

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, FEBRUARY 9, 2010 AT 5:30 P.M.

PRESENT: Elden Dallman, Chairman  
Joanne Guden, Vice Chair  
Nolan Wallenfang, Member  
Bob Malchetske, Member  
Gus Mueller, Member  
Cindy Skipchak, Secretary

EXCUSED: Dan Priske, Member  
Ruth Topham, Member  
Roberta Erdman, Member

OTHERS PRESENT: Linda Van Ness, Director  
LeRoy Dissing, Deputy Director  
John Selsing, Corporation Counsel  
Karen Davis, Administrative Assistant  
Orrin Helmer, County Board Chair

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:30 p.m. by Dallman. Wallenfang made a motion to approve the agenda. Mueller-second. All ayes. Motion carried.

Action on Minutes: Guden made a motion to approve the minutes of the January 12, 2010 meeting. Mueller-second All ayes. Motion carried.

Signing of Vouchers: Guden made a motion to approve the February Health & Human Services and Veteran's Services vouchers. Skipchak-second. Discussion followed. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Van Ness distributed the 2009 annual report for Committee review. (See attached.)

Veteran's Service Office Report: The 2009 annual report was distributed for review.

Advisory Committee Reports: Aging: The meeting was held on January 20, 2010 at the Berlin Senior Center. Guden reported that policies were reviewed related to meal costs and the need for volunteers to pay the recommended donation for meals. Discussion followed.

The next meeting will be held on March 17, 2010 at Dartford Bay Apartments mealsite.

Health Advisory Committee: The meeting was held January 13, 2010 at 8:00 a.m.

The next meeting will be held April 14, 2010 at 8:00 a.m.

The Health Unit report was reviewed by Committee members. (See attached.)

Family Resource Council: The next meeting will be held in 2010.

Transportation Coordinating Committee: The next meeting will be held March 18, 2010 at Fox River Industries.

W-2 Committee Report: No report.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The meeting was held January 14, 2010 in Green Lake County. (See attached.)

Guden reported regarding the meeting.

The next meeting will be held April 14, 2010 in Marquette County.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness reported that the ADRC is doing well, but that CARE Wisconsin, Inc. is 3 months behind in payment to vendors which includes Fox River Industries. Discussion followed.

Berlin Congregate Meal - Rate Request: Van Ness reported that the Berlin Senior Center is requesting an increase from \$3.65 to \$4.00 per meal. The Commission on Aging Advisory Committee recommended an increase from \$3.65 to \$4.00 per meal with the understanding that they will not receive more than the dollar amount that is budgeted for the Berlin Senior Center. Skipchak made a motion to increase the payment per meal from \$3.65 to \$4.00 retro to January 1, 2010. Wallenfang-second. Discussion followed. All ayes. Motion carried.

2010 COP Plan Update: Van Ness presented the 2010 COP Plan Update for Committee review. (See attached.) Guden made a motion to approve the 2010 COP Plan Update. Malchetske-second. Discussion followed. All ayes. Motion carried.

Children & Families Unit: Dissing reported that at the February 18, 2010 DHHS Personnel Committee meeting two employees were hired for the Children & Family Services Unit: Claire Kasuboski, Youth Services Specialist, start date February 3, 2010 and Jennifer Zeleske, Community Response Worker, start date February 12, 2010.

Clinical Services Unit: Dissing reported to Committee members that the Psychiatric Nurse position is being re-advertised. A Health & Human Services Personnel Committee meeting will be held later this month for interviews.

Van Ness explained a new therapy program being done in conjunction with the Green Lake Humane Society and the Clinical Services Unit. Discussion followed.

Economic Support Services: Van Ness reported to Committee members regarding indigent burials. The Policy will be reviewed. Discussion followed. Committee members will be updated regarding the policy/procedure.

Fox River Industries: Fiscal reports distributed for review. (See attached.)

Health: Current Health Abatements: None.

Review 'Customer Services Assessment of the Food Safety Program - 2009':  
Committee members reviewed the Customer Services Assessment review.  
(See attached.)

Review 'CHIP (County Health Improvement Plan)': Committee members reviewed  
the CHIP (Community Health Improvement Plan. (See attached.)

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2009: Van Ness reported that the 2009  
Department of Health & Human Services budget is under with the exception of  
the Long Term Care Unit which is due to payment of the Family Care  
contribution. Funding to cover this will come from the Human Services  
reserve account as planned.

Fox River Industries reported that their 2009 audit was completed today and  
auditors reported that it went well and there were no issues.

Budget 2010: No discussion.

Committee Discussion: Administrative Committee Report: Helmer reported  
that the Administrative Committee came in with the resolution to cut mileage  
by 5¢ per mile which was passed at County Board. Following, the Policy and  
Procedures were reviewed and found to say that all people will be treated  
alike with the mileage reimbursement at the IRS rate. There will be a new  
Resolution presented at the February County Board meeting to rescind the 5¢  
cut and everyone will be paid at the IRS rate. Discussion followed.

Van Ness reported that there will be a March 4, 2010 Human Services  
Legislative Day in Madison. Any interested Committee member let Van  
Ness/Dissing know if they will be able to attend. Discussion followed.

Finance: No report.

Personnel: Vacant Position(s) Review: None.

Selsing reported that negotiations are progressing.

Property & Insurance: DHHS Space Update: Van Ness reported that there has  
been significant progress.

IT Committee: No report.

Facilities & Security Committee Report: Helmer reported regarding the  
February 2, 2010 meeting and the fact that there is new legal representation.  
The next meeting will be held on May 4, 2010 with a tour of the Justice  
Center.

Future Meeting Date: The next Health & Human Services Board meeting will be

held on **Tuesday, March 9, 2010 at 5:30 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c) Evaluations, Personnel Matters, Grievances(f) Personnel Medical History & (g) Confer with Legal Counsel Pending Litigation and 19.85(1)(e) Purchases: After discussion, Wallenfang made a motion to move to closed session. Guden-second. Roll call vote. Wallenfang-aye; Guden-aye; Mueller-aye; Malchetske-aye; Skipchak-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Guden made a motion to adjourn closed session and return to open session. Skipchak-second. Roll call vote. All ayes. Motion carried.

A motion was made and seconded to have a second opinion on an employee health issues.

Adjournment: The meeting adjourned at 6:31 p.m. on a motion by Guden. Wallenfang-second. All ayes. Motion carried.