

GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM County Clerk Office: 920-294-4005 FAX: 920-294-4009

Administrative Committee Meeting Notice

Date: November 3, 2008 Time: 4:30 PM Location: County Board Room, Courthouse, Green Lake WI

<u>AGENDA</u>

- 1. Certification of Open Meeting Law
- 2. Agenda
- 3. Minutes 8/4/08, 8/25/08
- 4. Public Comments (3min limit)
- 5. Appearances
- 6. Correspondence
- 7. Reports:
 - Treasurer
 - Reg. Deeds
 - Co. Clerk
 - Corp. Counsel
- 8. Purchase Requests
- 9. Move into closed session per ss. 19.85(1):
 - (c) Employee evaluations, (g) Conferring with Legal Counsel
- 10. Resume open session
- 11. Results of Closed Session
- 12. Resolutions/Ordinances
- 13. Committee Discussion
 - Future Meeting Dates
 - Future Agenda Items
- 14. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely, Margaret R. Bostelmann County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk

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