PROPERTY AND INSURANCE COMMITTEE December 1, 2009

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, December 1, 2009 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom

Mike Stoddard Orrin Helmer Gene Schroeder Gus Mueller

Also Present:

Others Present:

Margaret Bostelmann, County Clerk Pam Schumacher, Reporter

Jeff Haase, Assistant Corporation Counsel

Scott Weir, Maintenance Supervisor Sue McConnell, County Board Supervisor

Dan Priske, Supervisor

Todd Hudzinski

AGENDA

Motion/second (Stoddard/Mueller) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Helmer/Schroeder) to approve the minutes of November 3, 2009 as presented. All ayes. Motion carried.

CORRESPONDENCE

- Letter from Gene Thom to Judge McMonigal regarding the Justice Center and Health & Human Service Center Project.
- Letter from the City of Green Lake regarding sidewalk repair replacement inspection Spring 2010. Weir contacted Kunkel engineering for information and is waiting for a call back.

PUBLIC COMMENT None

OPEN BIDS FOR SNOWMOBILE BRIDGE - PRINCETON/MARKESAN

Markesan Bridge:

MPB \$9,431 for Bridge Installation \$2040 Total \$11,471.00

Custom Manufacturing \$17,520 does not include delivery or installation.

Princeton Bridge #2:

MPB Materials \$7891 Installation \$2,244 Total \$10,035

Princeton Sno Barons Material and Installation \$5575

Princeton Bridge #9

MPB Supplies

Materials \$7891

Installation \$1734

Total \$10,035

Princeton Sno Barons:

Material & Installation \$5575

Motion/second(Schroeder/Mueller) to approve the low bids making sure they comply with the specifications. Motion carried.

APPEARANCES None

MAINTENANCE REPORT

The report was sent to the committee.

The retaining wall at Highway Shop I is not completed yet.

The Finance Committee requested Maintenance to board up the tax deed house on Washington Street, and the crew is working on cleaning up the Wisconsin Street house.

Weir presented a letter from Focus on Energy thanking the County for installing lighting equipment that will reduce energy usage.

USE OF COUNTY PROPERTY

Bill Hutchison would like to use the Gold Street property to set up the new IT equipment that will be used in the new building. This will give him the opportunity to configure the racks/equipment in a clean and secure environment.

Motion/second(Stoddard/Helmer) to approve IT using the Gold Street building as needed. Motion carried.

<u>APPROVAL TO PURSUE OFFICE OF ENERGY INDEPENDENCE GRANT FOR</u> \$50,000

Todd Hudzinski appeared and requested permission to apply for the OEI grant. This was applied for last year but GLC did not get an award. Hudzinski will be approaching the municipalities requesting that this be on their agenda and provide a support letter. He will also be contacting county board supervisors to ask municipalities to support this effort.

Motion/second(Schroeder/Stoddard) to support the application of the grant. Motion carried.

RESOLUTIONS/ORDINANCES

Relating to City of Berlin Communication Tower Easement: Selsing has reviewed the easement and recommends approval.

Motion/second(Schroeder/Stoddard) to approve the resolution and send on to the County Board. Motion carried.

DISPOSAL OF PROPERTY – SHERIFF DEPARTMENT

Podoll explained that he is looking to dispose the shot guns through sale. Podoll will talk with Selsing regarding the selling of the shot guns.

PURCHASE REQUESTS

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Coping Machine	NEP – Minolta	\$7413.80 - recommends
	Canon Image Runner	\$11,531.60
<u>Highway</u>	· ·	,
New Rubber Tired Excavator	Aring Equip	\$199,130.00
	Brooks Tractor	\$157,012.00 - recommended
	FABCO Equip	\$187,600.00
<u>Maintenance</u>	• •	•
Husky, 450 – 18" Chain Saw	Modern Rentals	\$369.95 – preferred
	Fleet Farm	\$375.95
BX2660TV60 Kubota Tractor	Service Motors Company	\$17,019.00 – preferred
	MidState Equipment	\$17,485.00
Law Enforcement		
Squad Radios & Portable Radios	Baycom	\$88,233.81 State contract

Motion/second(Helmer/Schroeder) to approve the purchase request as recommended by the Governing Committee. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$23,406.07; for Purchasing in the amount of \$13,473.50; for the Building Project costs of \$1,550,085.43.

Motion/second (Schroeder/Mueller) to approve all the vouchers. All ayes. Motion carried.

CLERKS REPORT

The report relating to agenda items was sent in the packet.

Discussion was held on the Auto Medical Payment Endorsement. County Mutual recommends rejection of the endorsement.

Motion/second(Schroeder/Helmer) to reject the auto medical payment endorsement unless Corporation Counsel recommends the endorsement be accepted at which time it will be brought back to the committee. Motion carried.

COMMITTEE DISCUSSION

Future Meeting Date: December 2, 2009 at 4:30 PM; January 5, 2010 at 4:30 PM

Future Agenda items for action & discussion:

Hudzinski stated that on December 17th the 4th quarterly OEI meeting will be held in Green Bay. Funded Communities will be giving reports on last year's grants. The cost is \$30 per person. Hudzinski is requesting authorization and funding for 5 people to attend. P&I does not have a budget line item for the meeting.

Thom had a call from Lauree Renaud requesting the ability to give input on the construction of the Berlin trail re-route. Bostelmann will call Chris Halbur regarding any changes.

The Cornerstone Board met in the County building today and toured the facilities. They will make a presentation to the County when they have a project proposal.

ADJOURNMENT

Motion/second (Stoddard/Mueller) to adjourn at 6:00 p.m. All ayes. Motion carried.

Submitted by,

Margaret Bostelmann

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County Clerk