

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, SEPTEMBER 8, 2009 AT 5:30 P.M.

PRESENT: Elden Dallman, Chairman
Joanne Guden, Vice Chair
Gus Mueller, Member
Cindy Skipchak, Secretary
Ruth Topham, Member
Roberta Erdman, Member
Nolan Wallenfang, Member
Dan Priske, Member

EXCUSED: Bob Malchetske, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
John Selsing, Corporation Counsel
Karen Davis, Administrative Assistant
Orrin Helmer, County Board Chair

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:30 p.m. by Dallman. After discussion, Priske made a motion to approve the amended agenda to read "Future Meeting Date" next meeting October 13, 2009. Wallenfang-second. All ayes. Motion carried.

Action on Minutes: After discussion, Erdman made a motion to approve the minutes of the August 11, 2009 DHHS meeting. Guden-second All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the September Health & Human Services and Veteran's Services vouchers. Priske-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

2010 Budget: Van Ness presented the draft 2010 Health & Human Services Budget. Van Ness explained changes in personnel costs which includes retirement and life insurance increases, health insurance changes, step increases. Union negotiations will be taking place in the near future. Final State allocations have not yet been received.

Van Ness explained reductions as a result of Family Care. Three positions were eliminated in 2008/2009 in the Aging/Long Term Care Unit: Case Manager, Social Worker I and LTC RN.

Fox River Industries: Van Ness reported that the Community Residential Services Aide was moved from Long Term Care Unit to Fox River Industries to cover rep payee services and aide services. Care Wisconsin continues to be very pleased with Fox River Industries and will contract with them in 2010.

Children & Family Services Unit: Prevention services were reduced \$83,536.00. Revenues were reduced in state in IV-E and base State aid.

Clinical Services: Impacts of the state shifting their costs to counties for

institutes is a concern for 2010.

Economic Support Units: No increase in Income Maintenance (possible decrease) and W-2 will continue in 2010 (\$170,000 total 2010 and 2011).

Health Unit: No significant changes. It is hoped that there will be a Wellness Grant from the county insurance in 2010.

Van Ness reported that the increase in personnel costs at this point is approximately \$45,000.00.

Correspondence: Van Ness read a thank you letter from a consumer who was eligible for the new Badgercare Plus program expressing her appreciation.

Veteran's Service Office Report: No report.

Advisory Committee Reports: Aging: The next meeting will be held September 23, 2009 at the Princeton Senior Center.

Health Advisory Committee: The next meeting will be held October 14, 2009 at 8:00 a.m. at the Department of Health & Human Services.

Family Resource Council: The next meeting will be held on September 14, 2009 at the Department of Health & Human Services.

Transportation Coordinating Committee: The next meeting will be held November 19, 2009 at 9:00 a.m. at Fox River Industries.

Guden reported regarding the August 13, 2009 meeting - transportation between the city and cab are on hold until all the issues can be ironed out. Guden reported that this may take up to a year.

It was recommended that Betty Bradley, Aging/Long-Term Care Unit Manager be appointed to the Transportation Coordinating Committee to replace Suzi Giesen who retired. Van Ness is to submit a letter of recommendation to the County Board Chair.

W-2 Committee Report: No report.

Advocap/Headstart Report: Mueller reported regarding the meeting.

ADRC Coordinating Committee Report: The next meeting will be held September 10, 2009 in Marquette County.

It was recommended that Suzi Giesen be appointed to the ADRC Committee to replace the vacancy. Van Ness is to submit a letter of recommendation to the County Board Chair.

Unit Reports: Administrative: Dissing reported that Jodi Vande Kolk started as Secretary I on August 18, 2009 and has been doing well.

Aging/Long Term Care: Long-Term Care Reform - Update: No discussion.

Van Ness reported that the Adult Protective Services Social Worker position remains vacant at the current time until further review of the budget.

Guden raised concerns regarding Berlin homebound and congregate meal program. Van Ness and Bradley will meet with the center director to review funding issues.

Children & Families Unit: Van Ness reported that the Juvenile Dispositional Social Worker position remains vacant at the current time until further review of budget.

Clinical Services Unit: Dissing reported that there will be a Crisis meeting with Law Enforcement to discuss some of the law changes. There are new laws with changes in the cost to counties for Mental Health Institute inpatient placement. Effective November 1, 2009, there must be county approval by county staff when individuals are placed under an emergency detention at the State Mental Health Institutes. A form will be revised to cover this new procedure.

Inpatient placements were discussed.

Economic Support Services: Dissing reported regarding the vacant Energy Assistance Coordinator position. Dissing reported that it is at the level of the internal post and there is no internal application, then the position will be advertised and testing/interviews will be held in the near future.

Fox River Industries: Conveyer System - Corn/Manufacturing: The conveyer system has been set up at Fox River Industries and is working well.

The next DHHS meeting will be at Fox River Industries on October 13, 2009. There will be a demonstration of the conveyer system.

Representative Payee Program: Van Ness reported that the Rep Payee program is being implemented at Fox River Industries and checks are being cut and issued.

Health: Current Health Abatements: No discussion.

Dissing reported that the Health Unit received \$8,163.00 in extra monies in Flu Pandemic funds. It is recommended to increase the hours of Deb Washkoviak, Wisconsin Well Woman's Coordinator to assist with extra flu clinics and school clinics. Presently, Washkoviak works 25 hours per week. This increase would be for up to an additional 300 hours till end of July 2010. The resolution for the Wisconsin Well Woman's Coordinator position states that the hours could fluctuate as long as no county levy involved. After discussion, Skipchak made a motion to recommend to increase Deb Washkoviak, Wisconsin Well Woman Coordinator, for an additional 300 hours till the end of July 2010 to help cover extra flu clinics and school clinics. Topham-second. All ayes. Motion carried.

Van Ness updated Committee members regarding the Wellness Coalition, Green Lake. They were awarded a grant in the amount of \$4,986.00 for a wellness project for small businesses. Discussion followed. Van Ness will update committee members regarding eligibility to participate in this grant.

Van Ness distributed the flu vaccination schedule. Discussion followed.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2009: No report.

Budget 2010: Discussed above.

Committee Discussion: Administrative Committee Report: The next meeting will be held November 2, 2009.

Finance: No report.

2009 Carryover Accounts: No report.

Personnel: Vacant Position(s) Review: None.

Property & Insurance: DHHS Space Update: Committee members were updated regarding progress on the new building project. Discussion followed.

Helmer reported that the next County Board tour of the new building will be held October 20, 2009 at 4:30 p.m.

Helmer reported to Committee members that the RFP proposal for the county facilities will not be presented at the October 2009 County Board meeting.

IT Committee: No discussion.

Facilities & Security Committee Report: No meeting since the Board last met.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, October 13, 2009 at 5:30 p.m. at Fox River Industries.**

Future Agenda Items For Action and Discussion: 2010 budget

Committee Discussion: None.

Closed Session None.

Adjournment: The meeting adjourned at 6:45 p.m. on a motion by Topham. Erdman-second. All ayes. Motion carried.