RESUME OPEN SESSION**

*Motion/second(Hollander/Krause)* to resume open session. Roll call vote, 5 ayes – 0 nays, Motion carried.

*Motion/second(Hollander/Krause)* to accept the probationary evaluation of Bernard Sorenson. Motion carried.

## **COMMITTEE DISCUSSION**

**Next regular meeting:** Regular meeting – August 10, 2006 at 3:00.

Negotiations on August 16, 21, 22, 23 and 30 at 4:30.

**Future Agenda Items:**

**ADJOURNMENT**

*Motion/second(Hollander/Krause)* to adjourn at 4:55 PM. Motion carried.

Submitted by,

Margaret Bostelmann  
County Clerk