

PROPERTY AND INSURANCE COMMITTEE
December 7, 2010

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, December 7, 2010 at 4:30 PM in the Committee Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter

Absent: Rick Peer

Also Present:

Marge Bostelmann County Clerk
Jeff Haase, Assistant Corporation Counsel
Dan Priske, Board Chair
Scott Weir, Maintenance Supervisor
Linda Van Ness, HHS Director
Todd Morris, Park's Foundation
Mark Putzke, chief Deputy
Judge McMonigal
Sue Krueger, Clerk of Courts

Dave Barrow, Samuels
Kelly Sampson, Samuels
Paul Brummund, Potter Lawson
Ken Bates, School Administrator
Gordy Farrell, School Board
Todd Hudzinski
Jack Meyers, Supervisor
Tony Daley

AGENDA

Motion/second (Stoddard/Guden) to approve the agenda. Motion carried.

MINUTES

Motion/second (Stoddard/Richter) to approve the minutes of November 2 and 17, 2010. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

APPEARANCES – None

USE OF COUNTY PROPERTY - None

GREEN LAKE COUNTY RECREATIONAL FUND

- Zobel Park Playground Project: Todd Morris presented a bid and explained the cost of the playground equipment that they would like to purchase. If ordered in December the cost is a savings of \$14,804. Total contributions will not be received by the purchase date, but the majority of donations will be received by the end of the year. Weir also explained that there is funding in the parks account carryover if the donation are not received by the end of the year.

Motion/second(Stoddard/Guden) to approve the purchase of the playground equipment in the amount of \$26,811.00 in December 2010 for delivery in Spring 2011. Motion carried.

REQUEST FROM SCHOOL DISTRICT OF GREEN LAKE TO PURCHASE CHILLER FROM OLD COURTHOUSE

Ken Bates appeared to say they the school approved a plan to put a chiller at the School. They are interested in purchasing the old chiller from the Safety Building. Discussion was held.

Motion/second(Stoddard/Guden) to work toward a sale price with the School and address this at next month’s meeting. Motion carried.

REIMBURSEING TOWN OF KINGSTON TWO HOURS ANNUALLY FOR SNOWPLOWING SPRING LAKE ROAD

Supervisor Meyers explained that the Town of Kingston plows the road at Spring Lake Park. The Town would like to be compensated at \$120.00 for the year.

Motion/second(Stoddard/Guden) to approve the expense of \$120.00 for the plow work to the Town of Kingston. Motion carried.

UPDATE RADIO TOWER PROJECT

Mark Putzke update the Committee on the progress. The dispatch move is planned for the middle of January.

UPDATE EIC 25X25

The update was sent to the committee. Gordy Farrell, EIC Committee member explained how the bio-fuel works. Discussion on how the 25% would be saved by 2025 and how to effectively purchase flex fuel for the county vehicles.

RESOLUTIONS/ORDINANCES

Relating to Adopting the 25x25 plan for energy independence

Motion/second(Richter/Stoddard) to approve the resolution. Motion carried.

Relating to the County and City of Green Lake Joint Participation in the Community Development Planning Grant Program

Motion/second(Guden/Richter) to approve the resolution. Motion carried.

Relating to the Memorandum of Understanding between the City of Green Lake and Green Lake County Relating to the Development of the County Downtown Facility.

Motion/second(Guden/Richter) to approve the resolution. Motion carried.

PURCHASE REQUESTS –

Maintenance

Genie portable lift	NES – Madison	\$8,970.00
	Fabco	\$9300
	Wiscinsin Lift Truct	\$9363

SHERIFF

Foresnic Hardware Monitors: Tiger Direct \$249.00 – recommend

Circuit city \$249.00

UPS Tiger Direct \$759.99 – recommend

Amazon \$779.99

Color Laser Printer	Tiger Direct	\$799.99 – recommend
	Walmart	\$899.00
Laptop Computers	Best Buy	\$629.99
	Toshiba	\$738.99
<u>IT Dept.</u>		
Scanner	CWDG	\$605.74 – state bid
Laptop	CDWG	\$1,201.00 – state bid

Motion/second (Stoddard/Richter) to approve the purchase request as recommended by the governing committee. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance in the amount of \$53,320.23; Parks for \$4,474.54; Purchasing in the amount \$12,122.45; Building Project costs of \$683,953.30 and Radio Tower Project for \$20,386.55.

Motion/second (Guden/Richter) to approve the vouchers. All ayes. Motion carried.

Bostelmann presented an advance request from B&W Log Homes for material for the Mascoutin Trail boardwalk in the amount of \$6,292.80

Motion/second(Stoddard/Guden) to approve the advance for the materials. Motion carried.

MAINTENANCE REPORT

Discussion was held on how cold the building is and how it fluctuates. Judge brought up that there are many complaints about the cold temperature. The temperature is set at 70 with the ability to have employees raise or lower the temperature by 1 degree. Weir explained that the average building temp is 70.3.

Temperature Control for County Building: Discussion was held. The temperature will remain at 70 degrees with one degree up and one degree down.

PARKS & RECREATION

Mascoutin Trail Right of Way: problem with the survey done by Don Lens. This is being reviewed by Al Shute. Judge stated that the survey of the original railroad was not done. Need to go back to the original railroad.

Princeton Snowmobile Bridge Update: Will be complete today or tomorrow morning. All lumber was the same in all of the bid.

Smartphone for Maintenance Supervisor.

Motion/second(Guden/Stoddard.) to approve a smart phone for the maintenance supervisor to monitor the HVAC system.

CLERKS REPORT

Clerk's report was sent to the committee and addressed agenda items.

LONG RANGE PLAN DISCUSSION

County A Addition Update: The update was presented for the new addition. Linda thanked the Committee for the sidewalk that was installed.

Budget Adjustments: None

Future of Current Courthouse Building: No proposals were received.

Logo, Plaque and Seals: County Logo and Seal was discussed. Cost of a seal will be presented.

Pending building Issues

Circuit Court Punch List:

Dave Barrows presented costs for requested items/issues.

The Committee toured the court area to see and discuss concerns outlined by the Judge and Clerk of Courts.

COMMITTEE DISCUSSION – None

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) Personnel Matters, Employee Evaluations; (g) to confer with legal counsel.

Motion/second(Guden/Stoddard) to go into closed session per ss 19.85(1) (c) Personnel Matters, Employee Evaluations; (g) to confer with legal counsel. Roll call vote, 4 ayes and 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Stoddard/Richter) to resume open session. Roll call vote, 4 ayes and 0 nays, motion carried

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second(Stoddard/Guden) to approve the use of video/security equipment. Motion carried.

Two claims against the county were denied.

Future Meeting Date: January 4, 2010 at 4:30 pm.

Future Agenda items:

ADJOURNMENT

Motion/second (Guden/Richter) to adjourn at 8:45 p.m. All ayes. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk