



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

August 8, 2007

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30PM on Wednesday August 8, 2007, in the Lower Level, Safety Building, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
 Debra Schubert, Vice-Chairman
 Howard Sell
 Eugene Schroeder
 Richard Gorr

Others Present:

Mark Podoll, Sheriff	Mark Putzke, Chief Deputy
Lori Evans, Adm. Assist.	Sue Wendt, Secretary
Orrin W. Helmer, Co Brd Chair	Winn Collins, DA
Darlene Strey, Coroner	Judge McMonigal
Susan Krueger, Clerk of Cts	Judy Street, Child Support
Henri Conti, Family Court Com.	Judge Stork, Dist 6 Judge
William Smith, Dep. Coroner	John Selsing, Corp. Counsel
Teri Stellmacher, Child Support	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Sell) to approve the agenda. Roll call. All Ayes. Motion carried.

MINUTES

Minutes from July 11, 2007, and July 19, 2007. *Motion/second (Schroeder/Gorr)* to approve minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

Letter from Darlene Strey, Coroner regarding state requirements for certification for Coroners. Costs for each Coroner/Deputy needing certification may exceed \$2000 per person, which includes travel, meals, tuition and compensation to attend the out of state testing. On January 8, 2008 the Wisconsin Coroner's and Medical Examiners Association conference will be hosting a registry test at a substantially reduced cost if Coroners go the conference site in Wausau, WI. We are asking for approval from the committee to attend the certification testing in Wausau, WI. Committee requested that Darlene bring back costs for attending Wausau conference to the next meeting.

Letter of resignation was received from Deputy Brady Konkel, who is retiring because of illness.

DEPARTMENT COMMENTS

Sheriff Podoll stated that Deputy Konkel's position has been posted and also the position for the Court Security Officer. He would also like the committee's permission to make a plaque to give to Deputy Konkel in appreciation of his years of service. Committee agreed that a plaque would be appropriate.

Letter was handed out to committee regarding workshop "The Jail as Part of County Government" October 16-18 in Wisconsin Rapids. A team of the Sheriff, Jail Administrator and one County Board Supervisor, should attend. Let the Sheriff know by Monday, which committee member wants to attend.

Mark Putzke, Chief Deputy reported back to the committee on buoys at Spring Lake Park. The County needs to apply for a permit to put out the buoys. Three options were presented: a) Put a Hazard Buoy with a diamond shape on it at the drop off point b) Mark drop off point and post warning in front of park c) Mark swimming area 100' x 100' x 100' and post notice in front of park that there is a drop off past the swimming area. *Motion/second (Schroeder/Sell)* to have Mark Putzke write a letter the Parks committee to recommend option (c) to the committee. All Ayes. Motion carried.

2008 Budget Review and Space Needs Review

Courts/Jury/Judge space needs review. Dist. Court Judge Stork addressed the committee regarding courtroom space needs including ADA ramps, which add 400 square feet to size of room. The necessity of 2 courtrooms for future growth. Also that the plan for Green Lake County is not the Cadillac plan that everyone thinks it is, but just the bear necessities. DA, Winn Collins stated that the crime rate is growing in Green Lake County and it has nothing to do with the population. *Motion/second (Schroeder/Schubert)* to approve the Potter Lawson plan (Judicial- Courts &

Support) 13,288 GSF and (Judicial Support) 5,138 GSF with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried.

Clerk of Courts space needs review. Space needs for Clerk of Courts were reviewed by the committee.

Motion/second (Schroeder/Gorr) to approve the Potter Lawson plan 3560 GSF, with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried.

Clerk of Courts Budget for 2008 was reviewed by the Committee. *Motion/second (Schubert/Gorr)* to approve the budget and forward to Finance Committee. All Ayes. Motion carried.

Register in Probate space needs review. Space needs for Probate/Judge were reviewed by the committee.

Motion/second (Schroeder/Schubert) to approve the Potter Lawson plan 1452 GSF, with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried.

Probate Budget for 2008 was reviewed by the Committee. *Motion/second (Schubert/Schroeder)* to approve the budget and forward to Finance Committee. All Ayes. Motion carried.

Child Support Space Needs Space needs for Child Support were reviewed by the committee.

Motion/second (Schroeder/Gorr) to approve the Potter Lawson plan 1895 GSF, with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried.

Child Support 2008 Budget was reviewed by the committee. *Motion/second (Schubert/Schroeder)* to approve the budget and forward to Finance Committee. All Ayes. Motion carried.

Family Court Commissioner Budget for 2008 was reviewed by the Committee. *Motion/second (Schubert/Gorr)* to approve the budget and forward to Finance Committee. All Ayes. Motion carried.

District Attorney Space Needs review. Space needs for DA was reviewed by the committee.

Motion/second (Schroeder/Schubert) to approve the Potter Lawson plan 4477 GSF, with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried.

District Attorney Budget for 2008 was reviewed by the Committee. *Motion/second (Schubert/Gorr)* to approve the budget at a 0% increase and forward to Finance Committee. All Ayes. Motion carried.

Coroner Budget for 2008 was reviewed by the Committee. *Motion/second (Schubert/Schroeder)* to approve the budget and forward to Finance Committee. All Ayes. Motion carried.

Emergency Government 2008 Budget was reviewed by the Committee. *Motion/second (Schroeder/Gorr)* to approve the budget and forward to Finance committee. All Ayes. Motion carried.

Sheriff Department Space Needs review continued. Sheriff Department space needs were reviewed by the committee. Toilets (Public, Adm. Dispatch, Patrol/Detective) 480 NSF. *Motion/second (Schroeder/Sell)* to approve LEC recommendation of 480 NSF with Samuels Group overlooking the plan to use it to the best advantage for the County. Range/Garage 6598 NSF *Motion /second (Schroeder/Schubert)* to approve LEC recommendation of 6598 NSF with Samuels Group overlooking the plan to use it to the best advantage for the County **or** if Mechanicals/Emergency Generator is accounted for in another part of the plan, 3332 NSF. All Ayes. Motion carried. Training 3297 NSF. *Motion/second (Schubert/Gorr)* to approve LEC recommendation of 3297 NSF with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried. Patrol 1426 NSF. *Motion/second (Schroeder/Schubert)* to approve LEC recommendation of 1426 NSF with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried. Detectives 3296 NSF. *Motion/second (Schroeder/Schubert)* to approve LEC recommendation of 3296 NSF with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried. Sheriff Department Administration 2904 NSF. *Motion/second (Schroeder/Sell)* to approve LEC recommendation of 2904 NSF with Samuels Group overlooking the plan to use it to the best advantage for the County. All Ayes. Motion carried.

Sheriff 2008 Budget was reviewed by the committee. *Motion/second (Schubert/Schroeder)* to approve the budget and forward to Finance Committee. All Ayes. Motion carried.

EXPENSE & REVENUE MONTHLY REPORTS

Expense & Revenue Reports were reviewed by the committee for each department. *Motion/second (Sell/Gorr)* to accept the expense and revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Reports on accidents, complaints, paper services, citations, warnings for patrol, transports and Jail Population reports were reviewed by the committee.

Sheriff Podoll reported that he is working with Waupaca County on a new contract to house prisoners. They have the same HPL that we have and also have video conferencing that hooks up to our courtroom video conferencing system. They charge \$45 per day with unlimited amount of prisoners. Waushara County upped their board to \$51 per day. He will bring the contract to the committee when it is ready to be signed.

Motion/second (Schubert/Gorr) to approve the monthly reports as presented. All Ayes. Motion carried.

PURCHASE REQUESTS

Squad Car Video Cameras (6) Tabled until September meeting, IT needs to review the information to see if it is compatible with our system.

AUCTION OF OLD UNUSABLE AND/OR BROKEN EQUIPMENT

Sheriff Podoll presented a list of old unusable and/or broken equipment that he would like to put up for auction, plus 2 cars a 1998 Ford Van and a 2001 Ford Crown Vic to add to the auction. Proceeds from the auction will go back into squad and squad equipment accounts. *Motion/second (Schubert/Sell)* to approve the list of auction items and forward to P&I for approval. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

None.

CLAIMS

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated August 8, 2007, in the amount of \$2,193.97.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated August 8, 2007, in the amount of \$4,217.29.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated August 8, 2007, in the amount of \$2,642.03.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated August 8, 2007, in the amount of \$431.60.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated August 8, 2007, in the amount of \$4,443.02.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated August 8, 2007, in the amount of \$67,097.66.

Motion/second (Schubert/Sell) to approve all the above claims. All Ayes. Motion carried.

COMMITTEE DISCUSSION

Next regular meeting set for September 12 at 4:30 PM

Agenda items: Cost of Certification Testing for Coroners in Wausau, Wi.

ADJOURN

Motion/Second (Schubert/Sell) to adjourn. All Ayes. Motion carried. Meeting adjourned at 7:30 PM

Respectfully submitted,

Sue Wendt, Secretary