# PROPERTY AND INSURANCE COMMITTEE January 3, 2006

The meeting of the Property and Insurance Committee was called to order by Vice – Chair Orrin Helmer on January 3, 2006 at 6:00 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer Gene Thom Gus Mueller Mike Stoddard

Absent: Bernie Kasierski

Others Present:

Marge Bostelmann, County Clerk Dave Mendleski, Maintenance Supervisor Dan Sondalle, Assistant Corporation Counsel Mark Trochinski, UnderSheriff Dan Priske, Supervisor Kathy Doro

# **AGENDA**

Motion/second(Stoddard/Mueller) to approve the agenda. Motion carried.

# **MINUTES**

*Motion/second(Thom/Mueller)* to adopt the minutes of November 15, 2005 and December 6, 2005 as presented. Motion carried.

# **OPEN BIDS TO REPLACE CONTROL PANEL FOR FIRE ALARM SYSTEM**

Legacy communications, LLC: \$8,868.00

Motion/second(Stoddard/Mueller) to approve the bid pending funding. Motion carried.

<b>OPEN</b>	<b>BID</b> F	OR REPAIR (	OF 3 SAI	LTS	STOR	AGE SHEDS	AND 1	SAND	STORAGE SHED
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MPB Builders, Inc. Three salt sheds \$2396, \$3389, \$1653 Sand shed \$3940

Motion/second(Stoddard/Mueller) to approve the bid from MPB. Motion carried

# APPEARANCES None

# CORRESPONDENCE

Thank you letter from the Green Lake Area Chamber of Commerce for the use of the property on December 3<sup>rd</sup>, Christmas by the Lake.

Letter from Bill Munsey, President of the Green Lake Area chamber of Commerce encouraging the County to have an advisory referendum on the County facilities issue. Discussion. This will be laid aside at this time and taken into consideration after the report by the County Resource agent is presented.

Letter from Brenda Keller requesting that the directory boards be brought up to date. Bostelmann will have Deb Davey update the directory boards.

Letter to Judge from Dan Priske regarding the Maintenance Department.

### PHONE SYSTEM UPDATE

Bostelmann explained that the Finance Committee approved funding for the system from the 2005 accounts in HHS, Purchasing, Law Enforcement and Contingency. The installation will start soon.

## SET TEMPERATURE FOR COUNTY OFFICES

Mendleski is waiting for the new controls.

# PURCHASE REQUESTS

Circuit Court		
Color Copier/Fax machine	MBM	\$7,411.76 - recommended
-	Oshkosh Office	\$9,972.00
Sheriff's Office		
Equipment for Interview Ro	om Harcom	\$1038.73
The interview room will be r	noved to the current coroner's office	and the coroner will be moved
to the current interview room	n.	
2 Dispatch Chairs	Scharpf's	\$665.49 ea – recommended
-	Corporate Express	\$529.00 ea
6 Tasers	Ray O'Herron	\$2,421.89 – recommended
	Taser International	\$2,449.85
Three will be purchased by t	he County funds and three by grant m	oney.
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HHS		
Pressroom Hi-speed copier	Accent Business Solutions	\$6695 – recommended

Fox River Industries	MBM Oshkosh Office	\$9322 \$8680
Battelle Testing Tool	Riverside Publishing Sole vender	\$1,035

*Motion/second(Thom/Mueller)* to approve the purchases as recommended by the governing committees and relocating the interview room. Motion carried.

## **RESOLUTIONS/ORDINANCES**

Relating to Legal Endorsement Coverage Procedures – this resolution will designate Margaret R. Bostelmann to be the authorized designee for requesting coverage under the legal expense endorsement. Bostelmann is the current insurance contact person. Discussion. Sondalle would like additional information on the program. This will be discussed next month.

## **USE OF COUNTY PROPERTY** None

# **VOUCHERS**

Vouchers were presented for: 2005 – Purchasing \$7852.42 2006 – Purchasing/Insurance \$264.472.00

*Motion/second(Stoddard/Mueller)* to approve the Purchasing/Insurance Vouchers. Motion carried

2005 – Maintenance	\$8,390.94
2006 - Maintenance	\$2,448.45

*Motion/second(Stoddard/Thom)* to approve the Maintenance vouchers as presented. Motion carried.

### **MAINTENANCE REPORT**

The floors at Fox River Industries have been cleaned and waxed.

The Highway heating system was changed so that the new sign truck could get into the building.

A big sewer backup in the courthouse was fixed.

Helmer asked if the funding for the Courtroom upgrade is still being carried over. The funds are still being carried over because the Judge put the project on hold.

### **CLERKS REPORT**

The county received a settlement check in the amount of \$62.18 from Aon Settlement Administrator for a lawsuit involving three states and five agencies.

The County was awarded the grant to remove the Manchester Dam. Hebbe expects work to begin next month.

### **COMMITTEE DISCUSSION**

**Next meeting date:** February 7, 2006 at 6:00 PM. **Agenda:** 

### **CLOSED SESSION**

Move into closed session per ss. 19.85 (1)(b)(g)(c) conferring with legal counsel to discuss pending litigation/evaluation/employee discipline.

*Motion/second(Thom/Mueller)* to go into closed session per ss 19.85(1)(b)(c)(g) conferring with legal counsel to discuss pending litigation, and employee discipline. Roll call vote, motion carried, 4 ayes and 0 nays, 1 absent (Kasierski).

# **OPEN SESSION**

*Motion/second(Thom/Mueller)* to resume open session. Roll call vote, motion carried, 4 ayes and 0 nays, 1 absent (Kasierski).

## ADJOURNMENT

Motion/second(Stoddard/Mueller) to adjourn at 7:50 PM. Motion carried.

Submitted by,

Marge Bostelmann Secretary