

## GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Office: 920-294-4005

920-294-4009

Margaret R. Bostelmann, WCPM County Clerk

## Administrative Committee Meeting Notice

Date: July 10, 2007 Time: 4:30PM

Location: County Board Room, Courthouse, Green Lake WI

## **AGENDA**

- 1. Certification of Open Meeting Law
- 2. Agenda
- 3. Minutes 03/10/07
- 4. Public Comments (3min limit)
- 5. Appearances
- 6. Correspondence
- 7. 2008 Budgets
- 8. Reports:
  - Treasurer
  - Reg. Deeds
  - Co. Clerk
  - Corp. Counsel
- 9. Appoint Asst. Corp. Counsel Jeff Haase, Lisa VandenBranden
- 10. Time Clocks
- 11. Purchase Requests
- 12. Space Needs Review
  - Treasurer, Reg of Deeds, County Clerk, Corporation Counsel
- 13. Move into closed session per ss. 19.85(1):
  - (c) Employee evaluations, (g) Conferring with Legal Counsel
- 14. Resume open session
- 15. Resolutions/Ordinances
- 16. Committee Discussion
  - Future Meeting Dates
  - Future Agenda Items
- 17. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely, Margaret R. Bostelmann County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact the County Clerk (920)-294-4005, no later than 3 days before the date of the meeting.

Green Lake Coun	ty is an Equal En	nployment Oppo	rtunity Employer	•	