## GREEN LAKE COUNTY

Margaret R. Bostelmann Office: 920-294-

4005

County Clerk Fax: 920-294-

4009

## MEETING NOTICE ADMINISTRATIVE COMMITTEE

DATE February 7, 2006 TIME 4:30 P.M.

PLACE County Board Room, Courthouse, Green Lake, WI

## **AGENDA**

- 1. Certification of Open Meeting Law
- 2. Agenda
- 3. Minutes 11/6/05
- 4. Appearances
- 5. Correspondence
- 6. Elected Officials Salaries
- 7. Reports:
  - Treasurer
  - Reg. Deeds
  - Co. Clerk
  - Corp. Counsel
- 8. Job description Administrative Coordinator
- 9. Rates for Lodging
- 10. Purchase Requests
- 11. Move into closed session per ss. 19.85(1)(c)(g) for Employee evaluations, Conferring with Legal Counsel
- 12. Resume open session
- 13. Resolutions/Ordinances
- 14. Ordinance for size of County Board
- 15. Committee Discussion
  - Future Meeting Dates
  - Future Agenda Items
- 16. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely, Margaret R. Bostelmann County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact County Clerk's office, 294-4005, not later than Noon on the meeting date.

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